

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on December 8, 2016 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Cushing, Gelwicks, Livorsi, Mahoney and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Parks, Kevin Rozell; Superintendent of Planning, Paul Fyle; Clerk, Pam Rank

ABSENT: None

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Pledge of Allegiance: The Pledge of Allegiance was recited

Changes to the Agenda: None

Visitors: None

Written Correspondence: Commissioner Salaba read a letter from staff to Walt Sandine and the Grove Foundation thanking them for the donation of original family heirloom furniture dating back to the early 1900s, that has descended down from the Blodgett family.

Staff Recognition: The Board recognized four staff members:
Mike Stelter, Forester - for 30 years of service;
Vince Pawlicki, Assistant Golf Course Superintendent - for 30 years of service;
Keith Kolar, Park Maintenance - for 25 years of service
Linda Meinhart, Superintendent of Finance, who will be retiring at the end of the month.
All were presented with framed certificates and thanked for their dedication and service.

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Commissioner Cushing opened a Public Hearing to hear public comments for the Fiscal Year 2017 Budget. Commissioner Salaba commented that the budget process was long and tedious but a phenomenal job was done. There were no other comments. Commissioner Cushing closed the Public Hearing.

CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – November 17, 2016 Regular Meeting
- Treasurer’s Report
- Payment of Bills in the amount of \$1,012,103.62
- 2017 Park Board Meeting and Committee of the Whole Schedule

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,012,103.62. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Cushing, Gelwicks and Salaba
 Nays: None
 Absent: None

ACTION ITEMS:

Commissioner Gelwicks made a motion to approve Ordinance #1253 – An Ordinance for the Levy and Assessment of Taxes for Year 2016 of the Downers Grove Park District, DuPage County, Illinois. Commissioner Mahoney seconded the motion.

Roll Call: Ayes: Commissioners Gelwicks, Mahoney, Cushing, Livorsi and Salaba
 Nays: None
 Absent: None

Commissioner Gelwicks made a motion to approve Ordinance #1254 – An Ordinance abating a portion of the tax hereto levied for the Year 2016 to pay debt service on \$6,000,000 Taxable General Obligation Limited Tax Park Bonds, Series 2010, of the Downers Grove Park District, DuPage County, Illinois. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Gelwicks, Livorsi, Cushing, Mahoney and Salaba
 Nays: None
 Absent: None

Commissioner Gelwicks made a motion to approve Ordinance #1255 – An Ordinance abating the tax hereto levied for the Year 2016 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013A, of the Downers Grove Park District, DuPage County, Illinois. Commissioner Mahoney seconded the motion.

Roll Call: Ayes: Commissioners Gelwicks, Mahoney, Cushing, Livorsi and Salaba
 Nays: None
 Absent: None

Commissioner Livorsi made a motion to approve Ordinance #1256 – An Ordinance abating the tax hereto levied for the Year 2016 to pay the principal of and interest on General Obligation Limited Tax Bonds, Series 2015B of the Downers Grove Park District, DuPage County, Illinois. Commissioner Mahoney seconded the motion.

Roll Call: Ayes: Commissioners Livorsi, Mahoney, Cushing, Gelwicks and Salaba
 Nays: None
 Absent: None

Commissioner Mahoney made a motion to approve Ordinance # 1257 – Combined Annual Budget and Appropriation Ordinance of the Downers Grove Park District, DuPage County, Illinois for the Fiscal Year beginning January 1, 2017 and ending December 31, 2017. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Cushing, Gelwicks and Salaba
Nays: None
Absent: None

Commissioner Gelwicks made a motion to authorize staff to go out to bid for a three-year portable restroom service contract from 2017 – 2019. Commissioner Mahoney seconded the motion

Roll Call: Ayes: Commissioners Gelwicks, Mahoney, Cushing, Livorsi and Salaba
Nays: None
Absent: None

BOARD BUSINESS

President Comments – Commissioner Cushing thanked staff for their hard work putting together the Budget; he congratulated the four recognized staff members for their combined 98 years of service; he thanked all staff for their dedication; and wished the community and staff a Merry Christmas and Happy New Year.

Commissioner Comments – Commissioner Salaba thanked everyone for making Downers Grove a better place to live.

UNFINISHED BUSINESS

Commissioner Gelwicks would like to see the process for the development of the new Walnut property put on an agenda. Commissioner Salaba asked staff to develop a flow process of how a park gets developed.

Commissioner Gelwicks commented on the LINK before and after school care program stating that the Website implies that this program is for District 58 students only. Director Kelly assured him that the program was open to everyone.

NEW BUSINESS

Commissioner Gelwicks was concerned about a mobile food vendor ordinance that the Village has been discussing. Executive Director McAdam assured him that Park District approval would be needed should a vendor wish to sell at a Park District park or facility. Commissioner Gelwicks thought that the Park District should provide input to the Village regarding seasonal or event permitting.

Commissioner Gelwicks became aware that the Village hired an engineering service to do a study of the west Burlington area. He asked if the Park District was included in that study as it would include the Golf Course and Belmont Prairie.

RECOGNITION OF VISITORS

None

Commissioner Cushing announced that the next Board meeting will take place January 12, 2017 at the Lincoln Center.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to executive session at 7:45pm, to discuss items listed on agenda, following a motion made by Commissioner Livorsi and seconded by Commissioner Mahoney.

Roll Call:

Ayes: Commissioners Livorsi, Mahoney, Cushing, Gelwicks and Salaba

Nays: None

Absent: None

Respectfully submitted,

Tom Salaba,
Secretary

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on December 8, 2016 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 8:48 p.m.

Present: Commissioners Cushing, Gelwicks, Livorsi, Mahoney and Salaba;
Executive Director, Bill McAdam; Director of Operations and Development,
Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for
District Services, Sara Rathsack; Assistant Director for Financial Services,
Erik Brown; Attorney, Derke Price
ABSENT: None

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Release of Commissioner Mahoney made a motion that after review of executive session
Executive Session minutes, the need for confidentiality exists as to all or part of all closed session
Minutes minutes. Commissioner Gelwicks seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing, Livorsi and Salaba
Nays: None
Absent: None

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FINAL ADJOURNMENT

The meeting was adjourned at 8:49 p.m. following a motion made by Commissioner Livorsi and seconded by Commissioner Mahoney.

Roll Call: Ayes: Commissioners Livorsi, Mahoney, Gelwicks, Cushing and Salaba
Nays: None
Absent: None

Respectfully submitted,

Tom Salaba,
Secretary

DOWNERS GROVE PARK DISTRICT

December 8, 2016

7:00 P.M.

Village Council Chambers

AGENDA

1. CONVENING THE MEETING
 - 1.1 Call to Order
 - 1.2 Roll Call
 - 1.3 Pledge of Allegiance
 - 1.4 Changes to the Agenda

2. COMMUNICATIONS
 - 2.1 Recognition of Visitors
 - 2.2 Written Correspondence
 - 2.3 Staff Recognition:

Mike Stelter	30 Years
Vince Pawlicki	30 Years
Keith Kolar	25 Years
Linda Meinhart	Retirement

3. PUBLIC HEARING – FISCAL YEAR 2017 BUDGET

4. CONSENT AGENDA
 - 4.1 Approval of Minutes – November 17th, 2016 Regular Meeting
 - 4.2 Treasurer’s Report
 - 4.3 Payment of Bills – In the amount of \$ 1,012,103.62
 - 4.4 2017 Park Board Meeting and Committee of the Whole Schedule

5. ACTION ITEMS
 - 5.1 Approval of Ordinance #1253 – An Ordinance for the Levy and Assessment of Taxes for Year 2016 of the Downers Grove Park District, DuPage County, Illinois
 - 5.2 Approval of Ordinance #1254 – An Ordinance abating a portion of the tax hereto levied for the Year 2016 to pay debt service on \$6,000,000 Taxable General Obligation Limited Tax Park Bonds, Series 2010, of the Downers Grove Park District, DuPage County, Illinois
 - 5.3 Approval of Ordinance #1255 – Ordinance abating the tax hereto levied for the Year 2016 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013A, of the Downers Grove Park District, DuPage County, Illinois

- 5.4 Approval of Ordinance #1256 – Ordinance abating the tax hereto levied for the Year 2016 to pay the principal of and interest on General Obligation Limited Tax Bonds, Series 2015B of the Downers Grove Park District, DuPage County, Illinois
- 5.5 Approval of Ordinance #1257 – Combined Annual Budget and Appropriation Ordinance of the Downers Grove Park District, DuPage County, Illinois for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017
- 5.6 Request Authorization to Bid – Portable Restroom Service
- 6. BOARD BUSINESS
 - 6.1 President Comments
 - 6.2 Commissioner Comments
- 7. UNFINISHED BUSINESS
- 8. NEW BUSINESS
- 9. RECOGNITION OF VISITORS

THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JANUARY 12, 2017 AT LINCOLN CENTER

- 10. ADJOURN TO EXECUTIVE SESSION (If needed)
 - 10.1 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
 - 10.2 The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
 - 10.3 Discussion of Minutes of prior meetings lawfully closed under the Open Meetings Act for the purpose of review, approval, or release of such Minutes pursuant to 5ILCS 120/2(c)(21) of the Open Meetings Act
- 11. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)
 - 11.1 Seeking a Motion that the need for confidentiality no longer exists for Executive Session minutes of (Dates of Minutes) and shall be made available for public Inspection
 - 11.2 Seeking a Motion that the need for confidentiality exists as to all or part of all other closed session minutes
- 12. FINAL ADJOURNMENT