

Minutes of a Workshop Session of the Board of
Park Commissioners of the Downers Grove Park
District held on April 6, 2017 at Lincoln Center,
935 Maple Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 6:00 p.m.

PRESENT: Commissioners Cushing, Gelwicks, Livorsi, Mahoney and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Parks, Kevin Rozell; Superintendent of Planning, Paul Fyle; Manager of Marketing & Creative Development, Dawn Hartman; Lincoln Center Manager, Matt Netrefa; Clerk, Pam Rank

ABSENT: None

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Pledge of Allegiance: The Pledge of Allegiance was recited

Changes to the Agenda: None

Visitors: None

Written Correspondence: None

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DISCUSSION ITEMS:

Staff requests the use of the 6821 Main Street site for the 2017 Halloween Event

Manager of Lincoln Center, Matt Netrefa and Manager of Marketing and Creative Development, Dawn Hartman gave a brief presentation of past Halloween events that took place at the Lincoln Center for the past three years. With the acquisition of the property on Main Street, it affords the perfect opportunity to utilize the vacant house for this year's Halloween event. The Board thought it was a great idea once staff checks on safety regulations.

Green Play LLC Master Plan and Community Needs Assessment Presentation

Superintendent of Planning, Paul Fyle introduced the Green Play team who gave a presentation profiling the team and their qualifications. Located in Colorado, the team has completed projects for several park districts and municipalities in the DuPage and Cook county areas. Their plan of action consists of an initial information gathering; group meetings with special interest groups, associations, service providers and public participants; Park Board workshops; a community-wide public meeting; and stakeholder's interviews. Also included in their presentation was an Athletic Field Study and a proposed project timeline.

Lakota Group Master Plan and Community Needs Assessment Presentation

Superintendent of Planning, Paul Fyle introduced the Lakota Group team who gave a presentation profiling their team and the subcontractors that they work with. Lakota Group is located in the Chicago

area. Highlighted was their four phase approach – Engage, Analyze, Envision and Implement. These encompass Stakeholder Interviews and Focus Groups, Needs Assessment Survey, Public Open House and Interactive Online Community Engagement Platform. Asked what their timeline was, they responded that twelve months would be the best case scenario.

A presentation discussion took place following both groups. Initially the Board had mixed reviews but ultimately agreed on the Lakota Group.

Miscellaneous

Affiliate group DOLLS regarding Cheetahs Travel Softball

The Board discussed the Cheetahs Travel Softball program under the DOLLS affiliate agreement. There is a question if the Cheetahs division of DOLLS align with the spirit of the affiliate agreement and what if any involvement with the New Jersey Cheetahs exists. The Board raised the question if this relationship does exist would it constitute a for profit venture. The Board asked the Executive Director to have the District’s attorney review the agreement and to set up a meeting with the representatives of the Park Board, Staff and DOLLS leadership to discuss the Board’s concerns, and then report back to the full Board.

RECOGNITION OF VISITORS

None

Commissioner Cushing announced that the next Park District Board meeting will be held April 20, 2017 at the Village Hall Council Chambers.

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ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned at 9:57 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Cushing, Gelwicks and Salaba
 Nays: None
 Absent: None

FINAL ADJOURNMENT

The meeting was adjourned at 10:31 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Gelwicks

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing, Livorsi and Salaba
 Nays: None
 Absent: None

Respectfully submitted,

Tom Salaba
Secretary

DOWNERS GROVE PARK DISTRICT

April 6, 2017

6:00 P. M.

Lincoln Center – Room 503

WORKSHOP MEETING AGENDA

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors

C. DISCUSSION ITEMS

1. Staff Requests the Use of the 6821 Main Street Site for the Halloween Event
2. GreenPlay, LLC Presentation
3. The Lakota Group Presentation
4. Affiliate Group Discussion
5. Miscellaneous

D. RECOGNITION OF VISITORS

E. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD APRIL 20, 2017 AT THE VILLAGE HALL COUNCIL CHAMBERS

F. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

G. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Tom Salaba, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the April 6th, 2017 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 20th day of April, 2017, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 20th DAY OF April, 2017

T. Salaba
Tom Salaba, Secretary
Board of Commissioners
Downers Grove Park District