

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on February 16, 2017 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Cushing, Mahoney and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Planning, Paul Fyle; Superintendent of Parks, Kevin Rozell; Clerk, Pam Rank

ABSENT: Commissioners Gelwicks and Livorsi

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Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: No changes

Visitors: None

Written Correspondence: None

Safety Awards were presented to Mark Bender, Maintenance and Samuel Kirk, Concessions

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CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – January 26, 2017 Regular Meeting
- Treasurer’s Report
- Payment of Bills in the amount of \$638,937.30
- SEASPAR Joint Agreement Change – Statutory Limit

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$638,937.30. Commissioner Salaba seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Salaba and Cushing
 Nays:
 Absent: Commissioners Gelwicks and Livorsi

ACTION ITEMS:

Following a video of the Distinguished Agency application process: Commissioner Mahoney made a motion to Authorize the Application for the Distinguished Agency Accreditation. Commissioner Salaba seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Salaba and Cushing
 Nays: None
 Absent: Commissioners Gelwicks and Livorsi

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam reported that the closing on the McCollum property will take place next week; new electrical lines will be installed at McCollum Park from the electrical box to Miner Mike's concession and restrooms; after an ADP presentation, staff will have one more meeting with them where pricing will be discussed.

Recreation Report

Director Kelly reported that the Golf Club will be open this weekend due to the unseasonably warm weather.

Commissioner Mahoney asked how the women's league meeting went.

Director Kelly replied that it went very well.

Commissioner Cushing was concerned that the concession has not been open at the Recreation Center during busy hours. Director Kelly will look into.

Commissioner Salaba inquired about the current LINK registration of ten. Director Kelly informed him that bussing will not be addressed until May 10th. Commissioner Cushing recommended getting the LINK information out to private schools.

Commissioner Salaba also inquired if the Fitness Center was losing business now that the new recreation center has opened in Woodridge. Director Kelly said that currently business has not been affected.

Planning Report

Superintendent of Planning, Paul Fyle reported that consultants are preparing designs for the Lincoln Center HVAC and information will be discussed at the next workshop; as well, more information will be discussed at the next workshop regarding the Lincoln Center elevator. Proposals for the master plan & needs assessment are due on March 1st.

Parks Report

Director of Operations and Development, Geoff Penman reported that there has been a significant cut back in snow removal and that the ice rinks are being dismantled.

Finance

Assistant Director for Financial Services, Erik Brown summarized the 2016 budget year-end analysis stating that the Golf Course had a record year exceeding the previous high in 2010 by \$38,000. Staff is very pleased with overall performance.

Commissioner Salaba stated that the Park District currently operates 60% from taxes and 40% from revenue. He inquired how that compares to our surrounding communities. Erik Brown said he will put that information together and present it at a future meeting.

SEASPAR

No Report

PLAN COMMISSION

No Report

UNFINISHED BUSINESS

Powers Park Ballfield Renovation – at a previous meeting the Board and staff discussed concepts for Powers Park. Recently DOLLS approached the Park District regarding improvements that they would be willing to fund. Fred Gusel was at the meeting representing the DOLLS organization. After discussing the needs, the Board decided to move forward with options, budget and timeline. Staff will present this information at a future meeting.

NEW BUSINESS

None

RECOGNITION OF VISITORS

None

Commissioner Cushing announced that the next Park District Board Meeting will be held March 2, 2017 at Lincoln Center.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call: Ayes: Commissioners Mahoney, Salaba and Cushing
 Nays: None
 Absent: Commissioners Gelwicks and Livorsi

Respectfully submitted,

Tom Salaba,
Secretary

DOWNERS GROVE PARK DISTRICT

February 16, 2017

7:00 P.M.

Village Council Chambers

AGENDA

- A. CONVENING THE MEETING
 - 1. Call to Order
 - 2. Roll Call
 - 3. Pledge of Allegiance
 - 4. Changes to the Agenda

- B. COMMUNICATIONS
 - 1. Recognition of Visitors
 - 2. Written Correspondence
 - 3. Safety Award Recognition

- C. CONSENT AGENDA
 - 1. Approval of Minutes – January 26th, 2017 Regular Meeting
 - 2. Treasurer’s Report
 - 3. Payment of Bills – In the amount of \$638,937.30
 - 4. SEASPAR Joint Agreement Change – Statutory Limit

- D. ACTION ITEMS
 - 1. Requesting Authorization to Apply for the Distinguished Agency Accreditation

- E. BOARD BUSINESS
 - 1. President Comments
 - 2. Commissioner Comments

- F. STAFF AND COMMITTEE REPORTS
 - 1. Executive Director
 - 2. Recreation
 - 3. Planning
 - 4. Parks
 - 5. Finance
 - 5.1 FY 2016 Year End Report
 - 6. SEASPAR
 - 7. Plan Commission

- G. UNFINISHED BUSINESS
 - 1. Powers Park

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD MARCH 2, 2017 AT THE LINCOLN CENTER

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

M. FINAL ADJOURNMENT