

**DOWNERS GROVE PARK DISTRICT  
MUNICIPAL DIRECTORY**



**DOWNERS GROVE PARK DISTRICT  
2455 WARRENVILLE ROAD  
DOWNERS GROVE, IL 60515  
MAIN PHONE NUMBER – 630.960.7500  
FAX – 630.963.1543**

## PURPOSE

Downers Grove Park District is a local government providing parks and recreation programs to District residents.

### **Mission of the Downers Grove Park District:**

Enriching our community through natural area preservation and exceptional recreation, parks, and facilities that inspire memorable experiences.

## POPULATION

The Downers Grove Park Districts serves a population of approximately 50,000

## ASSESSED VALUATION

The equalized assessed valuation for real estate for 2023 (collectable in 2024) is \$2,988,213,984.

## TAX RATE

The property tax for 2023 (collectable in 2024) is .3409 per \$100 of assessed value

## CURRENT BUDGET

The Operating Expenses of the Downers Grove Park District for FY **2024** is **\$14,458,730**. The budget for Capital Projects is **\$2,806,000**. The District's Debt Service is budgeted for **\$1,633,749**.

## STAFF

The Park District has an appointed Executive Director responsible for the administration of the Park District. The District employs over 450 full, part-time and seasonal employees.

## BOARD OF COMMISSIONERS

The Downers Grove Park District is governed by five elected residents of Downers Grove who voluntarily give their services to the community. The Commissioners elect a President and Vice-President and appoint a Treasurer and Board Secretary

## MEETING AGENDAS & MINUTES

Park Board meetings are generally held on the third Thursday of each month at 7:00 p.m. at the Recreation Center, Multi-Purpose Room, 4500 Belmont Road, Downers Grove, Illinois. Workshop meetings are generally held on the first Thursday of each month at 7:00 p.m. at the Recreation Center, Multi-Purpose Room, 4500 Belmont Road, Downers Grove, Illinois. The public is welcome to attend park board meetings. "Visitors" is a permanent agenda item that offers an opportunity for public comment. Meeting dates, times and locations are subject to change.

The Park Board of Commissioners consists of five members: Bob Kotula, President; Sandra McDonnell, Vice President; Jon Dahlstrom, Treasurer, Bret Bender, Secretary and Craig Lundt, Commissioner.

## MANAGEMENT TEAM

Bill McAdam, Executive Director  
Erik Brown, Deputy Director  
Adine Wrzesinski, Executive Assistant, FOIA Officer  
Tricia Farkas, Director of Finance  
Paul Fyle, Director of Planning & Construction  
David Haring, Director of Recreation  
Dawn Hartman, Director of Marketing & Community Engagement  
Marian Olund, Director of Human Resources  
Kevin Rozell, Director of Parks & Facilities

## FREEDOM OF INFORMATION ACT

### WHAT IS A FOIA?

**FOIA is the Illinois Freedom of Information Act, under the Illinois Freedom of Information at (5 ILCS 140/1 et. Seq.) Records in possession of public agencies may be accessed by the public upon written request.**

The following are documents available on the District website which you may download (no FOIA request required):

- [Board Meeting Agendas/Minutes](#)
- [Minutes of Open Meetings/Meeting Notices](#)
- [Board of Commissioners](#)
- [Mission Statement](#)
- [Financial Information and Budget Reports](#)
- [Capital Projects](#)
- [Bids, Contracts and Legal Notices](#)
- [Podcasts and Webcasts](#)
- [District Privacy Policies](#)
- [Organizational Chart](#)

Pursuant to Section 5 of FOIA, the District maintains a reasonably current list of all types or categories of records under its control. The types and categories of records are as follows:

- Meeting Packets
- Ordinances
- Resolutions
- Policies
- Correspondence
- Press Releases
- Payroll Records

- Accounting Records
- Grants
- Staff Reports
- Election Information
- Insurance Documents
- Asset Records

**Submit a FOIA request in writing either by mail or email.**

**Mail**

Freedom of Information Officer (Adine Lenon)  
 Downers Grove Park District  
 2455 Warrenville Road  
 Downers Grove, IL 60515  
 ATTN: FOIA Request

**Email**

[FoiaOfficer@dgparks.org](mailto:FoiaOfficer@dgparks.org)

**Questions**

FOIA contact: (630) 960-7253

**What happens after I submit a request?**

The Illinois Freedom of Information Act requires agencies to respond in five business days after receipt of a request. A five -day extension is allowed with written notification to the requester.

If the requested records are 50 pages, or less in length, the pages will be copied (regular size and black & white) and the requester will be called regarding when the documents are ready to be picked up. (If the documents are mailed, the postage will need to be reimbursed before the documents would be mailed to requester.) If the records exceed 50 pages, the requester will be informed of the duplication cost before copied.

**What are the costs for duplication?**

- No Charge for paper copy from paper or electronic source (50 pages or less) (Regular size / black & white) (Color copies and odd size documents will be charged accordingly.)
- \$.15 per page for paper copy from paper or electronic source (51 pages or more) (Color copies and odd size documents will be charged accordingly.)
- Copy of audio or video material will be charged the cost of media

**FACILITIES**

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|--|--------------|
| Administrative Office, 2455 Warrenville Road | 630.960.7500 |
| Lyman Woods, 901 31 <sup>st</sup>            | 630.963.9388 |
| Recreation & Fitness Center, 4500 Belmont    | 630.960.7250 |
| The Museum, 831 Maple Avenue                 | 630.963.1309 |
| Belmont Golf Club, 2420 Haddow Avenue        | 630.963.1306 |
| Lincoln Center, 935 Maple Avenue             | 630.963.1300 |