

Downers Grove Park District



ATHLETICS RENTAL MANUAL



DGPARKS.ORG

RENT A **DIAMOND OR FIELD**

Reservations are accepted beginning April 15 for the current spring/summer season. Spring/summer season rentals are April 20 through August 31. Reservations are accepted beginning September 15 for the fall season. Fall season rentals are September 18 through October 31. Full payment is due at the time the reservation is made. Priority, in order, will be given to Downers Grove Park District programs and activities, Downers Grove School Districts 58 and 99, affiliate organizations and Downers Grove Park District residents. All requests must be made by an adult, ages 18 and over.

Athletic Rental Request applications can be submitted to the Guest Services desk at both of the Community Centers or emailed to Anna Nugent at anugent@dgparks.org. Requests should be made at least 3 days in advance.

COMMUNITY CENTERS:

RECREATION CENTER 4500 Belmont Rd. • Downers Grove, IL 60515 • 630.960.7500

HOURS: Monday to Friday from 9AM-4PM

LINCOLN CENTER 935 Maple Ave. • Downers Grove, IL 60515 • 630.960.7500

HOURS: Monday to Friday from 9AM-12:20PM and 1-4PM



FIELDS FOR RENT (Soccer, Lacrosse, Football)

SIZE	DIMENSION	GOAL SIZES
DOERHOEFER TURF	110 x 65	8 x 24
11 v 11 Soccer	110 x 65	8 x 24
9 v 9 Soccer	75 x 50	6.5 x 18; 7 x 21
7 v 7 Soccer	55 x 40	6.5 x 18; 7 x 21
5 v 5 Soccer	35 x 30	4.5 x 9
4 v 4 Soccer	30 x 20	4 x 6
Lacrosse	110 x 60	

FIELD RENTAL FEES*

FIELDS	9v9, 7v7, 5v5, 4v4	11 v 11	DOERHOEFER TURF
Resident hourly	\$47 per hour	\$53 per hour	\$158 per hour
Non-Resident hourly	\$67 per hour	\$73 per hour	\$208 per hour
Field lights	Not available	Not available	\$45 per hour
Additional labor (if necessary)*	\$50 per hour	\$50 per hour	\$50 per hour
Portable toilet	\$100 each	\$100 each	\$100 each

*Additional labor may include, but is not limited to, changing out goals, field layout and/or lining.

*To receive the resident rate, a Downers Grove Park District resident must be the applicant. The applicant must be present during the entire rental and keep the receipt/permit from the District on them at all times. Additional fees apply to have a diamond prepped and/or use of equipment.

FIELD RENTAL INFORMATION

Field layouts change per season. Please request a field according to size, however, if there is a specific location you are interested in, please note on the request form. No guarantees about location can be made.

All field dimensions are approximate and will vary at each location depending on space available for field placement.

A certificate of insurance is required for any group playing an organized game.

It is considered an organized game when a referee or umpire is used and/or if uniforms are being worn. Please see the Outdoor Athletic Field application, page 2, #10 for insurance details.



DIAMONDS FOR RENT

LOCATION	ADDRESS	BASE DISTANCE	OUTFIELD FENCE DISTANCE	PITCHING MOUND	LIGHTS
DOERHOEFER 1	41st & Saratoga	60, 65, 70	208'		✓
DOERHOEFER 2		60, 65, 70	210'	✓	✓
DOERHOEFER 3		60, 65, 70	210'	✓	✓
GILBERT	1500 Gilbert Ave.	70, 80	255'	✓	✓
McCOLLUM 1	6801 S. Main St.	60, 65, 70	290'		✓
McCOLLUM 2		60, 65, 70	210'	✓	✓
McCOLLUM 3		60, 65, 70, 80	290'		✓
McCOLLUM 4		60, 65, 70, 80	290'		✓
MEMORIAL 1	1500 Maple	60, 65, 70	214'	✓	✓
MEMORIAL 2		90	318'	✓	✓
POWERS 1	Norfolk & Springside	60, 65	200'		
POWERS 2		60	200'		
RANDALL	749 Randall St.	60, 65	No fence		
WASHINGTON	835 Prairie	55, 60	No fence		
WHITLOCK 1	40th & Fairview	80, 90	352'	✓	
WHITLOCK 2		90	373'	✓	



DIAMOND RENTAL FEES*

DIAMONDS	DIAMONDS 60', 65' 70'	DIAMONDS 80' AND 90'
Resident hourly	\$47 per hour	\$53 per hour
Non-resident hourly	\$67 per hour	\$73 per hour
DEPOSIT		
Diamond lights	\$45 per hour	\$45 per hour
Additional labor (if necessary)*	\$50 per hour	\$50 per hour
Portable toilet	\$100 each	\$100 each

*Additional labor may include, but is not limited to, repairing pitching mound, repairing batters box, dragging and/or lining infield.

*To receive the resident rate, a Downers Grove Park District resident must be the applicant. The applicant must be present during the entire rental and keep the receipt/permit from the District on them at all times. Additional fees apply to have a diamond prepped and/or use of equipment.

DIAMOND RENTAL INFORMATION

Diamonds must be used according the size the diamond is made to accommodate. Users are prohibited from creating their own base distances above what is provided at each location by the District.

All throwing and hitting must be done inside the designated field space.

RULES & REGULATIONS

- Alcohol is prohibited at all locations. If alcohol is brought onto the property, you will be asked to vacate the property, the rental will be cancelled and the Downers Grove Park District reserves the right to decline future rental requests.
- Unmanned aircraft systems (drones and model aircraft) may not be operated on, over or across the District property.
- Sales of food and/or drinks are prohibited on District property without prior approval.
- The park district reserves the right to limit the number of games on each field/diamond per day to prevent too much wear and tear.
- All diamond and field lights must be turned off no later than 11pm at all locations.

TOURNAMENT GUIDELINES

If requesting to host a tournament, game start times for each field should be indicated on the request form. A list of all participating teams will also need to be submitted to the Park District at least 3 days prior to the start of the tournament.

CANCELLATIONS

Cancellations must be made in writing at least 3 days prior to the rental date in order to receive a full refund. If the cancellation is made less than 3 days in advance, the Park District may retain the full rental amount. Cancellations due to weather will be rescheduled or a full refund will be given if a reschedule is not possible. All users are required to check the District's website for field status.

The Park District will make weather-related cancellation decisions. If a permit is cancelled by the Park District due to weather, renters must remain off the fields/diamonds. Should a renter access a location once closed, the user will be responsible to pay for damages, the permit will not be rescheduled and all fees may be forfeited. The District also reserves the right to decline any other requests. The user may also have to pay for all repairs.

PARKING

All users must park in designated areas. Permit requests will also be approved based on parking availability. Parking on the grass is prohibited.

QUESTIONS & ANSWERS

WHAT ARE THE INSURANCE REQUIREMENTS?

Dependent upon the discretion of the Park District, rental groups may be required to submit a certificate of insurance with the Downers Grove Park District listed as additionally insured and the certificate holder for not less than \$1,000,000 per occurrence (general liability). If the rental group requires that a third party be present to perform setup, take down or work the event, additional coverage of \$500,000 for worker's compensation is also required. The certificate holder should be listed as The Downers Grove Park District at 2455 Warrenville Rd., Downers Grove IL 60515.

CAN WE USE THE PAVILION AT THE PARK?

Pavilions are rentable on a first-come, first-served basis at many locations throughout the District. If you would like to use the pavilion as well for your event, please complete a Pavilion Reservation at dgparks.org.

DO WE HAVE TO REQUEST THE USAGE OF LIGHTS ON THE FIELD OR DIAMOND?

Lights will only be scheduled to turn on with a request and payment to use them. No play is allowed after dusk on any field or diamond without the usage of facility lighting.

CAN I REQUEST AN ADDITIONAL FIELD (SOCCER) LAYOUT SPECIFICALLY FOR MY EVENT?

You may request an additional field layout for a fee. Approval will be based on proper space available for the field, a safe perimeter around the field and that the location can handle the additional usage in reference to parking and other events taking place in the park. It will also be dependent on whether or not the Park District has staff available to create the field in the timeframe requested. If interested, please ask about fees for this service.

DOES THE PARK DISTRICT SUPPLY UMPIRES AND/OR REFEREES?

The Park District does not have umpires or referees on staff so all groups must coordinate that on their own.

CAN I RENT PORTABLE LIGHTS TO BE USED AT THE FIELDS/DIAMOND I AM RENTING?

Portable lights will not be permitted at diamonds that do not have permanent lights. Portable lights may be considered for fields but approval will be based on location, time of year, length of usage, etc. and will be at the discretion of the Park District. The Park District is very conscientious about how lights effect the neighbors of our parks, so careful consideration will be made.



your chance to play

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