

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on November 5, 2015 at the Village Hall,  
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order            President Cushing called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Cushing, Gelwicks, Livorsi, Mahoney and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Planning, Paul Fyle; Clerk, Pam Rank

ABSENT: None

\*            \*            \*            \*

Pledge of Allegiance:        The Pledge of Allegiance was recited.

Changes to the Agenda:        None

Recognition of Visitors:        None

Correspondence:                No written correspondence

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**CONSENT AGENDA:**

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – October 1, 2015 Workshop Meeting and October 15, 2015 Regular Meeting
- Illinois Association of Park District Credentials Certificate

Commissioner Mahoney made a motion to approve the Consent Agenda as presented. Commissioner Gelwicks seconded the motion.

Roll Call:                    Ayes: Commissioners Mahoney, Gelwicks, Cushing, Livorsi and Salaba  
                                     Nays: None  
                                     Absent: None

**ACTION ITEMS:**

Commissioner Gelwicks moved to approve Resolution 15-10: A Resolution Authorizing the Tentative Form of the Budget and Appropriation Ordinance for Fiscal Year 2016 to be made available for Public Inspection and setting forth date for Public Hearing on the same. Commissioner Mahoney seconded the motion.

Roll Call:                    Ayes: Commissioners Gelwicks, Mahoney, Cushing, Livorsi and Salaba  
                                     Nays: None  
                                     Absent: None

Commissioner Livorsi moved to elect Commissioner Tom Salaba for the currently vacant position of Park Board Secretary. Commissioner Gelwicks seconded the motion.

Roll Call:                   Ayes: Commissioners Livorsi, Gelwicks, Cushing, Mahoney and Salaba  
                                  Nays: None  
                                  Absent: None

Commissioner Livorsi was appointed to the position of Plan Commission Representative for the Park Board.

## **BOARD BUSINESS:**

### **President's Comments**

Commissioner Cushing presented Commissioner Mahoney with Illinois Association of Park Districts Certificate of Appreciation Award for 10 years of service and thanked her for all that she's done.

### **Commissioner Comments**

Commissioner Salaba congratulated Commissioner Mahoney on her 10 years of service and thanked her for all the work she's done.

## **STAFF AND COMMITTEE REPORTS**

### **Executive Director Report**

Executive Director McAdam informed the Commissioners that the Leadership Training that was attended by the Directors and Assistant Directors was very informative. After the next Board meeting, a workshop will take place to recap the experience and get input from the Board.

Executive Director McAdam also informed the Commissioners that February 29, 2016 is the court date for the sale of the Maple property. This court session is to determine if all requirements have been met to sell said property. Notice of this court date will be publicized one week prior.

Assistant Director Brown presented an update on the numbers for the Tax Levy. He informed the Board that the New Growth in Downers Grove is expected to be greater than anticipated. This means an additional \$18,000-\$20,000 in revenue. He asked if the Board was still okay moving forward with the Tax Levy as previously presented. The Board concurred. Assistant Director Brown will bring back to the Board for approval at the December 10, 2015 Board meeting.

Assistant Director Brown asked the Board to consider putting any additional surplus revenue in "capital". In the past, surplus money has been put in "fund balance".

Commissioner Mahoney said that it was worth looking at that option after the final surplus figure is known; and then seeing what projects could be completed.

Commissioner Salaba was in favor of that approach.

Commissioner Cushing agreed.

Commissioner Gelwicks' concern is how it would impact the 2016 budget and said that the Board and staff need to look beyond 2016 regarding bond issues.

**UNFINISHED BUSINESS**

**2016 Park Board Meeting Schedule** – Executive Director McAdam asked the board to review the 2016 Board Meeting Schedule and let him know of any conflicts. If there are none, it will be put on next meeting’s agenda for approval.

Commissioner Mahoney wished to thank staff for the great job they did on the American Horror Story “Lincoln Hotel”. She appreciated that staff took the time to show her around pre-event.

Director Kelly commented that it was a great effort by staff.

**NEW BUSINESS**

None

**RECOGNITION OF VISITORS**

No Visitors

Commissioner Cushing announced that the next Park District Board Meeting will be held November 19, 2015 at the Village Hall Council Chambers

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**ADJOURN TO EXECUTIVE SESSION**

The meeting was adjourned to Executive Session at 7:38pm following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call:                   Ayes: Commissioners Mahoney, Livorsi, Cushing, Gelwicks and Salaba  
                                  Nays: None  
                                  Absent: None

**FINAL ADJOURNMENT**

The meeting was adjourned at 7:54 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call:                   Ayes: Commissioners Mahoney Livorsi, Cushing and Salaba  
                                  Nays: None  
                                  Absent: Commissioner Gelwicks

Respectfully submitted,

Tom Salaba, Secretary

**DOWNERS GROVE PARK DISTRICT**

November 5, 2015

7:00 P.M.

*Village Council Chambers*

**AGENDA**

1. CONVENING THE MEETING
  - 1.1 Call to Order
  - 1.2 Roll Call
  - 1.3 Pledge of Allegiance
  - 1.4 Changes to the Agenda
  
2. COMMUNICATIONS
  - 2.1 Recognition of Visitors
  - 2.2 Written Correspondence
  
3. CONSENT AGENDA
  - 3.1 Approval of Minutes – October 1<sup>st</sup>, 2015 Workshop Meeting and October 15<sup>th</sup>, 2015 Regular Meeting
  - 3.2 Illinois Association of Park Districts Credentials Certificate
  
4. ACTION ITEMS
  - 4.1 Resolution #15-10 AUTHORIZING TENTATIVE FORM OF BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR 2016 TO BE MADE AVAILABLE FOR PUBLIC INSPECTION AND SETTING FORTH DATE FOR PUBLIC HEARING ON THE SAME
  - 4.2 Election of Park Board Secretary
  - 4.3 Appointment of Plan Commission Representative
  
5. BOARD BUSINESS
  - 5.1 President Comments – Commissioner Cathy Mahoney Service Recognition
  - 5.2 Commissioner Comments
  
6. STAFF AND COMMITTEE REPORTS
  - 6.1 Executive Director
    - 6.1.1 Leadership Training Recap
  
7. UNFINISHED BUSINESS
  - 7.1 2016 Park Board Meeting and Committee of the Whole Schedule
  
8. NEW BUSINESS
  
9. RECOGNITION OF VISITORS

***THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 19<sup>TH</sup>, 2015 AT THE VILLAGE COUNCIL CHAMBERS***

10. ADJOURN TO EXECUTIVE SESSION (If needed)
  - 10.1 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meeting Act
  - 10.2 The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodge against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meeting Act
11. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)
12. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

CERTIFICATE

I, Tom Salaba, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the   November 5<sup>th</sup>, 2015   Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 19<sup>th</sup> day of November, 2015, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 19<sup>th</sup> DAY OF November, 2015



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Tom Salaba, Secretary  
Board of Commissioners  
Downers Grove Park District