

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on October 15, 2015 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order Vice President Gelwicks called the meeting to order at 7:05 p.m.

PRESENT: Commissioners Gelwicks, Livorsi, Mahoney and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Planning, Paul Fyle; Supervisor of Marketing and Creative Development, Ian Everett; Superintendent of Parks, Kevin Rozell; Landscape Architect, James Less; Clerk, Pam Rank

Also present: Bill Paradise, Custodian, Bobby Davis, Parks Maintenance; Cory Signa, Intern

ABSENT: Commissioner Cushing

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Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: In item 3.1 under the Consent Agenda, the “October 1st 2015 Workshop meeting minutes” were removed to be approved at a later date.

Recognition awards were presented to Bill Paradise who is retiring after 30 years of service and Bobby Davis who is retiring after 20 years of service.

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CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – September 15th, 2015 Special and Executive Session Meetings; September 17, 2015 Regular Meeting
- Treasurer’s Report
- Payment of Bills in the amount of \$1,079,263.23
- Payout #1 (Final) – Tully Brothers Paving, Inc. – Districtwide Asphalt Paving 2015
- Payout #6 – Kingsley & Ginnodo Architects – 1846 Blodgett House Interior Restoration

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,079,263.23. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks and Salaba
Nays: None
Absent: Commissioner Cushing

UNFINISHED BUSINESS - FY2016 Budget and 2015 Levy Discussion

Commissioner Mahoney said that while brainstorming for additional funds, decided that she no longer wished to pursue changes to the SRA taxes.

Commissioner Salaba asked if the SRA tax was new or was already in place for a while.

Executive Director McAdam replied that it has been in place for at least 10 years.

Commissioner Gelwicks is interested in finding out how the other members of SEASPAR handle the SRA tax and how they have been spending. He is in favor of not increasing the SRA tax though it should be something that is looked at moving forward.

Commissioner Salaba agreed that it is something to look at for future projects.

Commissioner Livorsi agreed.

Commissioner Mahoney wanted to clarify that Capital Projects will be handled in that same way that they have been handled in the past. She also thought it would be a good idea to highlight the ADA dollars spent on individual projects.

Commissioner Gelwicks had a chance to discuss this with Commissioner Cushing who agreed that no change to the SRA tax would be advisable.

After discussion, the Board concurred that OPTION 1 – CPI plus New Growth would be the best option for the tax levy.

ACTION ITEMS:

Commissioner Mahoney moved to authorize the Executive Director to enter into a contract with Integrated Lakes Management, Inc. for the Lyman Woods, Project Site Areas I, II, III – three year maintenance work for a contract amount of \$99,852.75, including the Lump Sum Base Bid and Alternate #1. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks and Salaba
 Nays: None
 Absent: Commissioner Cushing

Commissioner Mahoney moved to approve Resolution 15-09 (Option #1 – CPI & New Growth) Truth in Taxation Law Resolution – A resolution determining funds estimated to be raised by taxation for the year 2015. Commissioner Salaba seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Salaba, Gelwicks and Livorsi
 Nays: None
 Absent: Commissioner Cushing

BOARD BUSINESS:

President's Comments

Commissioner Cushing absent

Commissioner Comments

Commissioner Mahoney thanked all staff involved in the Reader's Choice Awards that were won for the Golf Course, Museum, Fishel Park, McCollum Park and the Fitness Center.

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam informed the Commissioners that the Park District is going through the State Accreditation process. Internally, staff is getting in order things like policies, job descriptions, etc. Starting in January, updated policies, procedures, job descriptions, etc. will be brought before the Board for discussion and approval. Executive Director McAdam also reminded all that the Lincoln Hotel will be open for **business** on October 23rd and 24th. He invited the community to come by for a “stay”.

Recreation Report

Director Kelly informed the Board that staff is working on a business plan, with justification, for the before/after school care bus purchase. Director Kelly also introduced Cory Signa, the recreation intern. Cory was the zombie in last weekend’s event “Trapped in a Room with a Zombie”. His contribution helped to make it a very successful event.

Commissioner Gelwicks asked why numbers in the adult basketball league were down. Director Kelly explained that this league went year round. He thinks because of this, it may be getting stale. Staff may try dropping the summer league and going with a three on three program instead.

Commissioner Gelwicks also questioned the golf revenues seeing that the profit has doubled from last year. Director Kelly explained that it is just timing with expenses.

Marketing Report

Supervisor of Marketing and Creative Development, Ian Everett informed the Board that the Golf Course will start hosting Bears/Blackhawks watch parties throughout the off season.

Commissioner Salaba asked if staff has looked into becoming an Official Blackhawks watch site. Ian informed him that it is being looked into. Once again 4500 Fitness is hosting the Turkey Challenge Program.

Commissioner Gelwicks asked how the Chilympics event went.

Ian replied that attendance was down this year and there were fewer competitors but feedback was very positive. Next year there will be some changes made to get attendance back up.

Commissioner Gelwicks also added that he didn’t understand the value of the marketing stats.

Ian replied that at the end of the day, if trends are up, then the marketing is having an impact.

Planning Report

Superintendent of Planning, Paul Fyle reported that he heard back and all permits went through for the 1846 Blodgett House. He will now meet with the Village to see what needs to be completed for get an occupancy permit.

Parks Report

Director Penman reported that damaged playground border top cap boards were replaced at Randall Park; wooden rails on the bridge at Patriots Park were replaced; the water hydrant at Mar-Duke Farm was replaced; drain tiles were installed on fairway #7 at the Golf Course.

Finance Report

Assistant Director Brown reported that cash flow is tracking as expected.

SEASPAR

Executive Director McAdam reported that there has been no meeting since the Park Board met though he wanted to let everyone know that SEASPAR is hosting its annual poinsettia sale. Information and order forms are available on the website.

Plan Commission

Nothing at this time

NEW BUSINESS

None

RECOGNITION OF VISITORS

None

Commissioner Gelwicks announced that the next Park District Board Meeting will be held November 5, 2015 at the Village council chambers.

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ADJOURN TO EXECUTIVE SESSION

No Executive Session

FINAL ADJOURNMENT

The meeting was adjourned at 8:13 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks and Salaba
 Nays: None
 Absent: Commissioner Cushing

Respectfully submitted,

William McAdam
Pro Tem Secretary

DOWNERS GROVE PARK DISTRICT

October 15, 2015

7:00 P.M.

Village Council Chambers

AGENDA

1. CONVENING THE MEETING
 - 1.1 Call to Order
 - 1.2 Roll Call
 - 1.3 Pledge of Allegiance
 - 1.4 Changes to the Agenda

2. COMMUNICATIONS
 - 2.1 Recognition of Visitors
 - 2.2 Written Correspondence
 - 2.3 Recognition of:
 - 2.3.1 Bill Paradise
 - 2.3.2 Bobby Davis

3. CONSENT AGENDA
 - 3.1 Approval of Minutes – September 15th, 2015 Special and Executive Session Meetings; September 17th, 2015 Regular Meeting; October 1st, 2015 Workshop Meeting
 - 3.2 Treasurer’s Report
 - 3.3 Payment of Bills – In the amount of \$1,079,263.23
 - 3.4 Payout #1 (FINAL) – Tully Brothers Paving, Inc. – Districtwide Asphalt Paving 2015
 - 3.5 Payout #6 – Kingsley + Ginnodo Architects – 1846 Blodgett House Interior Restoration

4. UNFINISHED BUSINESS
 - 4.1 FY 2016 Budget and 2015 Levy Discussion

5. ACTION ITEMS
 - 5.1 Consideration of Bids – Lyman Woods Project Site Area I, II & III Three-Year Maintenance Work
 - 5.2 Resolution #15-09 – Truth in Taxation Law Resolution – A Resolution Determining Funds Estimated to be Raised by Taxation for the Year 2015

6. BOARD BUSINESS
 - 6.1 President Comments
 - 6.2 Commissioner Comments

7. STAFF AND COMMITTEE REPORTS
 - 7.1 Executive Director

- 7.2 Recreation
- 7.3 Marketing
- 7.4 Planning
- 7.5 Parks
- 7.6 Finance
- 7.7 SEASPAR
- 7.8 Plan Commission

8. NEW BUSINESS

- 8.1 Future 2015 Meeting Schedule

9. RECOGNITION OF VISITORS

THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 5, 2015 AT THE VILLAGE COUNCIL CHAMBERS

10. ADJOURN TO EXECUTIVE SESSION (If needed)

- 10.1 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
- 10.2 The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

11. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

12. FINAL ADJOURNMENT