

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on September 17, 2015 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Cushing, Gelwicks, Livorsi, Mahoney and Souter; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Planning, Paul Fyle; Supervisor of Marketing and Creative Development, Ian Everett; Superintendent of Parks, Kevin Rozell; Clerk, Pam Rank

ABSENT: None

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Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: None

Commissioner Souter resigned from her position as Park Board Commissioner to pursue a higher education. She thanked staff, her daughter and her colleagues and reminded staff that she will always be a friend of the Park District.

Commissioner Gelwicks made a motion to accept Commissioner Souter's resignation effective immediately. Commissioner Mahoney seconded the motion.

Roll Call: Ayes: Commissioners Gelwicks, Mahoney, Cushing, Livorsi and Souter
 Nays: None
 Absent: None

Commissioner Livorsi made a motion to appoint Tom Salaba as the new commissioner to fill the vacancy left by former Commissioner Souter. Commissioner Mahoney seconded the motion.

Roll Call: Ayes: Commissioners Livorsi, Mahoney, Cushing and Gelwicks
 Nays: None
 Absent: None

Recognition of Visitors: None

Correspondence: None

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CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – August 20, 2015 Regular and Executive Session Meetings and

September 3, 2015 Workshop Meeting

- Treasurer's Report
- Payment of Bills in the amount of \$855,869.23
- Change Order #1 (Deduct) – Anthem Excavation & Demolition, Inc. – 4205 Venard Road Demolition
- Payout #1 (Final) – Anthem Excavation & Demolition, Inc. – 4205 Venard Road Demolition
- Approval of Purchasing Policy

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$855,869.23. Commissioner Gelwicks seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing, Livorsi and Salaba
 Nays: None
 Absent: None

ACTION ITEMS:

Commissioner Mahoney moved to approve Ordinance 1243 authorizing the sale of real estate located at 1903 Maple Avenue, Downers Grove, Illinois. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Cushing and Gelwicks
 Nays: None
 Absent: None
 Abstain: Commissioner Salaba (not familiar with issue)

BOARD BUSINESS:

President's Comments

Commissioner Cushing expressed that the position of Secretary will be voted on at the next Board Meeting. In the interim, Executive Director McAdam will act as Secretary.

Commissioner Comments

None

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam informed the Commissioners that the sealcoating project is going well; the phone project is now 100% complete; the Lincoln Center roof is finished and now has a white roof; Commissioner Livorsi suggested a Luminaria festival as a possible winter event – staff discussion leaned toward the Museum hosting an event like this next year; upcoming events are Chilypics chili competition and new this year adding a salsa competition, Trapped in a Room with a Zombie on October 10th and Lincoln Haunted Hotel on October 23 and 24.

Recreation Report

Director Kelly reported that with the new “white” roof the temperature at Lincoln Center will be monitored to see if there is a difference going from a black to a white roof. Three promotional videos featuring the Lincoln Haunted Hotel will be showing on the Park District website to raise awareness of this event. Staff has interviewed three companies in an effort to revamp the registration software. As it

turns out, VSI has a web-based version and the Park District is entitled to this upgrade at no cost. The only cost associated with this upgrade will be the annual fees and training. Staff intends to try this upgrade with a potential mid-summer implementation.

Commissioner Gelwicks asked about the beaver situation at Lyman Woods.

Director Kelly informed him that the plan was to extend the path in an effort to have visitors be able to observe the beaver habitat.

Marketing Report

Supervisor of Marketing and Creative Development, Ian Everett informed the Board that he is working on a trick or treat event at Miner Mike's mini-golf and an event at the Museum, coinciding with the Egypt exhibit, called Embalming 101. Also in the works is a satisfaction survey for the Golf Course.

Planning Report

Superintendent of Planning, Paul Fyle reported that the districtwide paving projects should be substantially completed by October 1st. Staff is attending a September 22nd Forest Preserve District Board meeting to present the plans and request approval of the proposed building location at Lyman Woods.

Parks Report

Director Penman reported that turf repairs are being made to the athletic fields; at Whitlock Park the Central baseball field has been graded and seeded and will be used for ice skating in the winter; to date, 9 loads of logs have been removed; SEASPAR Eagles volunteers are still working at O'Brien, Patriots and Hummer Parks; the prescribed grazing at the Walnut Property and Patriots Park is now complete; staff is topdressing and seeding the driving range; seasonal help is dropping off; Bobby Davis, a long time seasonal helper, is retiring.

Commissioner Salaba inquired about the Ash tree replacement.

Director Penman assured him that the trees were being replaced with diversified species.

District Services Report

Assistant Director Rathack reported that the phone project is now complete.

SEASPAR

Nothing

Plan Commission

The Plan Commission passed the lot separation of the new Walnut Property.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

RECOGNITION OF VISITORS

None

Commissioner Cushing announced that the next Park District Board Meeting will be held October 1, 2015 at the Village Hall.

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ADJOURN TO EXECUTIVE SESSION

No Executive Session

FINAL ADJOURNMENT

The meeting was adjourned at 7:45 p.m. following a motion made by Commissioner Livorsi and seconded by Commissioner Mahoney.

Roll Call: Ayes: Commissioners Livorsi, Mahoney, Cushing, Gelwicks and Salaba
 Nays: None
 Absent: None

Respectfully submitted,

William G. McAdam
Pro Tem Secretary