

Minutes of a Workshop Session of the Board of Park
Commissioners of the Downers Grove Park District held
on September 6, 2018 at the Downers Grove Golf Club,
2420 Haddow Avenue, Downers Grove, IL 60515.

Call to Order: President Gelwicks called the meeting to order at 7:03 p.m.

PRESENT: Commissioners Gelwicks, Mahoney, McDonnell and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Finance & Technology, Erik Brown; Director of Recreation, Dave Haring; Superintendent of Planning, Paul Fyle; Superintendent of Parks, Kevin Rozell; Manager of Marketing and Creative Development, Dawn Hartman; Golf Course Superintendent, Jeff Pozen; Superintendent of Finance, Tricia Farkas; Golf Course Manager, Sally Hayduck; Attorney, Bob McCabe; Clerk, Adine Lenon

ABSENT: Commissioner Livorsi
Changes to the Agenda: None
Visitors: None

Commissioner Livorsi arrived at 7:04 p.m.

DISCUSSION ITEMS:

Rec Center Parking Lot Concepts

Paul Fyle discussed different concepts for the Rec Center parking lot renovation. Concept 1 – Resurface the existing parking lot only, Concept 2,- Expanded parking, Concept 2A - Expanded parking with vehicle circulation changes and Concept 3 – Improved pedestrian circulation and safety.

The Board members mentioned the biggest safety issue is the drop-off. Commissioner Mahoney mentioned that the turnabout will eliminate traffic. The Board mentioned that parking at the Rec Center on a Saturday with basketball tournaments is very difficult and which Concept would be most beneficial to everyone. Staff thinks Concept #2 would get us closer to our goals.

The Board liked Concept #2 but with the turnabout added in the future. Paul mentioned that this would have to be bid early in the year so the work can be done in early September of 2019.

ADA Transition Plan

Staff prepared a proposed budget for FY 2019 ADA Improvements totaling \$100,000, the same funding level as FY 2018. Proposed ADA improvements included: concrete bench pads and access to picnic tables at Hoopers Hollow, concrete bench pads at Ruth K. Powers Park, pave pathways, concrete bench pads, access to Field #1 and access to playground at Whitlock Park; Benches & Tables and building improvements at various locations.

Miscellaneous

Director Bill McAdam mentioned that he received a call from Rep. Olsen on Wednesday regarding member initiatives in which Rep. Olsen can give out \$150,000 - \$175,000 in grant money to a project. Possible grant considerations are: 1846 Blodgett House Interior Renovation, Lyman Woods Trail Improvements and Loy Park Playground Renovation.

2019 Capital Projects

Director of Finance and Technology, Erik Brown discussed some of the FY2019 Capital Projects which included the Recreation Center – Parking Lot Renovation, Recreation Center – Pathway Renovation, Doerhoefer Park – Replace Ballfield Irrigation System, Hoopers Hollow Park – Playground Replace, McCollum Park- Replace Parking Lot Lights, Whitlock Park – Pave Existing Gravel Pathways, Splashpad and Patriots East Bridge Planning and Design, Information Technology Improvements, Districtwide – Asset Study and a contingency for unforeseen conditions or new items that may arise. Erik did mention that the IT improvements had been added and changed for that departments current needs. Commissioner Gelwicks mentioned that security improvements need to be taken. Erik stated he will have Chris Kapus come to the next workshop meeting to discuss the IT needs in further detail.

Tax Levy

Director of Finance and Technology, Erik Brown discussed the tax levy. He mentioned an 8.7% year-over-year growth. He gave the Board five different scenarios that will need to be discussed at the workshop meeting in the beginning of October.

Golf Analysis/Fee Discussion/Budget

Erik Brown discussed the draft golf budget for 2019. He went over data analysis through July 31, 2018 and staff prepared a capital replacement/improvement plan for the golf course for 2019. Staff suggested 2019 Golf Capital Projects as the following: bunker improvements, clubhouse updates, patio update, side wind panels for the covered range and John Deere Pro Gator with 200-gallon sprayer. Erik mentioned that are looking for direction on the rates for the driving range buckets that would still keep us comparable to other courses near the area.

Commissioner Gelwicks would like to see some comparisons for same-day replay. He was hoping getting one Saturday from last year to the same time this year. Commissioner Gelwicks also mentioned having off-season rates for the golf course. Commissioner Livorsi mentioned having a season pass for the driving range.

RECOGNITION OF VISITORS

None

Commissioner Gelwicks announced that the next Park District Board Meeting will be held September 20, 2018 at the Village Hall Council Chambers.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned at 9:58 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks, McDonnell, Salaba
 Nays: None
 Absent: None

FINAL ADJOURN

The meeting was adjourned at 10:57 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner McDonnell

Roll Call: Ayes: Commissioners Mahoney, McDonnell Livorsi, Gelwicks, Salaba
 Nays: None
 Absent: None

Respectfully submitted,

Frank Livorsi,
Secretary

DOWNERS GROVE PARK DISTRICT

September 6, 2018

7:00 P. M.

Downers Grove Golf Club

WORKSHOP MEETING AGENDA

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors

C. DISCUSSION ITEMS

1. Rec Center Parking Lot Concepts
2. Annual Review – ADA Transition Plan
3. 2019 Capital Projects
4. Tax Levy
5. Golf Analysis/Fee Discussion/Budget
6. Thor Guard
7. Miscellaneous

D. RECOGNITION OF VISITORS

E. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD SEPTEMBER 20th, 2018 AT THE VILLAGE COUNCIL CHAMBERS

F. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
3. Discussion of Collective Negotiating Matters Between the District and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees, pursuant to 5 ILCS 120/2©(2) of the Open Meetings Act
 - a. Seeking a motion to approve a 3-year agreement with members of Laborers' Local 681

G. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the September 6, 2018 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 20th day of September, 2018, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 20th DAY OF September, 2018



Frank Livorsi, Secretary
Board of Commissioners
Downers Grove Park District