

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on September 21, 2017 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order Commissioner Gelwicks called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Gelwicks, Livorsi, Mahoney, McDonnell and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Parks, Kevin Rozell; Superintendent of Planning, Paul Fyle; Clerk, Pam Rank

ABSENT: None

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Pledge of Allegiance: The Pledge of Allegiance was recited

Changes to the Agenda: None

Visitors: None

Written Correspondence: None

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CONSENT AGENDA:

Executive Director, Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – August 17, 2017 Regular Meeting; September 7, 2017 Workshop and Executive Session Meetings
- Treasurer’s Report
- Payment of Bills in the amount of \$1,162,951.90
- Nadler Golf Cart Lease
- Payout #3 – The Lakota Group, Inc. – Park & Recreation Master Plan and Community Needs Assessment
- Payout #3 – Mechanical Concepts of Illinois, Inc. – Lincoln Center HVAC Replacement 2017
- Payout #1 (Final) – Alliance Fence Corp. – 2017 Powers Park Fencing Improvements

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,162,951.90. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks, McDonnell and Salaba
 Nays: None
 Absent: None

ACTION ITEMS:

Commissioner Mahoney made a motion to authorize staff to purchase one Toro Tri-Flex 3320 Hybrid Tee Mower through an agreement with the National Intergovernmental Purchasing Alliance (NIPA) for a purchase price not to exceed \$35,932.38. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks, McDonnell and Salaba
 Nays: None
 Absent: None

Commissioner Mahoney made a motion to authorize staff to purchase one Toro Tri-Flex 3320 Hybrid Greens Mower through the National Intergovernmental Purchasing Alliance (NIPA) for a purchase price not to exceed \$46,422.65. Commissioner Livorsi seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks, McDonnell and Salaba
 Nays: None
 Absent: None

BOARD BUSINESS

President Comments – Commissioners Gelwicks attended the 125th Anniversary event at the Golf Club. He said it was very well attended and a very nice event.

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam introduced key staff involved with the LINK before and after school program. Matt Netrefa, Michelle Pusateri, Sara Cunningham, Colleen McGavock and Dawn Hartman. He thanked them for their hard work.

Recreation Report

Director of Recreation, Jay Kelly, reported that rooms 102 and 105 at the Lincoln Center have been renovated for the LINK program, also room 104, where the dance programs take place, has a new wooden floor. The Concert Series had \$28,000 in sales and will be looking to extend said event by starting earlier and having the bands play for 2 hours.

Planning Report

Superintendent of Planning, Paul Fyle reported that the punch list items on the Lincoln Center HVAC are nearly complete; the Park District should be receiving a report soon from the Lakota Group regarding the Needs Assessment Survey; the Districtwide Asphalt & Concrete Paving projects will begin soon; the Powers Park field renovations are complete; and there was a delay in acquiring permits for the 6821 Main Street site demolition.

Parks Report

Director of Operations and Development, Geoff Penman reported that the Downers Grove Golf Course has been designated as a “Certified Audubon Cooperative Sanctuary” golf course by Audubon International.

District Services Report

Assistant Director for District Services, Sara Rathsack reported that in the IT department, internet redundancy and network vulnerability tests were a success.

SEASPAR Annual Report

No Report

PLAN COMMISSION

No Report

UNFINISHED BUSINESS

None

NEW BUSINESS

2018 Budget, Capital & Tax Levy

Commissioner Gelwicks commented that the Budget Book was very well done and in the future, he suggested that the Budget discussion take place at a Workshop meeting. He said that tonight's meeting will focus on the capital side of the budget.

Assistant Director for Financial Services, Erik Brown presented the 2018 Budget, Capital and Tax Levy which includes a 3 year revenue breakdown comparison; property tax revenues; property tax valuation history; property tax levy distribution; grants, donations, sponsorships and advertising; programing revenues; registration fees; facility revenues; expenditure comparison; 2018 proposed operating expenditures; salaries; maintenance, repairs & replacements; debt service payments; golf capital project funds; governmental capital projects; funded and unfunded 5 year capital improvement plan; and property tax scenarios.

During the discussion, Commissioner Gelwicks suggested getting concurrence on some project priorities.

All were in favor of Doerhoefer Park artificial turf replacement, O'Brien Park Playground renovation and Finance Software.

Commissioner Gelwicks asked about the Lyman Woods storage building or interpretive center expansion and asked how the capital plan was addressing walking trails.

Commissioner Mahoney suggested a Dog Park and a walking path at the Walnut Park location while the Park District is waiting to develop said park. She would like to see mile markers on this path. She also considered the Board Walk expansion at Lyman Woods, the Ebersold Park and Hoopers Hollow pathway renovation.

Commissioner Livorsi suggested a Splash Pad.

Commissioner Gelwicks asked if staff had any suggestions.

Director Kelly suggested security at Lincoln Center.

Director Penman suggested ballfield irrigation at Doerhoefer.

Commissioner Salaba suggested a future plan for the Recreation Center HVAC.

Assistant Director Brown will make walking trails a priority along with Doerhoefer ballfield irrigation.

Commissioner Salaba reminded staff about marketing to advertise the new walking trail at Walnut Park.

Commissioner Gelwicks suggested revisiting the budget priority list every six months.

Assistant Director Brown presented four scenarios of the Property Tax Levy. Scenario 1 would freeze portions of the levy that do not contain bond and interest. This would lower taxes of many businesses and residents due to new growth being added to the District's boundaries. Scenario 2 would capture New Growth. This would have little to no impact on individual taxes. Scenario 3 would capture New Growth and a \$50,000 increase to the SRA Levy. Scenario 4 would capture New Growth and the Consumer Price Index.

Commissioner Gelwicks preferred CPI w/SRA.
Commission Salaba preferred New Growth and SRA
Commissioner Mahoney preferred New Growth and CPI

Assistant Director Brown will revise the Budget and Tax Levy and bring back to next month's Workshop.

RECOGNITION OF VISITORS

None

Commissioner Gelwicks announced that the next Park District Board meeting will be held October 5, 2017 at 7:00pm at Lincoln Center.

ADJOURN TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 9:29 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks, McDonnell and Salaba
 Nays: None
 Absent: None

FINAL ADJOURN

The meeting adjourned at 10:10 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call: Ayes: Commissioners Mahoney, Livorsi, Gelwicks, McDonnell and Salaba
 Nays: None
 Absent: None

Respectfully submitted,

Frank Livorsi,
Secretary

DOWNERS GROVE PARK DISTRICT

September 21, 2017

7:00 P.M.

Village Council Chambers

AGENDA

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors
2. Written Correspondence

C. CONSENT AGENDA

1. Approval of Minutes – August 17th, 2017 Regular Meeting; September 7th, 2017 Workshop and Executive Session Meetings
2. Treasurer's Report
3. Payment of Bills – In the amount of \$1,162,951.90
4. Nadler Golf Cart Lease
5. Payout #3 – The Lakota Group, Inc. – Park & Recreation Master Plan and Community Needs Assessment
6. Payout #3 – Mechanical Concepts of Illinois, Inc. – Lincoln Center HVAC Replacement 2017
7. Payout #1 (FINAL) – Alliance Fence Corp. – 2017 Powers Park Fencing Improvements

D. ACTION ITEMS

1. Request Authorization to Purchase a Toro Tri-Flex 3320 Hybrid Greens Mower through the National Intergovernmental Purchasing Alliance (NIPA)
2. Request Authorization to Purchase a Toro Tri-Flex 3320 Tee Mower through the National Intergovernmental Purchasing Alliance (NIPA)

E. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Planning
4. Parks
5. District Services
6. SEASPAR
7. Plan Commission

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Tax Levy Discussion
2. 2018 Budget Discussion

I. RECOGNITION OF VISITORS

J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD OCTOBER 5, 2017 AT THE LINCOLN CENTER

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

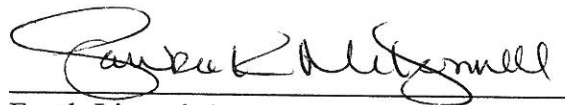
M. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the September 21st, 2017 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 19th day of October, 2017, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 19th DAY OF October, 2017



Frank Livorsi, Secretary
Board of Commissioners
Downers Grove Park District