

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on June 21, 2018 at the Village Hall,  
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order            President Gelwicks called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Gelwicks, Mahoney, McDonnell and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Assistant Director for District Services, Sara Rathack; Director of Recreation, Dave Haring; Assistant Director for Financial Services, Erik Brown; Superintendent of Planning, Paul Fyle; Superintendent of Parks, Kevin Rozell; Golf Course Manager, Sally Hayduck; Recreation Center Manager, Michelle Pusateri; Attorney, Derke Price; Clerk, Adine Lenon

ABSENT:                    Commissioner Livorsi

\*       \*       \*       \*

Pledge of Allegiance:    The Pledge of Allegiance was recited.

Changes to the Agenda:    None

Visitors:                    None

Written Correspondence:    None

Commissioner Gelwicks read the proclamation designating July as  
Parks and Recreation Month

\*       \*       \*       \*

**CONSENT AGENDA:**

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – May 17, 2018 Regular and Executive Session Meetings; June 7, 2018 Park Tour Meeting
- Treasurer’s Report
- Payment of Bills – In the amount of \$1,257,042.46
- Consideration of Ordinance #1266 – Illinois Prevailing Wage
- Change Order #1 (Deduct) – Kendall Excavating & Septic – 6821 S. Main St. Demolition
- Payout #3 (Final) – Kendall Excavating & Septic – 6821 S. Main St. Demolition
- Change Order #1 (Deduct) – Pelagio & Sons, Inc. – Districtwide Concrete Paving 2018
- Payout #1 (Final) – Pelagio & Sons, Inc. – Districtwide Concrete Paving 2018
- Change Order #1 (Deduct) – Orbis Construction Co., Inc. – Driving Range Shelter Construction
- Payout #2 – Orbis Construction Co., Inc. – Driving Range Shelter Construction

- Payout #1 – Pro Electric, Inc. – Driving Range Shelter Electrical
- Change Order #1 (Add) – Allied Garage Door, Inc. – Driving Range Shelter Garage Doors

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,257,042.46. Commissioner Salaba seconded the motion.

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

**ACTION ITEMS:**

Commissioner Mahoney made a motion to reject the bid proposal submitted by Hacienda Landscape, Inc. as non-responsive and not-responsible. Commissioner Salaba seconded the motion

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to award the lump sum base bid and Alternate #1 to Innovation Landscape, Inc. in the total amount of \$141,050.00. Commissioner Salaba seconded the motion.

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to reject the bid from Trend Carpet & Tile as unresponsive. Commissioner Salaba seconded the motion.

                      Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell,  
                      Nays: None  
                      Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to accept the base bid of \$109,059 from Tiles in Style. Commissioner Salaba seconded the motion.

                      Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to reject the locker room locker replacement bid and use the available funds toward the tile replacement project. Commissioner Salaba seconded the motion.

Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell

Nays: None

Absent: Commissioner Livorsi

## **BOARD BUSINESS**

**President Comments** – Commissioner Gelwicks commented on the positive feedback he received from a visitor attending a baseball tournament in May. Commissioner Gelwicks thanked the Downers Grove Park District Staff on the appearance of the parks.

**Commissioner Comments:** None

## **STAFF AND COMMITTEE REPORTS**

### **Executive Director Report**

Executive Director McAdam mentioned that his staff met with the LaKota group and that he received the changes they made to the Master Plan. He would like the LaKota group to come to the July 19<sup>th</sup> meeting to discuss the changes. Also mentioned was having a special meeting with LaKota and the Board in the near future. Commissioner Mahoney stated that she would like to see the field study first before the meeting is scheduled. Bill McAdam also discussed that Sara Rathsack has been working on the Board Policy Manual and is looking for discussion on this policy. As of now, the policy will be sent to the Board for review and the Board will send their suggestions/comments. Once there is draft with corrections then two board members will sit down with Sara and Bill to discuss it further. Also, Director McAdam commented on thank-you notes he received about the DGPD staff and will be recognizing staff at meetings when he receives them.

### **Golf Report**

The report was included in the packet. Golf Course Manager, Sally Hayduck discussed that five leagues began their season, the Cleveland Wedge Clinic and that she met with District 99 to discuss tee times for the upcoming school year.

### **Recreation Report**

The report was included in the packet. Director Haring mentioned the spring dance recital was held on June 1<sup>st</sup> and that the camp program is very successful. Also discussed that his staff continues to work with VSI to develop custom reports and that he will have an updated monthly Rec Center Improvement plan for the Board.

### **Marketing Report – No Report**

### **Planning Report**

The report was included in the packet. Superintendent of Planning, Paul Fyle discussed the driving range shelter and that completion should be mid-July. Also discussed was Doerhofer Park retaining wall and the synthetic turf replacement. Paul mentioned he had a conversation with Commissioner Gelwicks regarding the turf and it was suggested he look into an infill called CoolPlay. It is green-colored granules instead of black and will reduce the heat on the field. The Board gave Director McAdam authorization to look into this further. This will have to be on the next agenda for the Board's concurrence. The additional cost will be \$42,000. The Board also suggested having the August 2<sup>nd</sup> meeting at the golf course.

### **Parks Report**

The report was included in the packet. Director of Operations and Development, Geoff Penman mentioned a new scoreboard at Memorial Park was installed in cooperation with DGYB. Also mentioned was the painting of the picnic pavilion, baseball field restroom pavilion and storage building at McCollum Park.

### **Finance**

The report was included in the packet. Assistant Director of Finance, Erik Brown discussed the cash, revenue and expenditures for the month of May.

### **SEASPAR**

Director McAdam stated that he and Commissioner McDonnell attended the SEASPAR banquet on May 23, 2018. They both stated it was very heart-warming and exciting that we offer this in our community. There was a highlight video that Director McAdam would like to put on the DGPD website under SEASPAR. Also discussed was Cathy Morava has been with SEASPAR for 35 years.

### **PLAN COMMISSION**

No report

### **UNFINISHED BUSINESS**

Commissioner Gelwicks would like to discuss ThorGuard and WeatherBug at a future meeting.

### **NEW BUSINESS**

There will be no board meeting on July 5, 2018.

### **RECOGNITION OF VISITORS**

None

Commissioner Gelwicks announced that the next Park District Board Meeting will be held July 19, 2018 at the Village Hall Council Chambers.

### **ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 8:21 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

### **RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

Commissioner Mahoney made a motion to approve the amendment to the Executive Director's contract concerning compensation and performance. Commission Salaba seconded the motion.

Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
Nays: None  
Absent: Commissioner Livorsi

**FINAL ADJOURN**

The meeting was adjourned at 9:24 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

Respectfully submitted,

Frank Livorsi,  
Secretary



**DOWNERS GROVE PARK DISTRICT**

June 21, 2018

7:00 P.M.

*Village Council Chambers*

**AGENDA**

**A. CONVENING THE MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

**B. COMMUNICATIONS**

1. Recognition of Visitors
2. Written Correspondence
3. Proclamation for July as Park and Recreation Month

**C. CONSENT AGENDA**

1. Approval of Minutes – May 17, 2018 Regular and Executive Session Meetings;  
June 7, 2018 Park Tour Meeting
2. Treasurer’s Report
3. Payment of Bills – In the amount of \$1,257,042.46
4. Consideration of Ordinance #1266 – Illinois Prevailing Wage
5. Change Order #1 (Deduct) – Kendall Excavating & Septic – 6821 S. Main St.  
Demolition
6. Payout #3 (Final) – Kendall Excavating & Septic – 6821 S. Main St. Demolition
7. Change Order #1 (Deduct) – Pelagio & Sons, Inc. – Districtwide Concrete Paving  
2018
8. Payout #1 (Final) – Pelagio & Sons, Inc. – Districtwide Concrete Paving 2018
9. Change Order #1 (Deduct) – Orbis Construction Co., Inc. – Driving Range  
Shelter Construction
10. Payout #2 – Orbis Construction Co., Inc. – Driving Range Shelter Construction
11. Payout #1 – Pro Electric, Inc. – Driving Range Shelter Electrical
12. Change Order #1 (Add) – Allied Garage Door, Inc. – Driving Range Shelter  
Garage Doors

**D. ACTION ITEMS**

1. Consideration of Bids – O’Brien Playground Renovation 2018
2. Consideration of Bids – Locker Room Tile Replacement
3. Consideration of Bids – Locker Room Locker Replacement

**E. BOARD BUSINESS**

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Golf
3. Recreation
4. Marketing – No Report
5. Planning
6. Parks
7. Finance
8. SEASPAR
9. Plan Commission

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. *THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JULY 19, 2018 AT THE VILLAGE HALL COUNCIL CHAMBERS***

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
3. Discussion of Collective Negotiating Matters Between the District and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees, pursuant to 5ILCS 120/2(c)(2) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

1. Approving Amendment to Executive Director's Contract concerning compensation

M. FINAL ADJOURNMENT

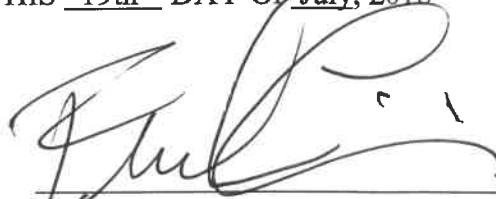


STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the June 21, 2018 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 19th day of July, 2018, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 19th DAY OF July, 2018



Frank Livorsi, Secretary  
Board of Commissioners  
Downers Grove Park District

