



**ACTION ITEMS:**

Scott Brown and Deb Daly from ADA gave a brief presentation outlining the payroll software that the Park District is considering.

Commissioner Mahoney made a motion to allow the Executive Director to enter into an agreement with ADP. Commissioner Salaba seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to allow Staff to go out for an RFP for Audit Services. Commissioner Salaba seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to grant Authorization to Bid the 2017 Districtwide Asphalt Paving and the 2017 Districtwide Concrete projects to include an Alternate Bid for the Recreation Center parking lot repairs. Commissioner Salaba seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to grant authorization to Bid the Site Demolition for 6821 S. Main Street as presented. Commissioner Salaba seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to reject all bids received for the Powers Park fencing improvements and that, due to the timing requirements, the Board also waive competitive bidding and authorize the Executive Director to seek competitive proposals and enter into a contract he determines to be in the best interests of the District for an amount not to exceed \$33,550. Commissioner Salaba seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to authorize the Executive Director to enter into an agreement with Colley Elevator Company for the Base Bid and Alternates #3, #5 and #6 for a total contract value of \$119,702.00. The elevator speed will be increased to 75' per minute at no additional charge. In addition, authorizing the Executive Director to accept change orders up to 5% of the contract value.

## **BOARD BUSINESS**

**President Comments** – Commissioner Gelwicks attended the presentation of commemorative benches presented at Lyman Woods by the Pierce Downer Heritage Alliance for Betty Cheevers and Wally Brown. Commissioner Gelwicks and Executive Director McAdam attended a presentation by Ancel, Glink. Two topics of interest were drones and having a designated place to fly them; and fraternization.

## **STAFF AND COMMITTEE REPORTS**

### **Executive Director Report**

Executive Director McAdam informed the Board that staff is working on ADA updates and a guide calendar that will show projects/events going out six to eight months.

**SEASPAR Annual Report** – Executive Director, Susan Friend presented updates that have happened and will be happening at SEASPAR. Topics included: day camp, inclusion, Special Olympics, EAGLES, and multi-sensory rooms.

She also notified those present that after 38 years with SEASPAR, she will be retiring in July.

### **Recreation Report**

Director Kelly had no new updates for the Golf Report and asked for questions.

Commissioner Gelwicks was concerned that revenue was down yet there were twelve more playable days this year for the same time last year. Director Kelly replied that staff would be mindful and continue to track results.

Director Kelly updated some numbers on the Recreation Report since the report was printed, including that the LINK was now up to 38 participants.

### **Planning Report**

Superintendent of Planning, Paul Fyle updated the Board on the HVAC installation at Lincoln Center, including the closing of the building the first week of July. He also updated the Board on the Master Plan & Community Needs Assessment.

Commissioner Mahoney mentioned that she and Commissioner Gelwicks were walking through Lyman Woods and noticed that the plaques on several memorial benches were unreadable. Paul will look into this.

### **Parks Report**

Director Penman reported that a few unplanned events took place since the report was printed. The electric pole at Gilbert Park was hit by a truck...power has since been restored; and an irrigation pump had to be replaced at McCollum Park.

### **Financial Report**

Assistant Director for Financial Services, Erik Brown, reported that the cash balance looks good and there is \$230,000 available for capital projects.

## **PLAN COMMISSION**

No Report

## **UNFINISHED BUSINESS**

Master Survey Plan Update – Commissioner Gelwicks was under the impression that the Board would meet with the Lakota Group prior to the survey being completed. He thinks that the survey needs to be reworked. Commissioner Mahoney agrees.

Commissioner Gelwicks suggested that the Board and Staff should get together with the Lakota Group to change/update the survey. The end result was that the Board would “redline” the survey individually and send to Paul. Executive Director McAdam will coordinate a meeting with the Board, Staff and the Lakota Group.

**NEW BUSINESS**

None

**RECOGNITION OF VISITORS**

None

The Board concurred that the July 6<sup>th</sup> meeting should be cancelled.

Commissioner Gelwicks announced that the next Park District Board meeting will be held July 20th, 2017 at 7:00 p.m. at the Village Hall.

**ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 9:30 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

**FINAL ADJOURN**

The meeting adjourned at 9:45 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:                   Ayes: Commissioners Mahoney, Salaba, Gelwicks and McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Livorsi

Respectfully submitted,

Frank Livorsi,  
Secretary

**DOWNERS GROVE PARK DISTRICT**

June 15, 2017

7:00 P.M.

*Village Council Chambers*

**AGENDA**

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors
2. Written Correspondence
3. Proclamation for July as Park and Recreation Month

C. CONSENT AGENDA

1. Approval of Minutes – May 18<sup>th</sup>, 2017 Regular Meeting; June 1<sup>st</sup>, 2017 Park Tour Meeting
2. Treasurer’s Report
3. Payment of Bills – In the amount of \$1,031,505.46
4. Payout #2 (FINAL) – Village of Downers Grove – Ebersold Park Parking Lot Renovation
5. Consideration of Ordinance #1258 – Illinois Prevailing Wage
6. Approval of Resolution #17-02 – Temporary Construction Easement for DuPage County at Patriots Park

D. ACTION ITEMS

1. ADP Presentation
2. Seeking a Motion to Authorize the Executive Director to Enter into an Agreement with ADP
3. Request Authorization for RFP for Audit Services
4. Request Authorization to Bid – 2017 Districtwide Asphalt Paving and 2017 Districtwide Concrete Paving
5. Request Authorization to Bid – Site Demolition for 6821 S. Main Street
6. Consideration of Bids – Powers Park Fencing Improvements
7. Consideration of Bids – Lincoln Center Elevator Modernization

E. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Planning
4. Parks
5. Finance
6. SEASPAR
  - 6.a SEASPAR Annual Report – Executive Director Susan Friend
7. Plan Commission

G. UNFINISHED BUSINESS

1. Master Plan Survey Update

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JULY 6<sup>th</sup>, 2017 (PLEASE CHECK THE WEBSITE CLOSER TO MEETING DATE FOR THE LOCATION)**

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
3. Discussion of Collective Negotiating Matters Between the District and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees, pursuant to 5ILCS 120/2(c)(2) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

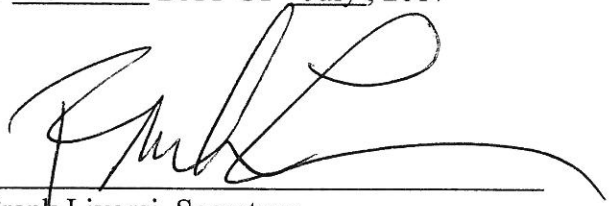
M. FINAL ADJOURNMENT

STATE OF ILLINOIS        )  
COUNTY OF DUPAGE        )

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the June 15<sup>th</sup>, 2017 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 20<sup>th</sup> day of July, 2017, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 20<sup>th</sup> DAY OF July, 2017



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Frank Livorsi, Secretary  
Board of Commissioners  
Downers Grove Park District