

Minutes of a Workshop Session of the Board of
Park Commissioners of the Downers Grove Park
District held on May 3, 2018 at Lincoln Center,
935 Maple Avenue, Downers Grove, IL 60515

Call to Order President Gelwicks called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Gelwicks, Livorsi, Mahoney and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Dave Haring; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Parks, Kevin Rozell; Superintendent of Planning, Paul Fyle; Manager of Marketing & Creative Development; Dawn Hartman; Recreation Center Manager, Michelle Pusateri; Fitness Operations Supervisor, Michelle Varys; Clerk, Adine Lenon

ABSENT: McDonnell

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Pledge of Allegiance: The Pledge of Allegiance was recited

Changes to the Agenda: None

Visitors: None

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DISCUSSION ITEMS:

Capital Plan – Five-Year Capital & Assessments

Discussion was made regarding the Five Year CIP Finance Analysis 2018, Draft Five-Year Plan, Capital Considerations and Asset Assessment Plans. Executive Director, Bill McAdam stated the significant change for the projects was the Splash Pad. Erik Brown discussed the five-year analysis provides an estimate of the funds that will be available through 2023 with regards to new revenues, savings from IMRF and property taxes. Geoff Penman also discussed the improvement plan and unfunded projects. Commissioner Gelwicks stated that the access controls phase should be a strategic plan that ties to technology. The parking lot assessment was discussed and Geoff Penman will look into it further to see if moving around some projects might be a better solution for the plan. The Board also suggested that money should be in budget for Walnut Park. Commissioner Mahoney would like to see Loy Park during the park tour. The Board will look at a few concerns during the park tour on June 7th. The staff's plan is to bring an updated copy of the document presented to the Board after this discussion and the park tour. Commissioner Salaba commented that this was a great start with the Capital Plan and it will be a great investment in the community.

Rec Center Improvement Plan

Director of Recreation, Dave Haring discussed the immediate, short and long-term goals for the Rec Center improvement plan. He would like to conduct a user satisfaction survey and develop an action plan based on the results. Commissioner Gelwicks stated that the Rec Center should receive feedback from new members within 30 days of enrollment to better understand the needs of members. Commissioner Mahoney discussed the option of leasing equipment at the Rec Center so members will have the most updated equipment. The Board suggested offering programs for home schooling to satisfy the PE component. Also discussed was to expand and enhance staff training in operations and customer service, dropping the enrollment fee for the summer student memberships and developing a new marketing and promotional plan. Commissioner Gelwicks appreciated all the effort with the report that was presented by the Recreation Staff.

Rec Center Tiling Project

Director of Recreation, Dave Haring discussed that upgrading and retiling the Fitness Center locker rooms are a priority. The Board agreed that while updated the tile that the lockers should be replaced at the same time.

Miscellaneous

Executive Director, Bill McAdam informed the Board that Bob McCabe from Ancel Glink will be leaving the firm and that Margaret Kostopulos will be our new attorney.

RECOGNITION OF VISITORS

None

Commissioner Gelwicks announced that the next Park District Board meeting will be held May 17, 2018 at the Village Hall Council Chambers.

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ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned at 9:02 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call:	Ayes:	Commissioners Mahoney, Livorsi, Gelwicks, Salaba
	Nays:	None
	Absent:	McDonnell

FINAL ADJOURNMENT

The meeting was adjourned at 9:30 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:	Ayes:	Commissioners Mahoney, Salaba, Gelwicks, Livorsi
	Nays:	None
	Absent:	McDonnell

Respectfully submitted,

Frank Livorsi
Secretary

DOWNERS GROVE PARK DISTRICT

May 3, 2018

7:00 P. M.

Lincoln Center – Room 503

WORKSHOP MEETING AGENDA

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors

C. DISCUSSION ITEMS

1. Capital Plan
 - a. Five Year Capital – Items 1, 2, 3
 - b. Assessments
2. Rec Center Improvement Plan
3. Rec Center Tiling Project
4. Miscellaneous

D. RECOGNITION OF VISITORS

E. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD MAY 17, 2018 AT THE VILLAGE HALL COUNCIL CHAMBERS

F. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

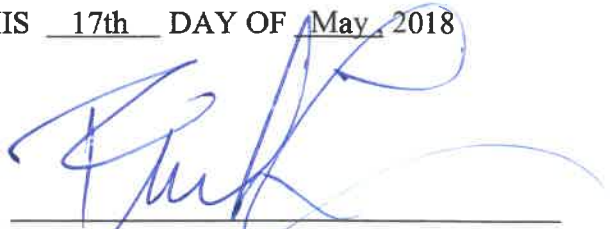
G. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the May 3, 2018 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 17th day of May , 2018, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 17th DAY OF May , 2018



Frank Livorsi, Secretary
Board of Commissioners
Downers Grove Park District