

Minutes of a Workshop Session of the Board of
Park Commissioners of the Downers Grove Park
District held on April 5, 2018 at Lyman Woods,
901 31st Street, Downers Grove, IL 60515

Call to Order President Gelwicks called the meeting to order at 7:00pm

PRESENT: Commissioners Gelwicks, Livorsi, Mahoney, McDonnell and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Recreation, Dave Haring; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Superintendent of Parks, Kevin Rozell; Superintendent of Planning, Paul Fyle; Manager of Marketing & Creative Development; Dawn Hartman; Clerk, Adine Lenon

ABSENT: None

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Pledge of Allegiance: The Pledge of Allegiance was recited
Changes to the Agenda: None
Visitors: None

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DISCUSSION ITEMS:

Capital Discussion for 2018

Staff discussed the Capital projects with the Board. Mentioned were: Doerhoefer Park Turf Replacement, Mar-Duke Farm Water Line Replacement, O'Brien Park Playground Replacement, Financial Software, Vehicle & Equipment Replacement, Driving Range Shelter, Canal & Irrigation Pond Dredging, Clubhouse & Starter tee updates, Bunker improvements, unplanned capital and ADA improvements. Commissioner Gelwicks commented on the financial software that if DGPD had to delay the budget to implement the new software that he would be fine with that decision. With regards to the driving range shelter, Commissioner Salaba wanted to know the cost for solar panels on the shelter. Paul Fyle commented that it can be done but still needs more information on the solar panels. Commissioner Salaba also mentioned he would like more information on solar and that green should be part of every major project. Additional considerations for available funds would be: Whitlock Park, Pave Existing Gravel Path, Patriots Park Bridge Design & Permitting and 1846 Blodgett House Interior Renovation. Paul Fyle mentioned that paving the gravel pathways at Whitlock Park would expand walking/biking opportunities to the residents. Commissioner Gelwicks mentioned that repaving Whitlock Park might have some problems near the restroom areas with drainage issues. With Patriots Park, the higher priority would be to replace the existing bridge at the east end of Barth Pond. The 1846 Blodgett House staff is actively seeking other grant opportunities. Director Geoff Penman asked the Board if they would like to see anything else on the list for the 2019 Capital Budget Planning.

Commissioner Gelwicks mentioned the HVAC at the Rec Center, the Warrenville Office in terms of longevity. Commissioner Gelwicks also mentioned he would like to see permanent restrooms at Memorial and Gilbert Parks, have staff look into synthetic fields at other park locations and to include a splash pad in the near future.

Park use Ordinance/Smoke Free Parks

Staff is seeking direction from the Board as to how to proceed with the specifics of the tobacco use policy. The Board would like to see modifications to this policy to include larger events. Commissioner McDonnell stated this still does not promote a healthy lifestyle. Commissioner Salaba supports the compromise on the wording to include events and specific park areas.

Park Use Ordinance/Drone Use Policy

Staff is seeking confirmation from the Board that the proposed revision to the drone policy is acceptable and will be included within the Park Use Ordinance. The Board had no problems with the Drone Policy as currently presented.

Updated Personnel Policy Manual

Director Rathsack brought to the Board the updated Personnel Policy. The Board had a couple of issues with wording on certain pages. The changes will be made and be brought back to the Board at the next board meeting.

Miscellaneous

Executive Director McAdam handed out a HR Review packet. The HR Review will give the DGPD recommendations on how to move forward with Personnel issues. The Board concurred to engage Management Association to perform the HR Review. Commissioner Gelwicks suggested notifying the staff before the company comes in to do their assessment of DGPD.

Executive Director McAdam mentioned that there are new features on BoardPaq and that events and conferences can be found on the home page.

RECOGNITION OF VISITORS

None

Commissioner Gelwicks announced that the next Park District Board meeting will be held April 19, 2018 at the Village Hall Council Chambers.

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ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned at 9:19 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call:	Ayes:	Commissioners Mahoney, Livorsi, Gelwicks, McDonnell, Salaba
	Nays:	None
	Absent:	None

FINAL ADJOURNMENT

The meeting was adjourned at 9:45 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call:	Ayes:	Commissioners Mahoney, Livorsi, Gelwicks, McDonnell, Salaba
	Nays:	None
	Absent:	None

Respectfully submitted,

Frank Livorsi
Secretary

DOWNERS GROVE PARK DISTRICT

April 5, 2018

7:00 P. M.

Lyman Woods Nature Center

WORKSHOP MEETING AGENDA

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors

C. DISCUSSION ITEMS

1. Capital Discussion for 2018
2. Park Use Ordinance/Smoke Free Parks
3. Park Use Ordinance/Drone Use Policy
4. Updated Personnel Policy Manual
5. Miscellaneous

D. RECOGNITION OF VISITORS

E. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD APRIL 19, 2018 AT THE VILLAGE HALL COUNCIL CHAMBERS

F. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

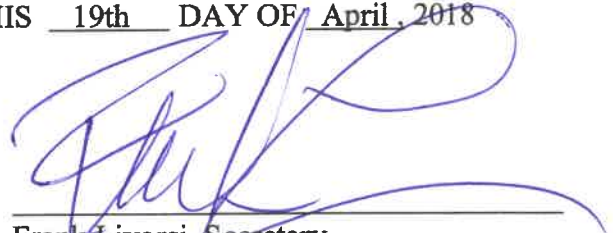
G. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the April 5, 2018 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 19th day of April, 2018, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 19th DAY OF April, 2018



Frank Livorsi, Secretary
Board of Commissioners
Downers Grove Park District