RENT A PAVILION

Reservations are accepted on a first-come, first-serve basis for the season. Residents can request pavilion rentals in person beginning the first business day of February and non-residents may request in person as of the first business day of March. Full payment is due at the time the reservation is made.

Pavilion applications can be submitted at the Guest Services Desk at both of the Community Centers and requests must be made at least 3 days in advance.

COMMUNITY CENTERS:
Recreation Center | 4500 Belmont Road | Downers Grove, IL 60515
630.960.7250 | M-F: 8AM-8PM | SA-SU: 8AM-3PM
Lincoln Center | 935 Maple Avenue | Downers Grove, IL 60515
630.963.1300 | M-F: 8:30AM-7PM | SA: 8:30AM-1PM | SU: CLOSED

The Pavilion Application can also be found at dgparks.org.

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>PARK SIZE</th>
<th>MAX CAPACITY</th>
<th>RESTROOMS</th>
<th>PAVED WALKING TRAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FISHEL PARK</td>
<td>1.9 ACRES</td>
<td>N/A</td>
<td>YES</td>
<td>N/A</td>
</tr>
<tr>
<td>GILBERT PARK</td>
<td>7.7 ACRES</td>
<td>75</td>
<td>YES</td>
<td>N/A</td>
</tr>
<tr>
<td>HUMMER PARK</td>
<td>11 ACRES</td>
<td>100</td>
<td>YES</td>
<td>N/A</td>
</tr>
<tr>
<td>MCCOLLUM PARK</td>
<td>50 ACRES</td>
<td>200</td>
<td>YES</td>
<td>1.2 MILES</td>
</tr>
<tr>
<td>PATRIOTS PARK</td>
<td>27 ACRES</td>
<td>75</td>
<td>PORTABLE</td>
<td>N/A</td>
</tr>
<tr>
<td>WHITLOCK PARK</td>
<td>22 ACRES</td>
<td>45</td>
<td>YES</td>
<td>0.8 MILES</td>
</tr>
</tbody>
</table>
HOST YOUR NEXT COMPANY PICNIC, GRADUATION PARTY OR CELEBRATION IN ONE OF OUR PARKS!

<table>
<thead>
<tr>
<th>FEES</th>
<th>FISHEL PARK</th>
<th>McCOLLUM PARK</th>
<th>GILBERT PARK</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPOSIT</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>PER DAY FOR RESIDENTS</td>
<td>$400</td>
<td>$300</td>
<td>$200</td>
</tr>
<tr>
<td>PER DAY FOR NON-RESIDENTS</td>
<td>$600</td>
<td>$500</td>
<td>$300</td>
</tr>
<tr>
<td>PER HOUR FOR ADDITIONAL LABOR (IF NEEDED)</td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
</tr>
<tr>
<td>ADDITIONAL EVENT SPACE</td>
<td>N/A</td>
<td>$100</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Fees Deposit**
- **Fishe Park**: $100
- **McCollum Park**: $100
- **Gilbert Park**: $100
- **Hummer Park**: N/A
- **Patriots Park**: Portable
- **Whitlock Park**: N/A

**Fees Per Day for Residents**
- **Fishe Park**: $400
- **McCollum Park**: $300
- **Gilbert Park**: $200
- **Hummer Park**: $500
- **Patriots Park**: Portable
- **Whitlock Park**: N/A

**Fees Per Day for Non-Residents**
- **Fishe Park**: $600
- **McCollum Park**: $500
- **Gilbert Park**: $300
- **Hummer Park**: $500
- **Patriots Park**: Portable
- **Whitlock Park**: N/A

**Fees Per Hour for Additional Labor (If Needed)**
- **Fishe Park**: $50
- **McCollum Park**: $50
- **Gilbert Park**: $50
- **Hummer Park**: $50
- **Patriots Park**: Portable
- **Whitlock Park**: N/A

**Additional Event Space**
- **Fishe Park**: N/A
- **McCollum Park**: $100
- **Gilbert Park**: N/A
- **Hummer Park**: N/A
- **Patriots Park**: Portable
- **Whitlock Park**: N/A

**Mccollum Park**
- **Grills**: 0
- **Parking Spots**: N/A
- **Picnic Tables**: 4
- **Features**: Performance Pavilion

**Patriots Park**
- **Grills**: 4
- **Parking Spots**: N/A
- **Picnic Tables**: 3

**Whitlock Park**
- **Grills**: 5
- **Parking Spots**: 80
- **Picnic Tables**: 16
- **Features**: Pond
RULES & REGULATIONS

- Alcohol is prohibited at all parks.
- Tobacco use, smoking and vaping shall be prohibited at FISHEL PARK during events and at all playgrounds.
- Unmanned aircraft systems (drones and model aircraft) may not be operated on, over or across the District Property.
- Portable charcoal grills are permitted; however, coals must be disposed of properly by either removing from the park or placing in a fireproof container. Hot coals are not to be dumped anywhere in the parks including the base of trees.
- All vehicles and trailers must remain in designated parking areas unless preapproved otherwise by the park district. Parking on the grass is prohibited.

SPECIAL EVENT PERMIT GUIDELINES

If the expected attendance for your reservation is 100 or more, a special event permit may be required. A special event permit consists of a Certificate of Insurance listing the Downers Grove Park District as additionally insured and a security plan. You may also be required to pay for additional portable restrooms or any other needs. All rentals at FISHEL PARK are considered Special Events and require a Special Event Permit.

SECURITY DEPOSIT INFORMATION

A $100 security deposit is required for every reservation and is refundable provided the park was left in good condition. Check refunds from rentals paid in cash or check will be mailed out to the address on the reservation household. Credit Card refunds for rentals paid with a credit card will be refunded back to the credit card.

The Downers Grove Park District asks all rentals to have their reservation contract with that during all reservations should it be needed. The reservation contract is the necessary proof needed for exclusive use of the pavilion during your reserved window of time.

CANCELLATION INFORMATION

A full refund will be given if the rental is cancelled a minimum of 48 hours in advance in writing or with a Guest Services staff member. If a rental is cancelled due to inclement weather, we will do our best to reschedule your reservation to another date. If a reschedule is not possible, a full refund will be given.
QUESTIONS & ANSWERS

WHAT ARE THE INSURANCE REQUIREMENTS?
Dependent upon the nature of the activity, rental groups may be required to submit a certificate of insurance with the Downers Grove Park District named as additionally insured for not less than $1,000,000 per occurrence (general Liability). If the rental group requires that of a third party be present to perform setup, take down or work the event, additional coverage of $500,000 for worker’s compensation is also required. The Downers Grove Park District should be listed as additionally insured on the Certificate of Insurance at 2455 Warrenville Road, Downers Grove, IL 60515.

IS THERE A PLAYGROUND IN THE PARK?
All parks that have rentable pavilions do contain a playground. Playgrounds are not reservable and are open to the public at all times.

IS ELECTRICITY AVAILABLE IN THE PAVILION?
All pavilions do contain electrical outlets however use of them must be indicated on the Pavilion Application.

CAN I USE THE DIAMOND OR FIELD AT THE PARK?
Diamond and field rentals are available but must be requested separately.

WHAT OTHER FEATURES ARE AVAILABLE AT MCCOLLUM PARK?
The reservable features at McCollum Park are soccer fields (seasonally), diamonds, basketball courts, tennis courts, sand volleyball courts and horseshoe pits. The non-reservable features include 2 concession stands, mini golf course, 1.2 mile paved walking trail and outdoor fitness equipment. Please contact the Recreation Center at 630.960.7250 for reservation details.
<table>
<thead>
<tr>
<th>LOCATION</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FISHEL PARK (FP)</td>
<td>GROVE STREET, WEST OF MAIN STREET</td>
</tr>
<tr>
<td>GILBERT PARK (GP)</td>
<td>1500 GILBERT AVENUE</td>
</tr>
<tr>
<td>HUMMER PARK (HP)</td>
<td>4833 FAIRVIEW AVENUE</td>
</tr>
<tr>
<td>MCCOLLUM PARK (MP)</td>
<td>6801 S. MAIN STREET</td>
</tr>
<tr>
<td>PATRIOTS PARK (PP)</td>
<td>55TH &amp; GRAND</td>
</tr>
<tr>
<td>WHITLOCK PARK (WP)</td>
<td>40TH &amp; FAIRVIEW</td>
</tr>
</tbody>
</table>