



**Downers Grove Park District
THE LINK Before & After School Program
2020-2021 Enrollment Form**



RETURNING FAMILY: YES NO

Date: _____

CHILD INFORMATION – A separate form is required for each child enrolled. Siblings may not be on same form.

Child's First Name		Gender	M	F
Child's Last Name		Date of Birth	____ / ____ / 20____	
School Attending in Fall 2020		(Entering) Grade in Fall of 2020		

PARENT/GUARDIAN CONTACT INFORMATION

Parent/Guardian Full Name			
Best # to reach you		2nd Phone #	
Street Address		City & Zip	
Email Address			

Please select your desired enrollment option.

Your schedule must stay consistent when choosing the days your child will attend. Please see page 2 for our Schedule Changes Policy.

Program Options	Number of Days	Fee	Circle the days your child will attend The Link
AM ONLY 6:30 – 8:30 am <i>*students must arrive no later than 7:45 am</i>	3 Days	\$105/month	M TU W TH F
	4 Days	\$125/month	M TU W TH F
	5 Days	\$135/month	
PM Only Mon: 2:00-6:00 pm Tu – Fri: 3:00-6:00 pm	3 Days	\$200/month	M TU W TH F
	4 Days	\$255/month	M TU W TH F
	5 Days	\$315/month	
AM & PM	3 Days	\$285/month	M TU W TH F
	4 Days	\$355/month	M TU W TH F
	5 Days	\$420/month	
Non-refundable Registration Fee	Register BEFORE 5pm on May 1 \$30		
	Register AFTER 5pm on May 1 \$60		

ADA ASSISTANCE - The Downers Grove Park District strives to comply with the 1990 Americans with Disabilities Act (ADA). Please indicate if your child needs special assistance or accommodations to participate in The Link Before & After School Program

YES NO

Enrollment is not complete without signed waivers & payment information

LINK PROGRAM POLICIES

It is our goal to safely accommodate as many families as possible. The Downers Grove Park District reserves the right to adjust locations based on availability of space, staff and enrollment in order to maintain the safety, structure and integrity of the program as a whole.

All registrations are subject to acceptance based on program availability, proper completion of registration material, payment status/history and Park District's ability to meet any special needs the participant may have.

Monthly Billing Late Fees

A \$5.00 per day late fee will be assessed if the payment is received after the draft date. Payments not received within two weeks of the draft will result in removal from the program.

Divorced or Separated Parents

One guardian will be responsible for all LINK payments. The guardian who is labeled as the Household's Primary Person in the Park District's recreation software will be accountable for all charges. In the event of a payment decline a \$5.00 per day late fee will be assessed if the payment is received after the draft date. Payments not received within two weeks of the draft will result in removal from the program.

Schedule Changes

Changes in your child's schedule will be considered after each billing cycle through the 7th day of the subsequent month. Implementation date to your child(ren)'s schedule will be subject to The LINK Supervisor approval and space availability. Pro-rated fees may apply and a \$10.00 change service fee per child will be charged for all schedule changes

Failure to Report Absence Fee

One of the most potentially frightening and frustrating situations for LINK staff is tracking down a child who is expected after school and doesn't arrive to the program. Being responsible for the safety and welfare of each child, we have to make several phone calls, check with the school staff and emergency contacts. As a last resort we will contact the police and report the child missing. This takes the staff away from regular duties and supervision of the group. If a parent fails to notify the LINK site of an absence before the start of the afternoon program, a "Failure to Report Absence Fee" will be assessed for each occurrence.

Failure to Report Absence Fees

First Offense	Free Pass
Second Offense	\$5 per child
Third Offense	\$10 per child
Fourth Offense	\$15 per child
Fifth Offense +.....	\$20 per child

If the "Failure to Report an Absence" becomes a habit, you run the risk of your child being dismissed from the program. There will be no credit for any suspensions given due to a failure to report an absence.



Busing for The Link

Registration for The Link is open to students at all District 58 elementary schools. Determination of which schools will be served by Park District transportation will be made based on demand and enrollment at each school. Final determination of which schools will be provided Park District transportation will be made mid-July.

Students attending a District 58 elementary school not served by Park District busing are welcome to enroll in The Link, but must provide their own transportation to the program

Waiver and Release

This "WAIVER AND RELEASE OF ALL CLAIMS must be signed by all participating adults or one parent or one custodial parent or guardian of children under 18 years of age. Without the proper signatures, your registration cannot be processed and will be returned to you.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware in signing up and participating in the above identified programs/activities, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with said programs/activities (including transportation services/vehicle operation, when provided).

I recognize and acknowledge that there are certain risks of physical injury to participants in these programs/activities, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in these programs/activities against the Downers Grove Park District, including its officials, agents, volunteers and employees (hereinafter collectively referred as "District").

I do hereby fully release and forever discharge the District from any and all claims for injuries, damages, or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with these programs/activities.

Signature Required - I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering via fax, facsimile signature shall substitute for and have the same legal effect as an original form signature.

Signature

Date

TRANSPORTATION SERVICES WAIVER AND RELEASE

Please read this form carefully and be aware that in consideration for the Downers Grove Park District providing transportation services to/for The LINK Before and After School Program, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of said services, including but not limited to, vehicle operations and boarding and exiting the vehicle.

I recognize and acknowledge that the Downers Grove Park District is neither a common carrier nor in the business of providing transportation services to the public. I further recognize and acknowledge that there are certain risks of physical injury to vehicle passengers, and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity that my minor child/ward or I may sustain as a result of participating in any and all activities connected with or associated with receiving transportation services, including, but not limited to, injuries, damages and loss arising out of negligent operation or supervision of the vehicle. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) against the Downers Grove Park District, including its respective officials, agents, volunteers and employees (hereinafter collectively referred as "Parties").

I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with said transportation services.

I further agree that this agreement shall be governed by the laws of the State of Illinois.

I have read and fully understand the above waiver and release of all claims. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Participant's Name: _____
Please Print

Participant's Signature: _____
(18 years or older or Parent/Guardian)

Date: _____



AUTOPAY AUTHORIZATION FORM

By registering your child for 2020-2021 The Link program, you agree that you are responsible for the payment of all program fees and costs set forth in the program payment schedule. The Park District offers two payment options for The Link. If at anytime the Park District is closed on a billing date, payment will be processed the following business day.

Late Fees: A \$5.00 per day late fee will be assessed if the payment is declined and not received after the due date. Payments not received within two weeks will result in program suspension.

Option 1: Applicable non-refundable registration fee & full program fees paid in full.

Option 2: Applicable non-refundable registration fee due at time of enrollment and remaining fees divided into 10 equal payments drafted on the 15th of each month, August – May.

PARTICIPANT'S FULL NAME: _____

Please indicate your payment option: _____ Option 1 _____ Option 2

PROGRAM OPTIONS	AM ONLY	PM ONLY	AM & PM
3-Day	\$105/month	\$200/month	\$285/month
4-Day	\$125/month	\$255/month	\$355/month
5-Day	\$132/month	\$315/month	\$420/month

If you have questions regarding your payment or options, please call the Lincoln Center registration desk. Absolutely no payments or money will be taken at the program; staff does not have information regarding your account.

I authorize the Downers Grove Park District to charge my credit/debit card on file on the 15th of each month, August – May, in the amount of _____.

Authorized Signature: _____ **Date:** _____

Phone number where we can contact you if there is a payment issue (we will call during business hours)

(___ ___ ___) ___ ___ ___ / ___ ___ ___ ___

For information safety, your full credit card number should never be disclosed on this form or in an email. The preferred methods of registration are in-person at the Lincoln Center, 935 Maple Avenue. If registering by email or fax, please know your child will not be enrolled until you call our Registration Desk at 630-963-1300 during registration hours with your full credit card information.

Card Type ___ Visa ___ MC ___ Discover ___ AMEX

Credit Card Number: (last four digits) _____ Expiration Date: _____

Cardholder Name: _____



Office use only

Registered BEFORE May 1: _____ \$30 Registration Fee

Registered AFTER May 1: : _____ \$60 Registration Fee

____ Aug ____ Sept ____ Oct ____ Nov ____ Dec ____ Jan ____ Feb ____ Mar ____ Apr ____ May