

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on December 5, 2019 at the Village Hall,  
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

**PRESENT:** Commissioners Dahlstrom, Hellinga, Kotula, Mahoney, McDonnell, Executive Director, Bill McAdam; Director of Finance & Technology, Erik Brown; Director of Recreation, Dave Haring; Director of Human Resources, Marian Olund; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Superintendent of Planning, Paul Fyle; Superintendent of Facilities, Kevin Rozell; Golf Course General Manager, Ken McCormick; Clerk, Adine Lenon

**ABSENT:** None \* \* \* \*

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Changes to the Agenda:** None

**Visitors:** None

**Written Correspondence:** None

President Mahoney opened the Public Hearing for the Fiscal year 2020 Budget. The Park Board received an email from resident Nora Alvisse asking to explain why is the General Fund increasing Salaries and Wages by 8% over FY19 budget and 8.9% over FY19 Projected while Recreation Fund is only increasing by 2.7% over FY19 budget and 1.9% over FY19 projected? Director of Finance and Technology, Erik Brown discussed that 2019 was a year of reorganization and restructuring. He then gave a breakdown of both funds. After hearing no comments, President Mahoney closed the Public Hearing.

**CONSENT AGENDA:**

Executive Director Bill McAdam listed the Items on the Consent Agenda as follows:

- Approval of Minutes – November 21, 2019 Regular and Executive Session Meetings
- Payment of Bills – In the amount of \$502,388.58
- Approval of the 2020 Park Board Meeting and Committee of the Whole Schedule
- Payout #1 (Final) - Fox Valley Fire & Safety - Downers Grove Museum Fire Alarm System
- Payout #2 (Final) - Pro Electric, Inc. - 1846 Blodgett House Restoration - Electrical Work
- Payout #2 (Final) - C. Acitelli Heating & Piping Contractors, Inc. - 1846 Blodgett House Restoration: HVAC Work
- Change Order #1 - Verde Solutions, LLC - McCollum Park and Lincoln Center Lighting Upgrade
- Lease Agreement with Premium Concrete, Inc.

Commissioner Dahlstrom made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$502,388.58. Commissioner Hellinga seconded the motion.

**Roll Call:** Ayes: Commissioners Dahlstrom, Hellinga, Kotula, Mahoney, McDonnell  
Nays: None  
Absent: None

## **ACTION ITEMS**

Commissioner Kotula made a motion to approve Ordinance #1281 - Combined Annual Budget and Appropriation Ordinance of the Downers Grove Park District, DuPage County, Illinois for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020. Commissioner Hellinga seconded the motion.

Roll Call:           Ayes:   Commissioners Kotula, Hellinga, Dahlstrom, Mahoney, McDonnell  
                      Nays:   None  
                      Absent: None

Commissioner McDonnell made a motion to approve Ordinance #1282 - An Ordinance for the Levy and Assessment of Taxes for year 2019 of the Downers Grove Park District, DuPage County, Illinois. Commissioner Hellinga seconded the motion.

Roll Call:           Ayes:   Commissioners McDonnell, Hellinga, Dahlstrom, Kotula, Mahoney  
                      Nays:   None  
                      Absent: None

Commissioner Hellinga made a motion to approve Ordinance #1283 - An Ordinance abating a portion of the tax hereto levied for the year 2019 to pay debt service on \$6,000,000 Taxable General Obligation Limited Tax Park Bonds, Series 2010, of the Downers Grove Park District, DuPage County, Illinois. Commissioner Dahlstrom seconded the motion.

Roll Call:           Ayes:   Commissioners Hellinga, Dahlstrom, Kotula, Mahoney, McDonnell  
                      Nays:   None  
                      Absent: None

Commissioner Dahlstrom made a motion to approve Ordinance #1284 - Ordinance abating the tax hereto levied for the year 2019 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2013A, of the Downers Grove Park District, DuPage County, Illinois. Commissioner McDonnell seconded the motion.

Roll Call:           Ayes:   Commissioners Dahlstrom, McDonnell, Hellinga, Kotula, Mahoney  
                      Nays:   None  
                      Absent: None

Commissioner Hellinga made a motion to approve Ordinance #1285 - Ordinance abating the tax hereto levied for the year 2019 to pay the principal of and interest on General Obligation Limited Tax Bonds, Series 2015B of the Downers Grove Park District, DuPage County, Illinois. Commissioner McDonnell seconded the motion.

Ayes:   Commissioners Hellinga, McDonnell, Dahlstrom, Kotula, Mahoney  
Nays:   None  
Absent: None

Commissioner Kotula made a motion to approve the Memorandum of Understanding between the Village of Downers Grove and the Downers Grove Park District for Prince Pond design and permitting services. Commissioner Dahlstrom seconded the motion.

Ayes:   Commissioners Kotula, Dahlstrom, Hellinga, Mahoney, McDonnell  
Nays:   None  
Absent: None

Commissioner McDonnell made a motion to authorize the Executive Director to enter into an agreement with V3 Companies, Ltd. for the Prince Pond Dredging design and permitting services, for an amount not to exceed \$69,100.00. Commissioner Hellinga seconded the motion.

Ayes: Commissioners McDonnell, Hellinga, Dahlstrom, Kotula, Mahoney  
Nays: None  
Absent: None

Commissioner Hellinga made a motion to authorize the Executive Director to enter into an agreement with F.H. Paschen for the Golf Course Clubhouse Interior Renovation project, per the terms established in the City of Naperville Job Order Contract dated March 1, 2011, for a price not to exceed \$108,000.00 including a \$5,000 allowance for unanticipated items. Commissioner McDonnell seconded the motion.

Ayes: Commissioners Hellinga, McDonnell, Dahlstrom, Kotula, Mahoney  
Nays: None  
Absent: None

#### **BOARD BUSINESS**

**President Comments:** President Mahoney mentioned that she went to the EDC open house before tonight's Board Meeting and was receiving many compliments on the cleanliness of the Rec Center. She appreciates all the hard work that is being done there. Cathy asked Paul Fyle on an update with the Merry and Bright event. Paul mentioned that he is still hopeful to have the Blodgett House open in time. Also, on behalf of the Board, Cathy wished everyone a Merry Christmas and Happy New Year.

**Commissioner Comments:** None

**UNFINISHED BUSINESS** – None

**NEW BUSINESS** – None

**RECOGNITION OF VISITORS** –None

Commissioner Mahoney announced that the next Park District Board Meeting will be held January 16, 2020 at the Village Council Chambers.

#### **ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 7:53 p.m. following a motion by Commissioner Hellinga and seconded by Commissioner McDonnell.

Roll Call: Ayes: Commissioners Hellinga, McDonnell, Kotula, Dahlstrom, Mahoney  
Nays: None  
Absent: None

#### **PUBLIC SESSION:**

Commissioner Hellinga made a motion that the need for confidentiality no longer exists for Executive Session Minutes of February 15, 2018, March 15, 2018, April 5, 2018, April 19, 2018, May 3, 2018 and May 17, 2018 and shall be made available for public inspection. Commissioner McDonnell seconded the motion.

Ayes: Commissioners Hellinga, McDonnell, Dahlstrom, Kotula, Mahoney  
Nays: None  
Absent: None

**FINAL ADJOURN**

The meeting was adjourned at 8:26 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Hellinga.

Roll Call:                   Ayes: Commissioners McDonnell, Hellinga, Dahlstrom, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Respectfully submitted,

Lizz Hellinga  
Secretary

**DOWNERS GROVE PARK DISTRICT**

**December 5, 2019**

**7:00 P.M.**

***Village Council Chambers***

**AGENDA**

- A. CONVENING THE MEETING**
  - 1. Call to Order
  - 2. Roll Call
  - 3. Pledge of Allegiance
  - 4. Changes to the Agenda
  
- B. COMMUNICATIONS**
  - 1. Recognition of Visitors
  - 2. Written Correspondence
  
- C. PUBLIC HEARING – FISCAL YEAR 2020 BUDGET**
  
- D. CONSENT AGENDA**
  - 1. Approval of Minutes – November 21, 2019 Regular and Executive Session Meetings
  - 2. Payment of Bills – In the amount of \$502,388.58
  - 3. Approval of the 2020 Park Board Meeting and Committee of the Whole Schedule
  - 4. Payout #1 (Final) - Fox Valley Fire & Safety - Downers Grove Museum Fire Alarm System
  - 5. Payout #2 (Final) - Pro Electric, Inc. - 1846 Blodgett House Restoration - Electrical Work
  - 6. Payout #2 (Final) - C. Acitelli Heating & Piping Contractors, Inc. - 1846 Blodgett House Restoration: HVAC Work
  - 7. Change Order #1 - Verde Solutions, LLC - McCollum Park and Lincoln Center Lighting Upgrade
  - 8. Lease Agreement with Premium Concrete, Inc.
  
- E. ACTION ITEMS**
  - 1. Approval of Ordinance #1281 – Combined Annual Budget and Appropriation Ordinance of the Downers Grove Park District, DuPage County, Illinois for the Fiscal Year Beginning January 1, 2020 and Ending December 31, 2020
  - 2. Approval of Ordinance #1282 – An Ordinance for the Levy and Assessment of Taxes for year 2019 of the Downers Grove Park District, DuPage County, Illinois
  - 3. Approval of Ordinance #1283 – An Ordinance abating a portion of the tax hereto levied for the year 2019 to pay debt service on \$6,000,000 Taxable General Obligation Limited Tax Park Bonds, Series 2010, of the Downers Grove Park District, DuPage County, Illinois
  - 4. Approval of Ordinance #1284 – Ordinance abating the tax hereto levied for the year 2019 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A, General Obligation

Refunding Park Bonds (Alternate Revenue Source), Series 2013A, of the Downers Grove Park District, DuPage County, Illinois

5. Approval of Ordinance #1285 – Ordinance abating the tax hereto levied for the year 2019 to pay the principal of and interest on General Obligation Limited Tax Bonds, Series 2015B of the Downers Grove Park District, DuPage County, Illinois
6. Memo of Understanding with the Village of Downers Grove
7. Approval of Proposal of Dredging of Prince Pond
8. Approval of Contract of Clubhouse Interior Renovation

F. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JANUARY 16, 2020 AT VILLAGE COUNCIL CHAMBERS**

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
3. Discussion of Minutes prior meetings lawfully closed under the Open Meetings Act for the purpose of review, approval, or release of such Minutes pursuant to 5ILCS 120/2(c)(21) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

1. Seeking a Motion that the need for confidentiality no longer exists for Executive Session minutes of February 15, 2018, March 15, 2018, April 5, 2018, April 19, 2018, May 3, 2018 and May 17, 2018 and shall be made available for public inspection.

M. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Lizz Hellinga, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the December 5, 2019 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 16<sup>th</sup> day of January, 2020, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 16<sup>th</sup> DAY OF January, 2020

  
Lizz Hellinga, Secretary  
Board of Commissioners  
Downers Grove Park District

