

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on December 1, 2022 at the Recreation Center,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Bender, Dahlstrom, Kotula, McDonnell, Mahoney, Executive Director, Bill McAdam; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Marketing and Community Engagement, Dawn Hartman; Director of Parks and Facilities, Kevin Rozell; Director of Planning and Construction, Paul Fyle; Superintendent of Technology, Chris Kapus;

ABSENT: None
* * * *

Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: None

Visitors: Marty Acks, Board Member of the DG Historical Society and Chair of the Historic Home Program presented a check in the amount of \$425.00. The Historic Home program aims to preserve the history and integrity of Downers Groves' homes and educate the community about research and preservation.

Written Correspondence: None

PUBLIC HEARING: President Mahoney opened the Public Hearing for the Fiscal Year 2023 Budget. After hearing no comments, President Mahoney closed the Public Hearing.

CONSENT AGENDA:

- Approval of Minutes –November 3, 2022 Regular Session Meeting
- Treasurer's Report
- Payment of Bills – In the amount of \$2,916,853.23
- Investments
- Payout #3 – F.H. Paschen, S.N. Nielsen & Associates LLC – McCollum Park Sprayground & Tennis Improvements
- Payout #4 – F.H. Paschen, S.N. Nielsen & Associates LLC – McCollum Park Sprayground & Tennis Improvements
- Payout #17 – Hitchcock Design, Inc. – McCollum Park Sprayground Design
- Payout #4 – Wight & Company Facility Assessments
- Approval of Purchase of Club House Pergola & Awning at Belmont Golf Club
- Approval of Purchase of new maintenance equipment at Belmont Golf Club
- Approval of Travel Expenses for Ken McCormick

Commissioner Bender made a motion to approve the Consent Agenda as presented. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Bender, McDonnell, Dahlstrom, Kotula, Mahoney
Nays: None
Absent: None

ACTION ITEMS

Commissioner Dahlstrom made a motion to approve Ordinance #1308 – Combined Annual Budget and Appropriation Ordinance of the Downers Grove Park District, DuPage County, Illinois, for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, Bender, Kotula, McDonnell, Mahoney
 Nays: None
 Absent: None

Commissioner Kotula made a motion to approve Ordinance #1309 – An Ordinance for the Levy and Assessment of Taxes for the year 2022 of the Downers Grove Park District. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Kotula, McDonnell, Bender, Dahlstrom, Mahoney
 Nays: None
 Absent: None

Commissioner Bender made a motion to approve Ordinance #1310 –An Ordinance abating the taxes heretofore levied for the year 2022 to pay debt service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2015A of the Downers Grove Park District, DuPage, County, Illinois. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell, Mahoney
 Nays: None
 Absent: None

Commissioner Bender made a motion to approve Ordinance #1311 –An Ordinance abating a portion of the taxes heretofore levied for the year 2022 to pay debt service on the General Obligation Limited Tax Refunding Park Bonds, Series 2020, of the Downers Grove Park District, DuPage, County, Illinois. Commissioner Dahlstrom seconded the motion.

Roll Call: Ayes: Commissioners Bender, Dahlstrom, Kotula, McDonnell, Mahoney
 Nays: None
 Absent: None

Commissioner Dahlstrom made a motion to approve the Electric Agreement. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, McDonnell, Bender, Kotula, Mahoney
 Nays: None
 Absent: None

Commissioner Bender made a motion to approve the 2023 Affiliate Agreements. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell, Mahoney
 Nays: None
 Absent: None

Commissioner Kotula made a motion to approve the Authorization to Bid – Lincoln Center Exterior Renovation. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners Kotula, Bender, Dahlstrom, McDonnell, Mahoney
 Nays: None
 Absent: None

BOARD BUSINESS

President Comments – President Mahoney thanked the Downers Grove Park District Staff for their hard work this past year. She wished everyone a Merry Christmas. President Mahoney also mentioned that the Golf Course was voted as the best area public course in the November issue of the Downers Grove Magazine.

Commissioner Comments – Commissioner Kotula mentioned that there was an article in the Chicago District Golfer on the rebranding to the Belmont Golf Club.

Commissioner Dahlstrom wished everyone happy holidays and mentioned that this is time to recharge, refresh, and reflect. Enjoy this time with family and friends.

STAFF AND COMMITTEE REPORTS

Executive Director – Bill McAdam, Executive Director, mentioned that the state legislator has clarifications to the Safe-T act, Bill will send out information. We do have a meeting scheduled for January 5th but there is nothing on the agenda as of yet. Bill had a conversation with President, Cathy Mahoney talking about how we post our documents/meetings through our website. Dawn and Adine are searching the abilities through BoardPaq. We will have this rolled out in January. Bill wished everyone a Merry Christmas and Happy New Year.

Recreation – Director of Recreation, Dave Haring, mentioned that the first day of registration for the Winter/Spring programs was on Monday. The amount on Monday was \$196,000. Last year the amount on the first day was \$145,000. Our programs are in demand and everything went smooth.

Marketing - Director of Marketing and Community Engagement, Dawn Hartman, discussed that there will be new welcome signage that we are planning to install as part of the new diversity, equity and inclusion initiative. This is an effort to welcome all visitors to the Park District facilities and parks. Commissioner Dahlstrom asked if we had signage for the rebranding of the golf course and Gelwicks Park? Dawn responded that Paul Fyle and his team are working on Gelwicks Park signage and both have quite a lead time and thinking early Spring. Kevin Rozell is working with Ken McCormick on the new exterior letters at the Golf Club. Commissioner Dahlstrom thought having some LED lights behind the letters on the side of the Golf Club so it lights up at night and in the morning.

Planning & Construction - Director of Planning and Construction, Paul Fyle, updated the Board on the work going on at McCollum. They started widening the pathway at the south end of the park but with cooler temperatures, asphalt will not be available. They are hoping to put a layer of asphalt on the tennis courts on Monday. Paul also requested the Board's verbal approval to pay F.H. Paschen for work completed in October at the Golf Club. The Board gave concurrence on paying this bill.

Parks and Facilities – Director of Parks and Facilities, Kevin Rozell, discussed that the Parks were shut down and winterized. We are starting to construct ice rinks next week at McCollum and Whitlock Park. Kevin also mentioned that the beaver activity at Lyman Woods has been non-existent the last couple of months.

Human Resources – Director of Human Resources, Marian Olund, mentioned that she is still implementing the new HRIS system. It is going incredibly well. Commissioner Dahlstrom asked if the program was on-time? Marian responded that yes, for the most part it was on-time and she is very pleased with the new system.

Finance & IT – Director of Finance & IT, Erik Brown, discussed that Chris Kapus is preparing information for the Cyber Liability Coverage and will be submitting to PRDMA for approval.

SEASPAR – No Report

UNFINISHED BUSINESS –None

NEW BUSINESS – None

RECOGNITION OF VISITORS – None

Commissioner Mahoney announced that the next Park District Board Meeting will be held January 5, 2023 (if needed) at the Recreation Center, Multi-Purpose Room.

6-MONTH REVIEW OF CLOSED SESSION MINUTES

Commissioner Bender made a motion that the need for confidentiality no longer exists for Closed Session Minutes of February 4, 2021, April 1, 2021 and May 6, 2021 and shall be made available for public inspection. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell, Mahoney
 Nays: None
 Absent: None

FINAL ADJOURNMENT

The meeting was adjourned at 7:52 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula

Roll Call: Ayes: Commissioners McDonnell, Kotula, Bender, Dahlstrom, Mahoney
 Nays: None
 Absent: None

Robert Kotula

3F52EDE1B8FBDB122B87E8B33E5840D2

readysign

Robert E. Kotula, Secretary
Downers Grove Part District