

ACTION ITEMS

Commissioner McDonnell made a motion to authorize the Executive Director to enter into an agreement with Sunburst Sportswear for the provision of the District's apparel needs for 2020. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners McDonnell, Kotula, Dahlstrom, Mahoney
 Nays: None
 Absent: Commissioner Hellinga

Commissioner Dahlstrom made a motion to authorize the Executive Director to enter into an agreement with First United Church for the usage of their parking lot for a period of ten years beginning November 21, 2019. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Hellinga

Commissioner McDonnell made a motion to authorize the Executive Director to enter into a 3-year agreement with Sentinel Technologies for managed IT Services for a total 3-year contract value not to exceed \$195,640.36 and to renew our Server Center / Colocation, for a total 3-year contract value not to exceed \$53,676. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners McDonnell, Kotula, Dahlstrom, Mahoney
 Nays: None
 Absent: Commissioner Hellinga

BOARD BUSINESS

President Comments: None
Commissioner Comments: None

STAFF AND COMMITTEE REPORTS

Executive Director: Bill McAdam and Director of Finance & Technology, Erik Brown discussed two adjustments to the budget. The first is the vehicles – even though the vehicles are on order we won't have possession of them until 2020. The second is the operating budget – improvements and replacements. Whitlock Path has been delayed due to weather. This project will be moved to the Spring of 2020. The Board agreed to move forward with the adjustments.

Recreation: The report was included in the packet. Director of Recreation, Dave Haring discussed Lyman Woods had its first scarecrow contest and had 14 entries. There was very positive feedback from patrons. The second annual Spector's and Spirits event took place on October 11th with 38 visitors searching for ghosts. Dave also mentioned that the youth sports leagues continue to grow and are popular with the community.

Fitness – The report was included in the packet. General Manager 4500 Fitness, Luke Wyss discussed that the total fitness revenue is up \$11,000 this year compared to last year and that the fitness center visits are up as well. The fitness center will add a power lifting class to the schedule. Luke also mentioned that the new equipment has been installed and that they are monitoring the mileage and usage of those machines.

Marketing – The report was included in the packet. Director of Marketing & Community Engagement, Dawn Hartman mentioned that the heated driving range will be open all season and that it was submitted for the nomination for the 2019 IPRA Outstanding Facility Award. The winning facility will be announced in December. Dawn also discussed working with the Rec staff for marketing plans for their 2020 revenue goals.

Planning – The report was included in the packet. Superintendent of Planning, ADA Coordinator, Paul Fyle discussed that the Blodgett House is nearing completion and now staff is waiting for the wheelchair lift that is scheduled to be installed on November 22nd. Paul also discussed that Hoopers Hollow Playground opened on October 28th and a future grand re-opening will take place in the spring of 2020.

Parks- The report was included in the packet. Director of Parks and Planning, Geoff Penman mentioned that park staff completed the drainage improvement project at Powers Park and that the ice rink is being prepared at McCollum Park on the tennis courts. Geoff then introduced Mike Stelter to discuss that the Park District has been awarded with a Level 1 certification for an Arboretum.

SEASPAR –No report

Plan Commission – No report

UNFINISHED BUSINESS – None

NEW BUSINESS – None

RECOGNITION OF VISITORS – Tom Salaba mentioned that he loves the Staffs passion and requests that the Park District continues with the Arbor Day program.

Commissioner Mahoney announced that the next Park District Board Meeting will be held December 5, 2019 at the Village Council Chambers.

ADJOURN TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 7:51 p.m. following a motion by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call: Ayes: Commissioners McDonnell, Kotula, Dahlstrom, Mahoney
 Nays: None
 Absent: Commissioner Hellinga

FINAL ADJOURN

The meeting was adjourned at 8:04 p.m. following a motion made by Commissioner Dahlstrom and seconded by Commissioner McDonnell.

Roll Call: Ayes: Commissioners Dahlstrom, McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Hellinga

Respectfully submitted,

Lizz Hellinga
Secretary

DOWNERS GROVE PARK DISTRICT

November 21, 2019

7:00 P.M.

Village Council Chambers

AGENDA

A. CONVENING THE MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

B. COMMUNICATIONS

1. Recognition of Visitors
2. Written Correspondence
3. Presentation to Tom Salaba

C. CONSENT AGENDA

1. Approval of Minutes – October 17, 2019 Regular and Executive Session Meetings and November 7, 2019 Workshop and Executive Session Meetings
2. Treasurer's Report
3. Payment of Bills – In the amount of \$2,435,886.84
4. Approval of Resolution #19-04 – FSA Carryover Plan
5. Consideration of Proposal – McCollum Park Sprayground Design & Engineering
6. Change Order #1 (Deduct) – K&D Enterprise Landscape Management, Inc. – Hoopers Hollow Playground Renovation 2019
7. Payout #2 (Final) – K&D Enterprise Landscape Management, Inc. – Hoopers Hollow Playground Renovation 2019
8. Payout #2 (Final) – Briggs Paving – Recreation & Fitness Center Parking Improvements
9. Approval of Ordinance #1280 – An Ordinance Declaring Certain Park District Property as Surplus and Authorizing Sale or Disposal

D. ACTION ITEMS

1. Consideration of Bids – Districtwide Apparel 2020
2. Request Authorization for the Executive Director to Enter into a License Agreement with United Methodist Church
3. Request Authorization for the Executive Director to Enter into an agreement with Sentinel for IT Managed Services

E. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Fitness
4. Marketing
5. Planning
6. Parks
7. SEASPAR
8. Planning Commission

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

J. *THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD DECEMBER 5th, 2019 AT THE VILLAGE COUNCIL CHAMBERS*

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

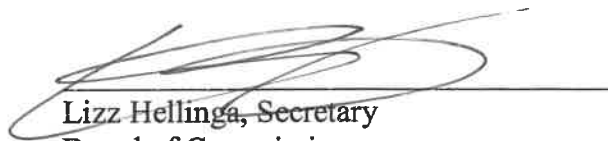
M. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Lizz Hellinga, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the November 21, 2019 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 5th day of December, 2019, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 5th DAY OF December, 2019



Lizz Hellinga, Secretary
Board of Commissioners
Downers Grove Park District

