



## **ACTION ITEMS**

Commissioner Bender made a motion to adopt the Illinois Association of Park Districts Credentials Certificate. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Bender, McDonnell, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Dahlstrom

Commissioner McDonnell made a motion to approve the Authorization to Bid the Doerhoefer Park Tennis & Pickleball Court Color Coating. Commissioner Kotula seconded the motion.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Bender, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Dahlstrom

Commissioner Kotula made a motion to approve to authorize the Executive Director to place orders for the purchase of stated equipment and vehicles for purchase and delivery in 2022. Commissioner Bender seconded the motion.

Roll Call:                   Ayes: Commissioners Kotula, Bender, McDonnell, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Dahlstrom

Commissioner Bender made a motion to approve the Intergovernmental Agreement between The Village of Downers Grove and The Downers Grove Park District for the maintenance of the 40<sup>th</sup> Street and Glendenning Avenue Wetland Area. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Bender, McDonnell, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Dahlstrom

## **BOARD BUSINESS**

**President Comments** – President Mahoney commented on a plaque that was in front of her. The plaque was from the Illinois Association of Park Districts acknowledging the Park District's 75<sup>th</sup> anniversary and contributions to the community throughout the years.

**Commissioner Comments** – None

## **STAFF AND COMMITTEE REPORTS**

**Executive Director** –Executive Director, Bill McAdam discussed that he was recently at the Athletic Business Conference. He mentioned it was excellent. The sessions he attended gave him insight on opportunities coming out of the pandemic and leverage in the fitness center. He suggested to Luke to create an alumni club and having them come back and investing in the fitness club once the mask mandate is lifted. Bill also wanted to wish everyone a Happy Thanksgiving. He also discussed that over the holidays, instead of holiday parties for staff, that each building will be receiving lunch from the Park District.

**Recreation** – The report was included in the Board Packet. Director of Recreation, Dave Haring mentioned that early childhood classes offered at the Rec Center in the old Kid Zone area are beginning to develop a following. 2 more classes were held with 29 students enrolled in those classes. Also mentioned was that staff has placed an emphasis on increasing participation in art classes. The first Fall session of art classes ended in October with 56 participants compared to 44 participants in 2019. Dave discussed that a prospective Eagle Scout built a play cabin for our West Wild Woods play area. It greatly enhances that play area and adds a historical touch that ties with the area's pioneer past. Commissioner Mahoney asked what is happening at the LINK? Dave responded that we have 36 participants and some parents are still working from home so the numbers are not up. Also, Champions is in all the District 58 schools now. Commissioner McDonnell asked what does LINK offer that Champions doesn't? Dave responded that the kids can go to a Park District program.

**Fitness** –The report was included in the Board Packet. Superintendent of Fitness & Athletics, Luke Wyss mentioned that there are no enrollment fees for returning members and that the 5 for \$30 Group X Pass – 24 were sold. The Fitness Center has 3 new treadmills and a new MJ8 weight stack. Luke also mentioned the new fob operation for the indoor track. There are currently 485 members who have acquired a track key fob to utilize the track. Commissioner Mahoney asked if the Fitness Center is offering passes for college students? Luke responded, not at this time because they would rather go somewhere that you don't have to wear a mask.

**Marketing** – The report was included in the Board Packet. Director of Marketing & Community Engagement, Dawn Hartman discussed that there will be a 75<sup>th</sup> Anniversary history display to celebrate the history of the Downers Grove Park District to be installed at the Recreation Center by the end of the year. The Winter/Spring Guide was delivered to residents beginning November 10<sup>th</sup> and resident registration begins November 29<sup>th</sup>. "It's a Wonderful Life" Trivia night will be held on December 5<sup>th</sup> at the Downers Grove Clubhouse at the golf course and the Holiday Glow decorating contest will be held December 15<sup>th</sup> – 17<sup>th</sup>.

**Planning-** The report was included in the Board Packet. Superintendent of Planning, ADA Coordinator, Paul Fyle discussed that Verde Energy Efficiency Experts began replacing the existing parking lot and restroom lights at Whitlock Park with new energy-efficient LED fixtures. In the next few weeks, the contractor will also be replacing the parking lot lights at Ebe3rsold Park and Lyman Woods. The Museum Brick Walkway Reconstruction was completed around November 9<sup>th</sup>. Also discussed was the contractor (Alliance Contracts, Inc) has provided all required bonds and Insurance Certificates, and has requested a bridge submittal from the manufacturer, for the Patriots Park Bridge project.

**Parks** –The report was included in the Board Packet. Director of Parks and Planning, Geoff Penman mentioned most of the seasonal staff worked through the end of October. Staff is making good progress and will continue the winterizing process and that the ice rink liners and accessories have arrived.

**Finance/IT** – The report was included in the Board Packet. Director of Finance & IT discussed that Staff is moving forward with Ready Sign E-signature software. This will provide the ability to create various efficiencies and support the online management of numerous forms. Staff also has worked with Dell on Microsoft volume licensing and with an upgraded agreement, saved about \$2,500 per year from this contract.

**SEASPAR** –No report

#### **UNFINISHED BUSINESS –**

**2022 Capital Discussion** – Superintendent of Planning, ADA Coordinator Paul Fyle discussed the 2022 capital projects – McCollum Park Sprayground & Tennis Improvements, Patriots Park Bridge Replacement, Recreation Center HVAC replacement, Constitution Park Playground Replacement, Doerhoefer Park Ballfield Irrigation, Doerhoefer Park Tennis & Pickleball courts color coating, Indoor Facility Condition Assessment, Recreation Center Gymnasium Electrical and the 1925 Curtiss Street Demolition. Other Capital Considerations: Vehicles & Equipment, ADA Improvements, Contingency (Unplanned Capital) and Grant Opportunities & Developer Donations.

**Longfellow School Property** – Bill McAdam discussed with the Board the Longfellow School Property and is looking for consensus to prepare a statement on why the Park District has not purchased the Longfellow property. This statement will be found on the website and when people have questions we can direct them to the link. The Board concurred with having the statement on the website.

**NEW BUSINESS** –None

**RECOGNITION OF VISITORS** – None

Commissioner announced that the next Park District Board Meeting will be held December 2, 2021, at the Recreation Center, Multi-Purpose Room.

#### **FINAL ADJOURNMENT**

The meeting was adjourned at 8:24 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call:                      Ayes: Commissioners McDonnell, Kotula, Bender, Mahoney

Nays: None  
Absent: Commissioner Dahlstrom

Respectfully submitted,

Robert E. Kotula, Secretary  
Downers Grove Part District



**DOWNERS GROVE PARK DISTRICT**  
November 18, 2021  
7:00 P.M.  
Recreation Center, Multi-Purpose Room

Public participation instructions:

**Computer Access - Join Zoom Meeting, <https://us02web.zoom.us/j/84701887017>, Meeting ID: 847 0188 7017**

**Phone Access, Audio Participation for Chicago Region: 1 312 626 6799 US (Chicago), Meeting ID: 847 0188 7017**

YOU WILL BE ABLE TO PARTICIPATE DURING THE "RECOGNITION OF VISITORS" PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG). THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW.

**AGENDA**

- A. CONVENING THE MEETING
  - 1. Call to Order
  - 2. Roll Call
  - 3. Pledge of Allegiance
  - 4. Changes to the Agenda
  
- B. COMMUNICATIONS
  - 1. Recognition of Visitors
  - 2. Written Correspondence
  
- C. PUBLIC HEARING – TRUTH IN TAXATION
  
- D. CONSENT AGENDA
  - 1. Approval of Minutes – October 21, 2021 Regular Meeting Minutes and November 4, 2021 Workshop Meeting Minutes
  - 2. Treasurer's Report
  - 3. Payment of Bills – In the amount of \$944,900.27
  - 4. Payout #8 – Engineering Resource Associates, Inc. – Patriots Park Pedestrian Bridge Engineering
  - 5. Payout #7 – Hitchcock Design, Inc. – McCollum Park Sprayground Design & Engineering
  - 6. Change Order #2 (DEDUCT) – V3 Construction Group, Ltd. – Prince Pond Dredging & Park Improvements
  - 7. Payout #4 (FINAL) – V3 Construction Group, Ltd. – Prince Pond Dredging & Park Improvements
  
- E. ACTION ITEMS
  - 1. Illinois Association of Park Districts (IAPD) Credentials Certificate
  - 2. Request Authorization to Bid – Doerhoefer Park Tennis Court Color Coating

3. Authorize the Executive Director to place orders for the purchase of stated equipment and vehicles for purchase and delivery in 2022
4. Approval of Intergovernmental Agreement between The Village of Downers Grove and The Downers Grove Park District for the maintenance of the 40<sup>th</sup> Street and Glendenning Avenue Wetland Area

F. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

G. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Fitness
4. Marketing
5. Planning
6. Parks
7. Finance & IT
8. SEASPAR

H. UNFINISHED BUSINESS

1. 2022 Capital Discussion

I. NEW BUSINESS

J. RECOGNITION OF VISITORS

**K. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD DECEMBER 2, 2021 AT THE RECREATION CENTER, MULTI-PRUPOSE ROOM**

L. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

M. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

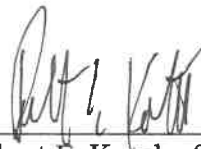
N. FINAL ADJOURNMENT

STATE OF ILLINOIS        )  
COUNTY OF DUPAGE        )

**CERTIFICATE**

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the November 18, 2021 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 2nd day of December, 2021 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 2nd DAY OF December, 2021



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Robert E. Kotula, Secretary  
Downers Grove Park District

