



Payout #1 (Final) – Yonan Carpet One, Inc. – Fitness Center Locker Room Tile Replacement  
Payout #7 – The Lakota Group, Inc. – Park & Recreation Master Plan and Community Needs Assessment

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,201,823.61. Commissioner Salaba seconded the motion.

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                  Nays: None  
                  Absent: Commissioner Livorsi

#### **ACTION ITEMS:**

Commissioner Mahoney made a motion to authorize the Executive Director to enter into a contract with Integrated Lakes Management, Inc. for the Lyman Woods, Project Site Area I, II & III, three-year maintenance work, for a contract amount of \$104,000.54, including the Lump Sum Base Bid and Alternate #1. Commissioner Salaba seconded the motion.

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                  Nays: None  
                  Absent: Commissioner Livorsi

#### **BOARD BUSINESS**

**President Comments** – President Gelwicks commented that the Daily Herald sent out a flyer and that the Downers Grove Park District was very-well represented. He thanked Dawn Hartman for all the work she has done in the Marketing Department to make this possible. He also stated that he attended the Legal Symposium with Bill McAdam and attached to the BoardPaq was a document with new laws and key legislative issues. There are some contractual things we should be looking in to.

**Commissioner Comments:** None

#### **STAFF AND COMMITTEE REPORTS**

##### **Executive Director Report**

Executive Director McAdam mentioned that his team is working with Hitchcock Design on preliminary work on splash pads. He will have an analysis to the Board by the first of the year. He then gave it over to Erik Brown to discuss that the BS&A accounting software is up and running and as of today the tax levy has 30 million dollars of new growth.

##### **Golf Report**

The report was included in the packet. Golf Course Manager, Sally Hayduck mentioned that the golf course is closed and that the ball dispenser was moved from the outside to the inside of the range shelter. President Gelwicks asked if there was a recording set to let the golfers know and Sally responded that yes there is a recording that it is off season right now and that the range is still open. Also mentioned was TeeSnap software implementation.

**Recreation Report**

The report was included in the packet. Director Haring mentioned that the District was able to take advantage of PDRMA's ladder reimbursement program and received a check of \$433. Also mentioned was the 4500 Fitness flash sale on Halloween which resulted in 10 new memberships. President Gelwicks asked about the LINK program and Director Haring will analyze the numbers and will have more information to give to the Board soon.

**Marketing Report** – The report was included in the packet. Dawn Hartman discussed the winter recreation guide and the 2018-2019 playbook have been delivered to residents. She also mentioned that the Marketing team is fully staffed and welcomed Heather Zoellick and Danielle Strohmer. Executive Director thanked Dawn for keeping everything together all summer.

**Planning Report**

The report was included in the packet. Paul Fyle, discussed the solar panels that were installed on October 17<sup>th</sup>, the pond dredging, O'Brien Park Playground renovation. Also mentioned was the parking lot renovation at the Recreation & Fitness center.

**Parks Report**

The report was included in the packet. Director of Operations and Development, Geoff Penman discussed the Park District was approved for a \$5,000 grant to assist with the development of an Urban Forestry Management Plan. Also mentioned was that all restrooms and concession stands are winterized.

**Human Resources Report**

The report was included in the packet. Director of Human Resources, Marian Olund mentioned she has been assisting in the recruiting process for the Park District and is looking forward to expanding the use of ADP in the areas of ATS and talent management over the coming weeks. President Gelwicks asked if this will be a long process? She replied that it will hopefully be a 6-month process.

**SEASPAR**

No report

**PLAN COMMISSION**

No report

**UNFINISHED BUSINESS - None**

**NEW BUSINESS - None**

**RECOGNITION OF VISITORS - None**

Commissioner Gelwicks announced that the next Park District Board Meeting will be held December 6, 2018 at the Village Hall Council Chambers.

**ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 8:16 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

**FINAL ADJOURN**

The meeting was adjourned at 8:56 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba

Roll Call:           Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell  
                      Nays: None  
                      Absent: Commissioner Livorsi

Respectfully submitted,

Frank Livorsi,  
Secretary

**DOWNERS GROVE PARK DISTRICT**

November 15, 2018

7:00 P.M.

*Village Council Chambers*

**AGENDA**

**A. CONVENING THE MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

**B. COMMUNICATIONS**

1. Recognition of Visitors
2. Dolls Presentation of Fundraiser for Sofia Sanchez
3. Written Correspondence

**C. CONSENT AGENDA**

1. Approval of Minutes – October 18, 2018 Regular and Executive Session Meetings; November 1, 2018 Workshop and Executive Session Meetings; November 1, 2018 Special Session Meeting; November 5, 2018 Special Workshop Session Meeting
2. Treasurer’s Report
3. Payment of Bills – In the amount of \$1,201,823.61
4. Illinois Association of Park Districts (IAPD) Credentials Certificate
5. Consideration of Annexation – Ordinance #1270 – Property known as 4000 Lee Avenue, Downers Grove, IL 60516
6. Approval of Fitness Equipment Lease
7. Payout #3 – Innovation Landscape, Inc. – O’Brien Park Playground Renovation 2018
8. Payout #1 (Final) – Yonan Carpet One, Inc. – Fitness Center Locker Room Tile Replacement
9. Payout #7 – The Lakota Group, Inc. – Park & Recreation Master Plan and Community Needs Assessment

**D. ACTION ITEMS**

1. Consideration of Bids – Lyman Woods Project Site Area I, II & III Three-Year Maintenance Work (2019-2021)

**E.. BOARD BUSINESS**

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Golf
3. Recreation
4. Marketing
5. Planning
6. Parks
7. Human Resources
8. SEASPAR
9. Planning Commission

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD DECEMBER 6<sup>th</sup>, 2018 AT THE VILLAGE COUNCIL CHAMBERS**

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (if Necessary)


M. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the November 15, 2018 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 6<sup>th</sup> day of December, 2018, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 6th DAY OF December, 2018

  
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Frank Livorsi, Secretary  
Board of Commissioners  
Downers Grove Park District

