Minutes of a Workshop Session of the Board of
Park Commissioners of the Downers Grove Park
District held on November 7, 2019 at Lincoln Center,
935 Maple Avenue, Downers Grove, IL 60515

Call to Order  Commissioner Mahoney called the meeting to order at 7:00 p.m.

PRESENT:  Commissioners Dahlstrom, Hellinga, Kotula, Mahoney, McDonnell, Executive
Director, Bill McAdam; Director of Parks and Planning, Geoff Penman; Director of Recreation,
Dave Haring; Director of Finance & Technology, Erik Brown; Director of Marketing &
Community Engagement, Dawn Hartman; Superintendent of Planning, Paul Fyle; Superintendent of
Facilities, Kevin Rozell; Recreation Supervisor, Samantha Donovan; Clerk, Adine Lenon

ABSENT:  None.

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Pledge of Allegiance:  The Pledge of Allegiance was recited

Changes to the Agenda:  None

Visitors:  None

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DISCUSSION ITEMS:

LINK RECAP:  Director of Recreation, Dave Haring discussed with the Board the financial side of the
LINK program that is now in its third year.  He mentioned that the three-year comparison that was
shown in the printout is on actual revenue and expenses and the totals listed are for the direct
operational costs associated with the program.  Dave then introduced, Recreation Supervisor, Samantha
Donovan who gave a summary on how the LINK operates and how bussing continues to be the biggest
challenge for the LINK program.  Staff has approached District 58 about the possibility of utilizing the
existing bus routes already in place and adding a stop at the Lincoln Center.  Dave Haring stated that
based on conversations with School District 58, the earliest that this option could begin would be
January 1, 2020 if it is deemed feasible by the School District.

FITNESS CENTER SENIOR PRICING – Executive Director, Bill McAdam discussed with the
Board that the senior pricing for the Fitness Center will increase $1.00 per month ($12.00 a year) but if
they pay upfront they would save $1.00 ($11.00 a year).  The Park District has not raised senior rates in
over five years.  Commissioner Mahoney mentioned that this should be mentioned if any patrons give
any pushback.  Director of Marketing and Community Development, Dawn Hartman stated that she
will work with Luke Wyss so his team has talking points if this situation arises.

BUDGET FOLLOW-UP DISCUSSION – Bill McAdam asked the Board if they had any more
questions for Director of Finance and Technology, Erik Brown about the budget.  Bill mentioned that
the graph shown in the printout is aggressive but the Park District is planning on holding additional
revenue to the end of the year and that revenue would be good for the access controls previously talked
about.  Commissioner Mahoney mentioned that the golf revenue will be a challenge.  Staff said that the
driving range will offset some of that risk.

STAFF REPORT FORMAT – Bill McAdam mentioned to the Board that Staff is looking for guidance
on how the Board will want the monthly staff reports presented.  All Board members agreed having
more graphs showing comparisons from year-to-year would be useful.  Also mentioned is to have key
highlights that is critical for the Board to know. Commissioner Mahoney mentioned that she would like a follow-up on items that have been discussed previously. Staff will start making changes and keep the dialogue open with the Board.

**BLODGETT HOUSE UPDATE** – Superintendent of Planning, Paul Fyle discussed the status on the Blodgett House renovation. The Park District is trying to obtain occupancy of the Blodgett House in time for the Merry and Bright Celebration on December 14th.

**McCOLLUM PARK SPRAYGROUND PROPOSAL** – Executive Director, Bill McAdam mentioned that he attended the presentation for the OSLAD grant in Springfield. There were 98 different presentations given. The Park District will be notified as early as January or as late as May. It will depend on when the governor approves the grant. Bill also discussed the proposal with Hitchcock Designs to complete the design, engineering, permitting and bidding for the overall McCollum Park project. The Board asked if the billing will be detailed and staff responded that it will not be. It is billed by the percentage of the phase they are in. Staff also mentioned that there will be a running total so everyone is aware on the dollar amount spent. Staff is recommending that the Board approve the proposal at the next board meeting.

**RECOGNITION OF VISITORS** - None

Commissioner Mahoney announced that the next Park District Board meeting will be held November 21, 2019 at the Village Hall Council Chambers.

**ADJOURN TO EXECUTIVE SESSION**
The meeting was adjourned at 7:57 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Hellinga.

Roll Call:  
Ayes: Commissioners McDonnell, Hellinga, Dahlstrom, Kotula, Mahoney  
Nays: None  
Absent: None

**FINAL ADJOURNMENT**
The meeting was adjourned at 8:32 p.m. following a motion made by Commissioner Hellinga and seconded by Commissioner McDonnell.

Roll Call:  
Ayes: Commissioners Hellinga, McDonnell, Dahlstrom, Kotula, Mahoney  
Nays: None  
Absent: None

Respectfully submitted,


Lizz Hellinga  
Secretary
DOWNERS GROVE PARK DISTRICT
November 7, 2019
7:00 P. M.
Lincoln Center – Room 503

WORKSHOP MEETING AGENDA

A. CONVENING THE MEETING
   1. Call to Order
   2. Roll Call
   3. Pledge of Allegiance
   4. Changes to the Agenda

B. COMMUNICATIONS
   1. Recognition of Visitors

C. DISCUSSION ITEMS
   1. LINK Recap
   2. Fitness Center Senior Pricing
   3. Budget Follow-up Discussion
   4. Staff Report Format
   5. Blodgett House Update
   6. McCollum Park Sprayground Proposal
   7. Miscellaneous

D. RECOGNITION OF VISITORS

E. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 21, 2019 AT THE VILLAGE COUNCIL CHAMBERS

F. ADJOURN TO EXECUTIVE SESSION (If needed)
   1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
   2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

G. FINAL ADJOURNMENT
STATE OF ILLINOIS
COUNTY OF DUPAGE

CERTIFICATE

I, Lizz Hellinga, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the November 7, 2019 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 21st day of November, 2019, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 21st DAY OF November 2019

[Signature]
Lizz Hellinga, Secretary
Board of Commissioners
Downers Grove Park District