



Commissioner Bender made a motion to approve Resolution #21-03 – Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2022 to be made available to Public Inspection and Setting Forth Date for Public Hearing on the same. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Bender, McDonnell, Dahlstrom, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner McDonnell made a motion to approve authorization to issue a RFP on Printing Services for Seasonal Recreation Guides and Annual Playbook. Commissioner Bender seconded the motion.

Roll Call:                   Ayes: Commissioners McDonnell, Bender, Dahlstrom, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner Bender made a motion to approve the District's Affiliate Agreement as presented and provide the Executive Director with the authority to make any necessary updates or changes that may be needed based on Board discussion or changes to local, state or federal laws. Commissioner Kotula seconded the motion.

Roll Call:                   Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner McDonnell made a motion to authorize the Executive Director to enter into a contract with Integrated Lakes Management, Inc. for the Natural Areas Three-Year Maintenance Work, for a contract amount of \$114,364.15, including the Lump Sum Base Bid and Alternate #1. Commissioner Dahlstrom seconded the motion.

Roll Call:                   Ayes: Commissioners McDonnell, Dahlstrom, Bender, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner McDonnell made a motion to authorize the Executive Director to enter into a contract with Alliance Contractors Inc. for the Patriots Park Bridge Replacement 2022, including the Lump Sum Base Bid plus Alternate #1 (IPE decking) and Alternate #2 (vertical pickets), for a total contract amount of \$229,845.00. Commissioner Kotula seconded the motion.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Bender, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: None

## **BOARD BUSINESS**

**President Comments** – President Mahoney thanked everyone who came out to the open house at Walnut. She is looking forward to incorporating the comments that the Park District receives into the design.

**Commissioner Comments** –Commissioner Bender congratulated the staff on the performance with the Distinguished Agency review.

## **STAFF AND COMMITTEE REPORTS**

**Executive Director** –Executive Director, Bill McAdam recapped the Board with the accreditation process. He mentioned that all policy/procedures are up-to-date and that Dave Haring was the lead on this review. The Park District scored a 496 out of 500. Bill mentioned that you can't do this without the whole district helping. In November, the accreditation board will make a recommendation for the Park District to formally accept. Bill McAdam also discussed an issue with the LINK program. Someone tested positive for COVID and the Park District followed the guidelines but the County Health Department recommended that we follow the school regulations when someone tests positive for COVID. Dave Haring said it was a learning curve and now we know we have definite parameters to follow.

**Recreation** – The report was included in the Board Packet. Director of Recreation, Dave Haring discussed that for the Fall of 2021, the Preschool program is partnering with Downers Grove School District 99's Transition Program, District 99 will provide a student helper in Preschool in order for the student to earn various job skills with the supervisor of District 99 staff. Also mentioned was that Pat O'Donnell, the punter for the Chicago Bears was part of a commercial which was shot at the Recreation Center. While on-site, he autographed several footballs which will be used to reward participants in the youth flag football league who have been nominated by their coach for outstanding sportsmanship.

**Golf** –The report was included in the Board Packet. General Manager Golf Course, Ken McCormick discussed that nearly perfect golf weather brought in nearly \$200,000 in total income for the golf course in September. High school teams played over 500 rounds for the month and multiple outings were held during the month of September, including the Grove Foundation and Downers Grove Open.

**Marketing** – The report was included in the Board Packet. Director of Marketing & Community Engagement, Dawn Hartman discussed that the Marketing team launched the Walnut Park "Plan your Park" community engagement campaign including a new webpage featuring a video presentation, Q&A, draft site plans and an online feedback form. Also discussed that on October 9<sup>th</sup>, the Park District hosted the annual Oaktober Oak Awareness Month tree giveaway at Goldfinger Brewing Company. The Park District also secured 45 donations for the Growing the Grove program, which has a goal of planting 75 trees by June of 2022. Dawn also mentioned that the Winter/Spring Recreation Guide will be delivered to residents beginning November 10<sup>th</sup>; resident registration begins November 29<sup>th</sup>.

**Planning-** The report was included in the Board Packet. Superintendent of Planning, ADA Coordinator, Paul Fyle discussed that in order to take advantage of current rebates, staff intends to hire a contractor to replace the existing parking lot lights at Ebersold Park, Whitlock Park and Lyman Woods with new energy-efficient LED fixtures, prior to the end of the year. Also discussed was that Staff prepared a RFP to reconstruct the existing brick walkway between the parking lot and the main museum (1892 house).

**Parks** –The report was included in the Board Packet. Director of Parks and Planning, Geoff Penman mentioned that Treekeepers Workday at Hummer Park mulched 31 trees. The initial Oaktober distribution took place on Saturday October 9<sup>th</sup> at Goldfinger Brewing - 50 of the 75 trees were given away and Mar-Duke Farm's gardening season will end October 31<sup>st</sup>.

**Human Resources** – Director of Human Resources, Marian Olund discussed the staffing challenges and will be offering free gym memberships to employees to encourage retention and interest. Marian is still working on the CBA bargaining agreement and she is working with the Finance department on interviewing vendors and evaluating various software platforms for a new payroll and HRIS system.

**Finance/IT** – The report was included in the Board Packet. No report discussed.

**SEASPAR** –Executive Director, Bill McAdam mentioned that SEASPAR had a meeting this week and this is the 11<sup>th</sup> year that their levy is flat. SEASPAR is still working on getting back to normal.

**UNFINISHED BUSINESS** –None

**NEW BUSINESS** –None

**RECOGNITION OF VISITORS** – None

Commissioner Mahoney announced that the next Park District Workshop Meeting will be held November 4, 2021, at the Recreation Center, Multi-Purpose Room.

**FINAL ADJOURNMENT**

The meeting was adjourned at 8:07 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Bender.

Roll Call:                   Ayes: Commissioners McDonnell, Bender, Dahlstrom, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Respectfully submitted,

Robert E. Kotula, Secretary  
Downers Grove Part District



**DOWNERS GROVE PARK DISTRICT**  
October 21, 2021  
7:00 P.M.  
Recreation Center, Multi-Purpose Room

Public participation instructions:

**Computer Access - Join Zoom Meeting, <https://us02web.zoom.us/j/84664475678>, Meeting ID: 846 6447 5678**

**Phone Access, Audio Participation for Chicago Region: 1 312 626 6799 US (Chicago), Meeting ID: 846 6447 5678**

YOU WILL BE ABLE TO PARTICIPATE DURING THE "RECOGNITION OF VISITORS" PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG). THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW.

**AGENDA**

**A. CONVENING THE MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

**B. COMMUNICATIONS**

1. Recognition of Visitors
2. Written Correspondence

**C. CONSENT AGENDA**

1. Approval of Minutes – September 16, 2021 Regular Meeting Minutes and October 7, 2021 Regular and Closed Session Meeting Minutes
2. Treasurer's Report
3. Payment of Bills – In the amount of \$1,116,003.90
4. Payout #7 – Engineering Resource Associates, Inc. – Patriots Park Pedestrian Bridge Engineering
5. Approval of Personnel Manual Change

**D. ACTION ITEMS**

1. Approval of Resolution #21-02 - Truth in Taxation Law Resolution – A Resolution Determining Funds Estimated to be Raised by Taxation for the Year 2021
2. Approval of Resolution #21-03 - Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2022 to be made available for Public Inspection and Setting Forth Date for Public Hearing on the same
3. Authorization to Issue a RFP on Printing Services for Seasonal Recreation Guides and Annual Playbook
4. Approval of Affiliate Agreement for 2022
5. Consideration of Bids – Natural Areas Three-Year Maintenance Work (2022-2024)

6. Consideration of Bids – Patriots Park Pedestrian Bridge Replacement

E. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Golf
4. Marketing
5. Planning
6. Parks
7. Human Resources
8. SEASPAR

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 4, 2021 AT THE RECREATION CENTER, MULTI-PRUPOSE ROOM**

K. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (if necessary)

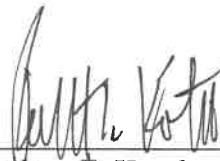
M. FINAL ADJOURNMENT

STATE OF ILLINOIS        )  
COUNTY OF DUPAGE     )

**CERTIFICATE**

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 21, 2021 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 18th day of November, 2021 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 18<sup>th</sup> DAY OF November, 2021



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Robert E. Kotula, Secretary  
Downers Grove Park District

