Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on October 20, 2022 at the Recreation Center,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner McDonnell called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Bender, Dahlstrom, Kotula, McDonnell, Executive Director, Bill McAdam;
Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance &
Technology, Erik Brown; Director of Marketing and Community Engagement, Dawn Hartman; Director of
Parks and Facilities, Kevin Rozell; Director of Planning and Construction, Paul Fyle; Superintendent of
Finance, Tricia Farkas; Superintendent of Recreation, Michelle Pusateri; Superintendent of Technology,
Chris Kapus; Clerk, Adine Wrzesinski

ABSENT: Commissioner Mahoney

Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: None

Visitors: None

Written Correspondence: None

CONSENT AGENDA:

- Approval of Minutes – September 15, 2022 Workshop and Closed Session Meetings
- Treasurer’s Report
- Payment of Bills – In the amount of $1,221,909.55
- Investments
- Payout #3 – Integrated Lakes Management, Inc.– Natural Areas, Three-Year Maintenance Work
  (2022-2024)
- Payout #2 – F.H. Paschen, S.N. Nielsen & Associates LLC – McCollum Park Sprayground & Tennis
  Improvements
- Approval of the 2023 Park Board Meeting and Committee of the Whole Schedule
- Payout #16 – Hitchcock Design, Inc.– McCollum Park Sprayground Design
- Illinois Association of Park Districts (IAPD) Credentials Certificate

Commissioner Bender made a motion to approve the Consent Agenda as presented including the payment of
bills in the amount of $1,221,909.55. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell
Nays: None
Absent: Commissioner Mahoney

NEW BUSINESS

Facility Study Discussion – Director of Parks and Facilities, Kevin Rozell gave an overview of the report given.
Director of Planning and Construction, Paul Fyle discussed that the assessment identified $15,578,849 worth of
maintenance, repairs and replacements. Staff determined there are no major safety issues that need to be
addressed immediately. Staff also determined there are repairs and replacements that could be done with some
cost savings. Commissioner Dahlstrom asked if staff will present this to the Board in months to come? Kevin
responded that staff will come up with a priority list.
ACTION ITEMS
Budget and Tax Levy Discussion for 2023 – Director of Finance & Technology, Erik Brown discussed 2022 projections, 2023 budget and 2024 estimates. Erik also discussed the tax levy and gave 4 scenarios: 1. No increase/frozen levy, 2: Only capture new construction, 3: Capture New Construction plus a portion of CPI at 2.5% and 4: Capture new construction plus full amount available for CPI at 5%.

Commissioner Dahlstrom made a motion to approve Resolution #22-01 – Truth in Taxation Law Resolution – A Resolution determining funds estimated to be raised by Taxation for the year 2022 – Option #3. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, Bender, Kotula, McDonnell
Nays: None
Absent: Commissioner Mahoney

Commissioner Bender made a motion to approve to Resolution #22-02 – A Resolution Authorizing Tentative Form of Budget & Appropriation Ordinance for Fiscal Year 2023 to be made available for public inspection & setting forth date for public hearing on the same – Option 3. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell
Nays: None
Absent: Commissioner Mahoney

Commissioner Bender made a motion to authorize the Executive Director to execute a 36-month natural gas contract with IGS Energy at a fixed rate of $0.635/therm. Commissioner Dahlstrom seconded the motion.

Roll Call: Ayes: Commissioners Bender, Dahlstrom, Kotula, McDonnell
Nays: None
Absent: Commissioner Mahoney

Commissioner Dahlstrom made a motion to approve Resolution #22-03 – A Resolution Authorizing the Acquisition of Real Property for the Downers Grove Park District. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, Bender, Kotula, McDonnell
Nays: None
Absent: Commissioner Mahoney

BOARD BUSINESS
President Comments – None

Commissioner Comments – All Commissioners thought Erik Brown did a great job on his presentation tonight.

STAFF REPORTS
Executive Director – No Report
Recreation – The report was included in the Board Packet.
Golf – The report was included in the Board Packet.
Marketing – The report was included in Board Packet.
Planning and Construction – The report was included in the Board Packet.
Parks and Facilities – The report was included in the Board Packet.
Finance & IT – The report was included in the Board Packet.
SEASPAR – No Report
UNFINISHED BUSINESS –

1. **McCollum Park Update** – Director of Planning and Construction, Paul Fyle, mentioned that with the dry weather throughout September and early October this has allowed the contractor to make good progress within the primary construction zone. The contractor has removed all of the existing tennis court surfacing, lighting and fencing, and has begun installing the underdrains that will run below the new tennis courts. The existing concession seating area and surrounding walks have also been removed. Over the next few weeks, the contractor plans to begin installing new retaining walls along the east edge of the tennis and pickleball courts and begin excavating the foundations for the restroom building expansion. The contractor is also planning to begin work on the pathway renovation within the next week. Paul also discussed potential change order items for the McCollum Sprayground project. He mentioned that a few items have emerged that will result in a change to the contract price, and potentially utilize a portion of the construction contingency.

2. **Northside Park Tree Removal Request** – Executive Director, Bill McAdam mentioned that at a past board meeting, a resident came in to talk about his cottonwood tree and he wanted it removed. Bill went out the next day and looked at the tree. Bill mentioned that the Park District will not cut down the tree but will prune the tree and it will be scheduled for later this year.

RECOGNITION OF VISITORS – None

Commissioner McDonnell announced that the next Park District Board Meeting will be held November 3, 2022 at the Recreation Center, Multi-Purpose Room.

FINAL ADJOURNMENT
The meeting was adjourned at 9:10 p.m. following a motion made by Commissioner Kotula and seconded by Commissioner Bender

Roll Call: Ayes: Commissioners Kotula, Bender, Dahlstrom, McDonnell
Nays: None
Absent: Commissioner Mahoney

Robert E. Kotula, Secretary
Downers Grove Park District