

Roll Call: Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell
Nays: None
Absent: Commissioner Livorsi

ACTION ITEMS:

Executive Director McAdam stated staff had prepared two versions of Resolution #17-03 Truth in Taxation Law Resolution – A Resolution – Determining Funds Estimated to be Raised by Taxation for the Year 2017 in the amount of \$7,935,822.00 (Growth, CPI & SRA) and \$7,782,952.00 (Growth & SRA).

After a discussion,

Commissioner Mahoney made a motion to approve Resolution #17-03: Truth in Taxation Law Resolution – A Resolution – Determining Funds Estimated to be Raised by Taxation for the Year 2017 – Version 2 in the amount of \$7,935,822.00. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, McDonnell, Gelwicks
Nays: Commissioner Salaba
Absent: Commissioner Livorsi

Executive Director stated staff had prepared two versions of Resolution #17-04 Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2018 to be Made Available for Public Inspection and Setting Forth Date for Public Hearing on the Same, to reflect the tax levy options.

The Board had a discussion regarding the Tentative Form of the Budget and Appropriation for Year 2018.

Commissioner Mahoney made a motion to approve Resolution #17-04 – Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2018 to be Made Available for Public Inspection and Setting Forth Date for Public Hearing on the Same set for December 7th, 2017. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, McDonnell, Gelwicks
Nays: Commissioner Salaba
Absent: Commissioner Livorsi

BOARD BUSINESS

President Comments – Commissioners Gelwicks stated with the Resolutions that have been passed this evening that need signatures from the President and Secretary he is appointing Sandra McDonnell Pro Tem Secretary. Commissioner Gelwicks asked the Board if this was OK, and the Board agreed.

Commissioner Gelwicks stated he was unable to attend HarvestFest but heard many good things. Commissioner Gelwicks said kudos to the staff. Commissioner Gelwicks referred to the rain event this past weekend. Commissioner Gelwicks said he appreciates all the work staff has done.

Commissioner Gelwicks asked how the stormwater draining. Superintendent of Parks Rozell said the

drains worked and stated staff had worked with the Village.

Commissioner Comments – Commissioner Salaba said he had attended HarvestFest. Commissioner Salaba commented about the Alter Brewery and the creation of the Honey Lyman Ale that was at the Fest and the golf course.

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam stated at the last meeting the Board had mentioned getting updates regarding the Affiliates. Executive Director McAdam said he has reached out to the Affiliates for dates to move forward.

Executive Director McAdam said he had the opportunity to attend the Rexnord groundbreaking that was attended by the community. Executive Director McAdam said he has attended the Downers Grove Economic Development Corporation meeting to meet with other leaders of the community.

Executive Director mentioned the Halloween event “The Sewer” to be held October 20th and 21st. Mr. McAdam explained that Director of Recreation Jay Kelly was there tonight working with staff. Executive Director McAdam said he wanted to thank the Village and the District’s Planning staff for helping with this event. Mr. McAdam said this event is normally held at Lincoln Center but with The Link program at Lincoln Center that was not an option this year. Mr. McAdam explained staff worked with Michael Cassa, Downers Grove Economic Development Corporation to gain the site at 63rd and Belmont for this event. Mr. McAdam said staff had been working with the Fire Department and the police would be conducting some training both days of the event.

Recreation Report

Executive Director McAdam stated in Director of Recreation Kelly’s absence he would try to answer any questions regarding recreation or the golf course reports. Executive Director McAdam stated staff is still looking into the 1892 enrollment for the Board and the fitness center enrollment numbers. Executive Director McAdam said staff has some clarity but is still working on these items.

Executive Director McAdam said VSI is scheduled to go live on Monday. Mr. McAdam said he has talked to staff, and staff believes this is ready to go. Mr. McAdam explained that between October 19th and October 29th room rentals would need to be done by calling in to staff not on-line. Mr. McAdam said once the website is switched the on-line reservations would be available.

Executive Director McAdam said the golf course would continue on the old system for the balance of the season.

Commissioner Salaba asked what season is the District in, busy or slow. Executive Director McAdam said the District is in the start of registration for winter/spring, this is a natural break.

Executive Director McAdam said per Commissioner Mahoney’s questions regarding the District’s closing procedures, staff has reviewed the procedures and is making some updates to clarify securing and closing the buildings at night.

Planning Report

Superintendent of Planning, Paul Fyle stated Lakota is working on the analysis of the survey results and

will be coming to the November 2nd Workshop.

Superintendent of Planning Fyle said the asphalt project was complete and the concrete paving was underway.

Mr. Fyle said the house at McCollum Park is getting ready for demolition, the fence was up and permits have been received. Mr. Fyle said the Fire Department has asked to use the building for training exercises. Mr. Fyle said this had been coordinated with the demolition contractor and the training would take place Monday, Tuesday and Wednesday next week and the contractor would start his work on Thursday.

Superintendent of Planning Fyle said neighbors across street had been notified. Commissioner Gelwicks asked that the neighbors close to the area be contacted. Executive Director McAdam stated maybe flyers could be distributed to the neighbors that back up to the property. Commissioner Mahoney suggested posting something on the website regarding the Fire Department training session and maybe an e-blast.

Commissioner Salaba asked if the District participated in the NextDoor to communicate to the community. Mr. Fyle stated he had worked with Manager of Marketing & Creative Development Dawn Hartman. Mr. Fyle explained this site you needed an address to be in the NextDoor system and right now the District was in the Puffer School area with the golf course.

Commissioner Salaba referred to the needs assessment survey and the paths being the number one addition in the community and asked if staff was marketing. Mr. Fyle said staff was working with the summary for the assessment. Mr. Fyle mentioned the Hoopers Hollow path that connects to the Village path. Commissioner Salaba said he wants the community to know that the Board heard them and on working on these items.

Commissioner Gelwicks asked about the sealcoating the Village is doing in his area. There was a discussion regarding the process. Executive Director McAdam said staff would look into this process.

Commissioner Gelwicks asked about the timeline for the golf course dredging. Superintendent of Planning said staff submitted the information to the Army Corps of Engineers for the large irrigation pond. Mr. Fyle said it takes about three months for a turn around to get the determination of the jurisdiction of this pond. Mr. Fyle said once staff knows if Army Corps has the jurisdiction or not staff can move forward. Mr. Fyle said the process would take longer if the Army Corps had jurisdiction but staff is looking at next spring.

Staff stated that the study of Prince Pond had been given to the Village. It was asked for a timeline on this project. Executive Director McAdam said he believes the Village is looking at 2019.

Parks Report

Director of Operations and Development, Geoff Penman informed the Board the walking path at Walnut had been mowed. Director of Operation and Development Penman said the Parks staff had put in a lot of work on Soccertoberfest.

Commissioner Gelwicks asked at Walnut does the trail head to the parking lot. Mr. Penman said yes and he would get a memo to the Board.

Director of Operations and Development Penman said he asked Jeff Pozen to address the chemical and fungus questions that the Board had referred to at an earlier meeting.

Superintendent of the Golf Course Jeff Pozen said staff put biologic live organisms in the water and the fungus on the greens had cleared.

Superintendent of the Golf Course Pozen stated in August of this year the Downers Grove Golf Course had been designated Audubon Certified. Mr. Pozen explained over the past twelve years the golf course maintenance staff has made environmental practices a cornerstone of the operation. Mr. Pozen explained this certification is about Best Management Practices. Mr. Pozen stated six categories of environmental stewardship are to be addressed to achieve the full certification those categories are Environmental Planning, Wildlife Habitat Management, Chemical Use Reduction and Safety, Water Conservation, Water Quality Management and Outreach and Education. Superintendent of the Golf Course Jeff Pozen said the golf course is one of 912 courses to hold the Audubon Certification. Mr. Pozen thanked the Board for their support. Commissioner Gelwicks asked that the Audubon Certification should be displayed at the golf course.

There was a conversation regarding the water usage at the course. Mr. Pozen said staff does quantify the water. Commissioner Gelwicks said he would like this noted to the community. Commissioner Gelwicks said staff should be commended. The entire Board agreed. Executive Director McAdam said this certification was worth a bonus point for the accreditation .

Commissioner Gelwicks referred to the work that is going on, on Chase and asked if that feeds into the golf course. Mr. Pozen said the course drains in Chase, and explained the situation.

Director of Operations and Development asked if there were any questions.

Commissioner Gelwicks asked when Thorguard was operational. Staff said it was operational 8:30 a.m. to 9:00 p.m. and in parks where there are lights it is on until 11:00 p.m. Commissioner Gelwicks asked when the system is turned off. Superintendent of Parks Rozell said the system is turned off November 15th.

Financial Report

Assistant Director for Financial Services, Erik Brown said the September report shows everything is strong.

Assistant Director for Financial Services Brown said he would be giving the Board a memo regarding the progress of ADP at the next meeting. Mr. Brown said staff should be using ADP for the first payroll in January.

Assistant Director for Financial Services Brown referred to the memo regarding accounting software. Mr. Brown said the District is not required to go out for an RFP and he would like to check with the three big companies to give staff a presentation and fill out the survey that was attached to the memo. Mr. Brown said if there are no objections from the Board, staff would start on this right now. Mr. Brown explained it could take six months for the District to get in line to be able to implement the program in later spring early summer. Assistant Director for Financial Services Brown explained what staff would be doing while waiting for the process to begin.

SEASPAR Annual Report – Executive Director McAdam informed the Board at the SEASPAR meeting the District levy amount is \$374,770.

PLAN COMMISSION

No Report

UNFINISHED BUSINESS

None

NEW BUSINESS

None

RECOGNITION OF VISITORS

None

Commissioner Gelwicks announced that the next Park District Board meeting will be held November 2nd, 2017 at 7:00 p.m. at Lincoln Center.

ADJOURN TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 8:05 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call: Ayes: Commissioner Mahoney, Salaba, Gelwicks, McDonnell
 Nays: None
 Absent: Commissioner Livorsi

FINAL ADJOURN

The meeting adjourned at 8:16 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba

Roll Call: Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell
 Nays: None
 Absent: Commissioner Livorsi

Respectfully submitted,

Frank Livorsi,
Secretary

DOWNERS GROVE PARK DISTRICT

October 19, 2017

7:00 P.M.

Village Council Chambers

AGENDA

- A. CONVENING THE MEETING
 - 1. Call to Order
 - 2. Roll Call
 - 3. Pledge of Allegiance
 - 4. Changes to the Agenda

- B. COMMUNICATIONS
 - 1. Recognition of Visitors
 - 2. Written Correspondence

- C. CONSENT AGENDA
 - 1. Approval of Minutes – September 21st, 2017 Regular and Executive Session Meetings
 - 2. Treasurer’s Report
 - 3. Payment of Bills – In the amount of \$916,291.35
 - 4. Payout #4 – The Lakota Group, Inc. – Park & Recreation Master Plan and Community Needs Assessment
 - 5. Payout #1 – (FINAL) – Evans & Son Blacktop, Inc. – Districtwide Asphalt Paving 2017
 - 6. Illinois Association of Park Districts (IAPD) Credentials Certificate
 - 7. Approval of the Environmental Policy; Comprehensive Year Round Recreation Programs Policy; Reporting Statistics on Programs Policy; Recreation Planning, Development and Evaluations Policy; Behavior Management/Procedure & Training Policy – Distinguished Agency

- D. ACTION ITEMS
 - 1. Resolution #17-03 – Truth in Taxation Law Resolution – A Resolution – Determining Funds Estimated to be Raised by Taxation for the Year 2017
 - 2. Resolution #17-04 – AUTHORIZING TENTATIVE FORM OF BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR 2018 TO BE MADE AVAILABLE FOR PUBLIC INSPECTION AND SETTING FORTH DATE FOR PUBLIC HEARING ON THE SAME

- E. BOARD BUSINESS
 - 1. President Comments
 - 2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Planning
4. Parks
5. Finance
6. SEASPAR
7. Plan Commission

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 2, 2017 AT LINCOLN CENTER

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

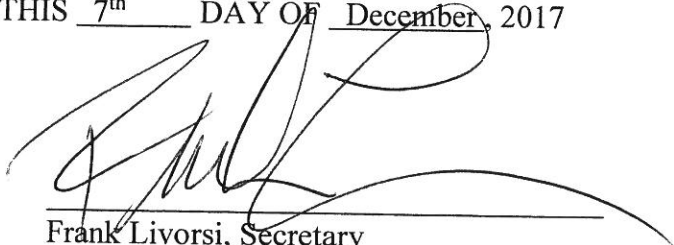
M. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 19th, 2017 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 7th day of December , 2017, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 7th DAY OF December , 2017



Frank Livorsi, Secretary
Board of Commissioners
Downers Grove Park District