



## **ACTION ITEMS:**

Commissioner Salaba made a motion to approve Resolution #18-03 – Truth in Taxation Law Resolution – A Resolution Determining Funds Estimated to be Raised by Taxation for the Year 2018  
Commissioner McDonnell seconded the motion.

Roll Call:           Ayes: Commissioners Salaba, McDonnell, Gelwicks  
                  Nays: None  
                  Absent: Commissioners Livorsi and Mahoney

Commissioner Salaba made a motion to approved Resolution #18-04 Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2019 To Be Made Available for Public Inspection and Setting Forth Date for Public Hearing on the same. Commissioner McDonnell seconded the motion

Roll Call:           Ayes: Commissioners Salaba, McDonnell, Gelwicks  
                  Nays: None  
                  Absent: Commissioners Livorsi and Mahoney

Commissioner Salaba made a motion to Authorize to bid the contractual cleaning service for the overnight cleaning of the Recreation Center. Commissioner McDonnell seconded the motion.

Commissioner Salaba asked what was the original problem we were trying to solve? Director Haring stated that there was not enough staff and this will be an alternative to look in to. Commissioner Gelwicks asked if they have looked into what other park districts are doing? Director Haring mentioned that he did call surrounding park districts and some use in-house staff and some do have a contractual service.

Roll Call:           Ayes: Commissioners Salaba, McDonnell, Gelwicks  
                  Nays: None  
                  Absent: Commissioners Livorsi and Mahoney

## **BOARD BUSINESS**

**President Comments** – President Gelwicks mentioned the Octoberfest for the Roadrunners organization and the Harvest Fest. He recognized the impact of having these activities for the community and what a great effort from the Downers Grove Park District staff.

**Commissioner Comments:** Commissioner Salaba mentioned that there are so many great projects going on at the Golf Course. The dredging project, solar panels and the range shelter. He encouraged the community to go out to the Golf Course and take advantage of the heated range shelter before it gets too cold. He also thanked the Downers Grove Park District Staff for all of their efforts on keeping the Golf Course in beautiful condition.

## **STAFF AND COMMITTEE REPORTS**

### **Executive Director Report**

Executive Director McAdam mentioned that the Downers Grove Park District is finalizing the Rec Center Fitness Room project. He thanked the staff and the Rec Center employees for all of their hard

work. He also welcomed Marian Olund to the Park District and mentioned she is working on items that will be further discussed at an upcoming board meeting.

### **Golf Report**

The report was included in the packet. Golf Course Manager, Sally Hayduck discussed that September was a busy month for the golf course with outings and events going on. She mentioned the high school teams ended in September. Commissioner Gelwicks asked how late the lights stay on at the range shelter? Sally responded that they are on from 7:15 p.m. – 9:15 p.m. but will have to tweak the times with it getting darker earlier. Also mentioned was better marketing of the Golf Course. Commissioner Gelwicks asked about the side panels of the shelter and Director Penman responded that they are on order and should be here in about 4-5 weeks.

### **Recreation Report**

The report was included in the packet. Director Haring mentioned that the Golf Course is picking up outings from other areas because the course is in such great shape. Also mentioned that the PRDMA review is going well. Commissioner Salaba asked if that impacts our insurance rates? Director Haring stated that yes it does and we receive discounts on premiums. Also mentioned was the Specters & Spirits event is going on this weekend and that York H.S. came out to explore Lyman Woods. Commissioner Gelwicks asked if there is a mailing that goes out to other high schools for Lyman Woods? Director Haring answered that yes there are mailings that go out and will try to get more high schools interested in visiting Lyman Woods. Also discussed was the customer survey that was done for the Fitness Center. Director Haring mentioned that they are already making improvements on what the customers are requesting and Commissioner Gelwicks asked if there is a study that will happen on extending the hours of the Rec Center? Director Haring is in the process of that study and has staff documenting how many customers are actually there at night. Commissioner Gelwicks also asked about the open gym time and would like Director Haring to look into the numbers for how much the open gym is being used compared to if there was a certain program going on.

**Marketing Report** – The report was included in the packet. Dawn Hartman discussed that the Fitness Center has a member incentive with Fitness Bingo. Customers have a chance to win a package with gift cards. Dawn also mentioned that Downers Grove Park District is getting a good start with sponsorships for the 2019 year. Commissioner Gelwicks would like to look at the Bank Financial sign when the contract is up.

### **Planning Report**

The report was included in the packet. Paul Fyle, discussed the range shelter solar panels, golf course pond dredging and the O'Brien Park Renovation. He mentioned that he is getting calls from other Park Districts regarding the range shelter and solar panels. Commissioner Salaba thought it would be a good idea to have something on social media as to when the solar panels will be functioning. Commissioner Gelwicks asked about the Blodgett House project and would like a refresh on the project design and how operating that house will impact the budget for 2019.

### **Parks Report**

The report was included in the packet. Director of Operations and Development, Geoff Penman discussed that for the 3<sup>rd</sup> year the Park District has celebrated Oaktobefest by giving away 50 oak seedlings in 1 gallon pots to interested park patrons.

### **Finance Report**

The report was included in the packet. Director of Finance and Technology, Erik Brown mentioned that the new accounting software will be implemented soon and that staff will be trained the first three weeks of November. Also discussed was the year-to-date worksheet. That the Park District is seeing growth in registration fees and the driving range fees. Commissioner Salaba commented on how excited he was for the new accounting software being implemented and we should see better results with the data.

### **SEASPAR**

Director McAdam discussed he attended the Board meeting this week and SEASPAR approved the tax levy and that all the Commissioners received a paper copy of their annual report.

### **PLAN COMMISSION**

No report

### **UNFINISHED BUSINESS**

Commissioner Gelwicks would like to discuss the 2019 Goals at a future board meeting. Also discussed was picking a date for the Athletic Field Study meeting.

### **NEW BUSINESS**

### **RECOGNITION OF VISITORS - None**

Commissioner Gelwicks announced that the next Park District Board Meeting will be held November 1, 2018 at the Lincoln Center.

### **ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 8:15 p.m. following a motion made by Commissioner Salaba and seconded by Commissioner McDonnell.

Roll Call:                   Ayes: Commissioners Salaba, McDonnell, Gelwicks  
                                  Nays: None  
                                  Absent: Commissioners Livorsi and Mahoney

**FINAL ADJOURN**

The meeting was adjourned at 9:14 p.m. following a motion made by Commissioner Salaba and seconded by Commissioner McDonnell.

Roll Call:           Ayes: Commissioners Salaba, McDonnell, Gelwicks  
                      Nays: None  
                      Absent: Commissioners Livorsi and Mahoney

Respectfully submitted,

Frank Livorsi,  
Secretary



**DOWNERS GROVE PARK DISTRICT**

October 18, 2018

7:00 P.M.

*Village Council Chambers*

**AGENDA**

**A. CONVENING THE MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

**B. COMMUNICATIONS**

1. Recognition of Visitors
2. Written Correspondence
  - a. Timken Foundation Grant

**C. CONSENT AGENDA**

1. Approval of Minutes – September 20, 2018 Regular and Executive Session Meetings; October 3, 2018 Special Workshop Meeting, October 4, 2018 Workshop Meeting
2. Treasurer’s Report
3. Payment of Bills – In the amount of \$881,051.73
4. Payout #1 (FINAL) – Tiles in Style, LLC. – Fitness Center Locker Room Tile Replacement
5. Payout #2 – Innovation Landscape, Inc. – O’Brien Park Playground Renovation 2018

**D. ACTION ITEMS**

1. Resolution #18-03 – Truth in Taxation Law Resolution – A Resolution – Determining Funds Estimated to be Raised by Taxation for the Year 2018
2. Resolution #18-04 – Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2019 To Be Made Available for Public Inspection and Setting Forth Date for Public Hearing on the same
3. Approval of Three-Year Agreement with District Employee’s that are Members of the Laborers’ Local 681
4. Request Authorization to Bid for Recreation Center Contractual Cleaning Service

**E. BOARD BUSINESS**

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Golf
3. Recreation
4. Marketing
5. Planning
6. Parks
7. Finance
8. SEASPAR
9. Plan Commission

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 1, 2018 AT THE LINCOLN CENTER**

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

M. FINAL ADJOURNMENT

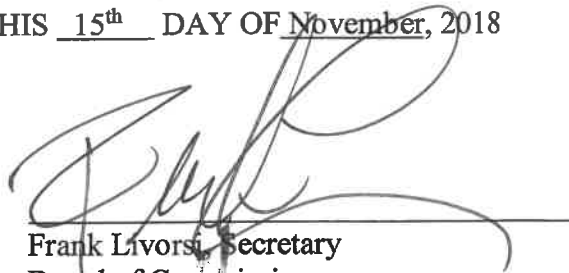


STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 18, 2018 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 15<sup>th</sup> day of November, 2018, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 15<sup>th</sup> DAY OF November, 2018



Frank Livorsi, Secretary  
Board of Commissioners  
Downers Grove Park District

