



## **ACTION ITEMS**

Commissioner Hellinga made a motion to approve Resolution #19-02: Truth in Taxation Law Resolution – A resolution determining funds estimated to be raised by taxation for the year 2019. Commissioner Dahlstrom seconded the motion.

Roll Call:                   Ayes:     Commissioners Hellinga, Dahlstrom, Kotula, Mahoney  
                                  Nays:     None  
                                  Absent:  Commissioner McDonnell

Commissioner Hellinga made a motion to approve Resolution #19-03: A Resolution authorizing the tentative form of the budget and appropriation ordinance for fiscal year 2020 to be made available to public inspection and setting forth date for public hearing on the same. Commissioner Kotula seconded the motion.

Roll Call:                   Ayes:     Commissioners Hellinga, Kotula, Dahlstrom, Mahoney  
                                  Nays:     None  
                                  Absent:  Commissioner McDonnell

Commissioner Hellinga made a motion that the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts to be held at the Hyatt Regency Hotel on Saturday, January 25, 2020:

Delegate – Bob Kotula – Commissioner  
1<sup>st</sup> Alternate: Bill McAdam – Executive Director  
2<sup>nd</sup> Alternate: Lizz Hellinga – Secretary  
3<sup>rd</sup> Alternate: Jon Dahlstrom – Treasurer

Commissioner Dahlstrom seconded the motion.

Roll Call:                   Ayes:     Commissioners Hellinga, Dahlstrom, Kotula, Mahoney  
                                  Nays:     None  
                                  Absent:  Commissioner McDonnell

## **BOARD BUSINESS**

**Vice-President Comments:** None

**Commissioner Comments:** None

## **STAFF AND COMMITTEE REPORTS**

**Executive Director:** No report

**Recreation:** The report was included in the packet. Director of Recreation, Dave Haring introduced Superintendent of Customer Service, Sally Hayduck. Sally discussed that the front line staff will be working in collaboration with supervisors and other departments to have access to folders so they are prepared to answer questions or solve any problems that arise. She is also looking to improve online registration and customer service. Director of Recreation, Dave Haring mentioned that Sally will be going to Vermont for training on the VSI software.

**Fitness** – The report was included in the packet. Executive Director, Bill McAdam mentioned that the Rec Center received 5 new recumbent bikes and 1 stair climber this week and now the Rec Center can access how many miles the equipment is being used. The memberships are up 200 members from last year. Bill also mentioned that all the updates and changes that were put in place for the Rec Center are all working out.

**Marketing** – The report was included in the packet. Director of Marketing & Community Engagement, Dawn Hartman discussed that last Saturday was the Family Health and Wellness Day. Marketing ran an Autumn Flash Sale for the Fitness Center with zero enrollment and a BOO-YAH Personal Training Special that will run until the end of October. Dawn also mentioned that the Marketing department is still acquiring new sponsors for the New Year's Eve Countdown to Noon event.

**Planning** – The report was included in the packet. Superintendent of Planning, ADA Coordinator, Paul Fyle discussed the interior renovation of the 1846 Blodgett House and that the drywall in the basement is more than 50% complete. The goal is to have the Blodgett House ready for the Merry and Bright celebration. The Hoopers Hollow playground is now complete – the final steps will be to schedule an inspection by the equipment manufacturer's representative and complete an in-house playground safety audit prior to opening the playground to the public. Staff has received seven requests for memorial trees this summer for the fall planting season and Staff is excited to work with the residents on this project. Commissioner Dahlstrom asked if any benches were requested and Paul responded that there are a couple of requests and they are looking at placing them at McCollum Park and the Lincoln Center.

**Parks-** The report was included in the packet. Director of Parks and Planning, Geoff Penman, discussed Staff is preparing to make major drainage improvements to the ballfields at Powers Park. Approximately 1,500 feet of pipe will be added to the fields, which will improve drainage and playability. The Golf Course will be replacing the roof on the Clubhouse the first week of November and the exterior of the Clubhouse will be painted in October. Geoff also mentioned that at the Harvest Fest, Staff distributed 50 one-gallon oak trees.

**SEASPAR** –Executive Director, Bill McAdam discussed that the annual audit report was presented at the last SEASPAR meeting. Bill also read a letter received by Ray Jasica who recently resigned from the SEASPAR Board after 22 years of volunteering.

**Plan Commission** – No report

**UNFINISHED BUSINESS** – None

**NEW BUSINESS – FSA Carryover Plan** – Executive Director, Bill McAdam discussed with the Board that the Downers Grove Park District is not enrolled in the FSA with the carryover plan. Looking for the Board's approval to participate in the plan. The Board has no objections to allow participants to enroll in the \$500 carryover plan. This will be on the November 21, 2019 meeting under Consent.

**RECOGNITION OF VISITORS** - None

Commissioner Mahoney announced that the next Park District Board Meeting will be held November 7, 2019 at the Lincoln Center.

**ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 7:36 p.m. following a motion by Commissioner Hellinga and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners Hellinga, Kotula, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner McDonnell

**FINAL ADJOURN**

The meeting was adjourned at 8:15 p.m. following a motion made by Commissioner Hellinga and seconded by Commissioner Dahlstrom.

Roll Call:                   Ayes: Commissioners Hellinga, Dahlstrom, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner McDonnell

Respectfully submitted,

Lizz Hellinga  
Secretary



**DOWNERS GROVE PARK DISTRICT**

October 17, 2019

7:00 P.M.

*Village Council Chambers*

**AGENDA**

- A. **CONVENING THE MEETING**
1. Call to Order
  2. Roll Call
  3. Pledge of Allegiance
  4. Changes to the Agenda
  5. Election of Officers
    - a. President
    - b. Vice-President
    - c. Secretary
    - d. Treasurer
- B. **COMMUNICATIONS**
1. Recognition of Visitors
  2. Written Correspondence
- C. **CONSENT AGENDA**
1. Approval of Minutes – September 19, 2019 Regular and Executive Session Meetings; October 3, 2019 Workshop Meeting
  2. Treasurer’s Report
  3. Payment of Bills – In the amount of \$1,065,392.56
  4. Approval of Urban Forester Plan
  5. Change Order #1 (ADD) – Pro Electric, Inc. – 1846 Blodgett House Restoration: Electrical Work
  6. Payout #1 – Pro Electric, Inc. – 1846 Blodgett House Restoration: Electrical Work
  7. Payout #1 – C. Acitelli Heating & Piping, Inc. – 1846 Blodgett House: HVAC Work
  8. Payout #1 (Partial) – K&D Enterprise Landscape Management Inc. – Hoopers Hollow Playground Renovation 2019
  9. Payout #1 – Engineering Resource Associates, Inc. – Patriots Park Pedestrian Bridge Engineering
- D. **ACTION ITEMS**
1. Resolution #19-02- – Truth in Taxation Law Resolution – A Resolution – Determining Funds Estimated to be Raised by Taxation for the Year 2019
  2. Resolution #19-03 – Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2020 To Be Made Available for Public Inspection and Setting Forth Date for Public Hearing on the same
  3. Illinois Association of Park Districts (IAPD) Credentials Certificate

- E. BOARD BUSINESS
  - 1. President Comments
  - 2. Commissioner Comments

- F. STAFF AND COMMITTEE REPORTS
  - 1. Executive Director
  - 2. Recreation
  - 3. Fitness
  - 4. Marketing
  - 5. Planning
  - 6. Parks
  - 7. SEASPAR
  - 8. Plan Commission

- G. UNFINISHED BUSINESS
  - 1. Budget Follow-up Discussion

- H. NEW BUSINESS
  - 1. FSA Carryover Plan

- I. RECOGNITION OF VISITORS

**J. *THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 7, 2019 AT THE LINCOLN CENTER***

- K. ADJOURN TO EXECUTIVE SESSION (If needed)
  - 1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
  - 2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

- L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

- M. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Lizz Hellinga, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 17, 2019 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 21st day of November, 2019, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 21st DAY OF November, 2019



Lizz Hellinga, Secretary  
Board of Commissioners  
Downers Grove Park District

