

Commissioner McDonnell made a motion to authorize Bill McAdam to sign the past minutes approved by the Board. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioner McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Commissioner Comments: None

NEW BUSINESS –None

STAFF AND COMMITTEE REPORTS

Executive Director: Bill McAdam discussed that staff has received (over the past month) concerns from users on the track at McCollum Park. Staff did try to have bikes go one direction and walkers another direction, unfortunately, that did not work out. Out of a safety precaution bikes are temporarily banned from the path. Bill McAdam mentioned that Staff wanted to give the Board an update on the challenges we are having with the path and we will keep monitoring this situation. Also mentioned is that Staff is working on the accreditation process and we will be picking back up on that. Bill mentioned that Staff is working on what to do once things start to change with COVID. We are continually evaluating this. Bill would like to thank all the staff under the very tough circumstances and Staff wanted to thank the Board on the leadership on how the Park District is working differently.

Recreation Director of Recreation, Dave Haring mentioned that the LINK Hybrid Learning program is now open for registration. Students will attend the LINK in the morning for their morning remote learning, eat lunch at the Lincoln Center and then will be bussed to their school for the 2.5 hours of in-person learning. Once school is done at 2:50 p.m., the students will be bussed back to Lincoln Center for the LINK after school program. Dave also mentioned that the Downers Grove Museum reopened September 8th for general visitors and researchers through a reservation only format. Three people came to visit the Museum, while two other people came to visit for research purposes. NaturePlay School began on September 8th. This is the first year that we are offering the program to 3 year olds, instead of just 4-6 year olds. Also, honey sales have been going well – in just 2 weeks, we sold out of our spring/summer honey (68 bottles at \$10/bottle).

Fitness - General Manager 4500 Fitness, Luke Wyss discussed the memberships from March to September that there is about a 1,200 decrease in memberships. The track reopening is anticipated in late October/early November and will be limiting the track usage to 10 people at a time. Luke also mentioned that KidZone will remain closed through 2020. Commissioner Mahoney asked if there are still openings for the Fitness Center during the day with the weather changing? Luke responded that there has been an increase lately but there is still a lull during mid-afternoon.

Marketing - Director of Marketing and Community Engagement, Dawn Hartman discussed we are putting finishing touches on the new Winter newsletter and that will be sent to residents in November. The Drive-Thru Trunk-or-Treat event will welcome 240 children on October 24th to dress up and decorate their vehicles to drive through the Lincoln Center parking lot where 12+ sponsors will provide safe treats in costume with decorated vehicles. The Marketing Team is developing new packages for the 2021 sponsorship and advertising program. The opportunities offered to local businesses will focus on digital advertising, golf advertising and community engagement through small events, the Summer Concert Series (virtual or in-person) and the BBQ Bolt. Dawn also mentioned that My Suburban Life is planning to add more photos and articles on things happening in Downers Grove.

Planning – Superintendent of Planning, ADA Coordinator, Paul Fyle mentioned that bids will be opened at 2:00 p.m. on Wednesday, October 21st for the Prince Pond Dredging and will be presented for Board consideration at the November 19th meeting. Also discussed, was that a local Boy Scout decided to develop fish habitat structures that could be placed into Barth Pond in Patriots Park for his Eagle Scout project. Commissioner Kotula asked do we ever stock Prince Pond. Paul said we only stock Barth Pond but would like to stock Prince Pond after the dredging project is complete.

Parks – Director of Parks and Planning, Geoff Penman discussed most of operations of summer will shut down at the end of the month. Turf work done on athletic fields on anticipation for Spring. Appears that the beavers are back. Final reminder that we are celebrating Oaktober and we only have a couple weeks left on the Native Plant Sale.

Human Resources - Director of Human Resources, Marian Olund mentioned that the LINK is fully staffed and have been fully staffed for a few weeks now. We have a couple of other positions open. The diversity training has been completed and will be talking to the Board soon on the benchmarking study.

Finance/IT – Director of Finance/IT, Erik Brown discussed that the cash balance rebounded in September and it shows we are on pace right now for the projections we gave. Staff has been creating two RFP's and going through contracts we have. One item is looking at auction items that are fairly new still for our IT components. Commended Chris on his ingenuity.

SEASPAR –None

UNFINISHED BUSINESS – None

NEW BUSINESS - None

Visitor and Citizens Comments –None

President Cathy Mahoney announced that the regular scheduled Board Meeting will be on November 5, 2020 will be via Zoom Conferencing.

FINAL ADJOURN

The meeting was adjourned at 8:06 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Hellinga.

Roll Call: Ayes: Commissioners McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Respectfully submitted,

Robert E. Kotula, Secretary
Downers Grove Park District



DOWNERS GROVE PARK DISTRICT

October 15, 2020

7:00 P.M.

*Administration Building, 2455 Warrenville Road,
Downers Grove and by Via Zoom Conferencing*

This meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Administration Building, 2455 Warrenville Road, with all participants is not practical or prudent because of the disaster, Commissioners, The Executive Director, Staff and chief legal counsel will not all be physically present at the Administration Building, due to the disaster. Physical public attendance at the Administration Building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here:

Public participation instructions:

Computer Access - Join Zoom Meeting, <https://us02web.zoom.us/j/83137639013>, Meeting ID: 831 3763 9013

Phone Access, Audio Participation for Chicago Region: 1 312 626 6799 US (Chicago), Meeting ID: 831 3763 9013

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO CKAPUS@DGPARKS.ORG. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW.

AGENDA

- A. CONVENING THE MEETING
 - 1. Call to Order
 - 2. Roll Call
 - 3. Changes to the Agenda

- B. COMMUNICATIONS
 - 1. Recognition of Visitors (see instructions above)
 - 2. Written Correspondence

- C. CONSENT AGENDA
 - 1. Approval of Minutes – September 17, 2020 Regular and Closed Session Meeting Minutes and October 1, 2020 Workshop and Closed Session Meeting Minutes
 - 2. Treasurer’s Report
 - 3. Payment of Bills – In the amount of \$714,843.76
 - 4. Payout # 8 – V3 Companies, Ltd. – Prince Pond Dredging & Design Permitting

D. ACTION ITEMS

1. Memo of Understanding – School District 58 Transportation
2. Resolution #20-07 - Truth in Taxation Law Resolution – A Resolution Determining Funds Estimated to be Raised by Taxation for the Year 2020
3. Resolution #20-08 - Authorizing Tentative Form of Budget and Appropriation Ordinance for Fiscal Year 2021 to be made available for Public Inspection and Setting Forth Date for Public Hearing on the same
4. Authorization to Issue a RFP on the Copier and Printer Contract
5. Authorization to Issue a RFP on a Fiber Optic Ethernet and PRI Service contract
6. Seeking a motion to notify the Illinois Department of Natural Resources the intent to withdraw the FY2020 OSLAD Grant Award due to circumstances created by COVID-19 public emergency without penalty of future OSLAD Grant Awards.

E. BOARD BUSINESS

1. President Comments
 - a. Seeking a motion to elect a Secretary for the Downers Grove Park District Board of Park Commissioners
 - b. Seeking a motion to authorize the Executive Director to sign the past minutes approved by the Board of Park Commissioners
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Fitness
4. Marketing
5. Planning
6. Parks
7. Human Resources
8. Finance/IT
9. SEASPAR

G. UNFINISHED BUSINESS

H. NEW BUSINESS

I. RECOGNITION OF VISITORS (see instructions above)

J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD NOVEMBER 5, 2020 via ZOOM CONFERENCING

K. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public

body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act


- L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (if necessary)
- M. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 15, 2020 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 19th day of November, 2020 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 19th DAY OF November, 2020



Robert E. Kotula, Secretary
Downers Grove Park District

