

Minutes of a Workshop Session of the Board of
Park Commissioners of the Downers Grove Park
District held on October 7, 2021 at the Recreation Center,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Bender, Dahlstrom, Kotula, McDonnell, Mahoney; Executive Director, Bill McAdam; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Parks and Planning, Geoff Penman; Superintendent of Facilities, Kevin Rozell, Superintendent of Finance, Tricia Farkas; Superintendent of Technology, Chris Kapus; Superintendent of Fitness & Athletics, Luke Wyss; General Manager Golf Course, Ken McCormick, Clerk, Adine Wrzesinski

ABSENT: None

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Changes to the Agenda: None

Visitors: Don Baker, Downers Grove resident. Mr. Baker had a discussion with Bill McAdam on the phone before the Board meeting about the mask mandate and how the Park District was handling that. Mr. Baker also questioned where the Park District car is parked at. He thinks it should be away from the majority of people and not in the location where it is now. He also discussed that some fitness equipment seating is getting ripped and Bill responded that Luke Wyss is looking into the equipment. Mr. Baker also suggested leasing the fitness equipment instead of purchasing.

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DISCUSSION ITEMS:

2022 Park Board Meeting Schedule –Executive Director, Bill McAdam discussed the Park Board meeting schedule for 2022. He asked the Board if there were any questions or problems with the dates. The Board members had no concerns about the 2022 calendar.

2022 Golf & Fitness Analysis/Fee Discussion/Budget –Director of Finance & Technology, Erik Brown presented to the Board a PowerPoint presentation for 2021 Golf Review and 2022 Budget. He discussed current year golf metrics, revenues per round, comparable 9-hole golf experiences, financial performance, golf range metrics, golf personnel costs, golf operating costs, golf maintenance, repairs, improvements & replacements, 2021 capital projects, 2022 requested capital projects, 2022 recommended golf fee adjustments and 2022 recommended golf fee adjustments. Commissioner Dahlstrom asked if the talent pool is high for a Golf Assistant? Ken responded yes and would like to post this position in January/February. Erik Brown mentioned that the Golf Club is looking for a \$1 increase on everything except replay rounds. We would like to eliminate the Pass B – Restricted Play. Pass A and Pass C would see a 10% increase in fees. There would be a \$1 increase on all buckets except the small bucket and no increase for motorized golf carts put a \$2 increase on pull carts. Commissioner Dahlstrom asked if the new pull carts would remain outside? Ken responded yes because there is no room to store the carts. Commissioner Mahoney commented that she would like to see electric carts at some point. For the Fitness Report, Erik Brown continued with the PowerPoint presentation. He covered current year fitness metrics for revenues and members, comparable fitness facility experiences, financial performance personnel costs, Fitness Maintenance, Repairs, Improvements & Replacements, and recommended fee changes. There are no recommended increases for the year 2022. Staff will continue brainstorming ideas on how to increase demand at the Fitness Center.

Budget and Tax Levy Discussion for 2022 – Director of Finance & Technology, Erik Brown discussed the tax levy and gave 4 scenarios: 1: Freeze Tax Levy, 2. New Construction, 3. New Construction + TIF and 4. New Construction + TIF + CPI. Erik also discussed the 2021 Projection, 2022 budget and 2023 estimates. The Board was in consensus for option #4 for the tax levy. The Board will be presented for a resolution approval at the next board meeting. Staff does advise that we have a public hearing at the December 2, 2021 meeting in addition to the public hearing for the budget. A Q&A and public information

will be on the website for more information. Commissioner Mahoney thinks we should be prepared at the December 2nd meeting to have an additional presentation. Commissioner Mahoney had a question on what dollars we are allocating for bigger projects in future years. Erik responded that nothing has been set aside for new allocations. Commissioner Mahoney asked what items will be considered for allocations? Next year would be for Doerhoefer turf, we can consider allocations for Walnut Park, if the Board wanted to start that process, more roofs need coating and the Administrative Office needs a new HVAC system. The Board thanked Erik Brown and Tricia Farkas.

Miscellaneous – Executive Director, Bill McAdam made an announcement that we will be having our review for the accreditation program on October 20th. Adine will be sending the Board an invitation for lunch if you would like to join us.

Commissioner Dahlstrom asked how the first two sessions went for Walnut Park? The response was that they were well-attended and had a lot of positive feedback.

RECOGNITION OF VISITORS – None

ADJOURNED TO CLOSED SESSION

The meeting was adjourned to closed session at 9:11 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call: Ayes: Commissioners McDonnell, Kotula, Bender, Dahlstrom, Mahoney
 Nays: None
 Absent: None

FINAL ADJOURNMENT

The meeting was adjourned at 9:24 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Bender.

Roll Call: Ayes: Commissioners McDonnell, Bender, Dahlstrom, Kotula, Mahoney
 Nays: None
 Absent: None

Respectfully submitted,

Robert E. Kotula, Secretary
Downers Grove Park District



DOWNERS GROVE PARK DISTRICT
October 7, 2021
7:00 P.M.
Recreation Center, Multi-Purpose Room

Public participation instructions: **Computer Access – Join Zoom Meeting:**
<https://us02web.zoom.us/j/84054838356>, **Meeting ID: 840 5483 8356.**

Phone Access, Audio Participation for Chicago Region: 1-312-626-6799 US (Chicago), Meeting ID: 840 5483 8356

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO CKAPUS@DGPARKS.ORG.

EMAIL CKAPUS@DGPARKS.ORG IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW

WORKSHOP MEETING AGENDA

- A. CONVENING THE MEETING
1. Call to Order
 2. Roll Call
 3. Changes to the Agenda

- B. COMMUNICATIONS
1. Recognition of Visitors

- C. DISCUSSION ITEMS
1. 2022 Park Board Meeting Schedule
 2. 2022 Golf & Fitness Analysis/Fee Discussion/Budget
 3. Budget and Tax Levy Discussion for 2022
 4. Miscellaneous

- D. RECOGNITION OF VISITORS

E. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD OCTOBER 21, 2021 AT THE RECREATION CENTER, MULTI-PURPOSE ROOM

- F. ADJOURN TO CLOSED SESSION (If needed)
1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
 2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

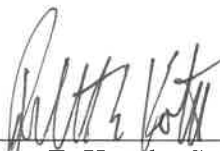
- G. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 7, 2021 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 21st day of October, 2021, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 21st DAY OF October, 2021



Robert E. Kotula, Secretary
Downers Grove Park District

