

Minutes of a Workshop Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on October 1, 2020 via Zoom Conferencing

Before roll call Executive Director, Bill McAdam read that the meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of the disaster relief. Bill McAdam asked each Board member if they can hear and see everyone in the Zoom conference. All Board Members confirmed.

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Dahlstrom, Kotula, Mahoney, McDonnell; Executive Director, Bill McAdam; Director of Parks and Planning, Geoff Penman; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Marketing & Community Engagement, Dawn Hartman; Director of Human Resources, Marian Olund; Superintendent of Facilities, Kevin Rozell; Superintendent of Finance, Tricia Farkas; Superintendent of Technology, Chris Kapus; Clerk, Adine Lenon

ABSENT: Commissioner Hellinga \* \* \* \*

Changes to the Agenda: None

Visitors: None

Written Correspondence: None

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**DISCUSSION ITEMS:**

**2021 Park Board Meeting Schedule** – Executive Director, Bill McAdam discussed with the Board the 2021 Park Board Meeting Schedule. The calendar consists of workshop and regular board meetings. Staff will not be attending the IPRA conference this year due to the pandemic. All workshop and regular meetings do not have a location yet and will be held via Zoom Conferencing until the Park District receives further guidance from the Governor. The Board did not have any questions or concerns regarding the calendar so the 2021 Park Board Meeting schedule will be on the December 3, 2020 agenda for approval.

**Budget, Tax Levy and Capital Discussion for 2021** – Executive Director, Bill McAdam thanked Erik and Staff for putting the packet together and asked the Board for their feedback while they are going through the packet. Director of Finance & Technology, Erik Brown mentioned that the report is intended to give the Board and the public a simplified version of the budget that allows an understanding of who the District is, what we plan in the coming year, where revenues come from, and how expenses are spent. Also, presented was a PowerPoint presentation that provides data to aid the Board in determining the Property Tax levy for 2020. Staff provides: a ten-year history of EAV and property tax collections, the District's allocation of the overall Downers Grove property tax bill and three potential levy options that the Board can choose from. The three options presented include: 1. No increase, 2. Increase for New Growth only; and 3. Full Increase for CPI and New Growth. Commissioner Dahlstrom's preference would be to minimize the burden of tax payers but is in agreement with CPI and New Growth and thinks it's appropriate to take it this year and next year will be a different story. Commissioner McDonnell and Kotula concurred with Commissioner Dahlstrom. The Board agreed with the third option of CPI and New Growth.

**MISCELLANEOUS** – None

**RECOGNITION OF VISITORS** – None

**ADJOURN TO CLOSED SESSION**

The meeting was adjourned at 9:32 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Hellinga

**FINAL ADJOURNMENT**

The meeting was adjourned at 9:52 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Hellinga

Respectfully submitted,

William McAdam  
Executive Director



**DOWNERS GROVE PARK DISTRICT**

October 1, 2020 via Zoom Conferencing

(in-person location is at the Admin Building – Please note this is a location change).

7:00 P.M.

This meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Administration Building, 2455 Warrenville Road, with all participants is not practical or prudent because of the disaster, Commissioners, The Executive Director, Staff and chief legal counsel will not all be physically present at the Administration Building, due to the disaster. Physical public attendance at the Administration Building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here:

Public participation instructions:

**Computer Access – Join Zoom Meeting:** <https://us02web.zoom.us/j/83695849304>, **Meeting ID: 836 9584 9304**

**Phone Access, Audio Participation for Chicago Region: 1-312-626-6799 US (Chicago), Meeting ID 836 9584 9304**

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG). EMAIL [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG) IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW.

**WORKSHOP MEETING AGENDA**

- A. CONVENING THE MEETING
  - 1. Call to Order
  - 2. Roll Call
  - 3. Changes to the Agenda
  
- B. COMMUNICATIONS
  - 1. Recognition of Visitors (see instructions above)
  
- C. DISCUSSION ITEMS
  - 1. 2021 Park Board Meeting Schedule
  - 2. Budget, Tax Levy and Capital Discussion for 2021
  - 3. Miscellaneous

D. RECOGNITION OF VISITORS (see instructions above)

**E. *THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD OCTOBER 15, 2020 VIA ZOOM CONFERENCING***

F. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

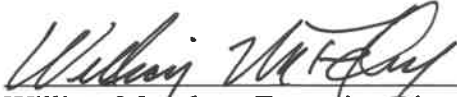
G. FINAL ADJOURNMENT

STATE OF ILLINOIS       )  
COUNTY OF DUPAGE     )

**CERTIFICATE**

I, William McAdam, DO HEREBY CERTIFY THAT I am the Executive Director in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the October 1, 2020 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 15th day of October, 2020, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 15th DAY OF October, 2020

  
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William McAdam, Executive Director  
Downers Grove Park District

