

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on September 15, 2022 at the Recreation Center,  
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner McDonnell called the meeting to order at 7:00 p.m.

**PRESENT:** Commissioners Bender (via Zoom), Dahlstrom, Kotula, McDonnell (via Zoom), Executive Director, Bill McAdam; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Parks and Facilities, Kevin Rozell; Director of Marketing and Community Engagement, Dawn Hartman; Director of Planning and Construction, Paul Fyle; Superintendent of Technology, Chris Kapus; Clerk, Adine Wrzesinski

**ABSENT:** Commissioner Mahoney  
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**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Changes to the Agenda:** Taking off C9 under Consent - Payout #16 – Hitchcock Design, Inc. – McCollum Park Sprayground Design

**Visitors:** None

**Written Correspondence:** None

**Vice-President, Sandra McDonnell turned the meeting over to Executive Director, Bill McAdam.**

**CONSENT AGENDA:**

- Approval of Minutes – August 18, 2022 Regular Session Meeting and September 1, 2022 Workshop Session Meeting
- Treasurer’s Report
- Payment of Bills – In the amount of \$1,463,523.04
- Investments
- Change Order #1 – (DEDUCT) Aqua Designs, Inc. – Doerhoefer Park Irrigation Renovation 2022
- Payout #2 – (FINAL) Aqua Designs, Inc. – Doerhoefer Park Irrigation Renovation 2022
- Payout #1 – (FINAL) - F.H. Paschen, S.N. Nielsen & Associates LLC – Recreation Center Pre-Cast and window caulking
- Payout #1 – F.H. Paschen, S.N. Nielsen & Associates LLC – McCollum Park Sprayground and Tennis Improvement

Commissioner Bender made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,463,523.04. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell  
Nays: None  
Absent: Commissioner Mahoney

**ACTION ITEMS**

Commissioner Kotula made a motion to approve Ordinance #1307 – Annexation to Downers Grove Park District (property known as 3859 Douglas Road, Downers Grove, IL 60515). Commissioner Dahlstrom seconded the motion.

Roll Call: Ayes: Commissioners Kotula, Dahlstrom, Bender, McDonnell  
Nays: None  
Absent: Commissioner Mahoney

Commissioner Bender made a motion to approve the OSLAD Grant Application Resolution for Constitution Park. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Bender, McDonnell, Dahlstrom, Kotula  
                                  Nays: None  
                                  Absent: Commissioner Mahoney

Paul Fyle gave a presentation of the plans for Constitution Park. Commissioner Dahlstrom asked about security with lighting along the pathway. Paul mentioned that the park will be closed at dusk. Commissioner Dahlstrom also asked if there would be restrooms and would we be able to lock them. Paul responded that at the moment there will be no restrooms but if the Park District added them in the future they would be locked electronically like other restrooms in the Park District. Commissioner Kotula asked if there is a quicker way to access the walkway for handicapped patrons? Paul responded that there are connections from the sidewalk to the park. Commissioner McDonnell asked to describe the turf that might be added to this park. Paul responded that the turf has more padding underneath than typical turf and it would be easy for handicapped patrons with wheelchairs to move around on the turf.

## **BOARD BUSINESS**

**President Comments** – Not present

**Commissioner Comments** –None

## **STAFF REPORTS**

**Executive Director** – Executive Director, Bill McAdam mentioned that he will be attending the NRPA Conference next week. He also mentioned that he had a Zoom meeting with Igor Bakovic of the DuPage Visitors Bureau and the President of the Pickleball Association regarding pickleball courts, designs and colors for McCollum Park. Bill also had a meeting with Wight Construction regarding Walnut Park.

**Recreation** – The report was included in the Board Packet. Commissioner Dahlstrom mentioned that he attended the NFL Flag Football Combine Day. Since it was during the day, he suggested having food vendors there for next year's event.

**Golf** – The report was included in the Board Packet.

**Marketing** – The report was included in Board Packet.

**Planning and Construction** – The report was included in the Board Packet.

**Parks and Facilities** –The report was included in the Board Packet.

**Finance & IT** – The report was included in the Board Packet.

**SEASPAR** – None

## **UNFINISHED BUSINESS** –

1. **2025-2027 Capital Projects Discussion** – Paul Fyle discussed the 5-year Capital Improvement Plan for Board's consideration. The draft that he gave to the board included approximately \$1 million - \$1.2 million in funding per year for a combination of Capital projects and Vehicle & Equipment replacement.

**NEW BUSINESS** – None

**RECOGNITION OF VISITORS** – None

Executive Director, Bill McAdam announced that the next Park District Board Meeting will be held October 6, 2022 at the Recreation Center, Multi-Purpose Room.

**ADJOURN TO CLOSED SESSION**

The meeting was adjourned to closed session at 7:41 p.m. following a motion made by Commissioner Dahlstrom and seconded by Commissioner McDonnell.

Roll Call:                   Ayes: Commissioners Dahlstrom, McDonnell, Bender, Kotula  
                                  Nays: None  
                                  Absent: Commissioner Mahoney

**FINAL ADJOURNMENT**

The meeting was adjourned at 7:55 p.m. following a motion made by Commissioner Dahlstrom and seconded by Commissioner Bender.

Roll Call:                   Ayes: Commissioners Dahlstrom, Bender, Kotula, McDonnell  
                                  Nays: None  
                                  Absent: Commissioner Mahoney

*Robert Kotula*

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Robert E. Kotula, Secretary  
Downers Grove Part District