



at the driving range. It gave some insight into how our production compares to the credits the Park District receives and where we are as far as payback in the investment.

#### **FITNESS EQUIPMENT REPLACEMENT PLAN DISCUSSION**

General Manager 4500 Fitness, Luke Wyss presented to the Board an updated fitness equipment replacement plan. With the onset of the COVID-19 virus, staff recommended to not pursue the issuance of a new three-year equipment lease beginning in fiscal year 2020 in order to reduce the overall expenses. With the reduced usage, staff recommends that the (December 2018-2021) lease be extended an additional 2 years. This will lower the cost of the lease cost per year and it allows staff to use the remaining funds for equipment that needs to be replaced. Luke also discussed that the strength equipment is showing age, but it is still functional. Staff recommends for the strength equipment a lease to own option so it will reduce the initial capital costs and the Park District can take advantage of the lower interest rates and still allow ownership of the equipment at the end of the lease. The Board liked the replacement plan that Staff put together.

#### **AUDIT CONTRACT RENEWAL DISCUSSION**

Superintendent of Finance, Tricia Farkas discussed the partnership with Sikich LLP for annual audit services. She mentioned that the partnership has proven to be successful and Sikich's online client portal has allowed the District to upload documents electronically eliminating a significant amount of paperwork and emails, while allowing Sikich to work remotely. Staff is recommending the District continue to partner with Sikich for audit services for fiscal years 2020-2022. President Mahoney asked how long should a District keep the same auditors? Trish responded that usually organizations will stay with the same auditors for five to six years but you can stay with the same auditors for longer but have a different team working with you to give the organization a new set of eyes and perspectives.

#### **MISCELLANEOUS – None**

**RECOGNITION OF VISITORS** – Lyle Cheever, 1208 Blanchard St., Downers Grove. Mr. Cheever discussed the conditions of the pickle ball courts at Doerhoefer Park and would like the Park District to maintain these courts on a regular basis. Executive Director, Bill McAdam mentioned that the Park District will look at the maintenance issues and that someone will get back to Mr. Cheever to discuss his issues.

#### **FINAL ADJOURNMENT**

The meeting was adjourned at 9:15 p.m. following a motion made by Commissioner Hellinga and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners Hellinga, Kotula, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner McDonnell

Respectfully submitted,

Lizz Hellinga  
Secretary



**DOWNERS GROVE PARK DISTRICT**

September 3, 2020 via Zoom Conferencing

(in-person location is at the Admin Building – Please note this is a location change).

7:00 P.M.

This meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Administration Building, 2455 Warrenville Road, with all participants is not practical or prudent because of the disaster, Commissioners, The Executive Director, Staff and chief legal counsel will not all be physically present at the Administration Building, due to the disaster. Physical public attendance at the Administration Building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here:

Public participation instructions:

**Computer Access - Join Zoom Meeting, , <https://us02web.zoom.us/j/85141090315>, Meeting ID: 851 4109 0315**

**Phone Access, Audio Participation for Chicago Region: 1 312 626 6799 US (Chicago), Meeting ID: 851 4109 0315**

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG). EMAIL [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG) IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW.

**WORKSHOP MEETING AGENDA**

- A. CONVENING THE MEETING
  - 1. Call to Order
  - 2. Roll Call
  - 3. Changes to the Agenda
  
- B. COMMUNICATIONS
  - 1. Recognition of Visitors (see instructions above)
  
- C. DISCUSSION ITEMS
  - 1. Golf 2021 Budget & 2020 Projection Discussion with 2021 Fees & Capital
  - 2. Fitness Equipment Replacement Plan Discussion
  - 3. Audit Contract Renewal Discussion
  - 4. Miscellaneous

D. RECOGNITION OF VISITORS (see instructions above)

**E. *THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD SEPTEMBER 17, 2020 VIA ZOOM CONFERENCING***

F. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

G. FINAL ADJOURNMENT

STATE OF ILLINOIS       )  
COUNTY OF DUPAGE     )

**CERTIFICATE**

I, Lizz Hellinga, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the September 3, 2020 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 17th day of September, 2020, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 17th DAY OF September, 2020

  
\_\_\_\_\_  
Lizz Hellinga, Secretary  
Board of Commissioners  
Downers Grove Park District

