



Commissioner Dahlstrom made a motion to approve the Board Policy Manual. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Dahlstrom, McDonnell, Bender, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner Kotula made a motion to approve the request authorization to bid – Lyman Woods Three-Year Maintenance Work (FY 2022-2024). Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Kotula, McDonnell, Bender, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner McDonnell made a motion to approve the Resolution of Authorization for the McCollum Park Sprayground and Tennis Improvements Project. Commissioner Dahlstrom seconded the motion.

Roll Call:                   Ayes: Commissioners McDonnell, Dahlstrom, Bender, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner Kotula made a motion to approve the Environmental Report Card. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Kotula, McDonnell, Bender, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: None

## **BOARD BUSINESS**

**President Comments** – President Mahoney appreciated all the hard work that went into the concert series. The community really enjoyed it.

**Commissioner Comments** – Commissioner McDonnell mentioned that everyone was thrilled that the concert series was back.

## **STAFF AND COMMITTEE REPORTS**

**Executive Director** – Executive Director, Bill McAdam, informed the Board that the Walnut Park discussion will be a discussion item on the September 16<sup>th</sup> board meeting. The discussion will be replacing the board reports. Commissioner Mahoney asked if the meeting will be recorded. The meeting will be recorded and the Park District will have a series of open houses on-site. We will give updates at board meetings of what transpired at those on-site meetings and the webpage will have written comments to keep the community informed.

**Recreation** - Director of Recreation, Dave Haring mentioned that preparations are underway for the 2021-2022 school year with 39 students currently enrolled in the LINK before and after school program. This is a lower amount than in the past but there are a lot of residents still working from home which may be impacting our numbers. Lyman Woods exploded with over 1,000 kids this summer and the museum had about 111 kids. Dave also mentioned that our customer service staff has added the option for group exercise, adult soccer and open gym members to check their remaining punch pass visits online through Webtrac.

**Golf** – General Manager, Ken McCormick informed the Board that the Golf Club was able to reach and surpass 7,000 rounds for the month. Merchandise and concessions continues to outperform last year with over \$30,000 in sales during the month of July. The Driving Range brought in over \$46,000 in revenue and lessons and camps continue to outperform last year with \$153,064 in sales. Ken also mentioned that the Superintendent and ground crew have been upgrading some tee boxes with varieties of Bluegrass.

**Marketing** – Director of Marketing and Community Engagement, Dawn Hartman discussed that the concert series came to an end. We estimated that we had over 10,000 concert goers this summer. We have a lot of interest in local businesses and restaurants for next year. BBQ Bolt will be August 28<sup>th</sup> and we have 230 racers

so far. Our 75<sup>th</sup> anniversary celebrations have continued, the Growing the Grove Tree Donation Program has been going very well. We already have 29 trees toward our 75 tree goal. The Party in the Park at Gilbert Park will be held at 4 p.m. on September 23<sup>rd</sup>.

**Planning-** Superintendent of Planning, ADA Coordinator, Paul Fyle mentioned that we have a couple of projects going to bid soon – the Lyman Woods project and the Patriots Park pedestrian bridge. Plans will be submitted to the Village for the Patriots Park project in September in order to present bids for Board consideration at the October 21<sup>st</sup> meeting.

**Parks** – Director of Parks and Planning, Geoff Penman discussed that Staff has been doing work at the athletic fields at McCollum, specifically on field 1, and also at Doerhoefer Park. We continue our relationship with SEASPAR Eagles – workdays were completed mulching trees at O'Brien and Concord. The goats will stay throughout the weekend at the Belmont Prairie Buffer located on Walnut Avenue.

**Finance/IT** – Director of Finance and Technology, Erik Brown, mentioned that the finances are looking good for the Park District. The District's cash balance remains strong and total revenues are at 60% of budget for July. Expenses are approximately 51% of budgeted operational and debt expenditures. For the IT side, the second interactive white board/monitor has been received and is installed at the Admin Building. Chris Kapus and Erik are currently conducting interviews for an IT technician and had a great first round of interviews. Also discussed was that staff learned that to receive funds from the American Rescue Plan Act, Special Districts, like Park Districts, would need to request dollars for local projects from their Village and County counterparts. Staff plans to reach out further to these agencies to determine if there are opportunities for Park District projects.

**SEASPAR** – No report but Bill McAdam will be meeting with Matt at SEASPAR to go over the budget process.

**UNFINISHED BUSINESS** –None

**NEW BUSINESS – Doerhoefer Park – Tennis & Basketball Court Evaluation**

Superintendent of Planning, Paul Fyle discussed that the Park District has worked to resolve issues with the surface of the tennis and pickleball courts at Doerhoefer Park. This spring, the Park District hired an engineering consultant (W-T Group) to evaluate the current conditions. Soil borings were completed on June 23<sup>rd</sup> and revealed that the sub-soil beneath the courts is well suited for tennis court construction. They do not have drainage pipes under the court pavement, which has resulted in rainwater and groundwater becoming trapped in the gravel layer between the pavement and the sub-soil. The report includes a cost estimate for the court reconstruction and was higher than anticipated, at nearly \$725,000. Staff believes this level of investment will require budget consideration as part of any upcoming 5-year capital improvement plan discussions. Commissioner Mahoney mentioned that we do need to do something so that Doerhoefer is usable and in better condition than it is now. Commissioner Mahoney hopes the hitting wall stay.

**RECOGNITION OF VISITORS** – None

Commissioner Mahoney announced that the next Park District Workshop Meeting will be held September 2, 2021 at the Recreation Center, Multi-purpose Room.

**FINAL ADJOURNMENT**

The meeting was adjourned at 8:18 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Bender, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: None

Respectfully submitted,

Robert E. Kotula, Secretary  
Downers Grove Park District





**DOWNERS GROVE PARK DISTRICT**  
August 19, 2021  
7:00 P.M.  
*Recreation Center, Multi-Purpose Room*

**AGENDA**

Public participation instructions:

**Computer Access – Join Zoom Meeting:** <https://us02web.zoom.us/j/83685304103>, **Meeting ID: 836 8530 4103**

**Phone Access, Audio Participation for Chicago Region: 1-312-626-6799 US (Chicago), Meeting ID: 836 8530 4103**

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG).

*EMAIL [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG) IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW*

- A. CONVENING THE MEETING
  - 1. Call to Order
  - 2. Roll Call
  - 3. Pledge of Allegiance
  - 4. Changes to the Agenda
  
- B. COMMUNICATIONS
  - 1. Recognition of Visitors
  - 2. Written Correspondence
  
- C. CONSENT AGENDA
  - 1. Approval of Minutes – July 15, 2021 Regular Session and Closed Session Meetings
  - 2. Treasurer’s Report
  - 3. Payment of Bills – In the amount of \$1,138,388.38
  - 4. Approval of the 2021 ADA Transition Plan
  - 5. Approval of Lease Agreement for 4500 Fitness equipment
  
- D. ACTION ITEMS
  - 1. Approval of Administrative Operations Manual
  - 2. Approval of Board Policy Manual
  - 3. Request Authorization to Bid – Lyman Woods Three-Year Maintenance Work (FY 2022-2024)
  - 4. Approval of Resolution of Authorization for the McCollum Park Sprayground and Tennis Improvements Project (OSLAD Grant)
  - 5. Approval of the Environmental Report Card

E. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Golf
4. Marketing
5. Planning
6. Parks
7. Finance/IT
8. SEASPAR

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Doerhoefer Park – Tennis & Basketball Court Evaluation

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD SEPTEMBER 2, 2021 AT THE RECREATION CENTER, MULTI-PURPOSE ROOM**

K. ADJOURN TO CLOSED SESSION

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (If Necessary)

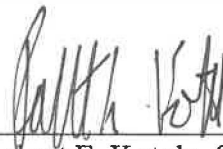
M. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the August 19, 2021 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 16<sup>th</sup> day of September, 2021 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 16<sup>th</sup> DAY OF September, 2021



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Robert E. Kotula, Secretary  
Downers Grove Park District

