

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on August 18, 2022 at the Recreation Center,  
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

**PRESENT:** Commissioners Bender (via Zoom), Kotula, McDonnell, Mahoney, Executive Director, Bill McAdam; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Superintendent of Planning, Paul Fyle; Superintendent of Facilities, Kevin Rozell; General Manager Golf Course, Ken McCormick; Superintendent of Technology, Chris Kapus; Clerk, Adine Wrzesinski

**ABSENT:** Commissioner Dahlstrom  
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**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Changes to the Agenda:** None

**Visitors:** Fahim Shadid, of 1210 Gregory Place, Downers Grove, IL wanted to discuss a tree that is located behind his property at North Park. He would like the tree cut down and is willing to pay \$1,500 of the cost. If that is not an option, then he would like the tree to be trimmed. Executive Director, Bill McAdam mentioned that Staff will look at the tree and let him know what the outcome will be.

**Written Correspondence:** Bill McAdam received a letter from Eve Dessler who is 4 years old. She commented that she loves the monkey bars at McCollum Park and thanked the Park District for doing a good job at all the parks in Downers Grove. Bill will respond to Eve.

**CONSENT AGENDA:**

- Approval of Minutes – July 21, 2022 Regular Session Meeting
- Treasurer’s Report
- Payment of Bills – In the amount of \$1,308,074.01
- Investments
- Payout #3 – Wight & Company Facility Assessments
- Payout #1 – (PARTIAL) Aqua Designs, Inc. – Doerhoefer Park Irrigation Renovation 2022
- Payout #15 – Hitchcock Design, Inc. – McCollum Park Sprayground Design
- Payout #1 (FINAL) – U.S. Tennis Court Construction – Doerhoefer Park Tennis & Basketball Color Coating

Commissioner Kotula made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,308,074.01. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Kotula, McDonnell, Bender, Mahoney  
Nays: None  
Absent: Commissioner Dahlstrom

## **ACTION ITEMS**

Commissioner Kotula made a motion to authorize the purchase of sixteen (16) LIFEPAK CR2 AED units and two (2) LIFEPAK CR2 AED trainer units using the SAVVIK buying group cooperative purchase agreement with Stryker (who manufactures the LIFEPAK CR2 AED's) at a price not to exceed \$30,127.23. Commissioner Bender seconded the motion.

Roll Call:                   Ayes: Commissioners Kotula, Bender, McDonnell, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Dahlstrom

## **BOARD BUSINESS**

**President Comments** – President Mahoney read a statement regarding renaming Walnut Park to Gelwicks Park. Bill McAdam mentioned that per the board policy, the Board has to wait two months before a final decision can be made. President Mahoney also mentioned that the summer concert series was fabulous. She thanked the staff for all of their hard work.

**Commissioner Comments** –None

## **STAFF REPORTS**

**Executive Director** – Executive Director, Bill McAdam congratulated Erik Brown on receiving his CPRE certificate. Dave Haring announced that Toni Moran will be starting on Tuesday, August 23<sup>rd</sup> as the new Fitness Supervisor. Bill mentioned that Staff is struggling to keep Washington Park fountain soap free. The Park District was using the public's help for a lead to who was doing this. The Park District turned photos over to the Police and they found the culprits. At Fishel Park we are having issues with homeless people. They are spending the night there. Bill is having a meeting with the Police next Wednesday and will keep the Board informed on what the Park District will be doing with this situation. Also discussed was that OLSLAD has a new cycle coming up and with the McCollum Park project being underway, staff will have a hard time trying to apply for the grant so Bill and Paul interviewed and hired Todd Stanton from Design Perspectives.

**Recreation** – The report was included in the Board Packet.

**Golf** – The report was included in the Board Packet.

**Marketing** – The report was included in Board Packet.

**Planning** – The report was included in the Board Packet.

**Parks** –The report was included in the Board Packet. Executive Director, Bill McAdam discussed with the Board that the replacement of the HVAC units was supposed to begin with the other work at the Rec Center this upcoming holiday. Kevin Rozell has been working with Midwest Mechanical and unfortunately the control panels and the motors of the fans are not available, the air conditioners will not be ready on time. Some might not be shipped until 9/27 (which is after the project). Our next window to shut down the Rec Center is December 15<sup>th</sup>. We are targeting that date but it is not for sure that that is when the units will be here. If we miss that window, then it won't be until March. We know we will have to compensate our members. All other work that was scheduled will be done and on schedule. We will let the public and members know that the AC will be scheduled for another date and why it's happening. Commissioner Mahoney asked if the Rec Center will open early? Bill responded that we will not because all the other work will be happening.

**Human Resources** – The report was included in the Board Packet.

**Finance & IT** – The report was included in the Board Packet.

**SEASPAR** – None

**UNFINISHED BUSINESS** –None

**NEW BUSINESS –**

**Sprayground Operation Plan** – Director of Recreation, Dave Haring discussed the Sprayground operation plan to the Board. Dave mentioned a normal year for the Sprayground will be from Memorial Day to Labor Day and the Sprayground hours will be from 10:00 a.m. – 7:00 p.m. with private rentals being available daily from 7:30 a.m. – 9:30 p.m. Residents will need to obtain an annual membership card for each individual wishing to utilize the Sprayground for \$5. Large groups will be required to make a reservation in advance and will be limited to one group at a time for a two-hour period. Reservations will be limited to certain time slots. Commissioner Bender asked what makes a group a group? Dave explained camps and day care facilities. Staff will define this definition in the future. The capacity will be 200 participants. In order to gain entry, patrons must first proceed to Miner Mike’s building where they will either present their membership card or pay the daily fee as transactions will not be processed at the Sprayground. It is projected that we will need a total of four staff at all times when the Sprayground and Miner Mike’s are open. Birthday Parties will also be offered as an additional component to the Sprayground operation. Parties will be available for two hours from either 11 a.m. – 1 p.m. and 2 p.m. – 4 p.m. every day and will be held in the large shade structure located at the north end of the Sprayground. Dave also mentioned that there will be sponsorship opportunities. President Mahoney asked if we are issuing the bands to go in and then they get to the gate and they have to wait to get in, how do they know how long? If we are getting close to the capacity, then the person at the Sprayground will be talking with the person at Miner Mike’s.

**ADA Discussion** – Superintendent of Planning, Paul Fyle discussed that in 2021 we updated the ADA plan and part of that was a 3-year budget plan. The 3-year budget proposed allocating \$100,000 each year for these improvements, to be funded by the Special Recreation Levy. The last budget we did was for 2021, 2022 and 2023. Each year we look at the 3-year plan as we begin preparing budget recommendations for the next year. Often changes are tied to changes to the Capital Projects list. In Fiscal year 2023, staff anticipates renovating the parking lot at Whitlock Park, which will require improvements to the accessible parking stalls and walkways adjacent to the park lot. Paul is recommending the allocation of a portion of the annual ADA funds be committed to the McCollum Park project. Other project costs included in the original 3-year budget have been adjusted to reflect recent increase in materials and construction costs. Proposed FY 2023 budget items are: Doerhoefer Park – replace storm sewer grate; Fishel Park, storm sewer manhole cover in walkway; McCollum Park, resurface asphalt perimeter pathway; O’Brien Park, pedestrian bridge handrails; Randall Park, sidewalk connect to ballfields dugouts and accessible portable toilet; Museum, reset brick walkway, Whitlock Park, accessible parking spaces and parking lot apron and sidewalk and various locations, restroom alterations. Something that is not listed is that the Park District is thinking of redoing the ADA audit. The audit we are working on is based on 2010. We think it is worthwhile to do this again. President Mahoney asked if we have substantially completed the list to have another audit done? Paul responded that the accessibility codes have changed and also new things that will come up. We have made a lot of progress throughout the years.

**RECOGNITION OF VISITORS – None**

Commissioner Mahoney announced that the next Park District Board Meeting will be held September 1, 2022 at the Recreation Center, Multi-Purpose Room, if needed.

**FINAL ADJOURNMENT**

The meeting was adjourned at 8:12 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Bender, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Dahlstrom

*Robert Kotula*

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Robert E. Kotula, Secretary  
Downers Grove Part District