

ANNUAL FINANCIAL POLICY REVIEW AND UPDATE

Director of Finance and Technology, Erik Brown discussed that the policies are brought to the Board of Commissioners for review and updates. These updates range from simple language adjustments, to new requirements, to updates for internal controls. This is the first time that we will approve the policies since 2016 because there have not been big changes to the policies. This is the first year we really have something of substance. These policies will be brought to the Board for approval for the August 20th board meeting.

ADA TRANSITION UPDATE

Executive Director, Bill McAdam discussed that we do this annually. We look at the dedicated funding that is coming from special recreation levy that can only be used for special recreation services inclusion or accessibility projects. Typically, the dollars have been pulled in and folded into other capital projects that we have done and paid for the accessibility portions out of this fund. With the current state of our budget the staff is not anticipating any of those types of projects. In the review, staff has put together a list of items that can be stand-alone items that can be funded from those dollars. This is a dedicated fund. Superintendent of Planning, Paul Fyle clarified on what we are presenting is a revised list for 2020 and that the Park District is not quite ready for next year's list. The list has 14 items but is looking to do at least 11 of them. President Mahoney asked how much money is in that fund now and is \$100,000 all of it? And will there be some left? Paul responded we have budgeted \$100,000 for this year. Last year we budgeted for the pathway at Whitlock and because it didn't get done at the end of the year we re-budgeted for this year. Erik Brown mentioned that we levy for this fund and a portion goes to SEASPAR and what is remaining goes to Planning and Parks for these projects.

MISCELLANEOUS

Executive Director, Bill McAdam used this opportunity to update the board on the COVID 19 operation updates. First, Bill discussed that the golf course is one bright spot of the operation and had a meeting with Ken, Trish and Erik regarding next year's budget. The tee sheets only have 2-3 slots unsold. Jeff Pozen and Ken have worked on communicating with a company that does automatic range ball pick up. They will be coming out to do a demo for the Park District.

Summer camps are wrapping up. Bill can't thank the recreation staff enough. We had one COVID issue but followed the procedures. Bill remains in good contact with the Village and school districts to help the community. Staff is preparing a program called Kinder LINK – kind of like our LINK but would be able to accommodate the children in that program. We are able to do this with the District 58 because they will help with the busing. We are not starting any of those programs until after Labor Day.

Flag Football and Soccer - we redesigned and reimagined how we are going to do these programs. These programs have to be in self-contained pods. They cannot play games or practice with a different pod. We are going to create pods that will focus on fundamentals of either flag football or soccer and at the end of each of their sessions they will have an internal pod scrimmage.

On the Affiliate side, tackle football is cancelled for the year and they are looking at the Spring. If high school and other user groups take Fall sports and move them to Spring, all spring sports will be looking at a normal season and the conflict comes in because they use the same resources. There are not enough resources in the community without some give and take. We want to, as a community, try to resolve issues ahead of time. As of right now, golf is going on as a Fall sport and that is good from our standpoint. Adult Softball is now two nights a week.

Fitness Center – membership in March was 3,200 and as of yesterday was 2,347 - which is down 25%.

President Mahoney asked if all times were being booked for the Rec Center? Bill said peak periods are being filled in and the morning is the most popular time and then picks up when patrons get off of work. Dave Haring is pleased with the numbers so far.

Commissioner Dahlstrom asked if there is collateral that is in draft form available for Kinder LINK and if that collateral is inclusive of the safety requirements that the District will be taking? Bill McAdam answered that every program that we are doing, we are sending out what the program looks like and the protocols will be (masks, temperature checks, distancing and what the code of conduct will be).

President Mahoney expressed sincere appreciation that we are able to work with District 99, District 58 and the Village. Encourage all the parties to work together after the COVID is over.

RECOGNITION OF VISITORS - None

FINAL ADJOURNMENT

The meeting was adjourned at 7:43 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Hellinga.

Roll Call: Ayes: Commissioners McDonnell, Hellinga, Dahlstrom, Kotula, Mahoney
 Nays: None
 Absent: None

Respectfully submitted,

Lizz Hellinga
Secretary



DOWNERS GROVE PARK DISTRICT

August 6, 2020 via Zoom Conferencing

(in-person location is at the Admin Building – Please note this is a location change).
7:00 P.M.

This meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Administration Building, 2455 Warrenville Road, with all participants is not practical or prudent because of the disaster, Commissioners, The Executive Director, Staff and chief legal counsel will not all be physically present at the Administration Building, due to the disaster. Physical public attendance at the Administration Building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here:

Public participation instructions:

Computer Access - Join Zoom Meeting, <https://us02web.zoom.us/j/89222283462>, Meeting ID: 892 2228 3462

Phone Access, Audio Participation for Chicago Region: 1 312 626-6799 US (Chicago), Meeting ID: 892 2228 3462

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO CKAPUS@DGPARKS.ORG. EMAIL CKAPUS@DGPARKS.ORG IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW.

WORKSHOP MEETING AGENDA

- A. CONVENING THE MEETING
 - 1. Call to Order
 - 2. Roll Call
 - 3. Changes to the Agenda

- B. COMMUNICATIONS
 - 1. Recognition of Visitors (see instructions above)

- C. DISCUSSION ITEMS
 - 1. Update on Refunding of Taxable Limited Park Bonds, Series 2010
 - 2. Annual Financial Policy Review and Update
 - 3. ADA Transition Update
 - 4. Vacation Policy Discussion
 - 5. Miscellaneous

D. RECOGNITION OF VISITORS (see instructions above)

E. *THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD AUGUST 20, 2020 VIA ZOOM CONFERENCING*

F. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

G. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Lizz Hellinga, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the August 6, 2020 Workshop Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 20th day of August, 2020, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 20th DAY OF August, 2020



Lizz Hellinga, Secretary
Board of Commissioners
Downers Grove Park District

