

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on July 21, 2022 at the Recreation Center,  
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

**PRESENT:** Commissioners Bender, Dahlstrom, Kotula, McDonnell (via Zoom), Mahoney, Executive Director, Bill McAdam; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Superintendent of Planning, Paul Fyle; Superintendent of Facilities, Kevin Rozell; General Manager Golf Course, Ken McCormick; Superintendent of Technology, Chris Kapus; Clerk, Adine Wrzesinski

**ABSENT:** None  
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**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Changes to the Agenda:** None

**Visitors:** None

**Written Correspondence:** None

**Sawyer Falduto Report** Tom Sawyer from Sawyer Falduto Asset Management, LLC gave an overview on the progress of the Park District's investments. The board thanked Tom for coming in.

**CONSENT AGENDA:**

- Approval of Minutes – June 16, 2022 Regular and Closed Session Meetings
- Treasurer's Report
- Payment of Bills – In the amount of \$2,472,351.16
- Investments
- Change Order #1 – (DEDUCT) – Kendall Excavating & Septic, LLC – 1925 Curtiss St. Demolition 2022
- Payout #2 – (FINAL) – Kendall Excavating & Septic, LLC – 1925 Curtiss St. Demolition 2022
- Payout #2 – Integrated Lakes Management, Inc. – Natural Areas, Three-Year Maintenance Work (2022-2024)
- Payout #14 – Hitchcock Design, Inc. – McCollum Park Sprayground Design
- Payout #2 – Wight & Company Facility Assessments

Commissioner Bender made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$2,472,351.16. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell, Mahoney  
Nays: None  
Absent: None

**ACTION ITEMS**

Commissioner Kotula made a motion to authorize the Executive Director to enter into an agreement with F.H. Paschen for the McCollum Park Sprayground & Tennis Improvements project, for a total contract amount of \$4,288,615.57. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Kotula, McDonnell, Bender, Dahlstrom, Mahoney  
Nays: None  
Absent: None

Commissioner Dahlstrom made a motion to authorize the Executive Director to approve construction testing services for the McCollum Park Tennis/Pickleball and Walking Path Improvements not to exceed \$35,000 and Change Orders for unforeseen conditions or changes during construction, not to exceed a total of \$200,000 and to notify the Board of any such approved changes as they occur. Commissioner Bender seconded the motion.

Roll Call:                   Ayes: Commissioners Dahlstrom, Bender, Kotula, McDonnell, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner Bender made a motion to authorize the Executive Director to enter into a 5-year lease with Nadler golf carts to supply the course with 32 new Club Car TEMPO Gasoline Golf Carts with EFI and a beverage cart. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Bender, McDonnell, Dahlstrom, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner Dahlstrom made a motion to rebrand Downers Grove Golf Club to Belmont Golf Club a Downers Grove Park District property in 2023. Commissioner Bender seconded the motion.

Roll Call:                   Ayes: Commissioners Dahlstrom, Bender, Kotula, McDonnell, Mahoney  
                                  Nays: None  
                                  Absent: None

Commissioner Dahlstrom made a motion to approve the Executive Director and the Director of Finance & IT to work with Sawyer Falduto to invest up to \$5 million of available cash, not including the returns that will be received from said investments. Commissioner McDonnell seconded the motion.

Roll Call:                   Ayes: Commissioners Dahlstrom, McDonnell, Bender, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

## **BOARD BUSINESS**

**President Comments** – President Mahoney commented that the 1846 house grand opening celebration was very nice. Thanks for everyone who came out. President Mahoney asked if Bill McAdam could enlighten everyone on the membership he was given by AAPRA. Bill McAdam explained that AAPRA (American Academy for Park & Recreation Administration) has about 120 professionals throughout the country that are actively in the field. You have to be nominated by someone in the academy and recommended by two other people. Bill is very honored. He mentioned that the great thing for Downers Grove and the Park District is that it gives the Park District national recognition and he will be dealing with professionals throughout the country.

**Commissioner Comments** –Commissioner Bender mentioned that the 1846 house was a nice event. He thanked the residents who helped moved that house.

## **STAFF REPORTS**

**Executive Director** – Executive Director, Bill McAdam mentioned that the Park District will be having a groundbreaking event at McCollum Park on August 4<sup>th</sup> at 5:00 p.m. We will be inviting people from the community to join us and will have some snacks afterwards. This is the evening of the Workshop Meeting but there is nothing on the agenda, as of now, so most likely it will just be the groundbreaking event.

**Recreation** – The report was included in the Board Packet. Director of Recreation, Dave Haring mentioned that registration for the Lincoln Learning Center Preschool for 2022-2023 is currently underway. Currently, 222 students are enrolled for next school year. The newly restructured Counselor in Training program as 19 enrolled. This is a program that is set up for 13-14 year olds that want to work as a camp counselor someday. Dave also mentioned that the youth sports participation continues to grow. The Memo of Understanding with the YMCA for offering swim lessons at the YMCA has been completed and signed by both agencies. Staff has already issued

letters to residents to present to the YMCA for a member discount. Also mentioned was that fall registration started on July 11<sup>th</sup> for residents and the Park District has made \$175,000. On July 18<sup>th</sup>, the non-residents were able to register and the Park District made \$19,000.

**Golf** – The report was included in the Board Packet. Golf Course General Manager, Ken McCormick discussed that the golf club had over 7,000 rounds in June and made over \$317,000. Camps and lessons continue to be in high demand. Ken mentioned that the focus for the month of July will be highlighting the history of the course with the 130<sup>th</sup> year anniversary and a focus on the “Belmont Golf Club”.

**Marketing** – Report was included in packet. Director of Marketing & Community Engagement, Dawn Hartman mentioned that the Marketing team will be putting together a video recap of the Blodgett House and will be posting it to the website and social media. The Marketing Team will continue to update residents on McCollum Park. Staff is preparing for the Rec Center closure in August and will have goodies and giveaways for members for thanking them for their patience. The last two concerts were the biggest of the season. The Dog Daze event will be September 10<sup>th</sup> from 12-4 p.m.

**Planning** – The report was included in the Board Packet. Superintendent of Planning, Paul Fyle, mentioned that that while preparing to order the umbrellas that would be located around the perimeter of the sprayground, staff began to have concerns about their long-term durability. Staff recommends installing shade structures similar to the ones already planned for the center of the sprayground at McCollum Park. The Board gave consensus to use a different manufacturer for the umbrellas. Also discussed is that construction is scheduled to begin the week of July 25<sup>th</sup> and be completed by mid-August at Doerhoefer Park for the ballfield irrigation replacement. In early July, wood mulch play surfacing was installed at 12 playgrounds to replenish the existing surfacing.

**Parks** –The report was included in the Board Packet. Superintendent of Planning, Paul Fyle, discussed that the Pollinator Circle at the Rec Center has been installed and the goats will back at the Belmont Prairie Buffer around August 1<sup>st</sup>. Kevin Rozell mentioned that the leak is temporarily fixed at the Washington Fountain. Staff power washed, caulked and repainted the entire concrete basin.

**Finance & IT** – The report was included in the Board Packet. Superintendent of IT, Chris Kapus discussed that a firewall replacement took place in June. The new firewalls provide the latest network security and safety. Director of Finance and IT, Erik Brown mentioned that the cash balance continues to look very good. Expenses are tracking along with last year. Taxes continue to come in high this year due to early property taxes, large personal property replacement taxes, strong recreation revenues and improved sponsorship/advertising income.

**SEASPAR** – None

**UNFINISHED BUSINESS** – Bill McAdam mentioned that if the Board didn't have any discussions for the Closed Session then we can go ahead before we adjourn and pass the motions for the closed session meetings. The Board agreed.

**NEW BUSINESS** – None.

#### **6-month review of Closed Session Minutes**

Commissioner Bender made a motion that the need for confidentiality no longer exists for Closed Session Minutes of July 16, 2020, September 17, 2020, October 1, 2020, November 5, 2020, November 19, 2020 and December 3, 2020 and shall be made available for public inspection. Commissioner Kotula seconded.

Roll Call:                   Ayes: Commissioners Bender, Kotula, Dahlstrom, McDonnell, Mahoney  
                                  Nays: None  
                                  Absent: None

**RECOGNITION OF VISITORS** – None

Commissioner Mahoney announced that the next Park District Board Meeting will be held August 4, 2022 at the Recreation Center, Multi-Purpose Room, if needed.

**FINAL ADJOURNMENT**

The meeting was adjourned at 8:52 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Bender, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: None

*Robert Kotula*

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Robert E. Kotula, Secretary  
Downers Grove Part District