

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on June 17, 2021 at the Recreation Center,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner McDonnell called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Bender, Dahlstrom, Kotula, McDonnell, Executive Director, Bill McAdam; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Superintendent of Planning, ADA Coordinator, Paul Fyle; Superintendent of Technology, Chris Kapus; General Manager of Golf Course, Ken McCormick, Clerk, Adine Lenon

ABSENT: Commissioner Mahoney
* * * *

Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: None

Visitors: Jamie Sabbach, 110% Consulting Agency
Director of Finance and Technology, Erik Brown, introduced Jamie Sabbach who was attending via Zoom and explained to the Board that the Park District is looking into a smart approach to cost recovery. Jamie introduced herself and explained her role at 110%.

Written Correspondence: None

Proclamation for July as Park and Recreation Month was read by Commissioner McDonnell

CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – May 20, 2021 Regular Session Meeting
- Treasurer's Report
- Payment of Bills – In the amount of \$805,365.01
- Approval of Ordinance #1296, An Ordinance declaring certain Park District personal property as surplus and authorizing sale or disposal

Commissioner Kotula made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$805,365.01. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners Kotula, Bender, Dahlstrom, McDonnell
Nays: None
Absent: Commissioner Mahoney

ACTION ITEMS

Commissioner Kotula made a motion to approve the Authorization to Bid for Patriots Park Pedestrian Bridge Replacement. Commissioner Dahlstrom seconded the motion.

Roll Call: Ayes: Commissioners Kotula, Dahlstrom, Bender, McDonnell
Nays: None
Absent: Commissioner Mahoney

Commissioner Dahlstrom made a motion to approve the Executive Director to enter into a contract with Amilia Consulting for the Smart Approach to Resource Allocation at Cost Recover, not to exceed \$9,000. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, Kotula, Bender, McDonnell
 Nays: None
 Absent: Commissioner Mahoney

BOARD BUSINESS

President Comments – On behalf of Cathy Mahoney, Commissioner McDonnell mentioned how exciting that we opened up again and how exciting to have the concert on Tuesday for everyone to be back.

Commissioner Comments –None

STAFF AND COMMITTEE REPORTS

Executive Director – Bill McAdam discussed that IAPD released that IDNR will begin accepting OSLAD grant applications for the next cycle and we are going start to revisit the McCollum Park project. We will bring the recommendation to the Board to reapply for the OSLAD grant. Bill also discussed that the locker rooms at the Rec Center at the lower level are closed and will remain closed. Pre COVID they were getting very little use. If all goes well, maybe that will be space we can remodel. On June 24th is the Prince Pond grand re-opening as well as the 75th year celebration. Bill also thanked staff for getting us through the last 14 months.

Recreation - Director of Recreation, Dave Haring mentioned that the program numbers are bouncing back and are on track to meet 2019 numbers. The museum camps have 121 participants which exceeds 2019. Total revenue, just for summer, is just over \$665,000. We have agreements with surrounding districts for a pool pass. Now this process can be done online. Dave also mentioned that the past 10 days we have issued 52 brand new fitness center memberships. The 75th year anniversary exhibit at the museum will be this Saturday from 2-4 p.m.

Golf – General Manager, Ken McCormick discussed that the end of May we are close to 12,000 rounds for the year and already showing a profit. Two PTA's from District 58 held golf outings on consecutive weekends. We continued our in-house bunker renovations on the back bunker #4 green. The response has been very positive by golfers. On June 11th, we were able to utilize the clubhouse on how we envisioned it a year and a half ago.

Marketing – Director of Marketing and Community Engagement, Dawn Hartman mentioned that the Marketing team installed new logos at our facilities and developed additional promo materials to help celebrate the District's 75th Anniversary. Dawn also mentioned that tickets are no longer required for the concert series and is working on increasing the food vendors. On July 1st there will be a photo scavenger hunt. McCollum Madness is coming up on July 24th. BBQ Bolt is scheduled for August 28th. Just wrapped up the Fall Registration Guide and that will be delivered June 30th and registration begins July 19th.

Planning- Superintendent of Planning, ADA Coordinator, Paul Fyle, discussed that the fence came down at Prince Pond. The handrails and patio safety railing for Prince Pond have been delayed due to a Covid-related closure. We are anticipating the handrails to be installed in July. Also, we are getting started at Doerhoefer Park for the tennis and pickle ball court evaluation. The soil borings will be scheduled in the next week or two.

Parks – Director of Parks and Planning, Geoff Penman mentioned that two sugar maple trees at Fishel Park are coming out on Saturday. They reached the end of their life cycle. Geoff also mentioned that the Parks department is getting prepared for the SEASPAR EAGLES program in June and July to help with mulching trees in the parks. Commissioner Kotula commented on the report regarding the mulch at the burial plot for Pierce Downers site and there was a lot of work being done. It looked really nice for the Memorial Day ceremony. Thanks for the effort on that.

Finance/IT – Director of Finance and Technology, Erik Brown started with IT: Chris has done a great job setting up the platform for us at the board meetings. The only thing that we are lacking is our white screen but it is still on backorder and we are hoping it will be delivered by July 1st. Erik discussed that the cash balance now exceeds levels from the past four years. For expenses, the Parks department have been dealing with maintenance and repair issues. Property Taxes are tracking high, due to unexpectedly large receipts in May. This is due to timing and will not affect the full amount of dollars that the District will receive.

SEASPAR – Executive Director, Bill McAdam mentioned that SEASPAR had their annual organization meeting on Tuesday. Dan Garvy, from Lisle Park District, was looking to step down as president since he was the board president for 12 years. The new president is Bill McAdam.

UNFINISHED BUSINESS –None

NEW BUSINESS - None

RECOGNITION OF VISITORS - None

Commissioner McDonnell announced that the next Park District Board Meeting will be held July 15, 2021 at the Recreation Center, Multi-purpose Room.

FINAL ADJOURNMENT

The meeting was adjourned at 8:13 p.m. following a motion made by Commissioner Kotula and seconded by Commissioner Bender.

Roll Call: Ayes: Commissioners Kotula, Bender, Dahlstrom, McDonnell
 Nays: None
 Absent: Commissioner Mahoney

Respectfully submitted,

Robert E. Kotula, Secretary
Downers Grove Part District



DOWNERS GROVE PARK DISTRICT

June 17, 2021

7:00 P.M.

Recreation Center, Multi-Purpose Room

Public participation instructions:

Computer Access – Join Zoom Meeting: <https://us02web.zoom.us/j/84949172191>, **Meeting ID: 849 4917 2191**

Phone Access, Audio Participation for Chicago Region: 1-312-626-6799 US (Chicago), Meeting ID: 849 4917 2191

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO CKAPUS@DGPARKS.ORG.

EMAIL CKAPUS@DGPARKS.ORG IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW

AGENDA

- A. CONVENING THE MEETING
 - 1. Call to Order
 - 2. Roll Call
 - 3. Pledge of Allegiance
 - 4. Changes to the Agenda

- B. COMMUNICATIONS
 - 1. Recognition of Visitors
 - a. Jamie Sabbach, 110% Consulting Agency
 - 2. Written Correspondence
 - 3. Proclamation for July as Park and Recreation Month

- C. CONSENT AGENDA
 - 1. Approval of Minutes – May 20, 2021 Regular Session Meeting
 - 2. Treasurer’s Report
 - 3. Payment of Bills – In the amount of \$805,365.01
 - 4. Approval of Ordinance #1296, An Ordinance declaring certain Park District personal property as surplus and authorizing sale or disposal

- D. ACTION ITEMS
 - 1. Request Authorization to Bid – Patriots Park Pedestrian Bridge Replacement
 - 2. Approval for the Executive Director to enter into a contract with Amilia Consulting for the Smart Approach to Resource Allocation at Cost Recover, not to exceed \$9,000.

- E. BOARD BUSINESS
 - 1. President Comments
 - 2. Commissioner Comments

- F. STAFF AND COMMITTEE REPORTS
 - 1. Executive Director
 - 2. Recreation
 - 3. Golf
 - 4. Marketing
 - 5. Planning
 - 6. Parks
 - 7. Finance/IT
 - 8. SEASPAR

- G. UNFINISHED BUSINESS

- H. NEW BUSINESS

- I. RECOGNITION OF VISITORS

- J. ***THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JULY 15, 2021 AT THE RECREATION CENTER, MULTI-PURPOSE ROOM.***

- K. ADJOURN TO CLOSED SESSION (If needed)
 - 1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
 - 2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

- L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (If Necessary)

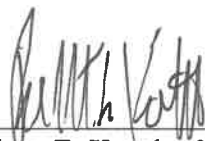
- M. FINAL ADJOURNMENT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Executive Director in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the June 17, 2021 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 15th day of July, 2021 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 15th DAY OF July, 2021



Robert E. Kotula, Secretary
Downers Grove Park District

