

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on May 20, 2021 at the Recreation Center,  
4500 Belmont Road, Downers Grove, IL 60515

Call to Order                      Commissioner Mahoney called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Dahlstrom, Kotula, McDonnell, Mahoney, Executive Director, Bill McAdam; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Superintendent of Planning, ADA Coordinator, Paul Fyle; Superintendent of Technology, Chris Kapus; Superintendent of Facilities, Kevin Rozell; Clerk, Adine Lenon

ABSENT:                              None.    \*                      \*                      \*                      \*

Pledge of Allegiance:              The Pledge of Allegiance was recited.

Changes to the Agenda:              None

Visitors:                              None

Written Correspondence:              None

**CONSENT AGENDA:**

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – April 15, 2021 Regular Session Meeting and May 6, 2021 Workshop and Closed Session Meetings
- Treasurer’s Report
- Payment of Bills – In the amount of \$1,233,998.41
- Acceptance of the DuPage County Canvass for the Consolidated General Election of April 6, 2021
- Approval of Employment Agreement Amendment Effective June 1, 2021 between the Downers Grove Park District and William G. McAdam
- Approval for the Executive Director to enter into a contract with Sawyer Falduto Asset Management, LLC as investment manager and Charles Schwab as custodian for the Downers Grove Park District
- Award of Doerhoefer Park – Tennis & Basketball Court Evaluation Study

Commissioner Kotula made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,233,998.41. Commissioner McDonnell seconded the motion.

Roll Call:                              Ayes:    Commissioners Kotula, McDonnell, Dahlstrom, Mahoney  
    Nays:    None  
    Absent: None

**ACTION ITEMS** – None

**UNFINISHED BUSINESS** - None

At 7:03 p.m. Commissioner Mahoney made a motion to adjourn Sine Die.

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Executive Director, Bill McAdam called the meeting to order at 7:03 p.m.

**PRESENT:** Commissioner Dahlstrom, Kotula, McDonnell, Mahoney. Executive Director, Bill McAdam, Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Superintendent of Planning, ADA Coordinator, Paul Fyle; Superintendent of Technology, Chris Kapus; Superintendent of Facilities, Kevin Rozell; Clerk, Adine Lenon

### **Special Order of Business – Oath of Office**

Bret Bender, Bob Kotula and Sandra McDonnell took the Oath of Office.

### **Election of Officers**

Commissioner McDonnell made a motion to elect Commissioner Mahoney to the office of President, Commissioner McDonnell to the office of Vice President, Commissioner Dahlstrom to the office of Treasurer, Commissioner Kotula to the office of Secretary. Commissioner Dahlstrom seconded the motion.

Roll Call:                   Ayes: Commissioners McDonnell, Dahlstrom, Bender, Kotula, Mahoney  
                                  Nays: None  
                                  Absent: None

President Mahoney appointed the following positions:

Executive Director Bill McAdam as SEASPAR representative.

Commissioner Cathy Mahoney and Marian Olund as the Review Committee for Aids/Infectious and Communicable Diseases.

Superintendent of Planning, Paul Fyle as the ADA Coordinator.

Executive Director Bill McAdam and Executive Assistant Adine Lenon as FOIA Officers.

Executive Director Bill McAdam and Executive Assistant Adine Lenon as Open Meetings Act Representatives.

### **BOARD BUSINESS**

**President Comments:** Cathy Mahoney welcomed the new board and is looking forward to continuing the good work with the staff and the board.

**Commissioner Comments:** None

**UNFINISHED BUSINESS** – Executive Director, Bill McAdam, discussed the upcoming concert series. He thanked Dawn Hartman for months of work and having the Park District being compliant with the State of Illinois guidelines and CDC guidelines. He mentioned that the mask requirements have dropped for people who are fully vaccinated but we still have capacity limits for the concert. The tickets were obtained within 2 minutes of having it on the website. The concert will still be streamed live and for the people who couldn't obtain tickets, the Park District is hoping some nearby restaurants would be streaming the concert. Commissioner Dahlstrom asked if there will be signage informing the public if they don't have a ticket that they won't be admitted? Yes, and there will be pieces of paper handed out to people with instructions on how to obtain tickets in the future.

Executive Director, Bill McAdam mentioned that the Prince Pond Party in the Park re-opening will be June 24<sup>th</sup>. The pond is not full so the fence will remain up until we get some rain. We have new lighted fountains but there is not enough water to turn them on.

SEASPAR – At Tuesday's zoom meeting, Bill McAdam was elected Secretary of the Board.

Bill McAdam mentioned that we usually have a Park Tour at June's workshop meeting but given we have no capital projects this year, we will not be holding the June 3<sup>rd</sup> workshop meeting. However, looking ahead to McCollum Park and Walnut projects, we were thinking of visiting those two sites in August.

In the BoardPaq, there were goal updates. We are going to start that again and revisit each department. Thanks to Dave for putting that together. We will be adding this quarterly to BoardPaq.

Commissioner McDonnell asked if the railing was ordered for Prince Pond. Paul responded that it's being fabricated and we expressed to the company that it needs to be in before June 24<sup>th</sup>.

Bill McAdam would like to thank Kevin Rozell for diligently working on all facilities throughout the pandemic.

Commissioner Dahlstrom asked if we had conversations with vendors for the cost of materials for McCollum Park? We have not engaged in conversation yet and are waiting until late summer. We expect to see some increases because of supply and demand. Commissioner Dahlstrom also asked where do we sit with the grant for McCollum Park? We would not be able to fulfill the grant requirements so we withdrew from the grant so we would not be penalized.

**NEW BUSINESS - None**

**RECOGNITION OF VISITORS - None**

Commissioner Mahoney announced that the next Park District Board Meeting will be held June 17, 2021 at the Recreation Center, Multi-purpose Room.

**FINAL ADJOURN**

The meeting was adjourned at 7:23 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call:                   Ayes: Commissioners McDonnell, Kotula, Bender, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: None

Respectfully submitted,

Robert E. Kotula, Secretary  
Downers Grove Park District





**DOWNERS GROVE PARK DISTRICT**

May 20, 2021

7:00 P.M.

*Recreation Center – Multipurpose Room*

Due to COVID-19, physical public attendance at the Recreation Center will be limited to 50 people, so alternative arrangements for public access to hear or view the meeting are available here:

Public participation instructions:

**Computer Access – Join Zoom Meeting:** <https://us02web.zoom.us/j/88696683019>, Meeting ID: 886 9668 3019

**Phone Access, Audio Participation for Chicago Region: 1-312-626-6799 US (Chicago), Meeting ID: 886 9668 3019**

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG).

*EMAIL [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG) IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW*

**AGENDA**

**A. CONVENING THE MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

**B. COMMUNICATIONS**

1. Recognition of Visitors
2. Written Correspondence

**C. CONSENT AGENDA**

1. Approval of Minutes – April 15, 2021 Regular Session Meeting and May 6, 2021 Workshop and Closed Session Meetings
2. Treasurer’s Report
3. Payment of Bills – In the amount of \$1,233,998.41
4. Acceptance of the DuPage County Canvass for the Consolidated General Election of April 6, 2021

5. Approval of Employment Agreement Amendment Effective June 1, 2021 between the Downers Grove Park District and William G. McAdam
6. Approval for the Executive Director to enter into a contract with Sawyer Falduto Asset Management, LLC as investment manager and Charles Schwab as custodian for the Downers Grove Park District
7. Award of Doerhoefer Park – Tennis & Basketball Court Evaluation Study

D. ACTION ITEMS

E. UNFINISHED BUSINESS

F. *ADJOURN SINE DIE*



**DOWNERS GROVE PARK DISTRICT**

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**AGENDA**

- A. CONVENING THE MEETING
  - 1. Call to Order
  - 2. Roll Call
  - 3. Special Order of Business – Oath of Office
  - 4. Election of Officers
    - A. President
    - B. Vice President
    - C. Secretary
    - D. Treasurer
    - E. Appointment of SEASPAR Representative
    - F. Appointment of Review Committee for Aids/Infectious and Communicable Diseases
    - G. Appoint Paul Fyle as ADA Coordinator; Appoint Bill McAdam and Adine Lenon as FOIA Officers; Appoint Bill McAdam and Adine Lenon as Open Meetings Act Representatives
  - 5. Changes to the Agenda
- B. CONSENT AGENDA

C. ACTION ITEMS

D. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

E. UNFINISHED BUSINESS

F. NEW BUSINESS

G. RECOGNITION OF VISITORS

***H. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JUNE 3, 2021 AT THE RECREATION CENTER MULTI-PURPOSE ROOM (IF NEEDED)***

I. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5)
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meeting Act

J. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (If Necessary)

K. FINAL ADJOURNMENT

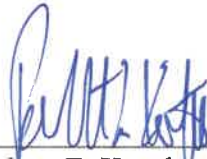


STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Executive Director in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the May 20, 2021 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 17th day of June, 2021 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 17<sup>th</sup> DAY OF June, 2021



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Robert E. Kotula, Secretary  
Downers Grove Park District

