Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on May 16, 2019 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order
Commissioner Salaba called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Dahlstrom, Hellinga, Mahoney, Salaba; Executive Director, Bill McAdam; Director of Finance & Technology, Erik Brown; Director of Recreation, Dave Haring; Superintendent of Planning, Paul Fyle; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Golf Course General Manager, Ken McCormick; 4500 Fitness General Manager, Lukas Wyss; Superintendent of Recreation, Michelle Pusateri; Superintendent of Parks, Dan Hopkins; Clerk, Adine Lenon

ABSENT: Commissioner McDonnell

Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: None

Visitors: None

Written Correspondence: None

CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – May 2, 2019 Regular Session Meetings
- Treasurer’s Report
- Payment of Bills – In the amount of $1,065,992.46
- Approval of Ordinance #1278 – Annexation to Downers Grove Park District (Property known as 6120 Springside Avenue)

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of $1,065,992.46. Commissioner Dahlstrom seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Dahlstrom, Hellinga, Salaba
Nays: None
Absent: Commissioner McDonnell
ACTION ITEMS

Commissioner Mahoney made a motion to authorize the Executive Director to enter into a contract with K & D Enterprise Landscape Management, Inc., for the Hoopers Hollow Playground Renovation 2019 in the total amount of $124,473.00. Commissioner Dahlstrom seconded the motion.

Roll Call:  Ayes: Commissioners Mahoney, Dahlstrom, Hellinga, Salaba
Nays: None
Absent: Commissioner McDonnell

Commissioner Mahoney made a motion authorize the Executive Director to enter into a contract with Engineering Resource Associates, Inc. for Civil and Structural Engineering Services, related to the Patriots Park Bridge Replacement in the amount not-to-exceed $32,350.00. Commissioner Dahlstrom seconded the motion.

Roll Call:  Ayes: Commissioners Mahoney, Dahlstrom, Hellinga, Salaba
Nays: None
Absent: Commissioner McDonnell

BOARD BUSINESS

President Comments: President Salaba welcomed the new Board Members and the returning Board Member. He also thanked the Board Members for committing their time to the Park District. President Salaba also thanked the DGPD staff for having the parks looking fantastic. He mentioned that the Concert in the Park will be starting soon and encouraged the community to attend.

Commissioner Comments: None

STAFF AND COMMITTEE REPORTS

Executive Director: Bill McAdam mentioned that he attended the Legislative Conference with Commissioner Dahlstrom in Springfield. He had the opportunity to talk to Sen. Curran and Rep. Murray about the OSLAD grant. Also discussed was DuPage County now has a Sports Commission and they held their first meeting May 10th. The purpose of this commission is to boost sports-related tourism.

Recreation: The report was included in the packet. Director of Recreation, Dave Haring discussed that the facility rental revenue is up $5,000.00 from last year. Also mentioned was 1,400 children and adults participated in this year’s Passport to Safety/Wheely Big Trucks Event and that nearly 300 people attended the County in the Park event. Commissioner Mahoney thanked the staff for the Country in the Park event. Dave Haring also discussed the increase in the LINK program and Commissioner Salaba mentioned that this is a great introduction into the Downers Grove Park District.

Golf – The report was included in the packet. General Manager, Ken McCormick discussed that the golf course has experienced a slight increase in rounds and revenue compared to last year. The driving range is up in revenue from last year and that the staff is gaining confidence in using the new TeeSnap software.

Fitness – The report was included in the packet. General Manager 4500 Fitness, Lukas Wyss discussed
the total fitness revenue, usage and annual usage comparison and memberships. He also mentioned that he hired two new employees for the Manager on Duty position.

**Marketing** – The report was included in the packet. Director of Marketing & Community Engagement, Dawn Hartman discussed the launch of a one-month digital advertising campaign for the DG Golf Club – to promote course and driving range shelter. Also discussed were upcoming events that the Park District has scheduled and sponsorships for the events.

**Planning** – The report was included in the packet. Paul Fyle discussed the Open House Public Meeting at McCollum Park for the residents to view the current concept plans for the sprayground. Also, Staff met with the Village of Downers Grove Building Department and Fire Department for a walk-through of the 1846 Blodgett House. Paul also mentioned that Staff is preparing for bid documents for the 2019 Districtwide Asphalt Paving project and for concrete paving at Whitlock Park and Powers Park.

**Parks** - The report was included in the packet. Director of Parks and Planning, Geoff Penman, mentioned that ComEd completed an energy efficient audit and ComEd will have recommendations for options and potential rebates once the audit is complete. Also DGPD contracted with Sustainable lighting solutions to retrofit all of the lobby and fitness center overhead light fixture bulbs to LED.

**SEASPAR** – Bill McAdam mentioned that he attended the Believe and Achieve Banquet and stated that it is an amazing event to attend.

**Plan Commission** – No report

**UNFINISHED BUSINESS**

**NEW BUSINESS – 2020 Capital Projects & Proposed June 6th Park Tour Locations**

The 2020 Capital Projects was presented to the Board. All concurred that it will be discussed at a future workshop meeting. Also discussed was the locations of the June 6th Park Tour.

**RECOGNITION OF VISITORS** - None

Commissioner Salaba announced that the next Park District Board Meeting will be held June 6, 2019 at the Administration Building for a Park Tour.

**ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 8:40 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

**Roll Call:**

**Ayes:** Commissioners Mahoney, Dahlstrom, Hellinga, Salaba

**Nays:** None

**Absent:** Commissioner McDonnell
FINAL ADJOURN
The meeting was adjourned at 9:36 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Dahlstrom.

Roll Call: 
Ayes: Commissioners Mahoney, Dahlstrom, Hellinga, Salaba
Nays: None
Absent: Commissioner McDonnell

Respectfully submitted,

Sandra McDonnell,
Secretary
DOWNERS GROVE PARK DISTRICT
May 16, 2019
7:00 P.M.
Village Council Chambers

AGENDA

A. CONVENING THE MEETING
   1. Call to Order
   2. Roll Call
   3. Pledge of Allegiance
   4. Changes to the Agenda

B. COMMUNICATIONS
   1. Recognition of Visitors
   2. Written Correspondence

C. CONSENT AGENDA
   1. Approval of Minutes – May 2, 2019 Regular Session Meetings
   2. Treasurer’s Report
   3. Payment of Bills – In the amount of $1,065,992.46
   4. Approval of Ordinance #1278 – Annexation to Downers Grove Park District
      (Property known as 6120 Springside Avenue)

D. ACTION ITEMS
   1. Consideration of Bids – Hoopers Hollow Park Playground Renovation 2019
   2. Consideration of Proposals – Patriots Park Pedestrian Bridge Replacement

E. BOARD BUSINESS
   1. Commissioner Comments
   2. President Comments

F. STAFF AND COMMITTEE REPORTS
   1. Executive Director
   2. Recreation
   3. Golf
   4. Fitness
   5. Marketing
   6. Planning
   7. Parks
   8. SEASPAR
   9. Plan Commission
G. UNFINISHED BUSINESS

H. NEW BUSINESS
1. 2020 Capital Projects & Proposed June 6th Park Tour Locations

I. RECOGNITION OF VISITORS

J. THE NEXT REGULAR DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD JUNE 6, 2019 AT THE ADMINISTRATION OFFICE FOR A PARK TOUR

K. ADJOURN TO EXECUTIVE SESSION (If needed)
   1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act
   2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

M. FINAL ADJOURNMENT
STATE OF ILLINOIS  
COUNTY OF DUPAGE  

CERTIFICATE

I, Sandra McDonnell, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the May 16, 2019 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 20th day of June, 2019, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 20th DAY OF June, 2019

Sandra McDonnell, Secretary  
Board of Commissioners  
Downers Grove Park District