

# DOWNERS GROVE PARK DISTRICT

April 16, 2020

7:00 P.M.

**Please Note:** Due to the shut-down of all Park District facilities to COVID-19, the Downers Grove Park District will be using Zoom conferencing for the April 16, 2020 Board Meeting. The public is invited to attend the Board Meeting and instructions are provided below.

## AGENDA

- A. Convening the meeting
  - a. Call to Order
  - b. Roll Call
- B. Action Items
  - a. Ordinance 1287 – An Ordinance adopting attendance policies and temporary public comment rules for the Downers Grove Park District.
  - b. Approval of Resolution 20-05 – A Resolution to approve benefit protection leave service credit for employees who have been placed on authorized unpaid leave of absence
- C. Communications
  - a. Visitor and Citizens Comments (see below for remote participation directions)
- D. Consent Agenda
  - a. Approval of Minutes -February 20, 2020 Special Workshop Session Meeting, February 20, 2020 Regular Session and Executive Session Meetings and March 5, 2020 Workshop Session Meeting
  - b. Treasurer’s Reports
  - c. Ratifying the Executive Directors action of payables:
    - i. Payment of Bills – March - \$982,656.01
    - ii. Payment of Bills – April - \$752,620.66
  - d. Ratifying the Executive Directors action to furlough part time employees as of April 5, 2020
  - e. Ratifying the Executive Director to enter into an agreement entitled “Commercial Rebate Amendment” with Fifth Third Bank
  - f. Ratifying the Executive Director processing of payouts to V3 Companies, Ltd. in the amount of \$8,690.00; payment to Hitchcock Design, Inc. in the amount of \$18,225.95; and payment to Engineering Resource Associates, Inc. in the amount of \$7,062.50
- E. Board Business
  - a. President’s Comments
  - b. Commissioners Comments
- F. COVID-19
  - a. Staff reports regarding operational changes and planning
    - i. Executive Director
    - ii. Finance/IT
    - iii. Marketing
    - iv. Human Resources
    - v. Recreation
    - vi. Parks/Planning
- G. Miscellaneous

H. Communications

- a. Visitor and Citizens Comments (see below for remote participation directions)

I. Adjournment

FOR ACCESS TO REMOTE MEETINGS HELD VIA ZOOM PLEASE EMAIL Chris Kapus at [ckapus@dgparks.org](mailto:ckapus@dgparks.org). YOU WILL BE PROVIDED THE LINK TO JOIN THE ZOOM AND YOU WILL BE ABLE TO PARTICIPATE DURING THE "VISITOR AND CITIZENS COMMENTS" PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [ckapus@dgparks.org](mailto:ckapus@dgparks.org) OR LEAVE A VOICEMAIL AT 630-960-5374.