

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on April 15, 2021 via Zoom Conferencing (in-person was at  
the Admin Building, 2455 Warrenville Road, Downers Grove, IL 60515)

Before roll call Director of Finance and Technology, Erik Brown read that the meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of the disaster relief. Erik Brown asked each Board member if they can hear and see everyone in the Zoom conference. All Board Members confirmed.

Call to Order Commissioner Mahoney called the meeting to order at 7:01 p.m.

**PRESENT:** Commissioners Dahlstrom, Kotula, Mahoney, Director of Finance & Technology, Erik Brown; Director of Human Resources, Marian Olund; Director of Recreation, Dave Haring; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Superintendent of Planning, ADA Coordinator, Paul Fyle; Superintendent of Technology, Chris Kapus; Superintendent of Finance, Tricia Farkas; General Manager of Golf Course, Ken McCormick, Clerk, Adine Lenon

**ABSENT:** Commissioner McDonnell, Executive Director, Bill McAdam

**VISITORS:** None

**WRITTEN CORRESPONDENCE:** None

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**CONSENT AGENDA:**

- Approval of Minutes – March 18, 2021 Regular Meeting and April 1, 2021 Workshop and Closed Session Meetings
- Treasurer's Report
- Payment of Bills – In the amount of \$604,131.33
- Approval of Resolution No. 21-01 – A Resolution acknowledging the Participation in and Completion of the ComEd Green Region Program for the Whitlock and Doerhoefer Detention Area Planting Project

Commissioner Dahlstrom made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$604,131.33. Commissioner Kotula seconded the motion.

Roll Call: Ayes: Commissioners Dahlstrom, Kotula, Mahoney  
Nays: None  
Absent: Commissioner McDonnell

**ACTION ITEMS**

Commissioner Kotula made a motion to approve the Comprehensive Annual Financial Report for the Fiscal Year Ending December 31, 2020. Commissioner Dahlstrom seconded the motion.

Roll Call: Ayes: Commissioners Kotula, Dahlstrom, Mahoney  
Nays: None  
Absent: Commissioner McDonnell

**BOARD BUSINESS**

**President Comments** – President Mahoney commented on the selling of District 58's Longfellow property that caused a lot of discussion in the Longfellow neighborhood. She talked to many people over the weekend and this week. The big question is why doesn't the Park District purchase the property from District 58? The Park

District has needs and desires that are part of our master plan that we consider location, whether this site is suited as a park and the overall impact of the community. Currently the Longfellow property is in a service area in the Park District that has many parks that are available for people to visit which are both a short distance and a short drive. Another question is how did the purchase of Washington School occur and why can't that same thing happen now? It occurred in 1987 and the Park District paid \$10 for it. It was a different time and situation. She doesn't equate those two at all as comparable or part of this current situation. She has also been asked why can't the Park District partner with District 58 and do something together on that property? The Park District partners with 58, 99 and the Village and do a lot of partnerships within Downers Grove. We would be open to a partnership but it is not our position to initiate that conversation. That needs to come from District 58 and they are not looking for that kind of partnership. She wanted to give that background to help everyone understand where the Park District is, in relation to Longfellow. Cathy Mahoney also thanked Erik and staff for a great financial audit.

**Commissioner Comments:** Commissioner Dahlstrom appreciated President Mahoney's comments regarding the Longfellow property and thanked her for stating the position on the Park District. He agrees that District 58, as the entity that is selling the assets, is therefore responsible for reaching out for any and all partnership opportunities with the governmental agencies within the Village.

#### **STAFF AND COMMITTEE REPORTS**

Executive Director – No report  
Recreation – included in the packet  
Golf – included in the packet  
Marketing – included in the packet  
Planning – included in the packet  
Parks – included in the packet  
Human Resources – included in the packet  
Finance/IT – included in the packet  
SEASPAR – No report

President Mahoney asked Director of Recreation, Dave Haring to give an update on masks with youth and adult sports.

#### **UPDATE ON MASKS-**

Director of Recreation, Dave Haring, gave an update to the Board regarding wearing masks. The Park District received an updated athletic guideline on Monday from the Illinois Department of Public Health for youth and adult sports. They listed on what sports may or may not have to wear masks based on their risk. On Wednesday, they updated the same guidelines but the mask information was taken out. This has caused a lot of confusion. The Park District will be sending out an email blast to soccer, football and forwarding that email to the affiliates that the Park District will follow the guidelines that was sent out on April 14<sup>th</sup>. Dave will make sure the Board receives the email in case there are any questions. Commissioner Dahlstrom asked what documentation will there be to inform Downers Grove youth sports on what the communication protocol will be especially if participants and families are partnered with the Affiliates on Downers Grove property? Dave responded that all the information will be listed in the letter that will be going out. The Park District has asked the Affiliates to submit a plan on how they will meet the guidelines. Dave also mentioned that if participants are not following the guidelines that they can call the Parks hotline.

**UNFINISHED BUSINESS - None**

#### **NEW BUSINESS –**

**DISCUSSION ON RANGE MACHINE/WASHER/BLOWER AND NEW GOLF COURSE APP.** General Manager of Golf Operations, Ken McCormick discussed a list of equipment that will allow the golf course to operate more efficiently and continue to provide the guests easy access to the range balls. A ball dispenser with 19,000 ball capacity, credit card reader and QR Scanner, Blower System, 15,000 Ball Hopper and Range equipment enclosure were discussed. He mentioned the only additional cost will be site prep work for the shelter and electrical work for a new range equipment. The quotes came in exactly as presented in the budget. It is the staff's recommendation to begin the Ball Machine/Ball Washer/Blower/Enclosure project as it will allow the driving range to continue as a significant source of income for the golf course. At the same time, it will allow the golf course to operate more efficiently and focus our efforts on the playing conditions of the course.

Commissioner Dahlstrom asked if the ball dispenser will be quieter? Ken responded that yes it will be since the loading of the balls will be done outside of the shelter. The Board is comfortable with moving forward on this project.

**Visitor and Citizens Comments –None**

President Cathy Mahoney announced that the regular scheduled Board Meeting will be on May 6, 2021 via Zoom Conferencing.

**FINAL ADJOURN**

The meeting was adjourned at 7:30 p.m. following a motion made by Commissioner Kotula and seconded by Commissioner Dahlstrom.

Roll Call:                   Ayes: Commissioners Kotula, Dahlstrom, Mahoney  
                                  Nays: None  
                                  Absent: Commissioner McDonnell

Respectfully submitted,

Robert E. Kotula, Secretary  
Downers Grove Park District





**DOWNERS GROVE PARK DISTRICT**

April 15, 2021

7:00 P.M.

*Administration Building, 2455 Warrenville Road,  
Downers Grove and by Zoom Conferencing*

This meeting will be conducted by audio or video conference without a physically present quorum of the Downers Grove Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners has determined that an in-person meeting at the Administration Building, 2455 Warrenville Road, with all participants is not practical or prudent because of the disaster. Commissioners, Staff and chief legal counsel will not all be physically present at the Administration Building, due to the disaster. Physical public attendance at the Administration Building may be limited, so alternative arrangements for public access to hear or view the meeting are available here:

Public participation instructions:

**Computer Access – Join Zoom Meeting:** <https://us02web.zoom.us/j/81241078187>, **Meeting ID: 812 4107 8187**

**Phone Access, Audio Participation for Chicago Region: 1-312-626-6799 US (Chicago), Meeting ID: 812 4107 8187**

YOU WILL BE ABLE TO PARTICIPATE DURING THE “RECOGNITION OF VISITORS” PORTIONS OF THE MEETING. FOR EASE YOU MAY ALSO EMAIL YOUR COMMENTS PRIOR TO THE START OF THE MEETING TIME AND YOUR COMMENT WILL BE READ ALOUD ON YOUR BEHALF. SEND COMMENTS TO [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG).

*EMAIL [CKAPUS@DGPARKS.ORG](mailto:CKAPUS@DGPARKS.ORG) IF YOU ARE HAVING PROBLEMS LOGGING IN TO THE MEETING. THE MEETING WILL ALSO BE AUDIO OR VIDEO RECORDED AND MADE AVAILABLE TO THE PUBLIC, AS PROVIDED BY LAW*

**AGENDA**

- A. CONVENING THE MEETING
  - 1. Call to Order
  - 2. Roll Call
  - 3. Changes to the Agenda
  
- B. COMMUNICATIONS
  - 1. Recognition of Visitors (see instructions above)
  - 2. Written Correspondence
  
- C. CONSENT AGENDA
  - 1. Approval of Minutes – March 18, 2021 Regular Meeting and April 1, 2021 Workshop and Closed Session Meetings
  - 2. Treasurer’s Report
  - 3. Payment of Bills – In the amount of \$604,131.33

4. Approval of Resolution No. 21-01 – A Resolution acknowledging the Participation in and Completion of the ComEd Green Region Program for the Whitlock and Doerhoefer Detention Area Planting Project

D. ACTION ITEMS

1. Acceptance of the Comprehensive Annual Financial Report for the Fiscal Year Ending December 31, 2020.

E. BOARD BUSINESS

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Golf
4. Marketing
5. Planning
6. Parks
7. Human Resources
8. Finance/IT
9. SEASPAR

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Discussion on range machine/washer/blower and new golf course app.

I. RECOGNITION OF VISITORS (see instructions above)

***J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD MAY 6, 2021 VIA ZOOM CONFERENCING***

K. ADJOURN TO CLOSED SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION (If Necessary)

M. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Robert E. Kotula, DO HEREBY CERTIFY THAT I am the Executive Director in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the April 15, 2021 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 20th day of May, 2021 and said Minutes are to become a part of the official record of said Park District.

DATED THIS 20<sup>th</sup> DAY OF May, 2021



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Robert E. Kotula, Secretary  
Downers Grove Park District

