

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on March 17, 2022 at the Recreation Center,
4500 Belmont Road, Downers Grove, IL 60515

Call to Order Commissioner Mahoney called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Bender, Kotula, McDonnell, Mahoney, Executive Director, Bill McAdam; Director of Recreation, Dave Haring; Director of Finance & Technology, Erik Brown; Director of Parks and Planning, Geoff Penman; Director of Marketing & Community Engagement, Dawn Hartman; Superintendent of Facilities, Kevin Rozell; Superintendent of Planning, ADA Coordinator, Paul Fyle; General Manager Golf Course, Ken McCormick; Superintendent of Technology, Chris Kapus; Clerk, Adine Wrzesinski

ABSENT: Commissioner Dahlstrom
* * * *

Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: Moving New Business after Written Correspondence

Visitors: Geoff Penman introduced Eugene Gentchev to the Board. He is the new evening custodian at the Rec Center.

President Mahoney provided a certificate of appreciation to Liz Chalberg (Downers Grove Historical Society) for all of her hard work and continued support over the years. Liz commented that it was a privilege to be in a leadership role at the historical society and to have the opportunity to work further and in closer collaboration with the museum. She is looking forward to continuing to being a volunteer at the historical society.

Written Correspondence: None

NEW BUSINESS: Progressive Business Solutions, Shawn Ajazi presented to the Board some solar opportunities for the Park District. He is looking to work with the Park District to look at the facilities that might have the best capabilities for behind-the-meter solar generation on roofs or land that is around the facilities. Shawn would like to go through and look with staff to send out an RFQ to 80 different solar companies for the facilities and see what kind of economic value it will have for the Park District. Sandra McDonnell asked what does behind-the-meter entail? Shawn explained that the Park District would be producing the power ourselves and consuming the power as well. It is what we have at the golf course. Commissioner Bender asked to explain how we make and/or save money? The power purchase agreement is different from the golf range. We are recommending going to a third party. Progressive Business Solutions would look for the Park District to sign a long-term agreement with the solar company. Expected savings would be 12-22% of annual utility invoice. That would have to be discussed. Commissioner Mahoney asked about some of the proposed sites that some roofs are older and if we add solar panels on and then the roof needs repair, then what? We would need to work out what the cost would be to have the solar taken down and put back on. Shawn mentioned that you want to look at the years and life cycles to make sure the facilities are able to have the long-term capabilities. Commissioner Mahoney is concerned about the 25-year plan because if something comes out better and improved in 15 years then we won't receive the newer equipment. Cathy isn't concerned about the plan but it's the technology that might change. Shawn suggested adding certain wording into the RFQ that will cover the technology but will look into it and get back to the Board.

CONSENT AGENDA:

- Approval of Minutes – February 17, 2022 Regular Meeting Minutes and March 3, 2022 Workshop Meeting Minutes
- Treasurer’s Report
- Payment of Bills – In the amount of \$939,973.78
- Approval of Ordinance #1304 - An Ordinance Declaring Certain Park District Personal Property as Surplus and Authorizing Sale or Disposal
- Payout #10 – Hitchcock Design, Inc. – McCollum Park Sprayground Design

Commissioner Bender made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$939,973.78. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Bender, McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

ACTION ITEMS

Commissioner McDonnell made a motion to approve the deaccessioning of various museum artifacts. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners McDonnell, Bender, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Commissioner Kotula made a motion to grant authorization to bid the Doerhoefer Ballfield Irrigation project. Commissioner Bender seconded the motion.

Roll Call: Ayes: Commissioners Kotula, Bender, McDonnell, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Commissioner Bender made a motion to approve a signed invoice presented by Covershots golf totaling \$82,995.00. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Bender, McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Commissioner Kotula made a motion to authorize the use of District funds towards travel for the 2022 IAPD Legislative Conference in the amount of \$216.46 including taxes for Commissioner Bender on March 8th and 9th of 2022. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Kotula, McDonnell, Bender, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Commissioner Bender made a motion to authorize the Executive Director to enter negotiations and sign a contract with Paycor not to exceed \$70,000. Commissioner McDonnell seconded the motion.

Roll Call: Ayes: Commissioners Bender, McDonnell, Kotula, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

BOARD BUSINESS

President Comments – None

Commissioner Comments –None

STAFF REPORTS

Executive Director – Executive Director, Bill McAdam discussed that there is an update on the OSLAD grant for the McCollum Project. The OSLAD grant starts in July and typically gets awarded anywhere from November to January. The grants have not been awarded yet. At the Legislative Conference, the director from the DNR spoke that they are understaffed and very far behind. They are estimating that they will not release/award the grants until the end of 2022 maybe 2023, with the contracts not going out until 2023. In the OSLAD legislation, you cannot start a project until it has been awarded and if you start the project before that then you would have a penalty. The penalty is that you are barred from applying to OSLAD for the next two years. Staff recommendation to the Board is that we need to move forward with the McCollum Project. If we wait another year all construction documents have to be redone. We need to find a legislative fix or at the minimum do not get the penalty. Unfortunately, that is where we stand. Once we know real numbers, we'll come back with recommendations to the Board as to where we are within our capabilities without the grant. McCollum is the number one project that needs to be done. Bill also mentioned that CEO, Michael Cassa from DGEDC is taking a new job in Sugar Grove. Bill really appreciates what he has done with the Park District and hope we get someone as good and detail-orientated as he is.

Recreation – The report was included in the Board Packet. Director of Recreation, Dave Haring mentioned that the new preschool classroom at the Rec Center currently has 8 students enrolled. LINK participants began using ePACT which is a software program that allows all participants emergency and information forms to be stored and accessed electronically. Monday was the first day of resident registration for the summer programs and the Park District brought in \$419,000. Yesterday was the final day for spring programs. Soccer has 1,282 participants and football has 420 participants. Commissioner McDonnell asked how long is preschool and what is the capacity? Dave responded 2 ½ hours and the capacity is 20 students.

Fitness – The report was included in the Board Packet. Director of Recreation, Dave Haring discussed members, registration revenues and usage for 4500 Fitness. Dave also mentioned that there are over 1,000 members who have acquired a track key fob to utilize the track.

Marketing – Report was included in packet. Director of Marketing & Community Engagement, Dawn Hartman discussed that Marketing launched a digital ad campaign and announced the opening of the Downers Grove Golf Club for the season. The Big Bash Anniversary Celebration is scheduled for May 14th and planning is well underway. Working to finalize activities, schedule food and beverage vendors and secure sponsorships.

Planning – The report was included in the Board Packet. Superintendent of Planning, ADA Coordinator, Paul Fyle mentioned that following completion of the Dunham Place Park Playground renovation planning survey, staff solicited play equipment designs from three manufacturers utilizing feedback from the surveys. Once the designs were received, residents were invited to an Open House Meeting to view the designs and provide additional input. Also discussed was the 1925 Curtiss Street demolition. Bids will be received and opened on Tuesday, April 5th, and present for Board consideration on April 21st. Demolition is anticipated to take place in May or June 2022.

Parks –The report was included in the Board Packet. Director of Parks and Planning, Geoff Penman mentioned that the Park District had 3 days over at Prince Pond for ice skating. Kevin Rozell is working on a couple of projects - one is the indoor assessment study and we are working on the HVAC project at the Rec Center.

Finance & IT – The report was included in the Board Packet. Director of Finance and IT, Erik Brown mentioned that the Park District's finances and cash balance remain strong. There are no concerns at this time.

SEASPAR – Executive Director, Bill McAdam mentioned that the meeting was Tuesday and the staff reworked the inclusion program. They recreated the entire process and manual. They are also doing a lot of training with all the member agencies. Very excited they have new staff to run the inclusion program. There is a lot of great energy towards the program.

Golf – General Manager, Ken McCormick gave a quick update on the golf course. The course opened up on

March 5th. According to TeeSnap the numbers are up compared to last year and the driving range is doing fantastic.

UNFINISHED BUSINESS – None

RECOGNITION OF VISITORS – None

Commissioner Mahoney announced that the next Park District Board Meeting will be held April 7, 2022, at the Recreation Center, Multi-Purpose Room.

FINAL ADJOURNMENT

The meeting was adjourned at 8:26 p.m. following a motion made by Commissioner McDonnell and seconded by Commissioner Kotula.

Roll Call: Ayes: Commissioners McDonnell, Kotula, Bender, Mahoney
 Nays: None
 Absent: Commissioner Dahlstrom

Robert Kotula

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Robert E. Kotula, Secretary
Downers Grove Part District