



- Authorize for the Director to enter into a contract with ADP & MakeShift for Use of their Time, Attendance & Scheduling Software
- Approval of Deaccession of Museum Collection Items

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$752,481.63. Commissioner Livorsi seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Livorsi, McDonnell, Salaba  
                                   Nays: None  
                                   Absent: Commissioner Gelwicks

## **BOARD BUSINESS**

**President Comments:** Commissioner Salaba mentioned that President Gelwicks wanted to pass along congratulations to the staff.

**UNFINISHED BUSINESS – Sprayground Discussion** – Bill McAdam mentioned to the Board that the discussion for the Sprayground was to check-in and make sure we are on the right track as well as firming the budget for this project. Paul Fyle introduced Joe Brusseau from Hitchcock Designs to go over the packet that was handed out. The main focus for the discussion tonight was to ask the Board if they wanted a theme park or a non-theme park. Joe showed the Board different ideas of what he has done on past projects and discussed the scope of improvements. The 5 main areas of discussion are: the Sprayground, entry plaza, shelters/shade canopies, tennis court renovation/pickleball courts and asphalt walk resurfacing. The Sprayground size will be a maximum of 5,000 square feet which means by the IDPH code there will need to be 2 enclosed showers for men and 2 for women. Joe mentioned that if the Board decides to go with a theme park there is a manufacturer that he works with called Water Odyssey that can custom make water features to incorporate the Miner Mike’s theme. Joe also mentioned that the DG Park District needs to have a design ready for the OSLAD grant but the design does not have to be set in stone and can be changed at a later date. The suggestion of moving the tennis courts over and making some pickleball courts were discussed and that there should be a green initiative with lights for the courts. Bill McAdam mentioned that LED lights would work for this location and would have timers on them so they wouldn’t be on consistently. Also mentioned was buying a counter to see how often the tennis courts are being used. The Board decided to go with a theme park and Joe discussed the timeline of the project schedule. The Board would like to see the final concept before it is open to the public. Joe thanked the Board and staff and mentioned he is very excited to be working with the DG Park District.

## **STAFF AND COMMITTEE REPORTS**

**Executive Director:** Bill McAdam mentioned that the Spring/Summer guide was going out today and he thanked the Rec Staff and Marketing Staff for their hard work with this project. He encourages the residents to look through the guide and sign up for events.

**Recreation:** The report was included in the packet. Director of Recreation, Dave Haring discussed the museum has an exhibit called Captured in Black and White – Downers Grove during the Great Depression. Also mentioned that the Gym Jam had 210 participants registered and that the total revenue for the 4500 fitness has gone up since last year.

**Marketing** – The report was included in the packet. Dawn Hartman mentioned that the Marketing Team launched a 3-month digital campaign for 4500 Fitness for the month of January which resulted in 103 new individual fitness members. Also discussed was the promotion for February, “Fall in Love with 4500 Fitness”. The Marketing team increased the DG Park District’s followers on Instagram by 13% from January to February and increased overall website visitors to 42.4%. Commissioner Salaba asked if we had a sponsor for the Summer Series yet and Dawn responded that we are still looking for potential sponsors for that event.

**Planning** – The report was included in the packet. Paul Fyle discussed the parking lot renovation went out to bid on February 13<sup>th</sup> and bids are due on March 12<sup>th</sup>. A kick-off meeting is being planned for early March for the Blodgett House to review and confirm the final design. Also mentioned that a total of 54 surveys have been received for Hoopers Hollow Playground. Commissioner Salaba is concerned about the shut-down of the Rec Center when the parking lot will be worked on and Paul mentioned that the parking lot will be done in two phases and will be working with the contractor and monitoring weather so no further delays will happen. Commissioner Mahoney asked Bill McAdam when will the Board have the final Master Plan. Bill McAdam stated that at the next meeting the Board should have a draft and then take action in April.

**Parks-** The report was included in the packet. Geoff Penman discussed that McCollum and Whitlock Parks had 6 days of skating so far for the year. Prince Pond has not been thick enough to get on the ice for Maintenance. The population analysis of trees in 2019 will be 5,422 trees and in 2050 the projected number will be 5,890. The mulberry tree at Randall Park has been stabilized with cables due to a split trunk. Also mentioned was the Christmas tree recycling – Hummer Park had 86 trees and McCollum Park had 73 for a total of 159.

**Finance** -The report was included in the packet. Erik Brown discussed the graph that was presented in his report and stated it is a good presentation of the 5-year fluctuations of cash balance. The variations follow similar patterns on an annual basis and the Park District is exactly where we were from last year. Commissioner Salaba asked if the 2018 year has been closed out and Erik Brown stated that it was closed out today and DG Park District beat the budget by at least 1%.

**SEASPAR** – Bill McAdam mentioned he was at the board meeting last Tuesday and that the EAGLE site in Lemont had an opening ceremony. There are now 4 participants in that program.

**Plan Commission** – No report

**NEW BUSINESS** - None

**RECOGNITION OF VISITORS** - None

Commissioner Salaba announced that the next Park District Board Meeting will be held March 7, 2019 at the Lincoln Center.

**FINAL ADJOURN**

The meeting was adjourned at 8:29 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Livorsi.

Roll Call:           Ayes: Commissioners Mahoney, Livorsi, McDonnell, Salaba  
                      Nays: None  
                      Absent: Commissioner Gelwicks

Respectfully submitted,

Frank Livorsi,  
Secretary

**DOWNERS GROVE PARK DISTRICT**

February 21, 2019

7:00 P.M.

*Village Council Chambers*

**AGENDA**

**A. CONVENING THE MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the Agenda

**B. COMMUNICATIONS**

1. Recognition of Visitors
2. Written Correspondence
3. District Awards

**C. CONSENT AGENDA**

1. Approval of Minutes – January 10, 2019 Workshop and Executive Session Meetings, January 17, 2019 Regular and Executive Session Meetings and February 7, 2019 Workshop and Executive Session Meetings
2. Treasurer's Report
3. Payment of Bills – In the amount of \$752,481.63
4. Approval of Ordinance #1276 – An Ordinance Declaring Certain Park District Personal Property as Surplus and Authorizing Sale or Disposal
5. Consideration of Annexation – Ordinance #1277 – Property known as 5614 Katrine Avenue, Downers Grove, IL 60515
6. Reject all bids for the utilization of a contractual cleaning service of the Recreation Center
7. Authorize for the Director to enter into a contract with ADP & MakeShift for Use of their Time, Attendance & Scheduling Software
8. Approval of Deaccession of Museum Collection Items

**D. ACTION ITEMS**

**E. BOARD BUSINESS**

1. President Comments
2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS

1. Executive Director
2. Recreation
3. Marketing
4. Planning
5. Parks
6. Finance
7. SEASPAR
8. Plan Commission

G. UNFINISHED BUSINESS

1. Sprayground Discussion

H. NEW BUSINESS

I. RECOGNITION OF VISITORS

**J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD MARCH 7, 2019 AT THE LINCOLN CENTER**

K. ADJOURN TO EXECUTIVE SESSION (If needed)

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

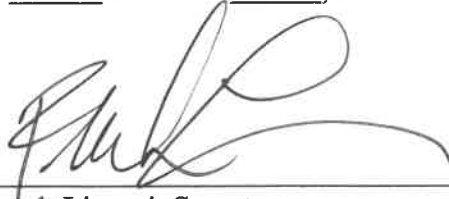
M. FINAL ADJOURNMENT

STATE OF ILLINOIS     )  
COUNTY OF DUPAGE    )

**CERTIFICATE**

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the February 21, 2019 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 21st day of March, 2019, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 21st DAY OF March, 2019



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Frank Livorsi, Secretary  
Board of Commissioners  
Downers Grove Park District

