Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on January 17, 2019 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order
President Gelwicks called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Gelwicks, Mahoney, McDonnell and Salaba; Executive Director, Bill McAdam; Director of Operations and Development, Geoff Penman; Director of Finance & Technology, Erik Brown; Director of Recreation, Dave Haring; Superintendent of Planning, Paul Fyle; Director of Human Resources, Marian Olund; Superintendent of Parks, Kevin Rozell; Manager of Marketing and Creative Development; Dawn Hartman; Golf Course Manager; Sally Hayduck; Clerk, Adine Lenon

ABSENT: Commissioner Livorsi

Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: Action Item #1 has been renamed.

Visitors: Members from the DG Historical Society & Griffin Dunham,

Written Correspondence: None – President Gelwicks mentioned that the Board received an email from Sara Rodriguez about the youth basketball league and will be discussed later in the meeting.

CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

Approval of Minutes – December 6, 2018 Regular and Executive Session Meetings
Treasurer’s Report
Payment of Bills – In the amount of $1,042,824.29
Payout #1 (Final) – Allied Garage Doors, Inc. – Driving Range Shelter Garage Doors

Commissioner Mahoney made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of $1,042,824.29. Commissioner Salaba seconded the motion.

Roll Call: 
Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell
Nays: None
Absent: Commissioner Livorsi
ACTION ITEMS:

Commissioner Mahoney made a motion to approve Resolution #19-01 – A resolution officially naming the Annex at the Downers Grove Museum Campus in Downers Grove, Illinois, as Montrew Dunham History Center. Commissioner Salaba seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell
Nays: None
Absent: Commissioner Livorsi

Commissioner Mahoney made a motion to grant authorization to bid the Recreation Center Parking Lot Renovation. Commissioner Salaba seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell
Nays: None
Absent: Commissioner Livorsi

BOARD BUSINESS

President Comments: President Gelwicks thanked the fellow board members and staff for a great 2018. He recapped 2018 by saying the concert series was a huge success and so was the youth activities. The golf course made 1 million dollars in revenue. The projects in 2018 including the O’Brien Playground, the dredging project and range shelter at the Golf Course, replenishing the fitness equipment, the Rec Center has a new locker room facility, the boardwalks were expanded at Lyman Woods. He also mentioned that the Affiliates continue to grow with the Park District. He thanked the DG Staff for their efforts in 2018 and is sure there will be more fun for the 2019 year.

STAFF AND COMMITTEE REPORTS

Executive Director: Bill McAdam mentioned that the New Year’s Eve Countdown to Noon Event was a huge success and thanked the staff for all their help.

Golf: The report was included in the packet. Sally Hayduck stated that the Golf Course closed on November 8, 2018. Golf lessons are being held in the range shelter and that staff has been trained with the new golf software – Tee Snap. Sally also mentioned that the website will be more user friendly and will have links going to and from different sites.

Recreation: The report was included in the packet. Director of Recreation, Dave Haring discussed that The Link’s registration is ongoing with 71 participants. He mentioned that the Countdown to Noon event was a success and staff did a fantastic job and will work to make this a bigger event in the years to come. President Gelwicks addressed the email that they received about using basketball jersey’s season to season. Dave is going to look into this for next year on having two different prices for one with jersey’s and one without. Dave will respond to Ms. Rodriguez’ email.

Marketing – The report was included in the packet. Dawn Hartman mentioned some events coming up. The Mother Son Gym Jam on January 25, 2019, Nerf Gun Night on February 7, 2019 and the MLK Day of Service on January 21, 2019. Sponsorships have been going great and as of today there is $13,500 in sponsorships.
Planning – The report was included in the packet. Paul Fyle discussed the solar panels are active at the range shelter. He mentioned it will take 12 months to get a good look at the data. Also discussed was the 1846 Blodgett House and that staff met with Dan Ruzic from Chicago Project Management and the Park District received a proposal for Dan to serve as a construction manager. Also mentioned was Hoopers Hollow Park Playground Renovation and that staff intends to follow the same process for the Hoopers Hollow playground as they did for the O’Brien playground. President Gelwicks thought that having signage at the playground months ahead of time would be a good idea to make the community aware of what will be going on.

Parks- The report was included in the packet. Geoff Penman discussed that the ice rinks are installed but have not been used yet because of weather. He would like the community to pay attention to the flags on the ice rinks. Commissioner Salaba suggested bigger flags for the ice rinks. Also discussed was the job opening in the Parks Department. They had over 100 applicants apply.

Human Resources–The report was included in the packet. Marian Olund mentioned that the Park District is moving the performance evaluations to a calendar year and that she changed the format and developed a matrix guideline to receive better feedback from team members.

SEASPAR – No report

Plan Commission – No report

UNFINISHED BUSINESS – Splash Pad Discussion – Bill McAdam started the discussion saying that at last week’s meeting Staff prepared different concepts for the three sites for the Splash pad. There was discussion on the OSLAD grant and that the max is $400,000. DG has $500,000 budgeted for the Splash pad. President Gelwicks asked about splash pads that turn into ice rinks and wanted to know if the Staff knows of any that exist. Paul responded by saying not in Illinois. Three out of the four board members were in favor to have the Splash pad located at McCollum Park and to work off of concept #2 due to more amenities at that location. President Gelwicks thanked Paul and Geoff for putting everything together in such a short amount of time.

NEW BUSINESS - None

RECOGNITION OF VISITORS - None

Commissioner Gelwicks announced that the next Park District Board Meeting will be held February 7, 2019 at the Lincoln Center.

ADJOURN TO EXECUTIVE SESSION
The meeting adjourned to Executive Session at 9:46 p.m. for discussion of minutes of prior meetings lawfully closed under the Open Meetings Act for the purpose of review, approval or release of such minutes pursuant to 5ILCS 120/2(c) (21) of the Open Meetings Act, following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call: Ayes: Commissioners Mahoney, Salaba, Gelwicks, McDonnell
Nays: None
Absent: Commissioner Livorsi
RECONVENE IN PUBLIC SESSION
Commissioner Mahoney made a motion that the need no longer exists for Executive Session Minutes of June 15, 2017 and shall be made available for public inspection. Commissioner Salaba seconded the motion.

Roll Call:       Ayes:  Commissioners Mahoney, Salaba, Gelwicks, McDonnell
                 Nays:  None
                 Absent: Commissioner Livorsi

Commissioner Mahoney made a motion that the need for confidentiality exists as to all or part of all other closed session minutes. Commissioner Salaba seconded the motion.

Roll Call:       Ayes:  Commissioners Mahoney, Salaba, Gelwicks, McDonnell
                 Nays:  None
                 Absent: Commissioner Livorsi

FINAL ADJOURN
The meeting was adjourned at 11:11 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Salaba.

Roll Call:       Ayes:  Commissioners Mahoney, Salaba, Gelwicks, McDonnell
                 Nays:  None
                 Absent: Commissioner Livorsi

Respectfully submitted,

Frank Livorsi,
Secretary
DOWNERS GROVE PARK DISTRICT
January 17, 2019
7:00 P.M.
Village Council Chambers

AGENDA

A. CONVENING THE MEETING
   1. Call to Order
   2. Roll Call
   3. Pledge of Allegiance
   4. Changes to the Agenda

B. COMMUNICATIONS
   1. Recognition of Visitors
   2. Written Correspondence

C. CONSENT AGENDA
   1. Approval of Minutes – December 6, 2018 Regular and Executive Session Meetings
   2. Treasurer’s Report
   3. Payment of Bills – In the amount of $1,042,824.29
   4. Payout #1 (Final) – Allied Garage Doors, Inc. – Driving Range Shelter Garage Doors

D. ACTION ITEMS
   1. Resolution #19-01 – A resolution officially naming the Annex at the Downers Grove Museum Campus in Downers Grove, Illinois, as Montrew Dunham History Center
   2. Request Authorization to Bid – Recreation Center Parking Lot Renovation

E. BOARD BUSINESS
   1. President Report
   2. Commissioner Comments

F. STAFF AND COMMITTEE REPORTS
   1. Executive Director
   2. Golf
   3. Recreation
   4. Marketing
   5. Planning
   6. Parks
   7. Human Resources
   8. SEASPAR
   9. Plan Commission
G. UNFINISHED BUSINESS
   1. Splash Pad Discussion

H. NEW BUSINESS

I RECOGNITION OF VISITORS

J. THE NEXT DOWNERS GROVE PARK DISTRICT PARK BOARD MEETING WILL BE HELD FEBRUARY 7, 2019 AT THE LINCOLN CENTER

K. ADJOURN TO EXECUTIVE SESSION (If needed)
   1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5) of the Open Meetings Act
   2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
   3. Discussion of Minutes of prior meetings lawfully closed under the Open Meetings Act for the purpose of review, approval, or release of such Minutes pursuant to 5ILCS 120/2(c)(21) of the Open Meetings Act

L. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)
   1. Seeking a Motion that the need for confidentiality no longer exists for Executive Session minutes of June 15, 2017 and shall be made available for public inspection
   2. Seeking a Motion that the need for confidentiality exists as to all or part of all other closed session minutes

M. FINAL ADJOURNMENT
STATE OF ILLINOIS
COUNTY OF DUPAGE

CERTIFICATE

I, Frank Livorsi, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the January 17, 2019 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 21st day of February, 2019, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 21st DAY OF February, 2019

[Signature]

Frank Livorsi, Secretary
Board of Commissioners
Downers Grove Park District