

Downers Grove Park District Meeting Minutes

November 21, 2013

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<p style="text-align: right;">5</p> <p>1 testament to the staff. So thank you again for 2 everything that you guys do. Any other written 3 correspondence? Nobody. All right. We are on to the 4 consent agenda. 5 MR. McADAM: Speaking on the consent agenda, we 6 have the approval of minutes from the October 17, 2013 7 regular meeting, treasurer's report and payment of 8 bills in the amount of \$864,717.13. 9 PRESIDENT CUSHING: Motion. 10 MR. ROMAN: Move to approve the consent agenda 11 as presented including payment of the bills in the 12 amount of \$864,717.13. 13 MS. MAHONEY: Second. 14 PRESIDENT CUSHING: Roll call, please. 15 MS. RANK: Mr. Roman. 16 MR. ROMAN: Aye. 17 MS. RANK: Miss Mahoney. 18 MS. MAHONEY: Aye. 19 MS. RANK: Mr. Cushing. 20 PRESIDENT CUSHING: Aye. 21 MS. RANK: Mr. Gelwicks. 22 MR. GELWICKS: Aye.</p>	<p style="text-align: right;">7</p> <p>1 the budgeting plans, it's our recommendation to stay 2 with the same auditors, because we have had a very 3 good working relationship with and understand our 4 books at this time so they can assist us through that 5 transition. So that is the proposal before you this 6 evening. 7 PRESIDENT CUSHING: Any questions? Concerns? 8 MR. GELWICKS: I have one. Rather than doing a 9 six month, could we do an eighteen month? 10 MR. McADAM: We can. Our recommendation -- 11 MR. GELWICKS: Would we save the dollars? 12 MR. McADAM: On the auditing perspective we 13 would. I think from a management and operational 14 standpoint, the lining up with the shorter period, 15 staff's recommendation is to go with the shorter 16 fiscal year budget and basically next year we will 17 budget and then we will budget again leaving us a lot 18 less opportunity to make errors over that 19 eighteen-month period. From the auditing perspective, 20 that would be one audit versus two. From a management 21 standpoint we have been working on a short rather than 22 a long.</p>
<p style="text-align: right;">6</p> <p>1 MS. RANK: Ms. Souter. 2 MS. SOUTER: Aye. 3 PRESIDENT CUSHING: Motion is approved. 4 MR. McADAM: The one action item this evening 5 which is seeking approval of auditor services through 6 the year 2016. We have a memo in your packet and if I 7 can give a briefing here and then Renee can answer any 8 questions you might have. We currently are engaged 9 with Lauterbach and Amen in a three-year contract with 10 them; however, with the proposal to change fiscal year 11 next calendar year, if you will, we will be doing two 12 audits together, the shorter year and then the next 13 full year, and that would take us going into the next 14 contract. Staff's recommendation that we work with 15 Lauterbach and Amen was to extend the contract through 16 the audit period of January 2016 through December 31, 17 2016, which would get us through that entire period of 18 time for our budget transition period. 19 One of my recommendations is and I 20 think it's good practice for the board on occasion to 21 seek other proposals from other auditing firms; 22 however, with the significant changes we are making in</p>	<p style="text-align: right;">8</p> <p>1 MR. ROMAN: I noticed for this basically the 2 three periods that we are talking about, half of that 3 time period is covered by a previous agreement. Do we 4 know what the cost is that we will then be saving to 5 put against the cost that they are listed here? 6 MR. McADAMS: This wasn't really cost savings, 7 it was just replacing because the current agreement 8 will be expiring before that. 9 MR. ROMAN: I guess part of that agreement they 10 gave us cost for that. 11 MR. McADAM: Correct. 12 MR. ROMAN: So there must be some cost figure 13 that associates with the \$18,800 and I am just 14 wondering. 15 MR. McADAM: Right. 16 MR. ROMAN: I assume that we are basically at 17 the same level that we were before? 18 MR. McADAM: That's correct. 19 MS. HERBST: Yes. 20 MR. McADAM: It's just extended one extra 21 auditing cycle. 22 MR. ROMAN: We are not increasing the amount?</p>

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9	1 MS. HERBST: No, we are not. 2 MR. GELWICKS: So basically a six-month audit 3 costs the same as a twelve-month audit? 4 MR. McADAM: That's correct. 5 MS. HERBST: That is correct, because they 6 still have to go through the same review. 7 MS. SOUTER: So that's the reason then for each 8 of the three fiscal years even though the first one 9 will be shorter than the other, there is still the 10 same number of activities going on at that time, it's 11 just crunched into a shorter time period. 12 MR. McADAM: Correct. 13 MS. HERBST: That's correct. 14 MS. SOUTER: Okay. I just wanted to make sure 15 I understood that. 16 MR. GELWICKS: Okay. I will make a motion that 17 we approve to retain the audit services of Lauterbach 18 and Amen, LLP through execution of the audit 19 engagement letter to occur from June 1, 2014 through 20 December 31, 2016. 21 MS. SOUTER: Second. 22 PRESIDENT CUSHING: Roll call, please.	11	1 highlight this evening. The first is it's getting 2 colder out there and Thanksgiving and Christmas is 3 coming. One of the things that we talked to the board 4 eight months ago, maybe a little longer than that, is 5 trying to expand our ice skating opportunity, since it 6 appears that we don't have much luck with the ponds 7 for various reasons. So staff is prepared to try ice 8 skating in McCullum Park in the parking lot. I 9 believe we have the liner in and we are doing some 10 prep work. The recreation staff has been coordinating 11 with operations that on weekends, we think maybe a 12 little higher period, we will be able to have a 13 concession stand open and looking to get some music 14 and stuff out there. So we are going to give that a 15 try this year. So we just need a little cold weather 16 to freeze the ice. We will make announcements through 17 our various media outlets when it is open to let them 18 know. We will keep you apprised on how that is going. 19 Staff is working on a number of 20 things. One of them that was on our budget and docket 21 is the phone system. We have done three site visits. 22 We have one more in December and we will probably be
10	1 MS. RANK: Mr. Roman. 2 MR. ROMAN: Aye. 3 MS. RANK: Miss Mahoney. 4 MS. MAHONEY: Aye. 5 MS. RANK: President Cushing. 6 PRESIDENT CUSHING: Aye. 7 MS. RANK: Mr. Gelwicks. 8 MR. GELWICKS: Aye. 9 MS. RANK: Ms. Souter. 10 MS. SOUTER: Aye. 11 PRESIDENT CUSHING: Motion is approved. So we 12 are on to board business. The president's report. I 13 have nothing new for us. It was a quick two weeks. 14 So I have nothing to bring to you tonight. Does 15 anyone else have anything? 16 MR. GELWICKS: No. 17 PRESIDENT CUSHING: Anything else? Anything to 18 add? 19 MS. SOUTER: No. 20 PRESIDENT CUSHING: All right. We are onto 21 staff and committee reports then. 22 MR. McADAM: I have just a couple things to	12	1 making a recommendation late December early January as 2 to the vendor that we would like to work with to begin 3 configurations and looking at that process. 4 The next board meeting we have on the 5 docket, Brandi has been working on in her new roll on 6 a partnership and policy. We will have a draft for 7 you to take a look at. Brandi will make a 8 presentation of that and then have some input with the 9 board. We will make those changes and bring it back 10 for final approval. On the topic of going out and 11 looking at vendors, we have been looking at web site 12 developers and I think we had our last one today. So 13 we will be selecting the vendor to work with to 14 completely rehab the web site. We are looking at 15 going to a completely new format, new framework. We 16 hope to be very modern from user's standpoint 17 perspective. So if you are trying to get information 18 from the park district, we want to make it as easy for 19 you as possible, registration is easy and simplified. 20 So we are working on that too. So that will be coming 21 pretty shortly. 22 SEASPAR is line two so I am just

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<p style="text-align: right;">13</p> <p>1 going to roll right into that one. I will let you 2 standup. Kathy, from SEASPAR, is here this evening. 3 We have been having SEASPAR in our phone reviews, 4 staff from there, because being the rec center, they 5 are on a phone system, so we are including them in 6 that process and how we can work together. 7 I mentioned to Susan yesterday when 8 we were on one of those site visits that staff is 9 rolling out the strategic plan tonight for the board's 10 first time and since we are so closely aligned and we 11 are in the same building, I said if you want to come, 12 that is great, and I think she had a better deal or 13 something so she sent Kathy in place. So I appreciate 14 you coming and also pass along we took ownership of 15 the Silver Streak. So we now have a bus and staff is 16 very excited. I know it's already been out and 17 running and doing that. Thank you. I don't know if 18 you have anything to say. 19 SEASPAR REPRESENTATIVE: I am happy to be here 20 tonight. I see a few familiar faces and appreciate 21 the time and all the Park District Board does on 22 behalf of SEASPAR. So thank you.</p>	<p style="text-align: right;">15</p> <p>1 on the web site. 2 MR. McADAM: Absolutely. 3 PRESIDENT CUSHING: Right away so people know 4 it's coming. 5 MR. McADAM: Absolutely. I am sure we will 6 Facebook it, Tweet it, and web site it. 7 MR. ROMAN: Do you have a plan for the ice 8 skating to trial it in the one location and maybe roll 9 it out to more locations. 10 MR. McADAM: Yes. The thought is let's see 11 what we learn from this and if it's successful or not 12 or how it works, I am sure we are going to have a 13 learning curve and then from there we can look at 14 rolling it out if we are successful. 15 PRESIDENT CUSHING: Make some ice this weekend. 16 MR. McADAM: I don't think we are quite ready 17 yet. 18 PRESIDENT CUSHING: Plan commission. 19 MS. SOUTER: Yes, I have an update on the 20 medical cannabis issue. It went before council on 21 November 5. Prior to that community development took 22 a look at the impact of taking parks into</p>
<p style="text-align: right;">14</p> <p>1 MR. McADAM: And lastly on SEASPAR, we had a 2 board meeting Monday. We actually had that at the 3 Lisle Park District Community Center. There is a 4 space in there that the SEASPAR and Lisle are looking 5 at entering into a 30-year lease for potential 6 additional Eagle site as well as the sensory room. We 7 got to see the space and I think the things that 8 SEASPAR staff has planned for the sensory room is -- 9 there is nothing like it around here. It's going to 10 be something, I think, pretty amazing for our 11 residents and SEASPAR's residents that have 12 disabilities and autism and things like that that 13 really that room is going to bring some great 14 programming opportunities for them. 15 They also presented to the SEASPAR 16 board the yearly statistic information. I did request 17 for additional copies of that that we are going to 18 make available to you as well. So you can see what 19 our participation in SEASPAR is. I can answer any 20 questions you might have. 21 PRESIDENT CUSHING: Not a question, but can we 22 get the -- can we announce the ice skating at McCullum</p>	<p style="text-align: right;">16</p> <p>1 consideration and originally community development had 2 proposed six different zones. Well, the consideration 3 of parks knocked it down to two different zones, 4 Ellsworth Park and the Warrenville Ogden area. This 5 was presented to council and they are in agreement 6 with it. In fact, two of the commissioners, brought 7 up within Ellsworth there is two private recreation 8 centers, there is Premier Gymnastics and there is also 9 the Downers Grove ice rink, which in parity with how 10 schools are considered, schools are considered both 11 publicly and privately. So if we are doing parks, 12 publicly we need to consider parks slash recreation 13 centers privately as well. The issue with the 14 Illinois Act is that we cannot -- there is no 15 municipality that is really able to ban the distribute 16 or some form of distribution of medical cannabis. So 17 obviously this knocked out the Ellsworth area and it 18 leaves only the Warrenville Ogden area as, you know, 19 possible place. And I am not sure that the village is 20 comfortable with being that prohibitive with that. So 21 at this point it's a legal decision to see if -- we 22 don't want to be perceived as putting up barriers to</p>

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<p style="text-align: right;">17</p> <p>1 entering the Downers Grove market. So it's back in 2 the legal department. My understanding is that it's 3 coming forth December 3, at the latest, December 10. 4 The village does have to have the zones in place by 5 January 1 of 2014. So the clock is ticking at this 6 point. They have to make a decision on what they are 7 willing to stand by. So I will be attending, you 8 know, the council meeting to make sure that parks are 9 still in consideration. Thank you.</p> <p>10 PRESIDENT CUSHING: Thank you for the update. 11 On to written reports.</p> <p>12 MR. McADAM: This evening, since we have the 13 strategic plan, we thought we would dedicate the time 14 to that and submit the reports to you in written form, 15 but staff is prepared to answer any questions you 16 might have.</p> <p>17 PRESIDENT CUSHING: Any comments, questions? 18 All right. We will move on to strategic planning 19 presentation.</p> <p>20 MR. McADAM: Thank you. Staff's team is here 21 today to present the draft strategic plan for your 22 review. We started this process early summer when we</p>	<p style="text-align: right;">19</p> <p>1 did a one-day retreat at the Arboretum face-to-face 2 and these are staff that represent all the different 3 areas, different functions, different levels of the 4 district. I think they thought they were just doing a 5 one-day deal and they have been working for months now 6 and many meetings later. At that meeting, we put that 7 information together kind of in a rough format. And 8 one of the things I think really came through that 9 meeting was we really need to start at the beginning 10 and look at who were and looking at our mission and 11 building that foundation and that the strategic plan 12 needed to be that broad framework that once we get 13 that in place and we get board input, we get more 14 community input back into it, then we can take that 15 and lay into all the detailed information that we have 16 gathered to create the master plan that we can 17 execute.</p> <p>18 So the staff is here tonight, I am 19 going to turn it over to them in a second and I know 20 they have practiced a few times and they are prepared 21 to answer questions I think at the end. I do have 22 take-away information for you, so you don't have to</p>
<p style="text-align: right;">18</p> <p>1 engaged face-to-face communication to help us engage 2 our community to gather information that we could use 3 to determine what direction and what the district 4 should be doing, not doing, and what we should be 5 focusing on. They helped us conduct a series of focus 6 groups with stakeholders in the community, the 7 community at large, other government agencies, our 8 staff, board focus groups; in addition to that, we 9 really wanted to reach out to our patrons in the 10 community in different ways. So we had questions of 11 the week and open-ended questions in all of our 12 facilities. We had boards up and gathered information 13 from that. We also had e-mail questions and we put it 14 on Facebook and we really got a lot of information 15 from a lot of different places. Once we got all that 16 information together, we reengaged face-to-face to 17 help us sort through that and start kind of figuring 18 out what are the natural areas we should be looking at 19 and how do we start organizing all this information so 20 that we can ultimately put it into a master plan that 21 we will be able to execute. So that's when we created 22 the strategic and then master plan planning group. We</p>	<p style="text-align: right;">20</p> <p>1 try to remember everything. I will have stuff for you 2 at the end. It's all yours.</p> <p>3 MR. KELLY: Thank you, Bill. As Bill 4 mentioned, following our interaction face-to-face or 5 the second half of the interaction, we formulated a 6 team to move forward with other master or strategic 7 plan and master plan as Bill said. I would like to 8 take this opportunity to introduce our team. Absent 9 tonight is Geoff Penman. He is on family vacation. 10 Then we have Regina Ozog, Renee Herbst, Paul Fyle, 11 Brandi Beckley, Linda Meinhardt, Shannon Forsythe, 12 Michelle Pusateri, Ryan Stulgin, Sara Rathsack and 13 Mike Siefken.</p> <p>14 As Bill mentioned, this is a strong 15 representation of the main visionary of our park 16 district and they have done a wonderful job and I just 17 want to say thank you for your time, decisions and 18 dedication to not only what you do on a daily basis to 19 this process which has been definitely above and 20 beyond your game, so thank you very much.</p> <p>21 As Bill mentioned, we took this team, 22 we broke this team up into three subgroups to develop</p>

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<p style="text-align: right;">21</p> <p>1 our foundation; our mission, our vision and our 2 values. Those three subgroups came back together as 3 one and we hashed out as a group that process and we 4 are going to let the staff present that tonight 5 starting with Paul Fyle.</p> <p>6 MR. FYLE: Thanks, Jay. Good evening. When 7 this group came together early in the process, we 8 realized that we had an opportunity to revisit our 9 mission. I know there are other guiding principals 10 for the agency. We started the process by taking a 11 look at the park district mission statement, but then 12 we went beyond that and created a vision statement and 13 a list of core values as well.</p> <p>14 So when we talk about mission 15 statement, vision statement and values, our mission 16 statement is who were. That's the purpose. What is 17 our purpose. What is the purpose of our agency. The 18 vision statement is who do we want to be. It's a 19 little more forward thinking, who we want to be and 20 where do we want to be going and then finally the 21 values to build upon.</p> <p>22 So as I mentioned, we went back and</p>	<p style="text-align: right;">23</p> <p>1 programs, parks and facilities that inspire memorable 2 experiences.</p> <p>3 From there we took the next step of 4 creating a vision statement. So again, vision, as I 5 mentioned, vision statement is who were, what is our 6 purpose. Vision is who do we want to be. Where do we 7 want to be going.</p> <p>8 So as a group we decided that we want 9 to be the community resource inspiring play for life. 10 And here life is an acronym for leadership 11 imagination, fulfillment and enjoyment.</p> <p>12 The next step we took was to look at 13 our core values. So here we developed a list of 14 values those being safety, integrity, ambition, 15 responsibility and professionalism. Those are nice 16 words, obviously, but they are very important, 17 obviously. They are core values we see those as sort 18 of the foundation. The foundation is that many of our 19 decisions will be based on moving forward. So we 20 wanted to go a little bit further and define each of 21 these values, give a little bit more description for 22 each of these.</p>
<p style="text-align: right;">22</p> <p>1 reexamined our current park district mission 2 statement. I am sure all of you have it memorized, 3 but I will refresh everyone's memory. Our current 4 mission statement is to provide a wide variety of 5 year-round recreation programs, facilities, parks, 6 open space and natural areas that respond to the 7 articulated needs and desires of the residents.</p> <p>8 Now we believe that this mission 9 statement was created somewhere around 1988. So while 10 it has served as well for many years, obviously we 11 decided that we wanted to start with a fresh clean 12 slate and see if we could develop a new mission 13 statement. We worked together as a group. We came up 14 with a few different versions. We actually broke into 15 smaller groups and came up with our own mission 16 statement, came back, looked at them together. Some 17 of them were a little long a little wordy others were 18 very short and concise. We brought those together and 19 here we see our proposed mission statement that came 20 together, the combination that came together.</p> <p>21 So our mission statement is to be 22 enriching our community through exceptional recreation</p>	<p style="text-align: right;">24</p> <p>1 So the first one being safety we 2 defined as emphasizing a fun environment, notice we 3 have the word fun in the safety description, where 4 staff and residents feel socially, emotionally and 5 physically secure. Integrity we defined as serving 6 responsibly through unified ethical principles. 7 Ambition we define as leaders in exploring and 8 creating innovative opportunities based on evolving 9 needs and trends. Responsibility we defined as 10 preserving and maximizing community resources and 11 partnerships through historical, environmental and 12 fiscal stewardship. That is a lot going on in one 13 that. And then finally professionalism, committed to 14 fostering a supportive culture that develops, empowers 15 respects and appreciates staff and volunteers.</p> <p>16 So that's the summary of our mission 17 statement, vision statement, and values as proposed in 18 our all new mission statement. So at this point I am 19 going to turn it back over to Jay to describe the next 20 step in the process.</p> <p>21 MR. KELLY: Thanks, Paul. So that is our 22 foundation. That is who are, where we are going and</p>

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<p style="text-align: right;">25</p> <p>1 what is going to guide us through the processes. The 2 next step, which was the original reason we all 3 started this process, was the strategic plan. I am 4 sure most of you may know about the balance score card 5 which is typical strategic planning format for a lot 6 of businesses. After lengthy discussions on going to 7 how we are going to get through this process and what 8 best fits our organization, we went back to that 9 cookie cutter design, but, yet, we transitioned it to 10 meet the needs of our organization. There are four 11 parts of that score card from the customer 12 perspective. We developed the theme community focused 13 for our customer perspective. Secondly, there is the 14 financial perspective. Our theme for the financial 15 perspective is fiscal integrity. The learning and 16 growth perspective our theme is the dynamic 17 organizational environment. And then there is the 18 internal operations perspective which our theme is 19 operational excellence. 20 Now through the balanced score card 21 there is themes, there is objectives and there is 22 initiatives. I would like to turn it over to Brandi</p>	<p style="text-align: right;">27</p> <p>1 In order to enhance the district resources, the team 2 has created the following initiatives. Improve 3 existing indoor and outdoor space. Also expand indoor 4 and outdoor spaces. To provide the outstanding 5 customer service objective, we must develop and 6 implement district-wide service standards. In order 7 to cultivate and strengthen partnerships, the team has 8 identified the following initiative. Seek new 9 partnership opportunities and also enhance existing 10 relationships. In order to successfully develop and 11 deliver innovative programs, we need to pursue areas 12 of growth as identified in focus groups and surveys, 13 identify and incorporate industry and community trends 14 and future needs. 15 At this point I would like to turn it 16 over to Renee Herbst. Thank you. 17 MS. HERBST: Thank you, Ryan. Good evening. 18 The second strategic theme is fiscal integrity. The 19 main objective of the physical integrity strategic 20 theme is responsible use of financial resources. 21 Those initiatives include short and long-term capital 22 vision, increase program and facility revenues,</p>
<p style="text-align: right;">26</p> <p>1 Beckley to begin our objectives. 2 MS. BECKLEY: Thank you, Jay. Good evening. 3 The team has developed specific objectives in each of 4 these theme areas. The four objectives for community 5 focus are to enhance district resources, provide 6 outstanding services, cultivate and strengthen 7 partnership, and develop and deliver innovative 8 programs. To ensure fiscal integrity, we developed 9 the following objectives. The responsible use of 10 financial resources, maximize alternate funding 11 opportunities. To create a dynamic organization our 12 objectives include promoting respect and innovation, 13 commit to staff development and growth and fostering 14 inter-departmental cooperation. In order to achieve 15 operational excellence we will improve operational 16 efficiency, commit to environmental stewardship, 17 maintain district infrastructure, enhance image and 18 brand recognition and be proactive in our management 19 practices. 20 Now, Ryan Stulgin will present some 21 of our initiatives to reach these objectives. 22 MR. STULGIN: Thank you, Brandi. Good evening.</p>	<p style="text-align: right;">28</p> <p>1 deliver best financial standards and assessing the 2 cost-benefit of current partnerships and agreements. 3 The other objective of physical integrity is to 4 maximize alternate funding opportunities through 5 initiatives such as growing non-tax revenues, seeking 6 grant funding, fostering corporate partnerships. The 7 third strategic theme is the dynamic organizational 8 environment. There are three main objectives in the 9 fiscal integrity strategic theme and these are to 10 promote respect and innovation with the initiatives 11 being provide recognition and support, encourage 12 creative and initiative. The second strategic 13 objective is to commit to staff development and growth 14 through initiatives of aligning staff responsibilities 15 to their strength, providing opportunities for 16 continuing education and promoting individual 17 empowerment. In the final strategic objective of a 18 dynamic organizational environment is to foster 19 inter-departmental cooperation with the initiatives 20 being consistent and open communication, promote 21 transparency. Shannon Forsythe will present the final 22 strategic theme.</p>

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<p style="text-align: right;">29</p> <p>1 MS. FORSYTHE: Hello, the final strategic theme 2 of operation excellence has five strategic objectives. 3 To improve operational efficiency our initiatives are 4 to standardize internal processes, allocate resources 5 to ensure effectiveness and cultivate and strengthen 6 partnerships. To commit to environmental stewardship 7 initiatives include responsible planning and 8 management of resources, protecting our dedicated 9 natural areas, and the preservation of our cultural 10 and historical legacy. To maintain the district 11 infrastructure we will commit to scheduled replacement 12 of assets, extend useful life of parks and facilities 13 through regular maintenance, improve through 14 technology and innovation. To enhance our image and 15 brand recognition initiatives include expanded 16 awareness of district offerings, increased community 17 presence, and we will seek new opportunities to 18 dialogue with the community. And finally to achieve 19 proactive management practices our initiatives are to 20 adopt evolving industry standards, identifying and 21 mitigate risk, and provide education and training. 22 At this point Jay is going to give us</p>	<p style="text-align: right;">31</p> <p>1 step which is the detailed process. So after that 2 master planning process, we have all agreed upon that, 3 this group will be a key part of that, we will then 4 apply the strategic plan and then ultimately we will 5 execute the plan. That is the goal. So it has been a 6 process. Again, like I said, thank you to all of you 7 not only for your time and dedication to the process, 8 but for the few of you who spent I know the last three 9 days actually putting together this presentation. A 10 job well done and then tonight being here to help us 11 present. You guys did a great job. So thank you 12 again very much. I would like to open it up for any 13 comments not only for myself but any of the team. 14 PRESIDENT CUSHING: That's a lot of information 15 flying at us. Comments? 16 MS. MAHONEY: I need time to process this. 17 MR. ROMAN: I agree with that. 18 MS. MAHONEY: I am looking forward to the 19 paperwork. It went by quickly. It looks really good 20 at first glance. So I think we have got a good start 21 and I think we will be able to move along in your 22 footsteps that you showed us.</p>
<p style="text-align: right;">30</p> <p>1 an overview of the next steps of this process. Thank 2 you. 3 MR. KELLY: Okay. Now we have our foundation; 4 our mission, vision, value along with our strategic 5 plan. Some of you may be asking what does all this 6 mean. Where does -- these are very broad statements, 7 objectives, initiatives. What we are going to do now 8 is take a little bit of a break in the process, kind 9 of revert back to where we started and allow yourself 10 at the board, our staff, our focus group stakeholders 11 and the community themselves to take a look at our 12 strategic plan and our mission vision and values and 13 have the opportunity to provide us feedback as they 14 see them. 15 We will then take that feedback, 16 revise the plan and then ultimately come back to you 17 as a formal proposal and adoption of our mission, 18 vision, values and plan. Beyond that, is the master 19 planning process which is really the step-by-step 20 process, really the nuts and bolts of how we achieve 21 our objectives and initiatives. We had to formulate 22 the plan to even know how to guide us through the next</p>	<p style="text-align: right;">32</p> <p>1 MR. KELLY: Well, there was a lot of 2 information and we had great feedback from focus 3 groups and the community at large. That was a lot to 4 decipher to get to this point and ultimately we have 5 to refer back to that for the natural planning 6 process. I completely understand and appreciate the 7 amount of information that was provided to you and we 8 look forward to that communication with you. 9 PRESIDENT CUSHING: Looking forward to being 10 able to read through it and digest a little bit of it. 11 It is evident that a lot of time and effort was spent 12 on it and we appreciate that. So thank you very much 13 for that. As I said, we are looking forward to 14 digging a little deeper spending some time with this. 15 MS. MAHONEY: There is a lot of paper here. 16 MR. KELLY: Thank you very much. 17 PRESIDENT CUSHING: Thank you for the time. 18 MS. SOUTER: Thank you. 19 PRESIDENT CUSHING: Nice job guys. So we are 20 onto 8.2, recreation center parking lot. 21 MR. McADAM: Thank you. In your packet is a 22 memo with the background on trying to determine</p>

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<p style="text-align: right;">33</p> <p>1 alternative parking solutions for the overcrowding we 2 have in the parking lot at the rec center. We came 3 out of the park tour that we did and went back and 4 took a look at that from the three plans and looked to 5 make recommendations to the board for us to be moving 6 forward.</p> <p>7 Aside from making the parking lot 8 bigger, one of things that we implemented last winter 9 and we would propose to continue doing is we really 10 looked at scheduling of not just the gymnasium and 11 when that is turning over and courses turning over, 12 but looking at the facility as a whole at what is the 13 traffic and what is the use pattern for the facility 14 and trying to keep in mind how we are programing that 15 and inviting people in and the capacity of the parking 16 lot. So that we are creating a flow within the 17 building that the parking lot is capable of 18 supporting. We have been somewhat successful in that. 19 We have reduced a lot of the problems that we have 20 had. We have not been able to do that 100 percent. 21 When we took a look at the different plans to create 22 some additional parking to help alleviate that, we</p>	<p style="text-align: right;">35</p> <p>1 what other options might be the next logical steps. 2 So for this evening we are just looking for comments 3 and direction from the board so that staff can be 4 planning within the next fiscal year.</p> <p>5 MR. GELWICKS: I think what you are suggesting 6 here with option one is the right approach at this 7 point in time. I think, one, the cost. Two is just 8 how we use the facility and are we going to use it any 9 differently going forward. And not that we know that 10 today, but maybe through the master planning process 11 we will and that might dictate what we need to do. So 12 I don't think doing anything extravagant at this point 13 in time makes any fiscal sense nor do I see the 14 immediate need for it given the success of what has 15 been done so far. I think this plan makes a lot of 16 sense. You know, the tour that we took in walking of 17 the facility I think helped solidify in my mind that 18 this makes a lot of sense at this point in time.</p> <p>19 MR. ROMAN: Have we looked into any 20 alternatives such as off-site parking now that we 21 actually have a bus we might be able to use the 22 business to facilitate the parking via offsite or get</p>
<p style="text-align: right;">34</p> <p>1 really had the four different objects. Staff 2 recommendation is really to what was the first option 3 was to take advantage of the scheduled maintenance 4 repairs to the parking lot making the parking lot the 5 existing footprint slightly larger, moving it a little 6 bit towards the golf course but not affecting the tee 7 box or any of the golf course functions at all, that 8 would all still remain the same. We would be able to 9 move the path and basically take that area that is not 10 only a single loaded row and turn it into a double 11 loaded row which will give us 23 additional parking 12 spots. From a cost prospective or 20 spots, I guess. 13 From a cost prospective that is the least costly of 14 the options that we have. 20 spots doesn't seem like 15 a lot, but with some of the things that we are doing 16 and the cost of the other options which are quite 17 expensive, our recommendation is to start with that, 18 start with the 20 spots, start planning for that in 19 our capital planning for next year, and then measure 20 how that is going. We do have plans in place now. We 21 do have dollars in place that if that is still not 22 working, then we can come back with recommendations to</p>	<p style="text-align: right;">36</p> <p>1 involved in some kind of a valet parking type 2 arrangement.</p> <p>3 MR. McADAM: Yes, not only have we looked at 4 it, we have actually engaged in some of that in the 5 past when we know we have those few times where 6 scheduling isn't going to match and we are going to 7 well overstrict what the parking lot is. We have been 8 able to use Puffer school and the Metra site as well 9 as the golf course to be able to do that. And staff 10 has talked about in those situations now that we do 11 have a bus available that we could actually add that 12 to part of that plan. So again those only happen once 13 in awhile. It's not a frequent occurrence. A 14 frequent occurrence is more of that peak Saturdays in 15 the winter when basketball and fitness and all that 16 other stuff is happening at one time.</p> <p>17 MR. ROMAN: Okay. Because I know looking at 18 the plans adding parking spaces is a very expensive 19 proposition for these plans.</p> <p>20 MR. McADAM: Yes.</p> <p>21 PRESIDENT CUSHING: I think we have noticed a 22 big difference just in how we programmed it and how it</p>

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<p style="text-align: right;">37</p> <p>1 has affected the 18 to 20 space as I think that is 2 going to go a long way towards alleviating the backup 3 and the jams that exist on Saturday mornings. If you 4 picture at the peak times when there is 20 less cars 5 driving around looking for a spot that, like I said, 6 makes a big difference. So I think in combination 7 with reprogramming or adapting the programing I think 8 that option one makes a ton of sense, and I, you know, 9 absent looking at the master plan, I think it will go 10 along way towards alleviating any issues that we have. 11 MR. ROMAN: I am in agreement with that as well 12 for the purpose of logic what we should be looking at. 13 MS. MAHONEY: I think so too and unfortunately 14 everyone wants parking but no one want to pay for 15 parking. So I think this is a good maybe better than 16 a first step, you know, considering the other things 17 that we are incorporating now. This could be the step 18 for a good period of time depending on, you know, the 19 master plan. 20 MR. McADAM: Right. 21 MS. SOUTER: I am in agreement. I think it 22 works.</p>	<p style="text-align: right;">39</p> <p>1 that's what we would focus on that evening and be able 2 to spend our entire time on that. The other thing 3 that I think it gives us an opportunity to do with all 4 of the different facilities is those workshop meetings 5 to be able to hold them in different locations from 6 the Interpretive Center to the Museum to the Lincoln 7 Center. And kind of coming out of the park tour too, 8 I think it's helpful to be in the spaces and see what 9 we are talking about and the golf course as well as 10 one of the stops. 11 We also have a proposed park tour 12 already established in there given. You know, trying 13 to set those dates, we thought maybe doing that ahead 14 of time and everyone knowing when the date is. You 15 will see on the focus area this year short budget, 16 full budget, it's a year of budget. We basically 17 finish and then we will start again. So a lot of the 18 focus is going to be on the budget. The first part of 19 the year is, well, we will start with the golf course 20 budget as we have in the past and it will be the last 21 time we will do that independently. Then we would go 22 into a special focus of our goals and objectives and</p>
<p style="text-align: right;">38</p> <p>1 PRESIDENT CUSHING: As Bob said getting out and 2 walking it, I think that went along way towards seeing 3 what is possible and understanding the cost involved 4 in some of the other options as well so. Just looking 5 for direction on that? 6 MR. McADAM: We will plan in that direction. 7 PRESIDENT CUSHING: Good. Next we are on to 8 new business unless anybody has any other unfinished 9 business? Nothing. Okay. New business. Park board 10 meeting schedule. 11 MR. McADAM: It's that time of year to start 12 talking about looking at next year's schedule for park 13 board meetings. I have had a couple of conversations 14 over the course of the last year and looking at staff 15 and looking to maximize the board's time and our time 16 and on different subjects and that. So staff is 17 proposing for discussion a meeting schedule that is a 18 little different than we have had in the past. We are 19 trying to accomplish a couple things here. One is 20 having one we call business meeting a month to take 21 place here and on camera and one workshop meeting that 22 would be topics specific or two topics specific,</p>	<p style="text-align: right;">40</p> <p>1 then that will be coming on the street plan, master 2 plan, looking at what is our goals and objectives for 3 the year that the board is looking for and staff is 4 recommending. And then the next two workshops would 5 really be the budgeting that would be going to achieve 6 those goals and objectives. And then we would finish 7 our normal schedule and then in September we would 8 start all over again. One of the differences, though, 9 is we would be looking at all operations including 10 golf course at one time all the goals and objectives 11 at one time. So we would know where we are running 12 the fiscal year, we would be planning for the fiscal 13 year and we would be tying all those items together. 14 So that's what staff is recommending as a draft and 15 open for any input or conversation or thoughts. 16 PRESIDENT CUSHING: I like the idea of moving 17 around a little bit as long as you remind us where we 18 are going. 19 MR. GELWICKS: I agree. I think it makes a lot 20 of sense given our current state of affairs. My 21 concern, and I just caution, is in year's past we have 22 had situations where the community has wanted to</p>

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<p style="text-align: right;">41</p> <p>1 provide input into what we are doing or has a lot of 2 comments. The fact that we are consistent in where we 3 are made it easy for them to find us and show up for 4 the meetings. So I think that my only concern is if 5 we should get into significant community input 6 situations, we might need to adjust so that, and I 7 understand the flexibility is there to do that, I just 8 throw that out because people have got into a habit 9 of, I know it's on this day and I know it's at this 10 location and if we change it, it could affect the 11 ability for people to provide community input. So I 12 think that is one aspect. The other is I think we 13 should, you know, the fact that we do the meetings 14 here allows for the televised meeting, which I think 15 has accomplished a lot in terms of transparency and 16 the ability for people not to have to come to meetings 17 so they can at least get a feel for what is going on. 18 As we move around, I think we need to 19 think about alternative technology that would provide 20 ways for us to have video capability such as the 21 meetings could be recorded that way, not necessarily 22 live but at least recorded in away that the community</p>	<p style="text-align: right;">43</p> <p>1 MR. GELWICKS: I also think, Bill, with the 2 technology the way it is, there might be a mechanism 3 by which the community could from a remote location 4 communicate with us on an appropriate basis also if 5 there was questions or whatever as the meeting is 6 going on that maybe there is ways that we can use 7 technology to accomplish that especially when moving 8 around. I am just throwing that out as a possibility 9 and again nothing we have to do by the first of the 10 year, but something I think we ought to consider as we 11 move forward here. 12 MR. McADAM: Again, as we have been looking at 13 those new systems, those are some of the capabilities 14 that we have been looking at, not just from an 15 internal standpoint. One of the things getting all 16 the staff together, we are spread all over the 17 district, and we spent a lot of time not only 18 traveling, but spending time trying to get the 19 schedules to work. We have facilities that are one 20 staff person or two staff people dependent and it's 21 hard for them to leave is how to get them into these 22 meetings in a virtual way that is productive and works</p>
<p style="text-align: right;">42</p> <p>1 could view them with, you know, all the technology 2 today with You Tube and everything else from home 3 whenever they want to do it, they ought to be able to 4 do it. So I think if we could come up with that kind 5 of mechanism it would eliminate some of the concerns 6 about the moving around, but I think the transparency 7 in making it available to the community is an 8 important aspect and something we need to consider as 9 we move forward here. 10 MR. McADAM: Absolutely. And as we have been 11 having discussions on the web site, believe it or not, 12 with the phone system, it's now video and it's voice 13 and all that, as we are looking at those types of 14 things is how can we not just for board meeting, but 15 for events and our parks and all those different 16 things. How can we take advantage of that and be able 17 to put it on the web site and make it convenient for 18 our community to be able to get at their convenience 19 when they want it so it's there and available for 20 them. I cannot guarantee I will have all those 21 technical issues solved by January, but that is 22 something we are very much focused on.</p>	<p style="text-align: right;">44</p> <p>1 well and I think that lends some opportunity for 2 opening that up for the public in certain situation be 3 to be able to do that well. 4 So, again, that is going to take us a 5 little bit of time, but those are some of the 6 discussions we have been having as we look at these 7 systems. 8 PRESIDENT CUSHING: Great point both on the 9 public input and on utilizing that that would be 10 pretty neat for the community. 11 MR. GELWICKS: I think another adjunct to that 12 might be to consider as we go to these remote sites 13 who the user community is that uses that remote site 14 and maybe make them aware of the fact we are having a 15 meeting at that and target some of the discussion on 16 topics that might be applicable to that particular 17 location also -- 18 MR. McADAM: Great idea. 19 MR. GELWICKS: -- as part of that workshop. So 20 if you are go to the Interpretive Center, are there 21 people that are interested in that and we have a 22 target audience and do we need to, maybe, incorporate</p>

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<p style="text-align: right;">45</p> <p>1 some of them into the discussion depending on what it 2 is we are talking about. 3 MR. McADAM: Great idea. 4 MR. ROMAN: Given our current agenda, maybe we 5 could actually add an item in which, especially when 6 we are on TV where we basically say where the next 7 meeting is going to be. 8 MR. McADAM: Sure. 9 MR. ROMAN: It's going to be televised and make 10 that a normal process. 11 MR. McADAM: We can do that. Any other 12 thoughts later just let me know and we will bring this 13 forward for your consideration to adopt it next month. 14 PRESIDENT CUSHING: Next we have another 15 opportunity for the visitors to address the board. 16 MR. DUNN: Good evening, my name is Chris Dunn, 17 5732 Fairmount. I am here as the new chairman of the 18 Downers Grove Youth Baseball and on behalf the DGYB I 19 would like to thank the park district for allowing us 20 to participate in the project on installing new lights 21 at the Memorial South Field and getting lights for the 22 first time at the north field. We were able to get a</p>	<p style="text-align: right;">47</p> <p>1 MS. RANK: Miss Mahoney. 2 MS. MAHONEY: Aye. 3 MS. RANK: President Cushing. 4 PRESIDENT CUSHING: Aye. 5 MS. RANK: Mr. Gelwicks. 6 MR. GELWICKS: Aye. 7 MS. RANK: Ms. Souter. 8 MS. SOUTER: Aye. 9 PRESIDENT CUSHING: Motion approved. We are 10 adjourned. 11 (Following proceedings had in 12 executive session not made a part of 13 this record, at 8:21 the following 14 proceedings were had in open 15 session.) 16 PRESIDENT CUSHING: Motion to adjourn. 17 MS. SOUTER: Move to adjourn. 18 MR. GELWICKS: Second. 19 PRESIDENT CUSHING: Roll call, please. 20 MS. RANK: Mr. Roman. 21 MR. ROMAN: Aye. 22 MS. RANK: Miss Mahoney.</p>
<p style="text-align: right;">46</p> <p>1 bunch of 10 to 12 years old on the north field in 2 October, I think when the project was finally done, 3 and then the holes were filled in and it was safe to 4 use. It's going to be a great resource not only for 5 baseball but for other youth in town. Lit fields are 6 certainly at a premium. I had come not knowing that 7 the strategic initiative was going to be presented, 8 but I noted several times that one of the points is 9 partnering and we look forward to and offer to 10 continue to work on all sorts of developments as the 11 park district may make an opportunity for us to help 12 with. Thank you. 13 PRESIDENT CUSHING: Thank you, Mr. Dunn. Any 14 other visitors that would like to address the board? 15 I see no one else. Motion to adjoin to executive 16 session. 17 MR. ROMAN: Move to adjourn to executive 18 session and ask for the items listed in the agenda. 19 MR. GELWICKS: Second. 20 PRESIDENT CUSHING: Roll call, please. 21 MS. RANK: Mr. Roman. 22 MR. ROMAN: Aye.</p>	<p style="text-align: right;">48</p> <p>1 MS. MAHONEY: Aye. 2 MS. RANK: President Cushing. 3 PRESIDENT CUSHING: Aye. 4 MS. RANK: Mr. Gelwicks. 5 MR. GELWICKS: Aye. 6 MS. RANK: Ms. Souter. 7 MS. SOUTER: Aye. 8 PRESIDENT CUSHING: We are adjourned. 9 (Which were all the proceedings 10 had in the above-entitled case.) 11 12 13 14 15 16 17 18 19 20 21 22</p>

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1 STATE OF ILLINOIS)
) SS.

2 COUNTY OF DU PAGE)

3 I, Kerry F. Chitkowski, a Certified Shorthand
Reporter, do hereby certify that I reported in
4 shorthand the proceedings had at the hearing of the
above-entitled cause and that the foregoing Report of
5 Proceedings, Pages 1 through 48, inclusive, is a true,
correct, and complete transcript of my shorthand notes
6 so taken at the time and place aforesaid.

I further certify that I am neither counsel
7 for nor related to counsel for any of the parties to
this suit, nor am I in any way related to any of the
8 parties to this suit, nor am I in any way interested
in the outcome thereof.

I further certify that my certificate annexed
9 hereto applies to the original transcript and copies
10 thereof, signed and certified under my hand only. I
assume no responsibility for the accuracy of any
11 reproduced copies not made under my control or
direction.

12 In testimony whereof, I have hereunto
set my hand this 9th day of December, A.D., 2013.

13
14 Kerry F. Chitkowski
CSR No. 84-003340.

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18
19
20
21
22

<p style="text-align: center;">A</p> <p>\$18,800 8:13 \$864,717.13 5:8 5:12 A.D 49:12 ability 41:11,16 able 11:12 16:15 18:21 31:21 32:10 33:20 34:8 35:21 36:8,9 39:1,5 42:3,16,18 44:3 45:22 above-caption... 1:16 above-entitled 48:10 49:4 absent 20:8 37:9 Absolutely 15:2 15:5 42:10 accomplish 38:19 43:7 accomplished 41:15 accuracy 49:10 achieve 26:14 29:18 30:20 40:5 acronym 23:10 Act 16:14 action 6:4 activities 9:10 adapting 37:7 add 10:18 36:11 45:5 adding 36:18 addition 18:8 additional 14:6 14:17 33:22 34:11 address 4:3 45:15 46:14 adjoin 46:15</p>	<p>adjourn 46:17 47:16,17 adjourned 47:10 48:8 adjunct 44:11 adjust 41:6 Administrative 2:7 adopt 29:20 45:13 adoption 30:17 advantage 34:3 42:16 affairs 2:10 40:20 affect 41:10 aforesaid 49:6 agencies 18:7 agency 21:10,17 agenda 3:20 5:4 5:5,10 45:4 46:18 ago 11:4 agree 31:17 40:19 agreed 31:2 agreement 8:3,7 8:9 16:5 37:11 37:21 agreements 28:2 ahead 39:13 aligned 13:10 aligning 28:14 Allegiance 3:16 3:17 alleviate 33:22 alleviating 37:2 37:10 allocate 29:4 allow 30:9 allowing 45:19 allows 41:14 alternate 26:10</p>	<p>28:4 alternative 33:1 41:19 alternatives 35:20 amazing 4:17 14:10 ambition 23:14 24:7 Amen 6:9,15 9:18 amount 5:8,12 8:22 32:7 annexed 49:9 announce 14:22 announcements 11:16 answer 6:7 14:19 17:15 19:21 anybody 38:8 appears 11:6 applicable 44:16 applies 49:9 apply 31:4 appreciate 13:13 13:20 32:6,12 appreciates 24:15 apprised 11:18 approach 35:6 appropriate 43:4 approval 5:6 6:5 12:10 approve 5:10 9:17 approved 6:3 10:11 47:9 Arboretum 19:1 Architect 2:9 area 16:4,17,18 34:9 39:15</p>	<p>areas 18:18 19:3 22:6 26:4 27:11 29:9 arrangement 36:2 articulated 22:7 Aside 33:7 asking 30:5 aspect 41:12 42:8 assessing 28:1 assets 29:12 assist 7:4 Assistant 2:9 associates 8:13 assume 8:16 49:10 attending 17:7 audience 44:22 audit 6:16 7:20 9:2,3,17,18 auditing 6:21 7:12,19 8:21 auditor 6:5 auditors 7:2 audits 6:12 autism 14:12 available 14:18 36:11 42:7,19 Avenue 1:20 aware 44:14 awareness 29:16 awhile 36:13 Aye 5:16,18,20 5:22 6:2 10:2,4 10:6,8,10 46:22 47:2,4,6 47:8,21 48:1,3 48:5,7</p>	<p>25:8 30:9,16 32:5 33:3 34:22 background 32:22 backup 37:2 balance 25:4 balanced 25:20 ban 16:15 barriers 16:22 baseball 45:18 46:5 based 23:19 24:8 basically 7:16 8:1,16 9:2 34:9 39:16 45:6 basis 20:18 43:4 basketball 36:15 Beckley 2:10 20:11 26:1,2 beginning 19:9 behalf 13:22 45:18 believe 11:9 22:8 42:11 Benyon 4:9 best 4:20 25:8 28:1 better 13:12 37:15 beyond 20:20 21:12 30:18 big 36:22 37:6 bigger 33:8 Bill 2:7 20:3,3,7 20:14,21 43:1 bills 5:8,11 bit 23:20,21 30:8 32:10 34:6 40:17 44:5 board 1:1,9,18 2:1 3:3 4:3 6:20 10:12</p>
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November 21, 2013

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