

Downers Grove Board Meeting
August 19, 2013

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<p>BEFORE THE DOWNERS GROVE PARK DISTRICT BOARD OF PARK COMMISSIONERS</p> <p>IN RE THE MATTER OF:)) BOARD MEETING)</p> <p>August 19, 2013 7:00 P.M.</p> <p>PROCEEDINGS had before the Village of Downers Grove Board of Park Commissioners, taken at the Museum Annex, 831 Maple Avenue, Downers Grove, Illinois.</p>	<p>1 PRESIDENT CUSHING: Welcome to the August 19, 2013 2 Park District Board Meeting. I would like to call the 3 meeting to order. Roll call, please.</p> <p>4 MS. RANK: Mr. Cushing.</p> <p>5 PRESIDENT CUSHING: Here.</p> <p>6 MS. RANK: Mr. Gelwicks.</p> <p>7 MR. GELWICKS: Here.</p> <p>8 MS. RANK: Ms. Mahoney.</p> <p>9 MS. MAHONEY: Here.</p> <p>10 MS. RANK: Mr. Roman.</p> <p>11 MR. ROMAN: Here.</p> <p>12 MS. RANK: Ms. Souter.</p> <p>13 MS. SOUTER: Here.</p> <p>14 PRESIDENT CUSHING: All rise for the Pledge. 15 (Pledge of Allegiance.)</p> <p>16 PRESIDENT CUSHING: Any changes to the agenda 17 before we get going?</p> <p>18 MR. McADAM: We do not.</p> <p>19 PRESIDENT CUSHING: No changes. Opportunity for 20 visitors to address the Board. Any visitors here 21 tonight? Not right now. So we'll move on to written 22 correspondence.</p>
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<p>1 BOARD OF PARK COMMISSIONERS PRESENT:</p> <p>2 MR. MATT CUSHING, President;</p> <p>3 MR. ROBERT J. GELWICKS, Vice President;</p> <p>4 MS. CATHERINE C. MAHONEY, Treasurer;</p> <p>5 MR. MARK ROMAN, Secretary;</p> <p>6 MS. DAMIENNE C. SOUTER, Commissioner.</p> <p>7 PARK DISTRICT STAFF PRESENT:</p> <p>8 MR. BILL McADAM, Executive Director;</p> <p>9 MS. RENEE HERBST, Director of Administrative 10 Services;</p> <p>11 MR. JAY KELLY, Director of Recreation;</p> <p>12 MS. SARA RATHSACK, Assistant Director of 13 Recreation;</p> <p>14 MR. GEOFF PENMAN, Director of Operations & 15 Development;</p> <p>16 MR. PAUL FYLE, Landscape Architect;</p> <p>17 MS. BRANDI BECKLEY, Marketing/Community Relations 18 Manager;</p> <p>19 MS. JUSTINE GOODE, Marketing;</p> <p>20 MS. PAM RANK, Clerk.</p> <p>21 22</p>	<p>1 MR. McADAM: You just have two things in your 2 packet this evening. The first is the Nature 3 Conservancy, regarding a grant to be received for out 4 at Lyman Woods. The second is from Mr. Gregory Beggs, 5 thanking the Park District. The family had donated a 6 sundial with a dragonfly, a bug, dragonfly on there, 7 and Geoff's staff reattached that. Put the new one on. 8 We noticed it was broke, and we just went ahead and did 9 that. They were thankful, and I also received a call 10 from the Grove Foundation as well saying that they were 11 surprised at having seen we just took care of that.</p> <p>12 MS. MAHONEY: That was very nice.</p> <p>13 PRESIDENT CUSHING: A very nice letter. So we're 14 onto the consent agenda.</p> <p>15 MR. McADAM: This evening, we have approval of 16 minutes of July 18, 2013, Regular and Executive Session 17 Meetings; Treasurer's Report; payment of bills in the 18 amount of \$930,222.83; additional material costs, 19 Memorial Park Sports Lighting; and Payout No. 1, 20 Pro Electric, Inc., Memorial Park Sports Lighting.</p> <p>21 PRESIDENT CUSHING: Could I have a motion.</p> <p>22 MR. ROMAN: Move to approve consent agenda as</p>

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<p style="text-align: right;">5</p> <p>1 presented with payment of the bills in the amount of 2 \$930,222.83. 3 MS. MAHONEY: Second. 4 PRESIDENT CUSHING: Roll call, please. 5 MS. RANK: Mr. Roman. 6 MR. ROMAN: Aye. 7 MS. RANK: Ms. Mahoney. 8 MS. MAHONEY: Aye. 9 MS. RANK: Mr. Cushing. 10 PRESIDENT CUSHING: Aye. 11 MS. RANK: Mr. Gelwicks. 12 MR. GELWICKS: Aye. 13 MS. RANK: Ms. Souter. 14 MS. SOUTER: Aye. 15 PRESIDENT CUSHING: Motion is approved. 16 Board Business, President's Report. I have 17 nothing to report today. It's still summer. Getting 18 ready to go back to school, so I have nothing for you. 19 Anybody have any comments or anything they want to add? 20 MR. GELWICKS: Thank you, everybody, for adjusting 21 their schedule based on moving the meeting to this 22 week. Given how much material we have, I think it was</p>	<p style="text-align: right;">7</p> <p>1 and having some food and wine. I had not seen that the 2 previous year, so it was kind of nice. We expanded our 3 attendance market with that. 4 We had our second and final movie in the park on 5 Friday, I think it was -- Thursday. It was a Thursday. 6 The days are blending together. ET, which was very 7 well-attended as well. A lot of families, a lot of 8 little kids. Staff handed out glow sticks, and kids 9 were running around with them. I didn't stay until the 10 bitter end, but from what I understand, all the kids 11 did, so that's good, and the popcorn was delicious. 12 The next thing coming up in the pavilion there is 13 Chilympics. That's a new event we have. Right now, I 14 think we have one registration. We've got a lot of 15 interest. Only one person right now is competing, so 16 hopefully he wins. So that's one of those things. 17 We're still working on that. 18 Staff has been working real hard. I know Justine 19 and Kari have been going to different grocery stores 20 and really trying to find people who want to compete in 21 the Chilympics. I commend them. It's something new. 22 We're still really hoping that it will work and that it</p>
<p style="text-align: right;">6</p> <p>1 worthwhile to have everybody here tonight. So thanks 2 for coming here. It's nice to have it here, too. 3 MS. MAHONEY: This is nice. 4 MS. SOUTER: I guess I just want to say, at the 5 conclusion of the concerts in the park, thanks to Staff 6 for a great job with that. Several people came to me 7 and said how much they enjoyed the venue and all that 8 was offered; and the couple times that I was there, 9 Staff was there, ready to help people. So great job. 10 Thank you. 11 PRESIDENT CUSHING: Staff reports. 12 MR. McADAM: To follow up on the concert series, 13 staff had volunteered. A lot of Staff was there. They 14 volunteered their time to be there. Thanks to the 15 Village for working with us with the liquor license and 16 our sponsors in helping us put that together. I think 17 just a couple little changes really had the impact we 18 were looking for. As the concert went on, we worked 19 that out. We kept all the families we traditionally 20 had, but we also added a lot of couples and groups of 21 ladies. We had a couple different groups of ladies 22 that were all meeting there and coming and hanging out</p>	<p style="text-align: right;">8</p> <p>1 will go. If it doesn't go, it's still a great idea. 2 We'll keep working at it. Some things work. Some 3 things don't, but I commend the time and the effort 4 they're putting into that. 5 I also would like to thank -- a night of thanks 6 here -- the Village. They've done two things that, I 7 think, really helped the community and the Park 8 District. 9 Specifically, one of the things is, they paved the 10 trail at Hoopers Hollow, which helps that connectivity 11 there. Secondly, as part of their sidewalk program, 12 any sidewalks currently in the Village that are made 13 out of bricks, they will not replace them with bricks. 14 They will replace them with concrete. 15 The sidewalk in front of this property here was on 16 schedule to be replaced, which was bricks. We had 17 discussions with them that, given the historical nature 18 of this property, that it would be historically 19 accurate, and it would really change the feel of the 20 campus. They went ahead at their own cost and made the 21 one exception that this will be the only place in the 22 community that they'll do brick. So they poured</p>

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<p style="text-align: right;">9</p> <p>1 concrete and laid the bricks on top of the concrete. 2 So we thank them for doing that. 3 Julie was somewhere. Thanks for having us. She 4 set up the table. Thanks in advance for the tour, so 5 we can kind of see what we're doing there. A little 6 bit different with the tour on the meeting. 7 Lastly, not a thanks, but both Geoff and Geoff's 8 Staff took a look at Washington Park, and I'm sure you 9 looked out your window and saw the lack of grass on the 10 side of the field. That's not acceptable. So we're 11 going to attack that and see what we can do there. If 12 we need to make some recommendations to you with 13 sprinklers and things like that, we will do that. 14 MR. ROMAN: Did you ever hear anything about the 15 football guys that were over there? 16 MR. McADAM: I have not. 17 MR. ROMAN: It looks like a college football team 18 just decided to show up on a Friday night and practice 19 there, full gear, spikes, everything. 20 PRESIDENT CUSHING: They're semi-pro. There is 21 one in -- 22 MR. McADAM: That doesn't help the lack of turf.</p>	<p style="text-align: right;">11</p> <p>1 opportunity here in the near future. We're already 2 focused on that, so we'll update everybody. 3 Moving to facilities, at the Lincoln Center, we 4 are in the final stages of our renovation, moving the 5 preschool rooms from the ground floor to the second 6 floor. Plumbing has been pretty much wrapped up. All 7 electrical has been done. 8 A lot of staff in the Parks Department and Rich 9 and Michelle have been very active in limiting costs. 10 They did a lot of internal work, painting and some 11 minor projects, so thanks to everybody for that. 12 The project is slated to end this week. That 13 gives the preschool instructors a week of prep time to 14 get ready for the preschool year. So we're very 15 excited about that. 16 Over at the Rec Center, we're kind of in clean-up 17 mode. The blinds are being put in. We're having 18 floors being refinished. The gym floors, I believe, 19 are being finished this week. So it's kind of an 20 annual maintenance that gets done over there right now. 21 Out at Lyman, our camps are all wrapped up. We 22 have almost doubled the camp participation that we had</p>
<p style="text-align: right;">10</p> <p>1 So we will be working on that turf. It's probably the 2 worst piece of turf we've got in the system right now. 3 Given our agenda and tour tonight, that's all I 4 have. 5 MR. KELLY: Before we get into the report, just a 6 little update on the organizational chart for the 7 Recreation Department. 8 We recently implemented a change with the focus, a 9 new focus, that kind of stems from the conversation 10 throughout the strategic plan. With that, we 11 restructured the Marketing Department in that Brandi 12 will now be focusing on external affairs, as External 13 Affairs Manager, focusing on corporate and community 14 relations. Justine will now be handling all marketing 15 and PR, and Kari will still maintain the special 16 events. Pretty much the difference being all three 17 report directly to me; whereas, before, they were 18 funneled through Brandi. 19 So we're excited about the opportunity for 20 everybody. We're looking forward to the focus on that 21 one arena that we were kind of touching on but not 22 really focusing on. We're thinking that we have some</p>	<p style="text-align: right;">12</p> <p>1 the previous year. 2 We had a workday on July 13th. We had a lot of 3 cooperation with Midwestern University with some 4 volunteers for the workday, but two of them actually 5 stayed all summer long. They did a lot of volunteer 6 work out there. It was very helpful. 7 Out at mini-golf, we're in the last month of full 8 operations. We'll move to weekends for the fall. 9 Sales remain strong. Rounds are up out there. So 10 we're looking good. We're anxiously awaiting the 11 project out a mini-golf. 12 We put out to the public kind of a survey as to 13 what the name of the miniature golf course should be. 14 So our goal is, by next year, to have a name for the 15 golf course rather than just the miniature golf course 16 at McCollum Park. We'll work with Justine to develop a 17 logo and a brand and to offer a little bit more of an 18 identity to our course. So we're looking forward to 19 that. 20 If you've been to the concert series, you may have 21 seen Miner Mike out there interacting with the kids. 22 It was a nice touch.</p>

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<p style="text-align: right;">13</p> <p>1 The golf course remains busy. With rentals, we 2 had the Cross Town Classic last weekend. We had 15 3 foursomes, a total of 60 golfers. We have Fire Fly's 4 coming up, and we have seven foursomes currently 5 registered with that.</p> <p>6 Here at the museum, we had the July 4th 7 presentation at Fishel Park provided by Alexander 8 Hamilton. The A-Z Exhibit as you can see is going 9 strong. We had a grand opening with 25 people in 10 attendance there.</p> <p>11 We are working with the EDC for the annual tour, 12 for photos. We're expecting 500 people for that.</p> <p>13 New to our Facebook page is, "What is it 14 Wednesday?" which is kind of a trivia question we 15 implemented, and sorry, Justine, if I have nothing to 16 report, but we're excited about those things.</p> <p>17 Moving to highlights, we had a Trolley Tour here 18 this past weekend. I know the trolley was actually 19 busting at the seams from what I hear. There were two 20 more people than -- but they made it work. So the 21 two-hour tour was very eventful. I know there's a lot 22 of good -- Sara kind of gave me half the tour --</p>	<p style="text-align: right;">15</p> <p>1 new this year. We have our flea market in September. 2 Park It, which is a new collaborative effort with the 3 YMCA that's happening September 21st, which is pretty 4 much just a community-wide initiative to get people off 5 their couch. The official title is Park It Walk the 6 Grove. Go through town, walk the town, see the 7 different parks. It's going to be a new initiative, as 8 well, and then the Chilympics September 28th.</p> <p>9 Over at the Rec Center, overall a good month. I 10 think you can see some of the numbers are down, like 11 usage, those types of things.</p> <p>12 The bottom line, revenue is higher. I can attest 13 that to the difference in temperatures from last year 14 to this year. Usage was down last year in the extreme 15 heat. This year it's pretty cool. But still looking 16 very strong over at the Rec Center with year-to-date 17 numbers being very strong there.</p> <p>18 Golf, pretty much the same story as the past, 19 although we did recruit some this month. We had a very 20 strong July. I know Ryan and Justine have been working 21 very hard in not only taking advantage of what we 22 currently have for this fall, but utilizing Facebook,</p>
<p style="text-align: right;">14</p> <p>1 MS. RATHSACK: I learned a lot.</p> <p>2 MR. KELLY: Lacrosse, compared to last year. 3 Lacrosse is up and running. We had 22 players. We had 4 none last year.</p> <p>5 We had our new meet-and-greet with the Active 6 Adult population with Cori to introduce her. We have 7 scheduled in September a focus group with that group to 8 decide on -- to give input and some feedback on future 9 programming and daily lineups.</p> <p>10 We had 22 Active Adults who took a trip to the 11 Mississippi River on the Celebration Belle River Boat.</p> <p>12 Lastly, we had our Pool Hop, where the teams 13 visited three local pools, and that was successful.</p> <p>14 I pretty much touched on special events. Again, 15 thanks to Staff for all their hard work and dedication. 16 I know it was a busy summer with our movies, our 17 concerts, all of our special events.</p> <p>18 We have, again, the planning for the Chilympics. 19 We had our Fishing Derby on the 10th. We had another 20 workday on August 10th, and our final movie in the park 21 was the 15th. We had Grove Stock last Friday. 22 Coming up, we have Mini-Golf Fire Fly, which is</p>	<p style="text-align: right;">16</p> <p>1 Twitter, social media campaigns to really push, like on 2 typical days of golf when people would not be out 3 there, to throw specials out there, "Hey, come out and 4 see us today, this special." So we've got a pretty 5 good game plan moving forward in our attack. Also, to 6 keep the golf courses open as long as possible this 7 fall given the weather. So we'll see how that works.</p> <p>8 McCollum, we discussed that. We had a very strong 9 month of July, as well. Revenue is up. Rounds are up.</p> <p>10 Lyman Woods, total business is up. Year-to-date 11 is up, as well. The numbers obviously speak for 12 themselves here at the museum, especially in the 13 program participation.</p> <p>14 So overall a very strong month, and we're looking 15 pretty good year-to-date. With that, I'll open it up 16 to any questions.</p> <p>17 MS. MAHONEY: Do you know what the normal 18 attendance is for the active adults trips now? Is 22 a 19 lot, or is that --</p> <p>20 MR. KELLY: I would say that's an increase. We 21 put off -- I can't remember for last month, but we 22 postponed a couple trips because of low enrollment, but</p>

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<p style="text-align: right;">17</p> <p>1 I think with Cori and her new initiatives and some new 2 marketing initiatives, you'll start to see that. We 3 have yet to get the bus from SEASPAR that will help out 4 tremendously on some smaller trips. I don't know the 5 average. What would you say, Sara? 6 MS. RATHSACK: I believe what happened with that 7 trip, you can get a 24 passenger bus, or you can jump 8 up to -- I think it's like a 36 passenger bus. So we 9 capped it at the 22 with the trip leader, Cori, going 10 on the trip with the group. Then we extended it to a 11 wait list to see if we could get enough to go into the 12 next, and it wasn't that strong. Right now we have 13 dinner and a movie happening right now at the Lincoln 14 Center, Active Adult Center. We have 22 seniors there, 15 our active adults there. 16 I asked Cori, are these new faces, and she said 17 about half of them were. She was sitting there having 18 dinner with them tonight. So I think we'll see a lot 19 more presence with Cori getting that face time and 20 getting to know this group. I believe that was one of 21 the main things they were looking for in the recreation 22 supervisor position.</p>	<p style="text-align: right;">19</p> <p>1 five-year average, which I have not. I couldn't do 2 that. But I think the difference in this year being 3 such a mild summer compared to last year, people were 4 inside last year working out, versus this year, they're 5 going to stay outside because of temperatures. 6 MR. GELWICKS: But total membership numbers are 7 up. 8 MR. KELLY: Yes. But from a retention standpoint, 9 retaining current members versus the selling of new, we 10 did a good job selling new memberships, but we didn't 11 seem to obviously focused on the retention of current 12 memberships. 13 MR. GELWICKS: Driving range, dollars, 50 percent 14 increase for the month of July. Is that an anomaly in 15 terms of how it's accounted for, or is that a 16 go-forward, real thing? 17 MR. KELLY: I believe it's a -- 18 MR. GELWICKS: I mean, obviously there was a 19 change with the credit card. 20 MR. KELLY: Right. I think that is probably 90 21 percent of the difference, is ease of access in 22 customer service.</p>
<p style="text-align: right;">18</p> <p>1 MR. KELLY: Just to extend on that a little bit, 2 we put forth a plan in motion to start getting pricing 3 on what it would take to make the third floor a little 4 more inviting, some new carpeting, some new color, an 5 area where participants or guests could come in and get 6 some coffee and just make it a little bit more 7 inviting. I think that's what we're kind of seeing in 8 these other places they visit. 9 As those prices come in, we'll prepare our budget 10 for next year. When is the bus going to -- 11 MR. McADAM: July. 12 MR. GELWICKS: Which year? 13 MR. McADAM: I thought it was this year, but, you 14 know, it's in the conversion right now. 15 MR. GELWICKS: The monthly retention rate on the 16 membership, I'm confused as to -- total membership is 17 up, but monthly retention rate is down. 18 MR. KELLY: So we sold more new memberships. 19 MR. GELWICKS: I know. Is that a problem? 20 MR. KELLY: To answer your question, no. 21 Year-to-date is down slightly, but I think, again, this 22 is compared to last year. If you were looking at a</p>	<p style="text-align: right;">20</p> <p>1 MR. GELWICKS: Was it difficult to track it in the 2 old way? 3 MR. KELLY: No. Here is what happened. Last 4 year, the large bucket was purchased, or even for the 5 first half of this year, you actually got three tokens, 6 three small tokens. So you essentially got a payment 7 plan. Whereas, now, the cost per bucket is a little -- 8 they average a little higher. I think it's about a 9 dollar and a half per bucket, something like that. 10 There was a loophole in the system before when you 11 bought. So all those tokens are being turned in, and 12 they're receiving credit for them via those cards. So 13 it's just a matter of -- I think it's margin on the 14 sale and the non-use. 15 MR. GELWICKS: So you would anticipate that 16 continuing to run at that rate? 17 MR. KELLY: If not higher. 18 MR. ROMAN: Could it have been the weather too, a 19 little bit hot? 20 MR. KELLY: I'm sure that has to do with it. 21 MR. McADAM: I think a lot of is, you can't 22 convert the large bucket into three small ones. So</p>

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<p style="text-align: right;">21</p> <p>1 during lunch hour, they're not standing in line to get 2 a bucket. 3 MR. GELWICKS: I think it's great. It looks like 4 it's a success. 5 MS. MAHONEY: It's faster at lunch, once people 6 know that. 7 MR. KELLY: The difference, somewhat shocking, is, 8 Ryan -- we went to kind of like a punch card. You can 9 buy multiple ones for a discount. I think it's ten. 10 But surprisingly, medium and large are still the most 11 selling buckets. We thought, given the loophole, that 12 we would just see a large number of small buckets. 13 That's not the case. Still, medium and large buckets 14 are the highest selling buckets. 15 MS. GOODE: I would like to go over several 16 marketing updates that cover July and the first part of 17 August. 18 The 2013 Autumn Guide was delivered to 19 door-to-door and was featured online July 26th, and 20 registration began at that time. 21 The guides now feature our perforated postcard, 22 highlighting particular program areas each season. The</p>	<p style="text-align: right;">23</p> <p>1 continued to be a success this summer with attendees 2 becoming familiar with where to get Park District 3 information and also to participate in weekly 4 giveaways. 5 Coupons for miniature golf were distributed at the 6 July 23rd and August 13th concerts featuring one free 7 round of miniature golf, and at the July 30th and 8 August 6th concerts featuring one free round of 9 miniature golf with the purchase of a funnel cake or 10 ice cream cone. 11 An appearance was also made by the new miniature 12 golf mascot, Miner Mike, as Jay mentioned, which was 13 received well by the public. 14 We currently do not have a final count as of how 15 many coupons were redeemed at this point, but we should 16 have a final count at the end of the miniature golf 17 season. 18 The new integrative marketing design that was 19 presented a few meetings back has now been implemented. 20 We will use it on the new designs on all marketing 21 materials that are distributed. 22 All e-newsletters now feature the new template as</p>
<p style="text-align: right;">22</p> <p>1 program areas highlighted in the Autumn Guide are the 2 Active Adult Center and the golf course. 3 An e-blast was distributed on August 9th, asking 4 residents to inform the Park District if they did not 5 receive one of our guides, since we just started the 6 new door-to-door delivery service. All the missed 7 households were logged and sent to door-to-door 8 delivery, and a guide was delivered the same day the 9 Park District was notified of that mis-delivery. 10 Now that the delivery service has been notified, 11 the missed address and re-deliveries have all been 12 taken care of, and all future guides and newsletter 13 deliveries should not miss any households. 14 Any e-blast has been introduced to inform 15 residents about upcoming guide deliveries and how to 16 register. The e-blast was distributed to just over 17 12,000 contacts, with a successful open rate of 18 30 percent. This is a great way to get the word out 19 about our publication ahead of time, and we will 20 continue to send a guide notification e-mail one week 21 prior to the guide deliveries from this point on. 22 The Summer Concert Series marketing tent has</p>	<p style="text-align: right;">24</p> <p>1 well as fliers and posters, and the remaining marketing 2 materials will be updated in the next few months. 3 The Park District now features a new social media 4 outlet, which is Twitter, and was implemented at the 5 end of July. The Twitter page allows the Park District 6 to post information up to 140 characters about upcoming 7 programs, events, and notifications. Marketing is in 8 charge of posting information in order to keep the 9 content correct and up-to-date. 10 So far, we have received positive feedback through 11 comments and shared posts, and we are looking forward 12 to using Twitter as a way to spread the word in 13 addition to our already existing Facebook pages, You 14 Tube Channel, and e-newsletters. 15 Lastly, we are off to a great start with many cash 16 sponsorships and in-kind donations received for a 17 variety of special events and programs, and we are 18 looking forward to having a successful year. 19 With that, are there any questions? 20 MR. GELWICKS: I have a couple questions about the 21 distribution. I was one of the 20. 22 MR. ROMAN: I was, too. I don't think they wanted</p>

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<p style="text-align: right;">25</p> <p>1 us to see it.</p> <p>2 MR. GELWICKS: When this was done a couple years</p> <p>3 ago as a trial, I was missed, also. And I'm guessing</p> <p>4 as to what occurs, and it has to do with long streets</p> <p>5 versus short streets and how people interconnect and</p> <p>6 how they deliver. I don't know that for a fact, but,</p> <p>7 in my instance, as an example, does anybody follow up</p> <p>8 to see why it was missed and -- meaning, do my</p> <p>9 neighbors get missed also? So when we say 20, there's</p> <p>10 20 calls, but they weren't in the 20 that were missed?</p> <p>11 MS. GOODE: Right. Absolutely. And that was one</p> <p>12 of the red flags that came up. We wanted to make sure</p> <p>13 we sent out that e-blast being proactive to see if we</p> <p>14 can get other people to say if they have not received</p> <p>15 one. I did contact the door-to-door delivery service.</p> <p>16 What they said was, each of their carriers has a GPS on</p> <p>17 them, so they know where each person is at. They said</p> <p>18 sometimes they miss cul-de-sacs or newer streets, and</p> <p>19 once contacted, in that same day, they should have the</p> <p>20 guide re-delivered. Once they receive those addresses,</p> <p>21 come that next guide, they shouldn't be missed. But</p> <p>22 they did say in their contract there is a possibility</p>	<p style="text-align: right;">27</p> <p>1 they get to know the community, and that rate kind of</p> <p>2 drops pretty significantly. Given the cost savings</p> <p>3 over time, I think it's worth it to get through that</p> <p>4 learning curve and try and make this thing work. We're</p> <p>5 not happy if none of you seem to get a brochure.</p> <p>6 I see what you're saying about a confirmation. We</p> <p>7 need to figure out a way if there's more that are being</p> <p>8 missed --</p> <p>9 MS. GOODE: Absolutely.</p> <p>10 MR. GELWICKS: Wasn't it in conjunction with the</p> <p>11 Village distribution?</p> <p>12 MS. SOUTER: That's different.</p> <p>13 MR. GELWICKS: I understand that. So I missed</p> <p>14 that item, too. I got no distribution.</p> <p>15 MR. McADAM: Whereas, Mark got the first one.</p> <p>16 MR. ROMAN: The only problem was that I was</p> <p>17 doubled on one piece and was missing the Park District</p> <p>18 piece. That's what happened. I forget which piece it</p> <p>19 was.</p> <p>20 MR. GELWICKS: Are people missing the Village</p> <p>21 piece and asking for it when they also then missed</p> <p>22 ours? I'm just --</p>
<p style="text-align: right;">26</p> <p>1 of missing some households.</p> <p>2 MR. GELWICKS: Is there a validation process that</p> <p>3 they say they did deliver to that street? Do we know</p> <p>4 that they delivered to the street?</p> <p>5 MS. GOODE: Sure. When I spoke with them, they</p> <p>6 did say what streets were delivered. In some</p> <p>7 circumstances, depending on the weather, whatnot, or on</p> <p>8 the door, they're supposed to be hung. Some situations</p> <p>9 there's not a door handle to hang it, so they're</p> <p>10 supposed to place it on the front stoop. Sometimes it</p> <p>11 ends up -- I think it ended up in your front bush,</p> <p>12 things like that. But I'm not sure if that happened to</p> <p>13 anyone else.</p> <p>14 MR. McADAM: Correct me if I'm wrong. You did get</p> <p>15 a plot of where the ones that were coming in that --</p> <p>16 MS. GOODE: Yes.</p> <p>17 MR. McADAM: They tend to be more on the north</p> <p>18 side than they were on the south side. We need to</p> <p>19 direct them to correct that. I implemented this a</p> <p>20 couple times, and the first time or two, in my</p> <p>21 experience it has always been difficult. Once you get</p> <p>22 through those kinks, then it seems to work out, and</p>	<p style="text-align: right;">28</p> <p>1 MR. McADAM: Right.</p> <p>2 MS. GOODE: That's something that I can contact</p> <p>3 the Village about as well to see if they have any way</p> <p>4 of seeing how many people missed --</p> <p>5 MR. McADAM: I think they put out Facebook or one</p> <p>6 of their -- that said did you receive it or not, to</p> <p>7 call them. I'm not sure --</p> <p>8 MS. GOODE: Sure, and I can double-check on that.</p> <p>9 But I do have to say, on a positive note, when we did</p> <p>10 receive the e-mails back saying that they did not</p> <p>11 receive a guide, they were very appreciative that we</p> <p>12 were taking a positive approach to it and giving them a</p> <p>13 guide right away, and then also letting them know they</p> <p>14 can access the guide online as an individual</p> <p>15 interactive copy, which made the people happy they</p> <p>16 could still see the information while waiting for a</p> <p>17 guide to be delivered.</p> <p>18 MR. GELWICKS: Did we print less or more or the</p> <p>19 same?</p> <p>20 MS. GOODE: It should have been the same. There</p> <p>21 was roughly 25,000 distributed. Then of that, in the</p> <p>22 end, there was roughly a hundred that were missed, but</p>

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<p style="text-align: right;">29</p> <p>1 we did get that confirmation that they would be 2 delivered. 3 MR. KELLY: That we know of. 4 MS. GOODE: That we know of. 5 MR. GELWICKS: I think everybody who has children 6 who is used to getting it, if they don't get it, 7 they're going to contact you. So the only thing you 8 missed are the people that wouldn't pay attention to it 9 anyway, probably. I don't have a problem with it. I 10 think the effort is correct, and I certainly think we 11 ought to be moving towards the electronic anyway. So 12 anything we can do to push people towards that. 13 MR. KELLY: I agree. The problem is, the people 14 that use it miss it. The people that don't use it 15 don't miss it. However, that's a lot of money sitting 16 on people's doorsteps or someplace else that -- 17 MR. GELWICKS: Yes. 18 MR. KELLY: So if we're going to deliver it, they 19 need to be delivered. 20 PRESIDENT CUSHING: Cross-reference with the 21 Village. Maybe there's 50 people in the Village that 22 don't read the Park District stuff --</p>	<p style="text-align: right;">31</p> <p>1 MR. McADAM: That's been my experience when we've 2 implemented these, is getting these little kinks out of 3 it. 4 MR. KELLY: The way these houses are set back 5 behind two other houses sometimes, because they go by 6 maps more so than addresses. There's no excuse. 7 MR. GELWICKS: I don't think 20 is many. 8 MR. KELLY: There was a hundred and something. 9 PRESIDENT CUSHING: Thank you. 10 MR. McADAM: Do you have anything this evening, 11 Brandi, or -- going forward, once Brandi gets settled 12 into her position, we'll report with Brandi when she 13 has updates, as well. I didn't know if you had any -- 14 MS. BECKLEY: We talked about doing quarterly. 15 MR. McADAM: Excellent. 16 MR. FYLE: I am pleased to report we are making 17 good progress at Memorial Park. We did have delivery 18 of the Musco equipment on August 1st. That went well. 19 Then starting a couple weeks ago we had a little bit of 20 a rocky start on the installation literally. The 21 trencher kept braking down. It kept finding rocks, and 22 the trencher broke down several days in a row. So what</p>
<p style="text-align: right;">30</p> <p>1 MR. GELWICKS: Right. And the other thing that 2 used to happen, since I have a post office box, and I 3 go there regularly, when they used to deliver to all 4 the post office boxes, there would be a stack of a 5 hundred of them sitting in the post office because 6 everybody took them out of the books and put them in a 7 stack. That's missed, but I don't think that's a loss. 8 Should have had to print less as a result of that. I'm 9 sorry to belabor. Really not complaining. 10 MR. McADAM: Our goal is to get them all 11 delivered. That is our goal. 12 MR. KELLY: It is a valid concern. Staff, you 13 know, Justine and Brandi are working together. They 14 were on the phone next day. That e-blast, we knew, 15 given people that we knew were missing and then -- so 16 we're going to see how many, and then the e-blast 17 sparked an onslaught. This is a serious concern. 18 MR. GELWICKS: Logistically, our street is a 19 difficult one. We miss half the Halloween kids for the 20 same reason. It's a short street. They go down the 21 one side and don't go in between. Even the garbage 22 collectors some days have the same problem.</p>	<p style="text-align: right;">32</p> <p>1 should have been a one-day process because a -- took a 2 week, but we're making good progress now. 3 Last week, we had a lot of success with -- once 4 the trenches were complete the end of last week, the 5 electrical contractor was able to put all the conduit 6 in the trenches. We also had the holes dug for the new 7 pole foundations. We had an auger, 12 foot deep holes 8 to set the precast cylinders into those. Then we had 9 an extension to the end of the week of all the conduit 10 and all the foundations that we passed. We also were 11 able to get the old poles taken down last week as well 12 on the south field. So a lot of progress. Just today, 13 we were able to do concrete work around the foundation 14 to get those set. 15 We're making good progress. We're ready to 16 backfill those trenches, and this week the electrical 17 contractor plans to pull the wire through the conduit, 18 and then we'll be ready to start assembling and putting 19 up the new light poles. So we're on track. We're on 20 schedule this time to be complete by the end of the 21 month. 22 MR. GELWICKS: Both fields?</p>

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<p style="text-align: right;">33</p> <p>1 MR. FYLE: Both fields. Right. Other than 2 Memorial, Barth Pond, I think, is an agenda item later 3 in the meeting, so I'll wait for that. Then Blodgett 4 House structural improvements as well as Walnut Avenue 5 grading are also on the agenda. Jay touched on the 6 Lincoln Center improvements. 7 So that's all I have for now. 8 MR. GELWICKS: I have one question on here. The 9 RFP, the IGA. Talked about an amendment to the 10 existing one. I don't think we've seen the existing 11 one. Could we get a copy early on so we can at least 12 think from that perspective. 13 MR. McADAM: Sure. 14 PRESIDENT CUSHING: Parks. 15 MR. PENMAN: Good evening. Staff worked with 16 Progressive Energy to manage natural gas contract into 17 a three-year agreement beginning August 1st, and moving 18 into one Santanna Energy. So that's an exciting move, 19 and we anticipate doing something with the electrical 20 in the next few months when that expires. 21 The McCollum game area was completed down at 22 McCollum Park. That was a little more than we had</p>	<p style="text-align: right;">35</p> <p>1 grub control put down last month. Shrubs were 2 installed. We relocated the Tim Bodden plaque over at 3 Fishel Park. 4 Tree removals, there were 30 trees removed this 5 past month from six different locations. Those were 6 all in-house. So we did have about six of those that 7 were emerald ash borer trees, so that's something that 8 we are seeing more and more of. We did treat those 9 initially and with the idea of hoping that those would 10 prolong their lifespan. We have seen some success with 11 that. It's just not been as successful as we hoped. 12 So we're seeing some signs of it this year. 13 Six locations, we had tree pruning done, both 14 in-house and had to have a green ash taken at Memorial 15 Park for pole clearance. 28 stumps were taken out this 16 month. There was mulch added to 10 different 17 locations, and then some clearing projects that took 18 place most notably at Dunham West Pond. We had some 19 issues over there with extra algae this year and had to 20 work with our contractor to increase the applications 21 over there and get that under control and do clean-up 22 there.</p>
<p style="text-align: right;">34</p> <p>1 anticipated as far as getting all the concrete curbing 2 and things out. We had to put in new soil, new sod, 3 and then some permanent bags, goals, if you will. I 4 don't know what you call those standards down there. 5 Those are installed. That was our Staff that did that. 6 We had security lights installed at Doerhoefer 7 Park. Better light near the restrooms. We had a 8 comment from one of our meetings with the affiliate 9 groups that there were some concerns it was too dark 10 there, so it was something we were able to work in. 11 The golf course staff was able to make use of some 12 brick pavers we had left over from the McCollum Park 13 project to create bench paver areas for the bench pads 14 and also for ball washer locations throughout the golf 15 course. Those look really nice. 16 Staff was busy doing a fall layout of soccer 17 fields, goal installation, and also provided a 18 considerable amount of assistance with the Lincoln 19 Center as well as the Memorial Park lighting project. 20 We had Staff out there every day doing different 21 things. So it's been a team effort. 22 Also, all athletic fields were fertilized and had</p>	<p style="text-align: right;">36</p> <p>1 SEASPAR, at this point we're looking at about 2 99 hours with the group that's going out and putting 3 mulch around trees. 54 at McCollum and 45 at Hummer. 4 We had some days in mid-July where it was too warm. 5 But overall very successful. 6 I would entertain any questions at this time. 7 PRESIDENT CUSHING: The area we got contacted 8 about over at -- 9 MR. PENMAN: Walter B. Carroll? 10 PRESIDENT CUSHING: Yes. 11 MR. PENMAN: One of the items we had here, too, 12 was some of our clearing projects are to be able to go 13 in and do some invasive plant removal, and, in fact, we 14 had Staff go back last year go through that. Cleared 15 around the signs. It's one of the areas that's going 16 to be an ongoing process, and we're working with our 17 forester to get in there and do more and more invasive 18 plant removal. We're working on contacting the 19 residents that had a concern and didn't hear anything 20 else back from them. But we are working on it. It's 21 going to be a long process. 22 PRESIDENT CUSHING: I think it was reported that</p>

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<p style="text-align: right;">37</p> <p>1 we responded right away, and I think -- the report was 2 that we responded right away and got it done. 3 MR. PENMAN: There are seven or eight sites that 4 are similar. We've done some in the past as far as 5 invasive plant removal, but if you let it go for a year 6 or two, they're going to fill back in. It's a constant 7 battle. So we've talked about it with our Staff and 8 intend to look at that as we move forward. 9 MR. GELWICKS: I think the bags idea is a great 10 idea. What if I do play? Do I have to bring my own 11 bags? 12 MR. PENMAN: It's a great question. Mike and I 13 were taking about that earlier. Jay mentioned we have 14 some bags for the concession stand. 15 MR. KELLY: We have a variety of equipment for 16 activities throughout the parks. So we can add some 17 there. Beyond hours of operation, you can bring your 18 own bags. 19 PRESIDENT CUSHING: They're concrete? 20 MR. McADAM: Not the bags. 21 MR. FYLE: I think we always had the shuffle 22 board.</p>	<p style="text-align: right;">39</p> <p>1 the washroom at McCollum? What's going on there? 2 MR. PENMAN: Still working on that. We've been in 3 touch with Cedar Forest, which is the company that 4 makes the actual structure, and then also the 5 contractor that initially put it up. It's going to be 6 extensive to fix. 7 MS. MAHONEY: It won't be open for a while? 8 MR. PENMAN: It's probably not going to be open 9 this year. We're going to take out all the brick, put 10 it in, and that entire wall is going to have to be 11 installed back in with new beams. It's unbelievable 12 how much damage was done to it. 13 MS. MAHONEY: When you go to do all that, are you 14 doing something so that doesn't happen again? 15 MR. PENMAN: We are installing smoke detectors. 16 Also looking into cameras. We're making some strides 17 on those. May not get the cameras in this year, but 18 the detectors we're moving forward with. 19 MS. SOUTER: Sprinklers? 20 MR. PENMAN: We did check into that, but we would 21 have to bring an additional water line further from 22 where the fire hydrant is now. Because of the way the</p>
<p style="text-align: right;">38</p> <p>1 MR. KELLY: How about Staff versus Board? 2 MR. GELWICKS: I'm all for it. You are in 3 trouble. 4 MR. McADAM: Staff appreciates the comment. It's 5 a great idea taking a look at that area and what are we 6 going to do with it short-term and then brainstormed 7 and came up with that, and operations did all the work 8 and pulled it out. Worked with Paul getting stuff 9 together. Recreation ordering the pieces. It was 10 really a group effort to get it done. 11 MR. GELWICKS: Still think it ought to be a spray. 12 MR. FYLE: Already got the design. 13 MR. McADAM: That was one of the considerations, 14 was when is that going to happen. In the meantime, it 15 just looked unfinished because it wasn't finished. It 16 was bad looking, so how do we do it. We can always 17 move those things somewhere else and incorporate them 18 somewhere else. It was a great temporary hold. 19 MR. PENMAN: Nothing that was done there will 20 deter anything -- 21 MR. GELWICKS: We can always do horseshoe pits. 22 MS. MAHONEY: I think I forgot to ask, what about</p>	<p style="text-align: right;">40</p> <p>1 heads are set up, even in this case sprinklers would 2 have been triggered. I forget what they say, 164 3 degrees is what they're set up at, and the existing 4 ones for the fire alarm are at 143. So they did not 5 trigger in this instance, because it did not get warm 6 enough. It smoldered in the wall. It wouldn't have 7 saved us in the case, but smoke detectors would have 8 gone off. So we're trying to determine the best way to 9 go forward, but it's been difficult because we're 10 talking about getting the entire group back together 11 putting the things together. You know, by the time you 12 get it done, so it's going to be substantial. 13 MS. MAHONEY: Any success on who did it? 14 MR. PENMAN: I don't have anything formal at this 15 point. The police did indicate they may have a couple 16 leads, but nothing formal. 17 MR. McADAM: We did get that particular program 18 rolled out. Took an existing program, worked with 19 marketing and with Geoff and the police department as a 20 cooperative. It's been out quite a bit different 21 places. 22 MR. PENMAN: We're still hopeful.</p>

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<p style="text-align: right;">41</p> <p>1 PRESIDENT CUSHING: That's a shame.</p> <p>2 MR. GELWICKS: While I'm thinking of it, I'll say</p> <p>3 that was a prefab building. I don't know the technical</p> <p>4 term from a structural standpoint. I believe the</p> <p>5 pavilion was, also. Do we have any concerns about the</p> <p>6 pavilion that need to be -- that we need to think about</p> <p>7 as a result of what we learned from the restroom? Not</p> <p>8 looking for an answer. Just, I don't know if there's</p> <p>9 anything --</p> <p>10 MR. PENMAN: I don't think so.</p> <p>11 MR. McADAM: They're very different structures.</p> <p>12 MR. GELWICKS: Do we have heat sensors there?</p> <p>13 MR. McADAM: No.</p> <p>14 MR. PENMAN: No. It's all open. A little</p> <p>15 different construction with that obviously. It's the</p> <p>16 same type of building, but on the inside of the</p> <p>17 restrooms there were stud walls. There was insulation.</p> <p>18 There was drywall. There were other materials there</p> <p>19 for it to be able to --</p> <p>20 MR. FYLE: The enclosed portion of the restroom --</p> <p>21 MR. McADAM: Not to say it's not possible for</p> <p>22 someone to start it on fire, but it would be way more</p>	<p style="text-align: right;">43</p> <p>1 Unfortunately, only one contractor submitted a bid for</p> <p>2 the structural improvements.</p> <p>3 The one bid -- Our current budget for the project</p> <p>4 is \$35,000, and the one bid we received was \$98,000.</p> <p>5 So given that the single bid that we received is nearly</p> <p>6 three times the budget, Staff is recommending we reject</p> <p>7 that single bid and requesting authorization to rebid.</p> <p>8 We feel like rebidding will hopefully be more</p> <p>9 successful. We talked to a couple of contractors to</p> <p>10 find out why they hadn't bid, and it seemed like a lot</p> <p>11 of contractors were busy. We were told they had a lot</p> <p>12 of work still this year through the end of the year. A</p> <p>13 few of them told us that they had work, and we feel</p> <p>14 that we should be able to extend our completion</p> <p>15 deadline.</p> <p>16 We had a completion deadline. We gave them, I</p> <p>17 think, two months to complete the work, which should be</p> <p>18 more than enough time to complete it, but I think given</p> <p>19 what we're hearing about the contractor schedules, the</p> <p>20 work could be completed during the winter months if</p> <p>21 necessary.</p> <p>22 There is a new heater, furnace in the house. We</p>
<p style="text-align: right;">42</p> <p>1 difficult for them to do that.</p> <p>2 MR. GELWICKS: The concession side, that's not</p> <p>3 sprinkler here? That only the heat sensor? As we do</p> <p>4 this also, we have to take care of that side, also?</p> <p>5 PRESIDENT CUSHING: All right. Thanks, Geoff.</p> <p>6 Anything from Plan Commission?</p> <p>7 MS. SOUTER: No. Nothing Park District related.</p> <p>8 PRESIDENT CUSHING: New business. We have a tour</p> <p>9 to take.</p> <p>10 (A tour was had.)</p> <p>11 PRESIDENT CUSHING: Thank you for the tour. That</p> <p>12 was pretty cool. We are onto our action items.</p> <p>13 MR. McADAM: First is consideration of bids,</p> <p>14 Blodgett House Structural Improvements. I'll let Paul</p> <p>15 give a brief summary of our recommendation.</p> <p>16 MR. FYLE: So we went out to bid last month. We</p> <p>17 were out to bid for the entire month for the structural</p> <p>18 improvements we just discussed, and we did reach out to</p> <p>19 a number of contractors to try to get the word out</p> <p>20 there. We had a pre-bid meeting here to try to</p> <p>21 describe the improvements to contractors, and we had</p> <p>22 four contractors attend the pre-bid meeting.</p>	<p style="text-align: right;">44</p> <p>1 do keep it at a relatively constant temperature, so</p> <p>2 work could take place in the winter -- and work during</p> <p>3 current budget year. We would like to rebid, and we</p> <p>4 hope by giving them a longer time frame, that more</p> <p>5 contractors will be interested in bidding.</p> <p>6 PRESIDENT CUSHING: Any concern that our budget is</p> <p>7 too low?</p> <p>8 MR. FYLE: I mentioned a couple of things when we</p> <p>9 were downstairs at the house, things that we added when</p> <p>10 we went to prepare the bid documents, such as we</p> <p>11 remembered that there was radiant heat tubes in the</p> <p>12 floor. We talked about adding the plastic sheathing.</p> <p>13 Those were things that were not in the scope when we</p> <p>14 prepared the original estimate for the budget, although</p> <p>15 we did -- during the pre-bid meeting there was a</p> <p>16 question from the contractors on the fabrication of</p> <p>17 tubes that we agreed to a possible change that would</p> <p>18 make that a little easier that could bring the cost</p> <p>19 down a little bit. Our thought was those things should</p> <p>20 hopefully offset.</p> <p>21 We received a proposal from a metal fabrication</p> <p>22 shop to fabricate all of the steel that's required and</p>

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<p style="text-align: right;">45</p> <p>1 install it, and that would not be all of the work. 2 They would not be doing the cutting of the floor or, 3 you know, pouring the new footings and the plastic 4 sheathing and all that. They didn't want to bid the 5 job as the general contractor, but they did give us a 6 price for the metal, which was the majority of the 7 work, and it was well within our budget, that quote we 8 received. 9 Unfortunately, he didn't seem like he got his 10 price out to the other possible general contractors 11 that could complete the work, so we're hopeful that we 12 could encourage him to get his pricing out to more 13 general contractors; and if that happens, we feel like 14 we should be within our budget. 15 PRESIDENT CUSHING: Comments, questions? 16 MR. GELWICKS: Do we have to formally turn down 17 the bid? 18 MR. McADAM: Yeah. Staff is considering a motion 19 to reject the bid from Continental Construction Company 20 on the basis that the bid is significantly higher than 21 the project budget, and grant authorization to rebid 22 the Blodgett House Structural Improvements.</p>	<p style="text-align: right;">47</p> <p>1 MR. FYLE: Thank you. Also, we recently were out 2 to bid for regrading of the Walnut Properties. This 3 would be simply adjusting the grades to allow for 4 soccer fields. This would accommodate two 50-by-80 5 yard soccer fields. We had already submitted a grading 6 plan to DuPage County a couple years ago actually and 7 have that ready for us. Unfortunately, again, similar 8 to the Blodgett House project, I had a number of 9 contractors express interest in the project. We had 10 ten contractors pick up the drawings, and then only two 11 submitted bids. 12 I contacted a few that I thought were interested, 13 guys that actually came to the pre-bid meeting, made 14 the effort of coming to a pre-bid meeting and didn't 15 submit a bid. Again, they suggested they were busy. 16 I think we had a one-month time frame for 17 completion of that. We had a goal of getting the 18 grading work done by mid-September. Our Staff was 19 going to do the seeding work, the restoration work, so 20 we needed to get the seed down at the right time of 21 year. 22 What I heard from a number of contractors is that</p>
<p style="text-align: right;">46</p> <p>1 PRESIDENT CUSHING: Motion. 2 MS. MAHONEY: I'll move to reject the bid from 3 Continental Construction Company, Inc., on the basis 4 that the bid is significantly higher than the project 5 budget, and grant authorization to rebid the Blodgett 6 House Structural Improvements. 7 MR. GELWICKS: Second. 8 PRESIDENT CUSHING: Roll call, please. 9 MS. RANK: Ms. Mahoney. 10 MS. MAHONEY: Aye. 11 MS. RANK: Mr. Gelwicks. 12 MR. GELWICKS: Aye. 13 MS. RANK: Mr. Cushing. 14 PRESIDENT CUSHING: Aye. 15 MS. RANK: Mr. Roman. 16 MR. ROMAN: Aye. 17 MS. RANK: Ms. Souter. 18 MS. SOUTER: Aye. 19 PRESIDENT CUSHING: Motion is approved. 20 MR. McADAM: Next action item for your 21 consideration is consideration of bid, Walnut Avenue 22 Properties Site Grading. Paul.</p>	<p style="text-align: right;">48</p> <p>1 they had work lined up for that time period, and a few 2 said they wouldn't have been able to get to it until 3 October or November based on the work they had 4 currently scheduled. 5 So in this case we did receive two bids. Our 6 current budget for this project is \$50,000. The low 7 bid was \$39,300 from Continental Construction, same 8 guys that did the Blodgett House project, and the 9 second one was \$92,892. 10 Unfortunately, Continental, even though they're 11 within our project budget, we're not recommending we go 12 with this contractor for a couple of reasons. They 13 listed a subcontractor that would be doing the majority 14 of the work. We do have a stipulation that the general 15 contractor can't have more than 50 percent or 49 16 percent of project value to any one subcontractor, and 17 he had almost all of the project, was to one 18 subcontractor. Also, he did not provide any references 19 with his bid. So we're not comfortable or confident in 20 his ability. 21 So, again, we're recommending we reject these two 22 bids. We've given you a couple options for moving</p>

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<p style="text-align: right;">49</p> <p>1 forward.</p> <p>2 Unfortunately, trying to rebid it right now, get</p> <p>3 it back out to bid and open bids still this fall would</p> <p>4 not give us enough time to regrade and seed and for the</p> <p>5 seed to establish this fall. So we believe that, even</p> <p>6 rebidding, putting the project back out to bid would</p> <p>7 mean completing the grading work in the spring and</p> <p>8 seeding this coming spring.</p> <p>9 Recently, we mentioned the OSLAD grant. We</p> <p>10 received an OSLAD acquisition grant for the purchase of</p> <p>11 the property, a \$750,000 OSLAD grant.</p> <p>12 When that application was submitted, we were</p> <p>13 required to submit a development plan. That</p> <p>14 development plan showed the two soccer fields, but it</p> <p>15 also showed a perimeter pathway and a small picnic</p> <p>16 shelter. In recent discussions with IDNR, they asked</p> <p>17 us to complete those additional items. They're asking</p> <p>18 us to complete those items. I think they've given us a</p> <p>19 timeline of December of 2014.</p> <p>20 So Staff was anticipating budgeting for those</p> <p>21 improvements in the upcoming fiscal year, the next</p> <p>22 fiscal year, just doing the grading we have scheduled</p>	<p style="text-align: right;">51</p> <p>1 would it make it better?</p> <p>2 MR. FYLE: I don't believe so. It would increase</p> <p>3 the value of the project, which might actually make it</p> <p>4 a little bit more attractive. The larger the job, the</p> <p>5 more value. So it might increase some interest.</p> <p>6 MS. MAHONEY: Then on No. 2 for the combination</p> <p>7 of -- you have April and May, 2013, the seeding, when</p> <p>8 would you think it would be usable space.</p> <p>9 MR. FYLE: I think if we're seeding it next</p> <p>10 spring, it's likely we will not be able to play on the</p> <p>11 field next year.</p> <p>12 MS. MAHONEY: So it would be the following spring?</p> <p>13 MR. FYLE: Our hope is that we were to seed it</p> <p>14 this fall. Probably wouldn't be able to play on it in</p> <p>15 the spring. But by mid to late summer, there's a</p> <p>16 chance if the seed took and everything went well, we</p> <p>17 could potentially be able to use it next year. But</p> <p>18 seeding next spring, I don't believe we would be able</p> <p>19 to play on it next year.</p> <p>20 MR. ROMAN: Under 2e and 2f, that should be 2014?</p> <p>21 MR. FYLE: Yes. Correct. Sorry.</p> <p>22 PRESIDENT CUSHING: That makes a little more sense</p>
<p style="text-align: right;">50</p> <p>1 now and come back and do the pathway, the shelter, next</p> <p>2 year.</p> <p>3 We've given you one option of rebidding the</p> <p>4 project as it is now, just the grading for the soccer</p> <p>5 fields, and the other option would be that we could</p> <p>6 adjust the plan to add the pathway and the shelter now</p> <p>7 to the plan and see if we can do all those improvements</p> <p>8 at once.</p> <p>9 There might be a little bit of cost savings of</p> <p>10 putting the pathway in during the grading work once the</p> <p>11 guy is out there with the machine anyway, once we have</p> <p>12 a turf established and we have to roll over to put in</p> <p>13 this path. So there's a little benefit to doing it all</p> <p>14 at the same time. Obviously, there's no cost to doing</p> <p>15 those two additional elements.</p> <p>16 We feel there is likely going to be some cost</p> <p>17 savings at Memorial Park based on the DGYB assistance</p> <p>18 there. We may have some money left in the budget, that</p> <p>19 line item, that could potentially be used to do this</p> <p>20 additional work.</p> <p>21 MR. ROMAN: Would adding the path and the</p> <p>22 structure negatively impact any bids, do you think, or</p>	<p style="text-align: right;">52</p> <p>1 to do it all at once. We would be sprinting to try to</p> <p>2 get it in anyways and then put the fields in and then</p> <p>3 put a pathway in and a shelter in. Wouldn't see why we</p> <p>4 wouldn't put it all together. Anybody else have</p> <p>5 thoughts?</p> <p>6 MR. ROMAN: I agree it makes more sense.</p> <p>7 MR. McADAM: And that was Staff's recommendation,</p> <p>8 was, we're certainly disappointed that the bids came</p> <p>9 the way they did, but in evaluating we took a look at</p> <p>10 the timeline and said it probably makes sense to</p> <p>11 package those things together.</p> <p>12 MR. ROMAN: Come up with the money to do that,</p> <p>13 move things around.</p> <p>14 MR. McADAM: Lynn will certainly find that. I</p> <p>15 think there are a couple options there. In all</p> <p>16 seriousness, the first is taking from our current</p> <p>17 budget. We could reallocate that project. We could</p> <p>18 also do the work in this fiscal year, have the Board</p> <p>19 make a motion that's guaranteed budgeted for next year,</p> <p>20 and then we can do that, and make Lynn crazy on the</p> <p>21 accounting side. A side note to that, but that's one</p> <p>22 of the rationales for recommendation of changing our</p>

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<p style="text-align: right;">53</p> <p>1 fiscal year to a calendar, year because of these 2 construction projects, particularly with the way the 3 market is being, and I don't think that's going to be 4 changing any time soon, being able to bid the projects 5 in the winter given the contractor schedules in the 6 spring versus waiting until mid summer to bid projects 7 when their dockets are already full. 8 Given the scope of the work here and the amount I 9 think that those items will add, I think we've got some 10 options we can work with. 11 PRESIDENT CUSHING: Anything? 12 MS. SOUTER: No. 13 MS. MAHONEY: No. 14 MR. McADAM: Staff would just be seeking a motion 15 to reject the current bids for being non-responsive and 16 over our budget amount and then authorizing Staff to 17 rebid the project, and if you're selecting Option B, to 18 re-authorize staff to rebid the project grading and the 19 path, the pavilion. 20 MS. SOUTER: I move to reject the current bids and 21 grant authorization to rebid the Walnut Avenue 22 Properties Site Grading to include the addition of</p>	<p style="text-align: right;">55</p> <p>1 have to go back to them and see what that does in terms 2 of the grading and possible stormwater. Hopefully not 3 detention. Hopefully it's sort of bioswale type thing. 4 But it's something we would have had to go back to them 5 anyway if we were putting the path in next year. 6 MS. MAHONEY: What kind of path wouldn't require 7 that? Just a question. 8 PRESIDENT CUSHING: Paver. 9 MR. FYLE: Permeable pavers or something like 10 that, but that's a much higher cost. 11 MS. MAHONEY: I'm just curious. 12 MR. FYLE: They make like a pervious asphalt now, 13 something like that. We are going to schedule a 14 meeting with the County to talk to them and -- 15 MS. SOUTER: Is there a chance there wouldn't be 16 limestone or other material? 17 MR. FYLE: I think anything other than that would 18 be a much higher cost. The screenings are a lower cost 19 option. We hoped it could be -- just next door to this 20 site in the Belmont Prairie and the prairie buffer 21 property, the buffer property is adjacent to this site. 22 We have mowed pathways that we go in with our mower and</p>
<p style="text-align: right;">54</p> <p>1 limestone perimeter pathway and park shelter. 2 MR. GELWICKS: Second. 3 PRESIDENT CUSHING: Roll call, please. 4 MS. RANK: Ms. Souter. 5 MS. SOUTER: Aye. 6 MS. RANK: Mr. Gelwicks. 7 MR. GELWICKS: Aye. 8 MS. RANK: Mr. Cushing. 9 PRESIDENT CUSHING: Aye. 10 MS. RANK: Ms. Mahoney. 11 MS. MAHONEY: Aye. 12 MS. RANK: Mr. Roman. 13 MR. ROMAN: Aye. 14 PRESIDENT CUSHING: Motion is approved. 15 MR. FYLE: If I could mention briefly, I forgot to 16 mention. I touched on it a little bit, maybe going 17 back to the County regarding the grading plan, putting 18 in the pathway. Unfortunately we're looking at doing a 19 limestone screening path. It needs to be an accessible 20 path, but the screenings will give us that. 21 Unfortunately, if the County does actually treat the 22 limestone screening path as an impervious surface, we</p>	<p style="text-align: right;">56</p> <p>1 mow those. We were hoping to do that here but -- 2 PRESIDENT CUSHING: Because it's got to be 3 accessible. 4 MR. McADAM: Our application said it had to be 5 accessible path so that's what -- 6 MR. GELWICKS: Before you go to accounting, could 7 you give me some information and maybe we can help talk 8 to some people at the County to make it look a little 9 better so it's not as difficult as Memorial was. 10 MR. FYLE: Sure. I think with Memorial the 11 difficulty had to do with zoning. We did actually get 12 a building permit there that went fairly smoothly but 13 the zoning was -- 14 MR. GELWICKS: Stormwater has a -- it's a 15 different animal. 16 MR. FYLE: Exactly. 17 MR. McADAM: Next action item is seeking a motion 18 for authorization to enter into an Intergovernmental 19 Agreement with the Village of Downers Grove for fleet 20 services, and we'll let Geoff handle that. 21 MR. PENMAN: Currently, the Village of Downers 22 Grove provides fleet services for their vehicles as</p>

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<p style="text-align: right;">57</p> <p>1 well as for vehicles for the School District 58 as well 2 as SEASPAR. In an ongoing effort to try to work with 3 the Village, we looked into doing this 4 Intergovernmental Agreement so they could handle some 5 of our fleet services. 6 To begin with, with the purchase of the new van, 7 the bus, it's already being maintained by the Village. 8 So it makes sense at this time to do this 9 Intergovernmental Agreement from Staff's perspective to 10 maintain that vehicle and continue to keep that one 11 running in the shape that it's in. 12 Along with that, to begin with, we're looking at 13 any of the repairs we would typically send out, we 14 could do that. Long-term, we have one staff member 15 currently that does the bulk of the mechanical work. 16 We certainly have use for him in other places. He 17 would agree with that, but he does spend a lot of his 18 time doing other work. I could see this expanding as 19 we go forward. This is a one-year term, and hopefully 20 we will go back at that point and try to make it fit 21 our needs even more closely than what we have now. But 22 this is a good way to try out this agreement and see</p>	<p style="text-align: right;">59</p> <p>1 us to try the partnership, see how it works, and if 2 there's success in things we learn from that, good, 3 bad, we could expand that. 4 MS. MAHONEY: How long has SEASPAR been doing 5 this? 6 MR. ROMAN: It's only been a couple years. 7 MR. PENMAN: A couple years. 8 MR. ROMAN: Since I got on the Board, but I know 9 they were very happy with it. 10 MR. McADAM: I think the understanding was, as 11 things changed, the Village had additional capacity 12 within their maintenance area, and that's where they 13 reached out to the other partners in the community, the 14 school district, and SEASPAR to be able to utilize some 15 of that capacity they had within the community. 16 MS. SOUTER: So there isn't any anticipated cost 17 savings at this time? It's more just to keep up 18 with -- 19 MR. PENMAN: I wouldn't say there's any 20 anticipated cost savings at this point. Obviously, 21 there will be some staff time saved. Typically, when 22 we have something where we have to send it out, we try</p>
<p style="text-align: right;">58</p> <p>1 how it works for us. 2 The agreement itself is a lot of legalese, but 3 then the back is the service level expectations and 4 some things like that. It provides for monthly 5 billing, annual utilization report. It goes through 6 all these different things, and this is a similar 7 agreement to what SEASPAR has in District 58. So it's 8 been modeled after that. 9 PRESIDENT CUSHING: So initially this is mainly 10 the bus and some overflow work? 11 MR. PENMAN: That's our intent at this point in 12 time. The thing we run into, if our employee is on 13 vacation for a week and we have something go down, 14 we're a little bit stuck sometimes. So it would be 15 nice to be able to have this at our disposal, as well. 16 We know it's another fee to pay as part of it, but it's 17 going to the Village and as we move -- 18 MR. McADAM: If he's not available for the work, 19 send it out. We're sending it out to a third party, 20 and then we're dealing with the prevailing wage issues 21 when we're sending that out, because it's equipment, 22 maintaining public property. Seems like a natural for</p>	<p style="text-align: right;">60</p> <p>1 to get more than one price. There's a lot of running 2 around. In this case, the Intergovernmental Agreement, 3 we know where it's going to go and who is going to work 4 on it. So it helps from that perspective. 5 MR. GELWICKS: I assume the individual union 6 employees -- does the union have any trouble with -- 7 MR. PENMAN: I spoken with the individual and 8 talked to a number of guys about it, so I don't 9 anticipate any issues. 10 MR. GELWICKS: It's not a reason not to do it, but 11 I wanted to make sure they're in the loop. 12 MR. McADAM: We try to be proactive in 13 communicating the things we're looking at doing. 14 MR. GELWICKS: I'll make a motion to enter into 15 Intergovernmental Agreement with the Village of Downers 16 Grove to provide fleet services to the Park District. 17 MR. ROMAN: Second. 18 PRESIDENT CUSHING: Roll call, please. 19 MS. RANK: Mr. Gelwicks. 20 MR. GELWICKS: Aye. 21 MS. RANK: Mr. Roman. 22 MR. ROMAN: Aye.</p>

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<p style="text-align: right;">61</p> <p>1 MS. RANK: Mr. Cushing. 2 PRESIDENT CUSHING: Aye. 3 MS. RANK: Ms. Mahoney. 4 MS. MAHONEY: Aye. 5 MS. RANK: Ms. Souter. 6 MS. SOUTER: Aye. 7 PRESIDENT CUSHING: Motion is approved. 8 MR. McADAM: Approval of the All Star Sports 9 Contract for one year. We'll turn this over to Jay. 10 MR. KELLY: As I'm sure you're aware, the Park 11 District with working with All Star Sports basically 12 about 12 years now, two years and then heavily got 13 involved at the time the Recreation Center was 14 developed. 15 It's pretty much been a standard Park District 16 contract, a 70/30 split for that time. So given some 17 recent discussions throughout budget time and those 18 things, Staff, Tony, Sara, and I looked at the bigger 19 picture and said let's analyze some things and see what 20 we could do to adjust the contract to be more equal -- 21 to be more -- yeah, on our behalf. 22 Through that, we found -- Tony did a very good job</p>	<p style="text-align: right;">63</p> <p>1 Sports, which by the way at the time of this 2 arrangement it was still in discussion the stipulations 3 in the contract did not change other than the fact you 4 do have a signed contract, and they wanted to make sure 5 it was started in the spring/summer, not the winter of 6 this coming calendar year and that -- what was the 7 second change? 8 Any new offerings, any new class that did not go 9 for two seasons would not be held against them for the 10 cancellation rate. We wanted them to be creative 11 still. Anyway, so basically said we're going to offer 12 you 60/40 on anything inside our facilities, 70/30 13 anything outside, literally outside or outside the 14 facilities. We want you to concentrate as we would in 15 our program areas on offering classes that go, look at 16 your time slots, consolidate, don't take up our 17 brochure space, don't take up the reservation of our 18 facilities, and worry about and reduce your 19 cancellation rate. 20 So over a two-year period, year one 60/40 would be 21 implemented immediately beginning spring/summer, and 22 they were asking to get their cancellation rate down to</p>
<p style="text-align: right;">62</p> <p>1 in researching some numbers. It's a fairly significant 2 program. \$110,000, \$111,000 for the program, revenue, 3 which equates to about \$72,000 a year for All Star 4 Sports. This was based on the last four -- this past 5 year. 48 percent of All Star Sports classes that are 6 offered, so any class that's in our brochure, are 7 canceled. There's 80 percent of their classes that are 8 held indoors versus outdoors. 9 So we looked at all these, and they're 95 percent 10 resident, which makes sense because All Star Sports is 11 pretty much around all the surrounding park districts. 12 The rate of 70/30 is based on resident rates. 13 Anything between that difference between resident and 14 non-resident, we get a hundred percent of that 15 difference. 16 So looking at this, those numbers, and realizing 17 that the discussion has been in the past, beyond the 18 minimum, where is the equity in that revenue's profit 19 sharing basically beyond the expenses that are met, 20 still maintain the 70/30 split. 21 So Staff took it more along the lines of overhead 22 versus lack of overhead and proposed to All Star</p>	<p style="text-align: right;">64</p> <p>1 40 percent the first year. Anything over 40 percent, 2 20 dollars per class administration fee would be 3 charged. 4 They, in return -- we stipulate the fact they 5 cannot raise their rates over 5 percent for the first 6 year. Year two, same situation, except for the 7 cancellation rate gets reduced down to 25 percent, 8 which is a pretty standard goal, 20, 25 percent park 9 district cancellation rate, which is something that we 10 will strive for internally as we progress in our 11 programs. And then the same administration fees and 12 then again, the maximum fee increase for 5 percent. So 13 basically they're not going to go back and recoup that 14 10 percent loss immediately and just put it off on 15 other residents. 16 Although there's definitely different methods of 17 proposing it with, but baseline over the last 12 years 18 is kind of -- offers the history. We feel like this is 19 a definite benefit to the Park District, both in equity 20 and in recouping some of our expenses. 21 Given the fact that 80 percent of their -- what's 22 going to happen is, hopefully they will -- and we'll</p>

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<p style="text-align: right;">65</p> <p>1 work with them to utilize District 58 schools' gyms. 2 They'll go outside more when they should be outside 3 versus, "We've got the gym. Let's go inside," which 4 would be smart on their part, which offers us -- you 5 know, obviously the gym space, which is crucial to us 6 at any given time. 7 It is, again, a quality program. It works very 8 well with Tony's fundamentals sports program. They can 9 co-exist no problem. To be quite honest, Derrick, the 10 owner of All Star Sports -- which is a joke. He said 11 don't share it, but there was no argument on his part. 12 There is signed contracts in the packet. 13 MR. GELWICKS: That's impressive. 14 MS. MAHONEY: So cancellation means you haven't 15 met the minimum? What does cancellation -- 16 MR. KELLY: Typically, it's a lack of 17 participation. 18 If it had something to do on our part, like we 19 needed a gym for something different, we wouldn't hold 20 it against them. It would be something where either 21 they canceled for lack of coach or something along 22 those lines.</p>	<p style="text-align: right;">67</p> <p>1 stay away from the cancellation. I think that's a 2 great idea. 3 MS. MAHONEY: They're okay with that? 4 MR. KELLY: They do some customization. 5 MR. GELWICKS: I understand, but they also do 6 pricing, so the pricing is consistent across other park 7 districts, as well. 8 MR. KELLY: They all tell us their price point, 9 and then Tony adds our 30 percent to it for the 10 brochure. So there is some customizing based on -- 11 Tony works hand-in-hand. The supervisors work 12 hand-in-hand. But it's their standard based on time, 13 what we offer at that time to try to reduce 14 competition, but this is -- I mean, to be honest with 15 you, we did this as a group, as a team, but I hit 16 myself in the head, thinking why didn't -- I went 17 through the same process in the meeting with them. In 18 stipulation of the contract, I said you've got to think 19 like us. You take that much space. You take up our 20 brochure. It all costs money, and we just worked with 21 them to help have that same mentality, versus this 22 is -- you know, you live and learn. This is actually</p>
<p style="text-align: right;">66</p> <p>1 MS. SOUTER: So class is canceled, not the 2 participants are canceled. 3 MR. KELLY: No, no. The class is offered, and it 4 doesn't come to fruition due to low enrollment 5 and/or -- 6 MR. McADAM: We're trying to create an incentive 7 for them to be efficient with their scheduling so we 8 can maximize our facility space for our program. 9 MS. SOUTER: What's their cancellation rate 10 currently? 11 MR. KELLY: 48 percent over the last 12 months 12 basically. 13 MR. GELWICKS: From our earlier discussion I had 14 with you and Bill, something that I didn't recognize 15 before, but I think, and correct me if I'm wrong, they 16 basically put together a program that spans four pages 17 or whatever it is. But they give that same thing to 18 every other park district. So the programs are not 19 being created uniquely for Downers Grove. It's their 20 "standard" set. What you're trying to do is get them 21 to decide, if these aren't the right ones for Downers 22 Grove, don't put them in the books so that you could</p>	<p style="text-align: right;">68</p> <p>1 on paper. There really was not much of a conflict 2 regarding that. 3 MR. McADAM: We're seeking a motion to approve the 4 agreement with All Star Sports for the first year. 5 MR. KELLY: It is a one year contract. We 6 basically let them know what we're looking for next 7 year, and heads up, phase it in. It's not a two year 8 deal. 9 MR. GELWICKS: What you outlined for Phase 2 is 10 not in the contract? 11 MR. KELLY: Correct. 12 MR. GELWICKS: You got a signed contract. I'm not 13 trying to change that. 14 MR. McADAM: We also wanted to give them a heads 15 up that this is what we're thinking ahead of time. 16 MR. KELLY: Most park districts don't enter into a 17 contract with All Star Sports. Given the fact we had 18 an existing contract made it a little easier, but I 19 think it's absolutely right that this is something 20 different and maybe something needs to be adjusted. 21 You want to say they need us more than we need them, 22 and it's -- it's \$70,000 a year for them. So they</p>

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<p style="text-align: right;">69</p> <p>1 can't necessarily just go away for \$72,000 a year. 2 MR. GELWICKS: I move that we accept the contract 3 with All Star Sports for one year as proposed. 4 MS. MAHONEY: Second. 5 PRESIDENT CUSHING: Roll call, please. 6 MS. RANK: Mr. Gelwicks. 7 MR. GELWICKS: Aye. 8 MS. RANK: Ms. Mahoney. 9 MS. MAHONEY: Aye. 10 MS. RANK: Mr. Cushing. 11 PRESIDENT CUSHING: Aye. 12 MS. RANK: Mr. Roman. 13 MR. ROMAN: Aye. 14 MS. RANK: Ms. Souter. 15 MS. SOUTER: Aye. 16 PRESIDENT CUSHING: Motion is approved. 17 MR. GELWICKS: Again, I'll just add, this is 18 really good. I'm concerned about this for a long time, 19 and I think they do a great job. I think it's a great 20 relationship. But at the same time, we have all the 21 costs with the exception of staff, and all the growth 22 goes to them, not to us. So I think you're approaching</p>	<p style="text-align: right;">71</p> <p>1 approaching this project a little differently than we 2 have with some of the other joint projects we've done 3 with the Village in the past. 4 One of the items that has significantly changed 5 is, the park districts now have the authority to enter 6 into what they call design/build projects. What that 7 means is, we're able to prequalify bidders, put 8 together the spec of what we're looking to have 9 accomplished. Not only is the bidders bidding on doing 10 the project. They're also bidding on the methods in 11 which they're going to do that project. 12 So they're designing how they're going to do the 13 project, and they're bidding on the price as a package. 14 This has been something that's been legally 15 available to villages for some time. IDOT does it all 16 the time, road projects. It's pretty standard. It's 17 just something we didn't have the ability to do. 18 What that does, we know there are different 19 processes that can take place in this dredging project. 20 At least three different. They have different impacts 21 on cost. They have different impacts on the park 22 closure. All those different things.</p>
<p style="text-align: right;">70</p> <p>1 it in a really good way, and hopefully we can move 2 forward. It's really nice. 3 MR. McADAM: Did a lot of work on that. Thank you 4 for doing that. 5 PRESIDENT CUSHING: Any idea how we rank in terms 6 of other park districts around? 7 MR. KELLY: Geneva Park District was their number 8 one revenue-producing park district. That's typically 9 based on the fact they're in Geneva, so that's kind of 10 where he started his business. They totaled about -- 11 somewhere between 160 to 175 thousand a year. So I 12 would say we're top ten, if not top five. 13 PRESIDENT CUSHING: Nice work. 14 MR. KELLY: Thank you. 15 PRESIDENT CUSHING: Unfinished business. 16 MR. McADAM: I just wanted to bring the Board up 17 to speed, have some discussion on the process with 18 Barth Pond Dredging Project. I'm going to have to turn 19 it over to Paul here in a second. 20 We did deliver a separate cover to you. Just a 21 quick memo as well as the request for proposals. We 22 wanted to do that because Staff recognizes we're</p>	<p style="text-align: right;">72</p> <p>1 In discussions with the Village in the beginning, 2 trying to decide which way are we going to bid that 3 out, it became clear, let's send that out and see how 4 they come back, what proposals from the experts that do 5 these kind of dredging projects are. That's where the 6 design/build process came up. 7 So where we are in the design/build, Paul has been 8 working with his counterpart at the Village putting 9 together -- one, prequalifying the vendors, putting 10 together the RFP in the timeline he has outlined here. 11 We would put that out to those prequalified bidders. 12 We would have them submit back the mechanism they would 13 be proposing to do and the cost of that. Staff would 14 vet those together and look to make a joint 15 recommendation to both the Park District Board and the 16 Village Board as to the method and to the cost which 17 the Village is going to be paying for, and then do the 18 IGA based on what we know from the results on the RFP. 19 So one of the things we're trying to avoid is, 20 we're agreeing, for example, on a dredging project not 21 to exceed dollar amount, but there's a lot -- like Paul 22 was talking about with the Blodgett House, a lot of</p>

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<p style="text-align: right;">73</p> <p>1 things as we start getting into it, we need to do 2 footings and all these unknowns. Then we're out in the 3 field trying to revolve the issues between the two 4 parties. 5 So we're trying to get as much of that figured out 6 up front so that could be part of the IGA. The reason 7 for attaching the existing IGA is so that that existing 8 IGA stays intact, and we're not creating a whole new 9 IGA. From a legal standpoint, both the attorneys, for 10 us and for the Village, the easiest way to do that is 11 to add that onto the existing IGA for this specific 12 project. 13 So what we gave to you, which you normally don't 14 see when Paul goes to bid out, all the bid documents 15 and that, we usually don't provide that to the Board, 16 but because this is a different process than you've 17 dealt with in the past, we thought we would give that 18 to you so you could see how that process works. 19 The timeline we've agreed to with the Village, we 20 would receive those back. We would make some 21 preliminary recommendations. We would make those 22 recommendations to you. The Village would make them to</p>	<p style="text-align: right;">75</p> <p>1 and our meeting is on the 19th. So both groups would 2 see a draft IGA at that time. 3 We will have also gotten back the proposals so 4 we'll have some idea at that time what we can expect. 5 we'll have our pricing and the proposals. 6 But then based on comments and Board review of the 7 draft IGA at the September meeting, we would put 8 together the final IGA for the first meeting in October 9 as well as the contract hopefully for the firm we want 10 to use for the dredging. So that would come to the 11 October 3rd meeting. 12 Again, there's an October 1st Village Council 13 meeting, so hopefully they would get the finalized IGA 14 at the October 1st meeting. 15 That's what we're looking at at this time, and I 16 think there were -- again, you've got a copy. If you 17 have any questions, I would be happy to answer. 18 MR. GELWICKS: A couple questions. The document 19 on Page 3 says we want to keep the existing playground 20 at parking lot at the northwest corner open to the 21 public. What about the east parking lot? 22 MR. FYLE: A couple of the proposers have</p>
<p style="text-align: right;">74</p> <p>1 the Village Board. We would take any information or 2 feedback we're getting from both Boards. We would then 3 combine them together, making any adjustments 4 necessary. 5 We would finalize the IGA for your consideration 6 at the next meeting so that you would have time to 7 consider that. 8 If I miss anything, I'll let Paul fill in the 9 blanks, but that's kind of the process that we're 10 looking at. 11 MR. FYLE: So the schedule that Bill just 12 described, we're looking at getting -- in fact, the 13 RFPs were actually sent out last week. We did send 14 them to the six prequalified firms. We wanted to give 15 them four weeks to prepare proposals. So we got that 16 out last week. Will get them back on September 6th. 17 The goal is to have a draft of the IGA at the September 18 meeting to bring to you for review at the September 19 meeting. 20 So our attorney is currently talking with Village 21 attorney to work out the details of a draft IGA. 22 Village counsel has a meeting on the 17th of September,</p>	<p style="text-align: right;">76</p> <p>1 suggested using that east parking lot. 2 MR. GELWICKS: So we're okay with that? That's 3 just a request. 4 MR. FYLE: I think so. I think the east parking 5 lot is primarily people who come to fish. Sometimes 6 people come walk. Depending on the type of dredging we 7 do, there may not be any fishing going on at that time, 8 again depending on the impact on itself. 9 MR. GELWICKS: What about the walkway? Since the 10 primary thing that goes on there is walking on a 11 regular basis, are we going to have to shut down 12 walking through this whole process? 13 MR. FYLE: We're going to let these proposers tell 14 us. We've asked them to spell out for us what would be 15 the impact of their proposed approach on all of the 16 park district facilities. We stipulated that the 17 playground must remain open regardless, but all the 18 remainder of the facilities, and I think we've 19 mentioned walking paths, et cetera, that what they 20 anticipate would be the impacts on those. 21 For example, Bill mentioned probably three 22 approaches. One approach to getting the muck out of</p>

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<p style="text-align: right;">77</p> <p>1 the pond is a barge that just floats around and vacuums 2 cums the muck out. That has very little impact on use 3 of the walkways, even use of the pond. Even fishing 4 could go on during that. So we need them to tell us -- 5 we would like them to tell us what impact their 6 approach would have, and then we're going to weigh 7 those. 8 MR. GELWICKS: So that would be part of our 9 discussion process in terms of weighing one versus the 10 other as to what the impact might be on those? 11 MR. FYLE: Right. 12 MS. MAHONEY: That was my question. Are we having 13 that discussion and/or are you having that with the 14 counterpart at the Village? Who is having that 15 discussion? 16 MR. McADAM: We hope from a Staff level to have a 17 joint consideration and then be making recommendations 18 based on that. 19 Certainly, from our perspective, the Park 20 District's perspective, we want the least amount of 21 impact on the park and the work done at the quickest 22 amount of time. That's really what we're going to be</p>	<p style="text-align: right;">79</p> <p>1 situation, keep it at the cheapest amount of dollars 2 with the least impact, and that's really what the goal 3 is, weighing those two together. 4 So, yes, everybody wants to pay the least, but if 5 the impact on the park is multiple years, which some 6 approaches could be, that's not necessarily an 7 acceptable approach because of the impact it has on the 8 community. 9 MS. MAHONEY: So you're telling me to wait. 10 MR. McADAM: I think the approach at least -- 11 MS. MAHONEY: All along, it has been good. 12 MR. McADAM: It has been very good, and I think 13 one of the things that I think is good with this is 14 what we're trying to -- it's better to have those kind 15 of disagreements and those discussions before we start 16 work on a project than have them start popping up while 17 we are in the middle of the project and then we're 18 trying to flesh these things out. It's very difficult. 19 So what our goal has been is to try to vet all 20 those different issues before we actually start the 21 project, before the Board is taking action on any of 22 those projects, so that we can get as much clarity as</p>
<p style="text-align: right;">78</p> <p>1 looking at and weigh against that approach and what the 2 cost is. 3 MR. FYLE: There should be an opportunity to have 4 that discussion at the September Board meeting. If we 5 get the proposals back September 6, we can at least 6 discuss the approaches and things at the September 7 meeting while we're looking at the draft IGA so we 8 could -- 9 MR. McADAM: We would give you our analysis of the 10 pros and cons and how we arrived at a recommendation. 11 MS. MAHONEY: I can see what it's going to come 12 down to is dollars. This is what I'm envisioning. The 13 cheapest would be -- have a big different kind of 14 impact than the other one. So that's my question, how 15 that's going to come to resolution, in what way. That, 16 I'm not -- 17 MR. McADAM: I think Staff has -- the experience 18 we've been having through this process has been a joint 19 cooperative. I think we've been up front from the very 20 beginning what our concerns are from a park user 21 standpoint, and then Paul had with his counterpart, 22 I've had it with my counterpart, we share the same</p>	<p style="text-align: right;">80</p> <p>1 to what we're going to do and who is going to do what 2 and what the cost is prior to starting a project. 3 MS. MAHONEY: Is this the first time a project 4 this Park District has done in this method with the -- 5 MR. McADAM: No park district in the State of 6 Illinois up until last year has had the ability to do 7 the design/build process. So absolutely. Not be able 8 to do a design/build. The Village has had that 9 authority for a number of years. All the road 10 projects, all public works projects, they do 11 design/builds, so they were very familiar with the 12 process. 13 PRESIDENT CUSHING: Not looking for anything at 14 this point? 15 MR. McADAM: No. We just wanted to have a 16 discussion and bring you up to speed where Staff was on 17 the process. 18 PRESIDENT CUSHING: So you will get us a copy of 19 the original IGA? 20 MR. McADAM: We will. 21 PRESIDENT CUSHING: Along with the addition? 22 MR. McADAM: Yes.</p>

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<p style="text-align: right;">81</p> <p>1 PRESIDENT CUSHING: Excellent. Next thing on the 2 agenda is recognition of visitors. 3 MR. GELWICKS: How about new business and old 4 business? 5 PRESIDENT CUSHING: New business and old business. 6 MR. GELWICKS: They weren't on the agenda. 7 MR. McADAM: It's your meeting. Do what you want. 8 MR. GELWICKS: We had this memoranda as an example 9 on -- 10 MR. McADAM: Staff is still doing more research on 11 that. 12 MR. GELWICKS: So you don't want us to discuss 13 that tonight? That's okay. 14 MR. McADAM: Staff is not prepared to discuss that 15 this evening. 16 MR. GELWICKS: Okay. Staff is not prepared to 17 have a discussion. 18 MR. McADAM: Additional information has come to 19 light since we wrote that. 20 MR. GELWICKS: Okay. 21 PRESIDENT CUSHING: Any additional business? 22 MR. GELWICKS: Additional old business. Just</p>	<p style="text-align: right;">83</p> <p>1 it's not going to be equal. Even though in the past 2 it's always been on a grandfathered basis pretty much 3 where it's been used before, since this is brand new, I 4 think it ought to fit into the grandfathered side of 5 the world. 6 I think we need to have some discussion about 7 that, look to you to come back maybe with some ideas 8 about it. I don't know what anybody else thinks about 9 it. I just think we need to have something, and we 10 need to do it before January, when the flood gates open 11 up. 12 MS. MAHONEY: I assume what you're saying is you 13 want it in writing? 14 MR. GELWICKS: Yes. 15 MS. MAHONEY: I agree. Because when we aren't 16 here, somebody else is going to come up and say -- you 17 know, it will soon be forgotten. 18 MR. GELWICKS: I don't think it's a one-year 19 thing. I think there's a long life to this, and for 20 some period of time I think they ought to get the 21 benefit of the work that they put forward. 22 MR. McADAM: I think we could explore something</p>
<p style="text-align: right;">82</p> <p>1 questions more than anything else. 2 With the new lights at Memorial, usage of the 3 fields going forward, we will have demand from multiple 4 third parties to take advantage of the new lighted 5 fields. 6 I'm of the opinion that as a part of the -- of 7 DGYB doing us a favor and working with us on it, you 8 might think it wasn't a favor, and I appreciate that, 9 but there are probably some dollar savings that result. 10 Maybe not man-hour savings, but dollar savings to the 11 budget. 12 I think they ought to be getting some benefit from 13 us going forward in terms of the usage of that, and I 14 don't know if we've done anything in terms of 15 discussion about that, but it just seems to me that we 16 have other groups who think they're equal partners in 17 everything around here, and I think this is an example 18 where they're not an equal partner because of what's 19 taken place. 20 I seem to think that we ought to have some 21 agreement going forward here that, starting next year, 22 when that opens up and everybody else wants to use it,</p>	<p style="text-align: right;">84</p> <p>1 that recognizes the contribution they had made with 2 that and codify that into the agreement we currently 3 have in place, receiving -- 4 MR. GELWICKS: Maybe it is a two-line statement to 5 the memorandum or the affiliate agreement. Okay. 6 Memorial, and this is a general question, but I'll 7 do it specifically. If I'm a resident who wants to 8 know what's going on at Memorial, what the status of a 9 project is, there's a sign there that says go to the 10 website for the current status of the project. I went 11 to the website, and it doesn't tell me anything. 12 That's a statement of not this project. If I look at 13 the capital project list on the website, it's 2012-13 14 projects. There's nothing new. Gilbert says we're 15 going to do a playground upgrade, and it's been done 16 for a while. Even on the Gilbert Park website, it says 17 we're going to do something in the future, and I don't 18 know where that all stands. But the web as it relates 19 to our projects, I think, has some work to be done. 20 But just playing Joe Dummy as a resident, I read 21 the sign. It says go to the website to find what the 22 status of the project is. I don't know -- Again,</p>

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<p style="text-align: right;">85</p> <p>1 Brandi, you guys are smart about this, but those QIR, 2 whatever those things are, little things, if we put 3 those out there, maybe people could with new technology 4 click on it and get linked to the update. 5 MR. McADAM: That's part of what the Staff 6 realignment is designed to do, is be able to react to 7 that in a more real-time fashion. So that's what 8 Brandi is going to be focusing on. So, you guys, I'm 9 sure that will be fairly quickly. 10 MR. KELLY: Justine. 11 MR. McADAM: Justine. The whole revamp of the 12 website and making that more user-friendly and updated 13 on a more regular basis. 14 I think for this specific project, I think we want 15 to be a little vaguer on status updates since Paul has 16 had changes from hour to hour as far as work on -- 17 MR. FYLE: We were getting updates posted maybe 18 not -- when it was busy, it was weekly, and then it was 19 kind of every other week. We had a link to the 20 McCollum page that then had construction updates on it. 21 I think for the longer projects, it's easy to do. For 22 this one, I think once we started construction, it's</p>	<p style="text-align: right;">87</p> <p>1 and we were to get the same thing at the Park District 2 with a corresponding credit. Has that taken place? 3 Are we getting the credits? 4 MR. McADAM: We're not getting a bill. I don't -- 5 MR. FYLE: I think we were exempted. 6 MR. McADAM: We're exempted as a partner, so I 7 don't think we're actually even getting a bill, and our 8 exemption is because we're a partner in stormwater 9 management. 10 MR. GELWICKS: Do we know that for sure? 11 MR. McADAM: That has been granted to us. 12 MR. GELWICKS: No, no. That we're not getting a 13 bill? 14 MR. McADAM: We're not getting a bill. That, I 15 know. 16 UNIDENTIFIED SPEAKER: We pay for water, but not 17 for stormwater. 18 MR. McADAM: I look at every invoice that goes 19 out, and that, I would have caught. 20 PRESIDENT CUSHING: That's hard to miss. 21 MR. FYLE: I think we had a letter. 22 MR. McADAM: We did, that recognized that we were</p>
<p style="text-align: right;">86</p> <p>1 really only three weeks or so and then it's done, but 2 we didn't get anything specific. 3 PRESIDENT CUSHING: So nobody could find 4 information. 5 MR. GELWICKS: I'm not trying to beat up on the 6 Memorial project. It's a bigger issue to how we 7 communicate and what we communicate. And that's really 8 my point. That's just a current example. Strategic 9 plan. You guys had a meeting, I mean, the Staff and 10 all that. I'm just interested in one project, and 11 that's the parking at the Rec Center. So we've got a 12 timeline on when we might have some discussion about 13 that? 14 MR. McADAM: I do not. But we can make that 15 happen. 16 MR. GELWICKS: I'm just curious if we can make a 17 list or not because we've got the fall coming up and 18 all the problems associated with the parking, and just 19 trying to fast-track that in some way. That's just, 20 again, one Board member. 21 Then the last question I had, the stormwater 22 utility causes all of us as residents to get a bill,</p>	<p style="text-align: right;">88</p> <p>1 recognized as a partner. 2 MR. GELWICKS: That credited back to -- 3 MR. McADAM: I don't know what their process, 4 recognized as a partner and not be producing all the -- 5 PRESIDENT CUSHING: Future projects, right, 6 stormwater maintenance. 7 Does anybody else have new business? 8 MR. GELWICKS: My alterego might. Where is the 9 ghost? 10 PRESIDENT CUSHING: If nobody else, we can move 11 onto recognition of visitors. I don't see anybody. So 12 at that point we're done. Motion to move to executive 13 session. 14 MR. ROMAN: Move to adjourn to executive session 15 as per the items listed on the agenda. 16 MS. MAHONEY: Second. 17 PRESIDENT CUSHING: Roll call, please. 18 MS. RANK: Mr. Roman. 19 MR. ROMAN: Aye. 20 MS. RANK: Ms. Mahoney. 21 MS. MAHONEY: Aye. 22 MS. RANK: Mr. Cushing.</p>

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89	1 PRESIDENT CUSHING: Aye. 2 MS. RANK: Mr. Gelwicks. 3 MR. GELWICKS: Aye. 4 MS. RANK: Ms. Souter. 5 MS. SOUTER: Aye. 6 PRESIDENT CUSHING: Motion approved. We are 7 adjourned. 8 (Following proceedings had in 9 executive session not made a 10 part of this record, at 11 10:13 p.m. the following 12 proceedings were had in open 13 session.) 14 MS. MAHONEY: Move to adjourn. 15 MR. ROMAN: Second. 16 PRESIDENT CUSHING: Roll call, please. 17 MS. RANK: Ms. Mahoney. 18 MS. MAHONEY: Aye. 19 MS. RANK: Mr. Roman. 20 MR. ROMAN: Aye. 21 MS. RANK: Mr. Cushing. 22 PRESIDENT CUSHING: Aye.	91	1 STATE OF ILLINOIS) 2)SS. 3 COUNTY OF KENDALL) 4 5 I, Angela Phipps, Certified Shorthand 6 Reporter for the State of Illinois, do hereby certify 7 that the above proceedings were recorded 8 stenographically and reduced to writing by me; that the 9 foregoing is a true, correct, and complete record of 10 the entire proceedings at the time and place 11 hereinabove set forth. 12 I further certify that I am neither counsel 13 for nor related to counsel for any of the parties to 14 this suit, nor am I in any way related to any of the 15 parties to this suit. 16 IN TESTIMONY WHEREOF, I have hereunto set my 17 hand this 10th day of September, 2013. 18 19 _____ ANGELA PHIPPS, CSR CSR No. 084-003506 20 21 22
90	1 MS. RANK: Mr. Gelwicks. 2 MR. GELWICKS: Aye. 3 MS. RANK: Ms. Souter. 4 MS. SOUTER: Aye. 5 PRESIDENT CUSHING: Motion carried. 6 (Which were all the 7 proceedings had at the 8 meeting of the above-entitled 9 cause.) 10 11 12 13 14 15 16 17 18 19 20 21 22		

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