

ACTION ITEMS:

Commissioner Mahoney moved to authorize the Executive Director to enter into an agreement with Tully Brothers Paving for the Districtwide Asphalt Paving 2015, including the Base Bid and Alternates #1 thru #4 for a total contract value of \$111,320.30. Commissioner Gelwicks seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing, and Souter
 Nays: None
 Absent: Commissioner Livorsi

BOARD BUSINESS:

President's Comments

Commissioner Cushing wished everyone a happy summer!

Commissioner Comments

No Comments

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam informed the commissioners that the Fall Guide will be coming out next week and thanked staff for their creative efforts. He reminded all present of the dedication ceremony of Ned Bell Park and Dan Cermak Clubhouse taking place on August 7th. The August 8th ribbon cutting for the new playground at Patriot's Park and the rededication of Barth Pond since the completion of the dredging project (which was a cooperative effort between the Park District and the Village), will precede the Annual Fishing Derby.

Recreation Report

Director Kelly was absent from this meeting. Executive Director McAdam said that staff could answer any questions. Commissioner Gelwicks questioned the Silver Sneakers Prime program – wanting to know what the “prime” meant. Supervisor of Marketing & Creative Development, Ian Everett answered that it is an insurance network. Commissioner Gelwicks asked if this program would take away from revenue. Executive Director McAdam replied that he is working with Director Kelly to track revenue. Commissioner Gelwicks asked how the Park District was marketing Silver Sneakers. Ian Everett replied that any marketing would need the approval of Silver Sneakers so he is looking into a possible contest to encourage visits. Commissioner Gelwicks was concerned with the low number of play pass cards that have been purchased at the Golf Club.

Marketing Report

Supervisor of Marketing and Creative Development, Ian Everett informed the Board that the Fall Guide will be delivered tomorrow and that registration will begin at the end of July. Online readership of the guide is up 115% from the last guide.

Planning Report

Superintendent of Planning, Paul Fyle reported that he is working on prices for some concrete work that needs to be done.

Parks Report

Director Penman reported that no progress has been made on the Whitlock grading as the ground has been too wet; nineteen trees have been removed; the SEASPAR Eagles cooperate project is ongoing; four pieces of equipment from the golf course have been sold on E-Bay. Commissioner Cushing suggested a field maintenance clinic for the affiliate groups. Director Penman said he would reach out to the affiliates at the upcoming meeting.

District Services Report

Assistant Director Rathack reported that the athletic department has scheduled a coach's safety clinic; auto locks have been installed on the 2nd and 3rd floors at Lincoln Center and the Park District's wireless access and user account password requirements have been increased.

SEASPAR

Executive Director McAdam reported that SEASPAR has not had a meeting since the last Park District meeting.

Plan Commission

Commissioner Souter reported that the Alter Property purchase was on the July 6th agenda but got tabled and will now be on the August 3rd agenda.

UNFINISHED BUSINESS

1846 Blodgett House Update – Charlie Smart from the Downers Grove Heritage Preservation Corporation assisted Superintendent of Planning, Paul Fyle in a power point presentation, updating the Board on progress being made to the interior design of the Blodgett House. When the design is approved, staff will submit the plans for permit review. Once the Village has completed an initial review, staff will meet with the Village to determine the minimum requirements necessary for securing and occupancy permit.

Sick Time Donation Policy Discussion – Executive Director McAdam explained the planned policy as a sick leave bank program. Employees can choose to participate by donating 1 sick day per year and this will make them eligible to use a maximum of twenty days (after all of their own time is exhausted), should it ever become necessary. Employees can opt in or out on a yearly basis.

NEW BUSINESS

Fiscal Year 2016 Goals and Objectives Discussion – Staff highlighted some of the new goals for 2016. Goals for District Services included a 24 hour response time for IT tickets, a technology lifecycle plan; an internal intercom system and online PDRMA claim form submittal. Goals for the Parks department included standardized signage; a draft masterplan; criteria for rating equipment and playground equipment; access utility configurations to determine potential efficiencies from replacement of aging infrastructure. Goals for Financial Services included development of efficient process for employee utilization of Section 125/flexible spending accounts; research and improve cash flow; create short/long term capital improvement program; develop closer relationship with local governments; revise current policies and procedures; evaluate and revise job descriptions and evaluate accounting software.

RECOGNITION OF VISITORS

No Visitors

Commissioner Cushing announced that the next Park District Board Meeting will be held August 20, 2015 at the Village Hall Council Chambers

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ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session at 8:41 p.m. following a motion made by Commissioner Souter and seconded by Commissioner Mahoney.

Roll Call: Ayes: Commissioners Souter, Mahoney, Cushing and Gelwicks
 Nays: None
 Absent: Commissioner Livorsi

Respectfully submitted,

Damienne Souter
Secretary

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on July 16, 2015 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 9:10 p.m.

Roll Call PRESENT: Commissioners Cushing, Gelwicks, Mahoney, and Souter;
Executive Director, Bill McAdam; Director of Operations and Development,
Geoff Penman; Assistant Director of Recreation, Sara Rathsack; Assistant
Director of Finance, Erik Brown; IT Technician, Matt Slocum; Clerk, Pam Rank

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Release of Commissioner Mahoney made a motion to release for public inspection, the
Executive Session Minutes written Minutes of May 17, 2012, November 15, 2012,
January 17, 2013, March 21, 2013, June 20, 2013, July 18, 2013 and
December 5, 2013. Commissioner Gelwicks seconded the motion.

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing and Souter
Nays: None
Absent: Commissioner Livorsi

Remaining Commissioner Mahoney made a motion to keep the remaining Executive
Executive Session Session minutes confidential. Commissioner Gelwicks seconded the motion.

ROLL CALL AYE: Commissioners Mahoney, Gelwicks, Cushing, and Souter
NAY: None. Motion Carried
ABSENT: Commissioner Livorsi

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FINAL ADJOURNMENT

The meeting was adjourned at 9:12 p.m. following a motion made by Commissioner Mahoney and
seconded by Commissioner Souter.

Roll Call: Ayes: Commissioners Mahoney Souter, Cushing and Gelwicks
Nays: None
Absent: Commissioner Livorsi