

Minutes of a Regular Session of the Board of  
Park Commissioners of the Downers Grove Park  
District held on September 18, 2014 at the Village Hall,  
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order Vice President Gelwicks called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Gelwicks, Mahoney, Roman and Souter; Executive Director, Bill McAdam; Director of Recreation, Jay Kelly; Assistant Director for District Services, Sara Rathsack; Director of Operations and Development, Geoff Penman; Assistant Director of Budget and Finance, Erik Brown; Clerk, Pam Rank; ABSENT: Commissioner Cushing  
Staff in Attendance: IT Coordinator, Jay Welty; Supervisor of Marketing and Creative Development, Ian Everett; Parks Operations Manager, Mike Siefken; External Affairs Manager, Brandi Beckley; Superintendent of Planning, Paul Fyle.

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Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: There were no changes to the agenda.

Recognition of Visitors: No Visitors

Written Correspondence: Commissioner Roman read a letter from Ken Lerner informing the Board that an application is being submitted for parts of the downtown Downers Grove area to be made into an Historic District. He was wondering if the Board would like the Museum and Lincoln Center to be included in this project. Commissioner Gelwicks asked that this topic be brought back to a future meeting for discussion.

SEASPAR Presentation: Executive Director, Susan Friend brought the Board and Staff up to date on what's new at SEASPAR. SEASPAR and the Park District have had a strong relationship for 38 ½ years. Some new projects happening include the EAGLES being part of the Parks Crew and the Home Front Health Program for veterans. She also informed the Board of some features at the new Lisle facility that include: "Wonders" multi-sensory room, 6' Bubble Tubes, a Music Room, the "Cabin" and a Giant Lady Bug. SEASPAR participates in 19 of the 24 sports in Special Olympics. It is anticipated that the Westmont Park District will soon be added to SEASPAR, making for 12 communities participating.

**CONSENT AGENDA:**

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – August 21, 2014 Regular and Executive Session Meetings
- Treasurer's Report
- Payment of Bills in the amount of \$933,200.49
- Payout #3 (Final) – J&R 1<sup>st</sup> in Asphalt, Inc. – Doerhoefer Park Tennis Court Renovation

Commissioner Roman made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$933,200.49. Commissioner Mahoney seconded the motion.

Roll Call:                   Ayes: Commissioners Roman, Mahoney, Gelwicks and Souter  
                                  Nays: None  
                                  Absent: Commissioner Cushing

**ACTION ITEMS:**

Commissioner Souter made a motion to authorize staff to dispose of an attached list of electronic equipment in an environmentally safe way. Commissioner Mahoney seconded the motion.

Roll Call:                   Ayes: Commissioners Souter, Mahoney, Gelwicks and Roman  
                                  Nays: None  
                                  Absent: Commissioner Cushing

Commissioner Roman made a motion to authorize the purchase of one Millcreek Turf Tiger 4300 Top Dresser at a total net bid price of \$18,648 and the spinner attachment for \$2,386 for a total requested bid amount awarded to Burriss Equipment Company of \$21,034. Commissioner Souter seconded the motion.

Roll Call:                   Ayes: Commissioners Roman, Souter, Gelwicks and Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Cushing

Commissioner Mahoney made a motion to authorize the purchase of one Level Best Laser Grading Box from Positioning Solutions Company for the purchase price of \$21,750. Commissioner Roman seconded the motion.

Roll Call:                   Ayes: Commissioners Mahoney, Roman, Gelwicks and Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Cushing

**BOARD BUSINESS:**

**President's Comments**

President Cushing absent

**Commissioner's Comments**

None

**STAFF AND COMMITTEE REPORTS:**

**Executive Director Report**

Executive Director McAdam thanked Susan Friend (SEASPAR) for her presentation and let it be known that the Park District also appreciates partnering with SEASPAR. One such partnership is for the Home Front Health Program to aid service men and women with trained fitness center personnel. It was also stated that the Grove Foundation will be joining the Home Front Health Program partnership.

**Recreation Director Report**

Director of Recreation, Jay Kelly thanked Assistant Director for District Services, Sara Rathsack, for her efforts overseeing the Loss Control Review. At the Lincoln Center, a leak was fixed and new cabinets were installed. At the Recreation Center, revenues were up. At Lyman Woods, to date, 352 jars

of honey have been sold. Commissioner Gelwicks asked about the beaver issue at Lyman Woods. Jay Kelly informed him that the beaver has outwitted the beaver deceiver. We still need a permanent solution for keeping the water level down but the beaver population is multiplying. Color coded signage was installed by an Eagle Scout. Revenue is up at Miner Mike's. Rentals at the Golf Course have been very good. Commissioner Gelwicks commented on sports related concussions. He wondered if the Park District recommended anything for the soccer players. Jay Kelly said he would research.

### **Marketing Report**

Supervisor of Marketing and Creative Development, Ian Everett informed the Board of the new e-newsletter design which adapts for viewing on a smart phone or tablet. The fall issue of Park Places will be delivered next week and work has begun on promoting the new Suburban Horror Story haunted house event. Commissioner Gelwicks commented on a TV commercial with Paul Konerko showing a boy running bases. This commercial was done at Memorial Park and is showing between innings during the White Sox games.

### **Planning Report**

Superintendent of Planning, Paul Fyle reported that the playground renovation at Patriots Park is progressing as planned. The dredging of Barth Pond began this week and should be completed the first week of December. At Memorial Park, the playground renovation hopes to be under way by mid-September. Staff is in the process of interviewing architectural design firms for the Interior Renovation of the 1846 Blodgett House. Districtwide Asphalt Paving is currently out to bid. A new Landscape Architect was hired.

### **Parks Report**

Superintendent of Parks, Mike Siefken, reported that the roof replacements for Doerhoefer concession and Gilbert Park restroom have been contracted. The athletic field at on the Walnut property has been seeded and fertilized and a snow fence was installed. Sod was installed on the Whitlock east ball field; and gypsum was applied on the McCollum soccer basin. At Washington Park, a portable restroom surround was installed; 20 wood cabinets were installed at Lincoln Center along with the east entrance being refurbished; 90 feet of round rail fence was replaced at Burlington and Walnut; and installed new fencing for the Eagle Scout dugout project at Gilbert Park. Director of Operations and Development, Geoff Penman reported that he's been in contact with Vegetation Solutions regarding prescribed grazing at Belmont Prairie; the SEASPAR Eagles are group mulching at Concord Square; the first phase in the tree inventory is nearing completion and spring bulbs have been ordered; at the Golf Course, deep tine aeration of the greens has taken place and three ash trees have been removed; irrigation repairs at hole #7 and #8 have been made and drainage has been installed on hole #9. Commissioner Gelwicks commented on a fire at O'Brien Park. Geoff Penman said that the Park District was working with police. Commissioner Gelwicks asked about the affiliate projects. Geoff Penman said that staff was working on the fence right now and that the scoreboard has been installed at Doerhoefer.

### **Financial Report**

Assistant Director of Budget and Finance, Erik Brown reported that staff was half way through the budget process for next year; the property tax levy is the next project coming up.

### **SEASPAR**

Executive Director, Bill McAdam had nothing to report from SEASPAR.

### **PLAN COMMISSION**

Commissioner Souter had nothing to report.

**UNFINISHED BUSINESS**

Honorary Naming of Parks:

Commissioner Roman made a motion to name the Golf Course Clubhouse: Dan Cermak Club House; and to rename the park at 63<sup>rd</sup> and Brookbank: Ned Bell Park. Commissioner Souter seconded the motion.

Roll Call:                   Ayes: Commissioners Roman, Souter, Gelwicks and Mahoney  
                                  Nays: None  
                                  Absent: Commissioner Cushing

**NEW BUSINESS**

There was no new business.

**RECOGNITION OF VISITORS**

None

Commissioner Cushing announced that the next Board workshop will be held October 2, 2014 at the Village Hall Council Chambers.

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**ADJOURN TO EXECUTIVE SESSION**

At 8:04 p.m. Commissioner Souter made a motion to adjourn to Executive Session. Commissioner Roman seconded the motion.

Roll Call:                   Ayes: Commissioner Souter, Gelwicks, Mahoney and Roman  
                                  Nays: None  
                                  Absent: Commissioner Cushing

**FINAL ADJOURNMENT**

At 8:25 p.m. Commissioner Mahoney made a motion to adjourn. Commissioner Roman seconded the motion.

Roll Call:                   Ayes: Commissioner Mahoney, Roman, Gelwicks and Souter  
                                  Nays: None  
                                  Absent: Commissioner Cushing

Respectfully Submitted,

Mark Roman  
Secretary