

BEFORE THE DOWNERS GROVE PARK DISTRICT  
BOARD OF PARK COMMISSIONERS

IN RE THE MATTER OF:       )  
  )  
Meeting Minutes            )

BOARD OF PARK COMMISSIONERS MEETING  
March 21, 2013  
7:00 o'clock P.M.

PROCEEDINGS HAD before the VILLAGE OF  
DOWNERS GROVE BOARD OF PARK COMMISSIONERS, taken at  
the Downers Grove Village Hall, 801 Burlington  
Avenue, Downers Grove, Illinois, before Marlane K.  
Marshall, C.S.R., License #084-001134, a Notary  
Public qualified and commissioned for the State of  
Illinois.

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1 PRESENT: (continued)

2 MS. JULIE BUNKE, Museum Supervisor

3 MS. SHANNON FORSYTHE, Manager of  
4 Natural Resources and  
Interpretive Services

5 MR. RICH ZIZEK, Center Supervisor

6

7 PRESENT IN RE SCARCE:

8 MS. KAY McKEEN, Founder and Executive  
Director

9

10 MS. LIZ CHAPLIN, DuPage County Board  
Member

11 MR. PETER DiCIANNI, Chairman, DuPage  
County Environmental Committee

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13

PRESENT IN RE PROGRESSIVE ENERGY:

14

MR. SHAWN AJAZI

15

MR. BILL McMAHON

16

MR. HARRY CHILDRESS

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1 BOARD OF PARK COMMISSIONERS PRESENT:  
2 MR. ROBERT J. GELWICKS, President  
3 MR. MATT CUSHING, Vice President  
4 MS. CATHERINE C. MAHONEY, Treasurer  
5 MS. JANET BARR, Secretary  
6 MR. MARK ROMAN, Commissioner  
7  
8 PARK DISTRICT STAFF PRESENT:  
9 MR. BILL McADAM, Executive Director  
10 MS. RENEE HERBST, Director of  
Administrative Services  
11  
12 MR. JAY KELLY, Director of  
Recreation  
13  
14 MS. SARA RATHSACK, Assistant Director  
of Recreation  
15  
16 MR. GEOFF PENMAN, Director of  
Operations and Development  
17  
18 MR. MIKE SIEFKEN, Parks Operation  
Manager  
19  
20 MR. PAUL FYLE, Landscape Architect  
21  
22 MS. BRANDI BECKLEY, Public Information  
Supervisor  
MS. PAM RANK, Clerk  
MS. SUSAN NANCE, Fitness Manager

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1 PRESIDENT GELWICKS: Good evening. The March  
2 21st, 2013 Downers Grove Park District Board meeting  
3 is called to order. Roll call, please?

4 MS. RANK: Miss Barr?

5 MS. BARR: Here.

6 MS. RANK: Mr. Cushing?

7 MR. CUSHING: Here.

8 MS. RANK: Mr. Gelwicks?

9 PRESIDENT GELWICKS: Here.

10 MS. RANK: Miss Mahoney?

11 MS. MAHONEY: Here.

12 MS. RANK: Mr. Roman?

13 MR. ROMAN: Here.

14 PRESIDENT GELWICKS: Would all please rise for  
15 the Pledge of Allegiance?

16 (Whereupon the Pledge of Allegiance  
17 was recited.)

18 PRESIDENT GELWICKS: Are there any changes?

19 MR. McADAM: We have no changes this evening.

20 PRESIDENT GELWICKS: Communications. Shannon,  
21 do you have a presentation?

22 MS. FORSYTHE: Yes.

1 PRESIDENT GELWICKS: Yes? And some guests?  
 2 MS. FORSYTHE: Yes. Okay. Hi, everyone. I am  
 3 Shannon Forsythe, the manager of natural resources and  
 4 interpretive services out at Lyman Woods. I am also  
 5 a member of our Green Committee. And I am very happy  
 6 to report that the Green Committee has successfully  
 7 earned our earth flag for the park district.

8 The earth flag certification program was  
 9 developed by SCARCE and funded by DuPage County to  
 10 help businesses and organizations become more environ-  
 11 mentally friendly. With the assistance of SCARCE  
 12 the Green Committee was able to assess our current  
 13 practices and implement practical ecofriendly  
 14 initiatives throughout the district.

15 Of course the park district has demonstrated  
 16 their commitment to the environment through large-scale  
 17 projects like strict environmental guidelines, the  
 18 streambank stabilization project at Lyman Woods,  
 19 permeable pavers at Doerhoefer Park. I am not really  
 20 going to address those big projects tonight. I am  
 21 just going to give you a quick overview of the earth  
 22 flag process, the certification process, and some

1 operational initiatives that we took within the  
 2 district that resulted from that process.

3 So first the requirement to earn our earth  
 4 flag included staff training, having an ongoing  
 5 recycling program, volunteering at an environmental  
 6 event, waste reduction program or event and the green  
 7 audit. Kay came out to the park district and gave  
 8 us a great staff training. The recycling program,  
 9 we already met this requirement, but we have looked  
 10 into ways that we can enhance our recycling programs  
 11 through the district. For volunteering the Green  
 12 Committee members have volunteered at the village's  
 13 Recycling Extravaganza event for a few years now. And  
 14 for a waste reduction program we met this requirement  
 15 through a couple projects. Annually we work with  
 16 SCARCE for our gym shoe collection and then SCARCE  
 17 takes those gym shoes and recycles them, and then we  
 18 also have done battery collection and have collected  
 19 six tons of batteries. And then finally the meat of  
 20 this process was our green audit. SCARCE visited the  
 21 park district facilities and kind of did a head-to-toe  
 22 audit of what we're doing out there, our current

1 practices, made suggestions for how we could improve.  
 2 As a result of the audits we have done  
 3 everything from just encouraging behavior changes to  
 4 making facility changes. So for wise use of resources  
 5 we have done things like simply encouraging staff to  
 6 use resources more wisely, we have installed occupancy  
 7 sensors for lights, we have also taken a look at our  
 8 energy costs and then taken simple steps like delamping  
 9 our vending machines to save energy.

10 Green housekeeping has been a big initiative.  
 11 We transitioned from toxic cleaning supplies to  
 12 environmentally-preferred cleaners at our facilities.  
 13 We have also stocked all the facility kitchens with  
 14 reusable dishware to cut down on the waste from  
 15 disposables. We have transitioned to recycled content  
 16 paper products, and we phased out anti-bacterial  
 17 soaps replacing them with foaming soaps which is a  
 18 better option.

19 Efforts continue to improve our fleet  
 20 including promoting anti-idling practices. We have  
 21 hybrid cars, we use biodiesel in parks maintenance  
 22 vehicles. We also have our alternative fuel vehicles

1 like the electric Gators at McCollum Park and Lyman  
 2 Woods.

3 And finally ongoing efforts are made  
 4 throughout the district to educate both our district  
 5 staff and residents about ways to reduce their impact  
 6 on the environment. I wanted to highlight just a  
 7 couple of our education initiatives here. The heir-  
 8 loom garden at the museum demonstrates organic  
 9 gardening practices, and 600 pounds of produce were  
 10 donated to food pantries last year. A wonderful  
 11 thing. The Rec Center installed a super cool bottle  
 12 fill station in the Fitness Center. That encourages  
 13 Fitness Center members to use reusable water bottles  
 14 instead of disposable and saves -- over 20,000 water  
 15 bottles have been kept out of the landfill. They  
 16 have a counter on it.

17 At Lyman Woods we have created a new vermi-  
 18 composting exhibit there. We have three vermi-  
 19 composters there. That's a worm bin. We're holding  
 20 a worm bin workshop for families in May to try and  
 21 encourage families to do this in their own homes.

22 And finally we have a monthly staff green

1 e-newsletter which features our green initiatives  
2 and highlights from the Green Committee. That goes  
3 out to all staff. And on our website we have a page  
4 dedicated to our green initiatives to inform the  
5 community of what we're doing. So these are just a  
6 few highlights of some of the projects we have been  
7 working on to work towards our earth flag.

8 And at this point I am going to introduce  
9 Kay McKeen who is the founder and executive director  
10 of SCARCE who helped us through this process.

11 MS. McKEEN: Good evening. I am very, very  
12 excited to be here today. You have quite an amazing,  
13 energetic green team here at the park district. They  
14 were so anxious and excited to try new things, to take  
15 on new projects. It was great to work with them. But  
16 it was also great to see the initiatives they had  
17 taken well earlier -- much earlier on their own.  
18 Shannon is just a champion for green cleaning products  
19 and no fumes. It's been really fun. I think park  
20 districts are the perfect place to earn earth flags  
21 and a perfect place to be role models for the community  
22 of what's green and what practices residents can take

1 home to their homes and their businesses. It's just  
2 been a real joy to work with your team, and you guys  
3 should be very, very proud of them.

4 I would like to introduce the chairman of  
5 DuPage County's Environmental Committee, Mr. Pete  
6 DiCianni, and also Liz Chaplin, County Board member.  
7 They have a proclamation and a few words as well.

8 MR. DiCIANNI: Thanks, Kay. It's a pleasure to  
9 be here. Before I speak and present the proclamation  
10 Commissioner Liz Chaplin from Downers Grove is here  
11 and would like to say a few words. Liz is a great  
12 leader for environmental issues especially when it  
13 comes to water.

14 MS. CHAPLIN: Thank you. Thanks, everyone. The  
15 earth flag program recognizes accomplishments in  
16 saving energy, recycling and leadership in sustain-  
17 ability. Thank you, Bob Gelwicks, Matt Cushing, Cathy  
18 Mahoney, Mark Roman and Janet Barr for your leadership  
19 in implementing an impressive list of sustainable  
20 accomplishments. I would also like to recognize  
21 Shannon Forsythe from the Lyman Woods for her tireless  
22 efforts in making these changes happen.

1 This is an important certification because  
2 it impacts taxpayers. This is a great example of how  
3 government can cut costs while benefitting the  
4 environment. Simple reduction in use and use of  
5 disposal dishware, energy and water reduction can make  
6 for long-term savings. The list of projects is long  
7 including improving indoor air quality by changing  
8 cleaning supplies and removing toxic chemicals,  
9 reducing chloride in stormwater by using de-icing --  
10 earth friendly de-icing products and instituting a  
11 green procurement policy. The County of DuPage is a  
12 better place because of the entities that take on this  
13 stewardship role. Congratulations and thank you all  
14 for your hard work and dedication.

15 MR. DiCIANNI: Thank you, Liz. And I would also  
16 like to invite Mr. President, Bob Gelwicks, down  
17 for this proclamation from DuPage County. We at DuPage  
18 County take the environment very seriously, and we  
19 want to leave a better place for our kids in the  
20 future. So it is important we have great partners.  
21 Today, I think, is a celebration of our true partner-  
22 ship. So, Bob:

1 Whereas, DuPage County has adopted the  
2 DuPage County Solid Waste Management Plan which  
3 includes environmental education activities and  
4 leadership in recycling;

5 Whereas, the Downers Grove Park District has  
6 completed training reducing the impacts on the  
7 environment;

8 And whereas, the district has implemented  
9 energy saving measures, instituted the use of green  
10 cleaning products, implemented other outdoor and  
11 indoor air quality improvements;

12 Whereas, the district allows green procure-  
13 ment practices, reduces waste by encouraging the use  
14 of reusable items;

15 Whereas, the district follows anti-idling  
16 policies and uses reduced chloride-based products;

17 And whereas, the board recognizes the  
18 district for its leadership in the use and impact on  
19 the environment and, thereby, earned their Earth Day  
20 flag as a symbol of their accomplishments;

21 Whereas, the DuPage County Board finds the  
22 district a valuable member of the County of DuPage,

1 and their efforts have improved the quality of life  
 2 for the citizens and visitors to DuPage County.  
 3 Now, therefore, be it resolved that I,  
 4 Daniel J. Cronin, Chairman of the DuPage County Board  
 5 and members of the County Board hereby commend the  
 6 Downers Grove Park District on their exemplary efforts  
 7 and overall environmental concern on this the 21st  
 8 day of March, 2013, in Wheaton, Illinois.

9 PRESIDENT GELWICKS: Great. Thank you very much.

10 MR. DiCIANNI: I also want to acknowledge Kay  
 11 McKeen from SCARCE because she is our private side  
 12 partner. We do a lot of public-, private-side projects  
 13 in DuPage County. We realize that government can't  
 14 always do the heavy lifting. We're very happy with  
 15 what she's done in educating this partner and putting  
 16 programs in place.

17 MS. McKEEN: At this time we'd like to present  
 18 the earth flags to you all. Are you going to join  
 19 us, Bill, down here for the earth flag? You are the  
 20 first earth flag of 2013. So good for you guys. And  
 21 we'll be putting out some publicity about that and  
 22 hope we'll encourage some other park districts to keep

1 going. So congratulations on all your efforts.  
 2 Just a second about the earth flag. When  
 3 the crew of Apollo 8 went in space in November of  
 4 1968, this was the first human photograph of our  
 5 planet. It's an amazing planet that we share with  
 6 all the other people of the world, all the critters  
 7 of the world, those that fly and those in the ground  
 8 and those walking on the ground. It's an amazing place,  
 9 and all your efforts are really working towards taking  
 10 care of this place we share. Thank you very much.

11 PRESIDENT GELWICKS: I have one question. Is  
 12 this recyclable material?

13 MS. McKEEN: It's actually recycled nylon.

14 PRESIDENT GELWICKS: Good. That's a good answer.  
 15 Okay. That was very well done. We're appreciative.

16 Does anybody have anything this evening that  
 17 can top that? If not, I guess we have other things  
 18 to do.

19 MR. McADAM: We do.

20 PRESIDENT GELWICKS: Okay. Moving on we have  
 21 an opportunity for any visitors to address the board  
 22 at this time. If not there is a second opportunity

1 later in the meeting. Nobody at this time? Okay.  
 2 Moving on, Madam Secretary, do you have  
 3 any communications to share with us this evening?  
 4 MS. BARR: Bob, I do. I am going to read an  
 5 e-mail from a Downers Grove resident named Sue Carrier.  
 6 And she's one of a group of active adult participants  
 7 who visited us last May. And this is kind of a follow-  
 8 up to that visit. And she says:

9 "I was part of a small group  
 10 of seniors attending the park  
 11 district meeting last May.  
 12 Initially things seemed to  
 13 improve in the fall, and we all  
 14 had hopes. Since then more and  
 15 more are dropping out. In fact,  
 16 two of the group that came to  
 17 the meeting with me have moved  
 18 on to Lisle or Woodridge. They  
 19 gave up.

20 I have spoken to Kristen.  
 21 She is aware of the problem and  
 22 is trying her best. The problem

1 seems to be in those areas of  
 2 upper management. I would suggest  
 3 getting upper management into  
 4 Lincoln Center for a special  
 5 meeting with the seniors to  
 6 attempt to fix the problem before  
 7 you end up closing the Active  
 8 Adult Center altogether.

9 Last year one thing was  
 10 scheduled for May, Senior Citizen  
 11 Month. Joyful Voices of Westmont  
 12 came to perform. This was not  
 13 publicized adequately, just a  
 14 brochure outside the office, so  
 15 attendance was very poor. This  
 16 year absolutely nothing. A few  
 17 new people have come. They check  
 18 out the prices of things and the  
 19 little available, and then they  
 20 check out Lisle and other park  
 21 districts and they move on.  
 22 Perhaps your management needs

1 to go check those also.  
 2 Please help. Thank you for  
 3 your time."  
 4 And she says a senior citizen who wants Downers Grove  
 5 to flourish, Sue Carrier.  
 6 PRESIDENT GELWICKS: All right.  
 7 MS. BARR: So can I just say something to Bill  
 8 as a follow-up and ask you to look into it? We're  
 9 very sensitive to just getting feedback and we're  
 10 happy to hear feedback. And we're going to try and  
 11 make our Active Adult program as great as we can for  
 12 our residents. We're happy to hear the feedback,  
 13 and we will take it to heart.  
 14 MS. MAHONEY: Bill, is there any intention on  
 15 your staff's or your part to close the Active Adult  
 16 Center?  
 17 MR. McADAM: No, absolutely not.  
 18 MS. MAHONEY: Okay. I just wanted to make sure  
 19 because that was part of this e-mail.  
 20 MR. McADAM: Right. No, absolutely not.  
 21 MS. MAHONEY: That is not my position as a board  
 22 member either. I just wanted to know.

1 MR. McADAM: Nor is it staff's.  
 2 MS. MAHONEY: Okay. Thank you.  
 3 PRESIDENT GELWICKS: Anything else? Consent  
 4 agenda, Bill?  
 5 MR. McADAM: This evening on the consent agenda  
 6 we have for our consideration approval of minutes,  
 7 February 21st, 2013 regular meeting; the treasurer's  
 8 report and payment of bills in the amount of  
 9 \$564,705.38.  
 10 PRESIDENT GELWICKS: Can I have a motion, please?  
 11 MR. ROMAN: Move to approve the consent agenda  
 12 as presented including payment of the bills in the  
 13 amount of \$564,705.38.  
 14 MS. MAHONEY: Second.  
 15 PRESIDENT GELWICKS: Roll call, please?  
 16 MS. RANK: Mr. Roman?  
 17 MR. ROMAN: Aye.  
 18 MS. RANK: Miss Mahoney?  
 19 MS. MAHONEY: Aye.  
 20 MS. RANK: Miss Barr?  
 21 MS. BARR: Aye.  
 22 MS. RANK: Mr. Cushing?

1 MR. CUSHING: Aye.  
 2 MS. RANK: Mr. Gelwicks?.  
 3 PRESIDENT GELWICKS: Aye. Motion is approved.  
 4 MR. McADAM: On our action items this evening  
 5 the first one is consideration of bids, Lyman Woods  
 6 Project Site Areas I, II and II, three-year maintenance  
 7 work. Our landscape architect, Paul Fyle, has a short  
 8 presentation on updating where we are in the project  
 9 as well as a recommendation on approval of the bid.  
 10 MR. FYLE: Good evening.  
 11 PRESIDENT GELWICKS: Good evening.  
 12 MR. FYLE: I am here this evening to present the  
 13 bids for our next regular maintenance contract with  
 14 Lyman Woods. But I also wanted to take this oppor-  
 15 tunity to just briefly summarize the streambank  
 16 stabilization project that we have undertaken over  
 17 the last ten years now just so that I can illustrate  
 18 to everyone the work that's been done there -- the  
 19 great work that's been done there. And since we're  
 20 asking for authorization or recommending the board  
 21 award a contract which is a three-year contract, I  
 22 felt like it was necessary to kind of give some of

1 this background where we have been and why we need  
 2 to continue this maintenance work.  
 3 So first of all the board has obviously  
 4 seen payout requests over the last several years.  
 5 They're requests for payment for Project Site Areas I,  
 6 II or III and Phase I, II or III. There's all these  
 7 different areas and phases that I just wanted to make  
 8 sure that everyone knows what we're talking about at  
 9 each of those areas.  
 10 So just looking at Lyman Woods we have got  
 11 the center of the site is a large marsh, wetland area  
 12 at the center. So the low area of Lyman Woods is the  
 13 middle or center of the site. Generally when we talk  
 14 about our streambank stabilization our streams run  
 15 to the middle. So from the north, 31st Street on  
 16 the north, they run south to the marsh and south  
 17 down by Good Sam Hospital they run north to the marsh.  
 18 Also the site Lyman Woods is made up of  
 19 several different parcels with different ownership  
 20 on these parcels. For example, the majority of the  
 21 site, the large yellow parcel there, is jointly owned  
 22 by the Downers Grove Park District, the Village of

1 Downers Grove and also the Forest Preserve District  
2 of DuPage County. An intergovernmental agreement is  
3 in place for ownership and maintenance, and the park  
4 district is responsible for maintenance work. There's  
5 also a few easements that we have there. The blue  
6 parcel -- the light blue at the southwest there is  
7 the hospital easement, and also on the east side the  
8 darker blue is the easement with Midwestern University.

9 And then in 1999 we had a master site plan  
10 prepared which created some restoration priorities,  
11 established restoration priorities for the site. And  
12 you can see sort of the darker green areas were the  
13 higher priorities. And in order to accomplish the  
14 restoration tasks the park district broke the site  
15 into different areas and decided to tackle more  
16 manageable chunks. Project Site Area I. So area  
17 one was at the northwest corner of the site, 18 acres.  
18 Area II is also part of the northern half of Lyman  
19 Woods. It's a larger area of 32 acre. And then Area  
20 III is at is south end, the darker green area at the  
21 south end of Lyman Woods.

22 So what we were seeing -- The purpose of

1 the streambank stabilization had to do with our  
2 streams that are coming through and as I mentioned  
3 winding its way down through to the marsh. A lot of  
4 the stormwater coming into the site, the first flush  
5 after a storm event was causing heavy erosion of  
6 these streambanks. You can see examples here of  
7 banks that were being eroded, channel widening and  
8 downcutting and trees that were being eroded, the base  
9 of the tree.

10 PRESIDENT GELWICKS: Paul, just to clarify those  
11 are not current but that's preexisting conditions.

12 MR. FYLE: Yes, this is what we were seeing  
13 before we started the streambank stabilization project.  
14 This is before. I should say rather than existing,  
15 this is before. These were examples. A lot of  
16 trees were starting to fall because they would be  
17 undercut by the storm flow.

18 So we started to do the streambank  
19 stabilization project. And so we talked about that  
20 there's three areas, Area I, II and III. And within  
21 each area there's three phases. Phase I was the  
22 initial clearing work of invasive trees and shrubs,

1 coming in and just clearing out some of the invasive  
2 material.

3 Phase II was the actual streambank con-  
4 struction, the more visible streambank work where we  
5 were using bioengineering techniques to stabilize  
6 the banks. In some cases we even created new wetland  
7 basins -- in Project Site Area I, for example -- new  
8 basins that capture, store and filter some of that  
9 stormwater as it entered into Lyman Woods, entered  
10 into the site, and planting a lot of new native  
11 plant materials.

12 Phase III, which is where we are on all  
13 the areas now today. We are on Phase III which is a  
14 long-term maintenance, monitoring and reporting. So  
15 that requires that -- that long-term maintenance is  
16 a requirement of the permit that we received when we  
17 did the streambank work, and it includes both woody  
18 and herbaceous control and also prescribed burns on  
19 a regular cycle.

20 So there's some before and after examples  
21 of the streambank work that was done. This is the  
22 same thing, the creek here. And you can see some of

1 the techniques that were used, the bioengineering  
2 techniques we talked about, even putting tree trunks,  
3 logs into the creek and staking them in place as a  
4 way to again slow water down as it comes into the  
5 site.

6 Again another before and after example of  
7 the same stretch.

8 Some of the techniques I think that were  
9 used is we used A-jacks which hold some of the banks  
10 and slopes to really lock them -- the bank into place.  
11 These concrete jacks were put into place to help  
12 stabilize the base. And then these J-hooks. A lot  
13 of stone was placed into the creek. These J-hooks  
14 cause the water to sort of swirl in place and again  
15 slow the water down.

16 And this is probably the best example I  
17 think of what we were trying to accomplish is by  
18 putting in these rock riffles, which are essentially  
19 small dams, the water backs up behind those and we  
20 create these stepped pools where as the water comes  
21 into the site it enters the larger pools of water  
22 and slows down again in an attempt here to slow the

1 water down so it doesn't have the opportunity to erode  
2 the banks and also allows some of the sediment to  
3 filter down out of it.

4 So just an overview of the three areas.

5 Area I I mentioned, 18 acres. That construction  
6 began in 2004 at a total construction cost of  
7 \$480,000. Area II I mentioned much larger, 32 acres,  
8 began in 2006, total cost of \$850,000. And Area III,  
9 25 acres at the south end of the site began in 2007,  
10 and the construction cost there was \$600,000. So  
11 that's just some of the history of the investment that  
12 we have made and the work that's been done and been  
13 accomplished at the site.

14 So what we're talking about today with our  
15 consideration of bids would be -- This is just a  
16 chart that shows each of the three areas. And within  
17 each area, Area I, II and III, there was an initial  
18 contractor to do the construction work, the stabili-  
19 zation work; then we had maintenance contracts  
20 generally in three-year increments, three-year  
21 contracts in each of those areas. And now we're out  
22 here looking to start another three-year contract

1 which would be for 2013, '14 and '15 summer growing  
2 seasons.

3 So that brings us to the consideration of  
4 bids. On February 7th the board granted authorization  
5 to bid a three-year maintenance contract. Legal  
6 notice was published on February 13th, and the prebid  
7 meeting was held at Lyman Woods on March 1st. Bids  
8 were opened and read aloud on March 12th. A total  
9 of eight bids were received which we see here. Eight  
10 bids were received and opened, and as you can see our  
11 low bid was actually Homer Tree Service. However,  
12 after contacting all of the references that were  
13 provided by this contractor, staff and our consultant,  
14 Engineering Resource Associates, both feel that Homer  
15 Tree Service is not qualified to do this particular  
16 task, this contract. Homer Tree Service has done  
17 work for us before. In fact, they did work in Lyman  
18 Woods, the Phase I work which is the initial clearing  
19 of trees and shrubs. They were the contractor for  
20 the Phase I work of PSA I. So way back almost ten  
21 years ago they did clearing work there. But that's  
22 entirely different. It's clearing, it's cutting of

1 large trees and shrubs, whereas our maintenance  
2 contract that we have today also is much more delicate,  
3 and there's a lot more involved in terms of not just  
4 the woody plant material but also herbaceous plant  
5 material and being able to identify and have knowledge  
6 of that plant material and control that material. The  
7 references they provided did not show any past  
8 experience in doing this particular type of work.

9 And after speaking with Homer Tree Service  
10 it seems like they are starting up a new division,  
11 that they're intending to start doing this type of  
12 work, but they have not at this point done this.  
13 And staff feels that we would recommend not entering  
14 into this -- Given that it is a three-year contract  
15 and they haven't done this before, we are not sure  
16 that we should be the first ones or the guinea pig, I  
17 guess, with them. Certainly it may be that three  
18 years from now when they have established some  
19 experience we will have an opportunity to work with  
20 them again.

21 But in this case we're recommending going  
22 with our second low bidder which would be Integrated

1 Lakes Management. And ILM has been our current  
2 contractor at Lyman Woods. So we have been happy  
3 with their work, and they have been our maintenance  
4 contractor for at least six years now in Project Site  
5 Area I. So they have been on site for a while.

6 Also the bids did also include an alternate  
7 bid item, Alternate 1, which was for a prescribed  
8 burn for Project Site Area I, the smaller of the  
9 areas. Although given the competitive nature of the  
10 pricing that we did receive, staff is recommending  
11 awarding that alternate to the contractor to allow the  
12 contractor to do that work.

13 So with that I would be happy to answer any  
14 questions. In the memo here we have wording for a  
15 motion if you were to reject or disqualify the low  
16 bidder and go with Integrated Lakes Management. And  
17 I would be happy to answer any questions.

18 PRESIDENT GELWICKS: Can I have a motion, please?

19 MS. BARR: I will move that the board disqualify  
20 the putative low bidder as non-responsive on the  
21 requirement for demonstrated experience and award  
22 the contract to Integrated Lakes Management, Inc. as

1 the lowest responsible and -- responsive and respon-  
2 sible bidder for a contract amount of \$106,208.75  
3 including the Lump Sum Base Bid and Alternate #1.

4 MR. CUSHING: Second.

5 PRESIDENT GELWICKS: Discussion? I have got a  
6 couple questions.

7 MR. FYLE: Sure.

8 PRESIDENT GELWICKS: How much did we pay for  
9 maintenance in the past? I am trying to understand  
10 is this consistent with what we paid in the past,  
11 more or less?

12 MR. FYLE: It is consistent more or less. The  
13 previous contracts haven't been for all three areas.  
14 We have had contracts for individual areas.

15 PRESIDENT GELWICKS: Right. I know.

16 MR. FYLE: But comparing Integrated Lakes  
17 Management's bid with a previous contract, it's very  
18 similar.

19 PRESIDENT GELWICKS: And this is something that  
20 we must do based on the way that we went through this  
21 whole project in the first place. Now, is that  
22 correct?

1 MR. FYLE: Correct. And this slide here shows --  
2 I think I mentioned that it's a requirement of the  
3 county. So the county requirement actually has been  
4 met in Project Site Area I. We met that last summer.  
5 But in Area II we now have met the requirement, but  
6 we're requesting sign-off which requires the county  
7 or the Army Corps, I should say, to schedule a visit  
8 to come out and inspect the site. That we hope to  
9 have this summer. We anticipate this summer. Same  
10 thing in Area III; we're requesting sign-off. Until  
11 we get that sign-off we are required to continue the  
12 maintenance work. We need to do that at least this  
13 year as part of the requirement in two of the three  
14 areas.

15 And then also in Area II we did also get --  
16 we receive grants, state and federal grants to help  
17 pay for Area II works, and those require longer  
18 maintenance. And we can see -- I am showing that  
19 light blue right here. After this current year  
20 contract we will be required to do an additional year  
21 of maintenance in Area II as part of that requirement.

22 PRESIDENT GELWICKS: Beyond that -- Okay.

1 Beyond the timeframe of this, is it correct to assume  
2 that this type of maintenance should be continued even  
3 though we're not forced to by prior arrangements?

4 MR. FYLE: Sure.

5 PRESIDENT GELWICKS: Is that a fair statement?

6 MR. FYLE: I believe so. I think that's one  
7 reason why I wanted to show some of this work that's  
8 gone on and show you all the great work that's happened  
9 there and the investment that's been made there. Staff  
10 believes that there will be some level of maintenance  
11 required ongoing.

12 PRESIDENT GELWICKS: Right.

13 MR. FYLE: In this contract, for example, we were  
14 able to reduce the scope of the work a little bit for  
15 this contract from previous ones because we have  
16 in-house staff that are going to start doing mowing,  
17 for example, in some of the areas that just get mowed.  
18 We're going to start doing that in house. As time  
19 goes on we may be able to reduce the scope of work a  
20 little bit. But the nature of the work -- Certainly  
21 prescribed burns for this size of an area we may not  
22 be able to do. We're able to do prescribed burns at

1 Belmont Prairie, but here, this being a much bigger  
2 site and then some of the work -- the control work,  
3 our staff currently does not have the training or  
4 expertise to be able to accomplish.

5 PRESIDENT GELWICKS: Now, I am sure I should  
6 probably ask Shannon this. But there's more  
7 stabilization work to be done in terms of creeks  
8 that we really didn't do as a part of any of these  
9 phases. Is that a fair statement?

10 MR. FYLE: I would say most of the streams  
11 actually have been stabilized.

12 MS. FORSYTHE: Right.

13 MR. FYLE: There are other areas that need  
14 restoration work. Shannon, do you want to talk about  
15 that?

16 MS. FORSYTHE: Sure. As far as I understand it  
17 the stream work is done. We do have that center  
18 wetland that needs to be evaluated for restoration  
19 potential. And there are areas of the preserve that  
20 were not included in the woodland restoration part  
21 of the streambank stabilization projects, so we do  
22 have areas of invasive shrubs that still do need to



1 be restored.  
2 PRESIDENT GELWICKS: But the majority of the  
3 streambank work has always been attributed to storm-  
4 water runoff going through that. What you are  
5 talking about, those other areas, are not directly  
6 affected by stormwater to the same extent. Is that  
7 correct?

8 MS. FORSYTHE: Correct. The wetland is, but  
9 not as far as erosion or siltation and introduction  
10 of invasive species.

11 PRESIDENT GELWICKS: Okay. I am not trying to  
12 stop you, but you answered the question. My question  
13 for -- my line of question here is as we approve this  
14 I would recommend that we tell staff and Bill to  
15 write a letter to the village requesting that they  
16 pay us the \$106,000 or whatever this is from their  
17 stormwater utility because this is directly related  
18 and why they built a stormwater utility was to pay  
19 for stormwater management in this community. They're  
20 getting a -- They have a funding mechanism, and I  
21 think we ought to request the money for this mainte-  
22 nance on a go-forward basis, I mean starting with

1 this and on a go-forward basis. But I am not  
2 necessarily saying they need to fund everything. I  
3 was trying to make a distinction a little bit between  
4 what the stormwater utility might be able to help us  
5 fund versus some other things that go on at Lyman  
6 Woods. But anyway, that's a separate topic, but I  
7 want to tie it together. I just think that the main  
8 reason we did a lot of this is because of stormwater,  
9 and the village now has a way through its stormwater  
10 utility to collect funds from the community. This  
11 is what it should be used for. And so while we have  
12 budgeted and will budget what's here, I still think  
13 this is a perfect time with entering a contract like  
14 this to enter into a discussion with the village  
15 about it.

16 Any other discussion on this? That's a  
17 separate topic. I just wanted to use it as this is  
18 a forum for it. Any others?

19 MR. CUSHING: Great summary. That's the first  
20 comprehensive summary I have seen since I have been  
21 on the board. And it was great. Thank you very much.  
22 Great summary. What a great asset we have created.

1 Can't speak highly enough. And I would fully support  
2 your position on looking for stormwater help because  
3 that is an asset to the village and the service we  
4 provide there.

5 PRESIDENT GELWICKS: We should. I don't know  
6 if we have any videos of what it used to be like. I  
7 mean we have got lots of pictures. But it's a great  
8 before-and-after story. Anybody that walked it  
9 beforehand and saw what we were doing and then saw  
10 the initial implementation and now goes and looks,  
11 you can't recognize it. I mean it looks -- On some  
12 of your pictures you wouldn't know it was the same  
13 location.

14 MR. FYLE: Right.

15 PRESIDENT GELWICKS: From that standpoint it  
16 really has been a fantastic project and one I have  
17 been very proud to be on this board for. I think  
18 it's been a tremendous thing, and staff's done a  
19 tremendous job with that. And we have got a lot of  
20 support from the community because it's one of those  
21 projects the forest preserve and the village  
22 contributed funds to us also to help us move forward

1 with that. So it's been very well supported across  
2 the community.

3 With that can we have a roll call, please?

4 MS. RANK: Miss Barr?

5 MS. BARR: Aye.

6 MS. RANK: Mr. Cushing?

7 MR. CUSHING: Aye.

8 MS. RANK: Mr. Gelwicks?

9 PRESIDENT GELWICKS: Aye.

10 MS. RANK: Miss Mahoney?

11 MS. MAHONEY: Aye.

12 MS. RANK: Mr. Roman?

13 MR. ROMAN: Aye.

14 PRESIDENT GELWICKS: Motion is approved. Thanks,  
15 Paul. Very nice job.

16 MR. FYLE: Thanks.

17 MR. McADAM: Clarification before we move forward.  
18 Does the board want concurrence to write a letter or  
19 is that a future discussion?

20 PRESIDENT GELWICKS: I will bring that up in new  
21 business.

22 MR. McADAM: The next item for our action items

1 is to request authorization to purchase two vehicles.  
2 And Geoff is here to answer any questions you might  
3 have.

4 MR. PENMAN: Good evening.

5 PRESIDENT GELWICKS: Good evening.

6 MR. PENMAN: As Bill said, we're requesting  
7 permission this evening to purchase two vehicles to  
8 be used for administration purposes based out of the  
9 Warrenville center. These are replacing two 2001  
10 Ford Tauruses. Those vehicles, one is in excess of  
11 80,000 miles, the other is at 132,000 miles. So  
12 those have reached the end of their useful life.

13 You can see from the memo I have broken it  
14 out with regard to we looked at leasing these  
15 vehicles, we also looked at purchasing these vehicles.  
16 It seems at this point in time it's going to be to  
17 our advantage to purchase these outright.

18 One thing that sometimes gets missed is that  
19 these particular vehicles are available on the state  
20 bid through the state procurement, and the pricing  
21 that's available to us as a government entity is very  
22 competitive. In this instance what we're looking at

1 is trying to be able to rotate these out after three  
2 years. In three years we anticipate them having  
3 enough of a residual value that future vehicles to  
4 replace these would be able to be bought on what I  
5 would consider margin, the difference between the  
6 value of the vehicle in three years and then the  
7 purchase price. So it puts us in a pretty good  
8 situation to take advantage of that. And I would  
9 entertain any questions at this point.

10 The purchase price for each vehicle is  
11 \$24,998. And that is from Wright Automotive of  
12 Hillsboro, Illinois through the Illinois Joint Purchas-  
13 ing Program. We're looking at two vehicles.

14 PRESIDENT GELWICKS: Could I have a motion,  
15 please?

16 MS. MAHONEY: I will move to approve the purchase  
17 of two Ford Fusion Hybrid SE sedans at a cost of  
18 \$49,996 to replace the two 2001 Ford Taurus sedans.

19 MR. CUSHING: Second.

20 PRESIDENT GELWICKS: Any discussion? Roll call,  
21 please?

22 MS. RANK: Miss Mahoney?

1 MS. MAHONEY: Aye.

2 MS. RANK: Mr. Cushing?

3 MR. CUSHING: Aye.

4 MS. RANK: Miss Barr?

5 MS. BARR: Aye.

6 MS. RANK: Mr. Gelwicks?

7 PRESIDENT GELWICKS: Aye.

8 MS. RANK: Mr. Roman?

9 MR. ROMAN: Aye.

10 PRESIDENT GELWICKS: Motion is approved.

11 MR. PENMAN: Thank you.

12 PRESIDENT GELWICKS: Thank you. Just for the  
13 record I appreciate the fact that you looked at the  
14 lease versus purchase and had some analysis with  
15 regards to that.

16 MR. PENMAN: Thank you.

17 PRESIDENT GELWICKS: Okay. I guess President's  
18 report. I just have a couple of comments. Certainly  
19 the work that the staff has done to receive this earth  
20 flag, I think, is wonderful. It's a tribute to the  
21 employees and just the nature of the park professionals  
22 in terms of the fact that you think about those things

1 on an ongoing basis. And I think we challenged staff  
2 several years ago to be a leader in the community with  
3 regards to green initiatives, and I certainly think  
4 that you have embellished that and moved forward with  
5 that in a very effective way. And it's a nice recog-  
6 nition. So I really appreciate all the work everybody  
7 has done about that. Hopefully everybody feels good  
8 about that. It's one of those sort of fun projects  
9 to work on versus something I have to do. Okay? So  
10 I think it's a wonderful thing.

11 Likewise, Paul, I think you need to be  
12 recognized by the board for the efforts with regards  
13 to the lighting project at Memorial. It's something  
14 that I think ought to be a relatively simple thing.  
15 But again I am not sitting on that side, I am sitting  
16 up here. For what ought to be relatively simple to  
17 get approval from the county for that lighting project  
18 was hundreds of hours if not more by yourself and many  
19 other people on the staff in several meetings and  
20 meetings with the county. And certainly we haven't  
21 lit another athletic facility in this community since  
22 -- I don't believe since McCollum was built in 1981.

1 Maybe that's the reason for it, because it's such a  
2 difficult task. But certainly I appreciate and I think  
3 the board appreciates it. And everybody else doesn't  
4 recognize what it takes to just get something approved  
5 and oh, why aren't you doing it this year. Well,  
6 because it took over six months to get it through the  
7 approval process. So it is not going to get done until  
8 fall as a result. But as a board member I certainly  
9 understand that and really appreciate the efforts on  
10 that. And it'll be something that the community will  
11 well appreciate for years in the future very similar  
12 to the way Fishel Park is starting to come around,  
13 okay, in terms of people recognizing what that is.

14 Lyman Woods the same way. It's something  
15 that I don't think we acknowledge often enough. So  
16 thank you very much for all the work on that.

17 Commissioners? Anybody? Bill?

18 MR. McADAM: I just have a couple quick things.  
19 Since it's congratulate Shannon evening I'd like to  
20 continue that. At the last snow -- and yes, Shannon  
21 and I hope it's the last snow -- Shannon took me on  
22 a tour out at Lyman Woods snowshoeing. I have never

1 snowshoed before, and it was great. And I thought  
2 it was going to be hard. I thought it was going to  
3 be like tennis things on my feet and it's not; they're  
4 nice and modern. You can walk and go through. It  
5 was just a great day. I had the pleasure of Shannon  
6 giving me the tour and her knowledge base of Lyman  
7 Woods and everything that goes on out there and her  
8 passion to see that and just be able to be accessible  
9 out in the woods with snowshoes and that. It was a  
10 real treat. So next year when we get the snow hope-  
11 fully a little earlier and it goes a little later, I  
12 would encourage all the residents to take advantage  
13 of that as we rent the snowshoes out there and make  
14 that accessible. It was a great workout and it was  
15 a lot of fun.

16 Also I wanted to mention that we are going  
17 to start advertising our strategic plan dates. We'll  
18 be sending out letters and invitations to a lot of  
19 our stakeholders from our other government agencies,  
20 our affiliate groups. We're also going to be having  
21 some dates for the public in general, and we're really  
22 looking for opinions and ideas on what we do really

1 well, what we can do a little better. I am not  
2 looking for a significant amount of time, an hour  
3 and a half. We promise to keep it moving along and  
4 really get the information. But we think that would  
5 be really helpful as we formulate the district's  
6 plan going forward. So those will be coming out pretty  
7 quickly.

8 At our next meeting we are on track to be  
9 able to present the board a first budget draft. And  
10 I want to thank the finance department and all the  
11 staff. It's really been a team effort putting that  
12 together. And we're very close to finishing that up  
13 and having that for your consideration. And given  
14 all the presentations we have this evening I will  
15 move along.

16 PRESIDENT GELWICKS: Okay. Recreation?

17 MR. KELLY: Good evening. Before you you have  
18 the detailed Recreation report for February. To  
19 summarize this report, under programming for the  
20 month of February some highlights. Preschool parent/  
21 teacher conferences were held along with registration  
22 which again enrollment is up from this point this year

1 to last year.

2 Camp registration is well underway with  
3 over a thousand -- actually 1100 participants thus  
4 far registered for the summer camp.

5 Several new performing arts classes began  
6 in February including Parent/Tot Dance, adult ballet  
7 and adult hip hop class.

8 Youth volleyball is going well and will  
9 conclude in March with season-ending tournaments.

10 February open gym participation is up over  
11 250 participants compared to last year, and the open  
12 gym has been very busy throughout the winter and will  
13 maybe die down toward the end of March if the weather  
14 ever breaks.

15 Adult soccer class began in February.

16 The highlight at the Active Adult Center  
17 for the month of February is we had a Popcorn Matinee,  
18 a Birthday Bingo, Couch Potato Program returned in  
19 February, and over 150 participants had their taxes  
20 done through AARP at the Lincoln Center as well.

21 Under special events staff has been very  
22 busy planning, preparing for some spring events such

1 as the Bunny Hop which will be held at the Lincoln  
2 Center on March 28th beginning at 6:30. Then we  
3 have the same day the Flashlight Egg Hunt at 8:30 at  
4 night at Fishel. And then in April we have the Road  
5 Rally which is a cooperative event among several  
6 different park districts in the area which is kind  
7 of like an Amazing Race. You go around and it's a  
8 real fun event.

9 Back to February we held the Big Pig  
10 Championship on February 23rd in which 118 competitors  
11 fought for the pig championship, and that was compared  
12 to 98 participants in 2012. So it's nice to see  
13 that event grow as well.

14 Moving on to facility highlights, rentals  
15 continue to be very strong at the Lincoln Center and  
16 the Rec Center.

17 At the golf course if it ever stops snowing  
18 hopefully we'll be out there, but staff has been very  
19 busy preparing, and they are just waiting for the  
20 weather to break. Once that happens we'll be ready  
21 to go.

22 Garden plot sales took place. We had 203

1 returning plots sold and an additional 26 plots sold  
2 once it was opened up to the general public. Compared  
3 to this time last year we're up about 30 plots being  
4 sold.

5 Again such as golf we are preparing the  
6 miniature golf course for opening in April.

7 In fitness we have been very busy at the  
8 Fitness Center. Memberships are up compared to this  
9 month last year. Personal training is up 17% compared  
10 to last year. And staff held the senior anniversary  
11 the first week of March, and also Brandi will get into  
12 the details but we had our Zero Enrollment Special  
13 in the month of March as well. That's pretty much a  
14 summary of the Recreation Department if there are  
15 any questions.

16 PRESIDENT GELWICKS: As you talked about the  
17 garden plots I am wondering if Shannon should or the  
18 staff should think about that as being a part of the  
19 green initiative somehow getting tied into it because  
20 it has some elements of that associated with it. So  
21 it's something to consider.

22 MR. KELLY: Actually some recent changes. The

1 garden plots will be under Shannon's direction moving  
2 forward.

3 PRESIDENT GELWICKS: I didn't know that.

4 MR. KELLY: Very timely.

5 PRESIDENT GELWICKS: Is the roof a garden plot  
6 at Lyman Woods?

7 MR. KELLY: No comment.

8 PRESIDENT GELWICKS: What about flower gardens  
9 at Lyman Woods? Anyway, I will stop. Anybody have  
10 any questions?

11 MS. MAHONEY: I have one. When is the Flashlight  
12 Egg Hunt?

13 MR. KELLY: March 28th.

14 MS. MAHONEY: March 28th.

15 MR. KELLY: It's the same night as the Bunny  
16 Hop; it's just later in the evening.

17 MS. MAHONEY: At Win Star.

18 MR. KELLY: Yes, for ages six to twelve.

19 MS. MAHONEY: Could I be six to twelve?

20 MR. KELLY: Sure.

21 PRESIDENT GELWICKS: Jay is.

22 MR. KELLY: Why not?

1 PRESIDENT GELWICKS: Okay. Thanks.

2 MR. KELLY: Thank you.

3 MS. BECKLEY: Good evening. Marketing staff has  
4 been busy through February and the first part of March.  
5 Some upcoming publications include a spring issue of  
6 the Park Places Newsletter which will be mailed on  
7 April 5th. And the 2013 Summer Guide is in progress  
8 and will be released April 19th on line and mailed  
9 on April 26th.

10 The Zero Enrollment Membership Drive was  
11 held on March 1st to the 15th at 4500 Fitness. Very  
12 successful with 301 new members which was up from  
13 223 last year. This is a 26% increase. And we  
14 actually spent 50% less in advertising this year which  
15 consisted of banners of details at the Lincoln Center  
16 on the second floor, a three-week patch.com ad and  
17 Neighbors Magazine full-page ad and feature article  
18 in the issue as opposed to a direct mail piece last  
19 year.

20 Also our Summer Guide advertising space is  
21 sold out for the first time through our Partnerships  
22 in Play program. And that includes Advocate Good

1 Samaritan Hospital, Downers Grove Christian School,  
2 Wannemakers Home and Garden, Midwestern University  
3 and Shodukon (phonetic) Karate. There is one space  
4 left for the Autumn Guide. If any businesses are  
5 interested please contact the park district.

6 For the month of February media coverage for  
7 the park district totaled 41 articles, 11 photos and  
8 six advertisements. And with that I can answer any  
9 questions.

10 PRESIDENT GELWICKS: Anybody? I can't remember --  
11 What's the name of that magazine I mentioned to you?  
12 The Downers Grove --

13 MR. McADAM: I don't remember that.

14 PRESIDENT GELWICKS: You don't remember? The  
15 one that featured the tenth anniversary of the --

16 MS. BECKLEY: The Neighbors Magazine?

17 PRESIDENT GELWICKS: That was an excellent  
18 article. And I think staff did a wonderful job of  
19 that too. Nice recognition there for the tenth  
20 anniversary.

21 MS. BECKLEY: Thank you.

22 PRESIDENT GELWICKS: Very nice. Thank you. You

1 again.

2 MR. FYLE: Me again. I will be brief. As  
3 Commissioner Gelwicks mentioned, we did receive  
4 approval from the County Board on March 12th for our  
5 zoning petition for Memorial Park lighting, and we're  
6 being told the building permit is ready to be picked  
7 up.

8 At Gilbert Park we have the Kids Around  
9 the World group scheduled to remove the existing  
10 equipment a week from day, so next Thursday. Also  
11 we're being told that the new playground equipment  
12 will be ready to ship next week. So we should be  
13 receiving that not next week but the week after, the  
14 first week of April. It seems like our contractor's  
15 ready to go, so we hope to get in there right away  
16 in April and get that new playground done in the  
17 month of April.

18 And then finally the 1846 Blodgett House.  
19 On March 8th park district staff met with representa-  
20 tives from the the village planning department and  
21 fire department, Gordon Goodman, Charley Smart and a  
22 few others at the house to tour the 1846 house and

1 discuss the structural improvements that are proposed  
2 and planned for in the next fiscal year. There has  
3 been some changeover in staff at the village, so we  
4 wanted to make sure everyone that's there now sees  
5 the house and knows the history and that.

6 We're also going to be submitting drawings.  
7 I actually picked up drawings today from the structural  
8 engineer, stamped drawings that we'll be required to  
9 submit to the village and am planning to submit those  
10 tomorrow for building permit review for the structural  
11 improvements only, that portion of the work. So  
12 that we hope to get through the permitting process  
13 and be ready to roll at the start of the fiscal year.

14 I can answer any questions.

15 PRESIDENT GELWICKS: Thanks.

16 MR. FYLE: Thank you.

17 MR. PENMAN: Good evening. Park operations and  
18 golf. For the past month primary operations include  
19 winter tree pruning, painting, litter removal,  
20 building maintenance, snow and ice removal. We had  
21 13 snow events from February 1st to February 28th  
22 totaling 16 inches of accumulation. Staff was out

1 taking care of those situations as they came up.  
2 There were winter inspections, daily ice inspections.  
3 You mentioned the depth of the ice. Unfortunately  
4 we still had zero days with eight inches of ice depth.  
5 Sled hill inspections, fence repairs. Not much in  
6 athletic field repairs obviously. We attached some  
7 fabric on some fencing, some things like that, work  
8 requests and projects at Warrenville Road, Lincoln  
9 Center, the museum, Lyman Woods. As you can see  
10 from our report a number of different items in  
11 different places.

12 In forestry projects we used quite a lot  
13 of in-house tree trimming. With the colder weather  
14 these last few weeks we have been able to make a lot  
15 of -- make up on a lot of things where we can be out  
16 there when the ground is frozen, things like that.

17 We also had a lot of contracted tree work  
18 that we had started back in January and is finally  
19 finishing up at Patriots, Blodgett & Elmwood, Randall,  
20 the museum, Lincoln Center and at Fishel Park. And  
21 at all of those places we had trees that needed to  
22 be pruned. And we do that on an annual basis. We

1 try to go through I believe it's over five years and  
2 get to each park and do some contracted trimming to  
3 be able to make sure that we keep the dead and dying  
4 limbs out and keep them safe as possible.

5 Work in natural areas was at Belmont Prairie  
6 and Lyman Woods. We have got a volunteer who has  
7 come and started taking some of the invasive species  
8 out around Belmont Prairie. So that's an  
9 encouraging thing.

10 Or horticulture folks were able to do some  
11 winter pruning at McCollum, 63rd and Brookbank,  
12 Ebersold, Lincoln Center and Doerhoefer.

13 From a training standpoint we had seven  
14 staff who passed the Illinois State Pesticide Licensing  
15 Test, three as applicators, four as operators.  
16 Applicators are one step higher. They have actually  
17 passed the second test in a specific area whether  
18 that's turf or ornamentals or things like that. So  
19 it's a great example of the type of staff that we  
20 have and their commitment to training. Also did  
21 in-house first aid training in addition to our  
22 monthly training.

1 Staff at the golf course has remained busy  
2 as well with general off-season equipment maintenance,  
3 sharpening reels for the mowers and different things.  
4 Our superintendent did attend a Pond and Soil Testing  
5 Seminar this past month, and there were some specifics  
6 there about using bacteria instead of chemicals to  
7 control algae in some of our ponds on the golf course.  
8 That's something that we're excited about and kind  
9 of an initiative for us as we go into this coming  
10 year and trying to become -- kind of going with the  
11 theme tonight of the earth flag trying to be more  
12 green and find new ways to be able to do those things.

13 They also had 16 ash tree removals this  
14 past month at the golf course. It was a good oppor-  
15 tunity with the ground frozen to be able to get out  
16 there and take those out. The emerald ash borer is  
17 in a lot of cases. We're seeing some signs of that.  
18 When the trees are not in places that we need them  
19 to be and we begin to see damage to them where they're  
20 showing signs, it's time to get them out rather than  
21 waiting until we're right in the middle of play.

22 Preparations are obviously underway for the

1 golf course as far as the clubhouse and things along  
2 those lines. They're ready. They're ready. They  
3 were ready three weeks ago. The weather hasn't exactly  
4 cooperated. And I would entertain any questions at  
5 this time.

6 MS. BARR: When you take out trees due to the  
7 emerald ash borer do you generally replace them with  
8 other trees then?

9 MR. PENMAN: We try whenever we can. One of our  
10 initiatives next year is to be able to do more with  
11 that as far as being able to replace them. We do have  
12 some dollars that we're proposing next year to be  
13 able to replace trees, the 16 on the golf course.

14 MS. BARR: Okay. Good. We like our trees.

15 MR. PENMAN: Absolutely. We all like our trees.

16 PRESIDENT GELWICKS: Thanks.

17 MR. PENMAN: Thank you.

18 PRESIDENT GELWICKS: SEASPAR report?

19 MR. McADAM: We do. Commissioner Roman wasn't  
20 able to attend on Monday, so I attended the Monday  
21 meeting.

22 MR. ROMAN: Tuesday.

1 MR. McADAM: The Tuesday meeting. I thought it  
2 was Monday all day on Monday too. On Tuesday they  
3 passed their 2013 through 2015 strategic plan which  
4 we have a copy in your board packet. This is a plan  
5 that's been in the works for well over a year working  
6 putting that together. It's somewhat of a similar  
7 process we're going to be going through where they  
8 gathered a lot of input from groups in the community,  
9 looked at their operations and set a plan for going  
10 forward. I know they plan on posting that on their  
11 website which is linked from our website. So if  
12 anybody is interested they can take a look at that  
13 there.

14 They also passed a wellness policy for their  
15 staff. And in accordance with GASB regulations they  
16 approved a fund balance policy for their balanced  
17 funds to be between three and six months of the  
18 current year's budget.

19 They also approved a really great agreement  
20 with the Lisle Park District. The Lisle Park District  
21 had space in one of their facilities that they're  
22 currently not using, and so we have entered into an

1 agreement with them that allows SEASPAR to use that  
 2 as dedicated space for ten years at no cost. The only  
 3 cost to SEASPAR will be furnishing and outfitting the  
 4 space. So that will allow for SEASPAR to expand some  
 5 programming and specifically expand their EAGLES  
 6 program which has been growing. What the EAGLES  
 7 program is is a lot of the support services for those  
 8 with special needs are real strong with youth, and  
 9 once you become an adult it really drops off and  
 10 there's a gap there. And the EAGLES program helps  
 11 fill that gap. So SEASPAR has seen a real growth in  
 12 that programming area and a real need, and the current  
 13 sites are currently full so this will allow for some  
 14 expansion in that. And I can entertain any  
 15 questions you might have.

16 PRESIDENT GELWICKS: Thanks. Unfinished  
 17 business?

18 MR. McADAM: Geoff had made a presentation last  
 19 board meeting talking about some energy purchasing  
 20 and contracts. And after some of that discussion  
 21 Geoff and I asked the representatives from Progressive  
 22 Energy to come in this evening and do a short presen-

1 tation and answer some questions that you might have.  
 2 We're not looking for action on this this evening, just  
 3 some questions from the board for direction, and then  
 4 we'll formulate a final recommendation for you at the  
 5 next board meeting.

6 MR. PENMAN: Without any further ado I guess I  
 7 would introduce Harry Childress, Bill McMahon and  
 8 Shawn Ajazi from Progressive. They will make a quick  
 9 presentation this evening for your consideration.  
 10 And I will turn it over to them. Shawn?

11 MR. AJAZI: Good evening. Bill's going to pass  
 12 out handouts for you to follow along. Some of the  
 13 things will be a little small on the charts. With  
 14 that handout you can see it.

15 Through our electric and natural gas cost  
 16 production initiative we looked at for the Downers  
 17 Grove Park District we have been able to uncover  
 18 additional cost saving measures for both natural gas  
 19 and electric. What I want to talk about first is  
 20 currently where is the market today. We're currently  
 21 at historical low points. We have got low industrial  
 22 demand, new sources of natural gas, fracking, and a

1 sluggish economy.

2 Currently what could drive prices higher  
 3 are you have capacity costs that are going to be  
 4 increasing come June, 2014 -- that's going to have  
 5 to play into your budgetary measures next year and  
 6 the years going forward -- any economic rebound that  
 7 could happen and also shutdown of coal-generating  
 8 plants. Across the United States there's an estimated  
 9 amount of 500 plants that are going to be closing or  
 10 switching to natural gas due to the surplus storage  
 11 on natural gas that we have from lower rate counts  
 12 and fracking. So those are just kind of areas to  
 13 think about when we go through the recommendations  
 14 of the report and where the prices are.

15 Currently the Downers Grove Park District  
 16 has 27 electric accounts. Twenty-three of those  
 17 accounts are under contract until December of 2013  
 18 with Integrys Energy. They're paying an energy-only  
 19 rate of 4.7 cents. Then you have additional cost  
 20 components that are set at fixed price agreements as  
 21 well ranging from two mill all the way down to a penny  
 22 for capacity. So in all your all-in rate is seven

1 cents.

2 You also have three accounts that are  
 3 under ComEd's tariff rate. Currently ComEd's tariff  
 4 rate for small commercial businesses is 8.5 cents.  
 5 Then you have one account that's participating under  
 6 the Downers Grove Municipal Aggregation Program.  
 7 That goes until August, 2014 and pays at a rate of  
 8 4.75 cents.

9 We conducted an electric auction with 12  
 10 retail electric suppliers which you will find is based  
 11 off of your current annual volume of 2.3 million  
 12 kilowatt hours and a baseline of seven cents per  
 13 kilowatt hour. The auction has provided between a  
 14 12-, 24- and 36-month contract and anywhere between  
 15 \$34,000 annual savings all the way down to \$23,919.  
 16 Our suppliers are vetted. We conduct this auction  
 17 based off of current market conditions. We include  
 18 all components of your prices, your energy, your  
 19 capacity, your transmission. So we're making sure  
 20 we compare apples to apples for you.

21 Based on the auction and the price as it  
 22 is today, we would recommend that the Downers Grove

1 Park District enter into a 36-month contract extension  
2 starting in December with Ameren Energy Market at a  
3 rate of 5.997 cents. That would save you annually  
4 over \$23,000.

5 One of the components that are going to be  
6 increasing -- I touched base on the first slide -- is  
7 capacity costs. It's about 20% of your total energy  
8 cost. And with the capacity cost currently the rates  
9 are set to go up in June of 2014 to \$126 per day.  
10 so when we look at your total component costs versus  
11 where you're at today or starting in June of '13 to  
12 June of '14, you are going to be paying \$4700 just  
13 for that one cost component. Come June, '14 you're  
14 going to be paying \$21,000. So it's a \$17,000 increase  
15 just in that one component not including any rebound  
16 of the energy market or anything else. So how that  
17 breaks down is if everything stays status quo you're  
18 looking at about a nine mill or almost a penny increase  
19 just in your cost for that component. So you want to  
20 start looking at how you can blend that cost increase  
21 over the time and start paying for it in December of  
22 2013 versus waiting until June of '14 to experience

1 that increase.

2 What we did on slide six is give you an  
3 itemization of every account that you have, where it  
4 is currently and where the recommendation is and  
5 savings by account. So we find it helps with the  
6 accounting and tracking for the staff so that they  
7 can see, you know, if there's any nuances in an  
8 account why is this usage more, if the accounts are  
9 similar, so on and so forth. So this just basically  
10 breaks down by account. And you can see the \$23,000  
11 savings matches up to your total annual consumption  
12 versus where you are at.

13 PRESIDENT GELWICKS: I have a question on this  
14 chart. In the middle the bottom says projected annual  
15 spend is \$164,000. Am I correct?

16 MR. AJAZI: Yes, that's what you are currently  
17 paying now.

18 PRESIDENT GELWICKS: Correct. Projected annual  
19 spend, the next column, is \$78,000. How do I get  
20 \$23,000 between the difference between 164 and 78?

21 MR. AJAZI: There must be an error in that.  
22 Sorry. I apologize.

1 PRESIDENT GELWICKS: No, this is going to save  
2 us \$90,000. There is no error here. The only error  
3 is the 23. The difference between 164 and 78 is 90.  
4 What you are recommending and you have committed to  
5 us is a saving of \$90,000.

6 MR. AJAZI: Well, I am saying yes, the total  
7 savings would be \$23,000.

8 PRESIDENT GELWICKS: No, 90. Your math is wrong.  
9 I can read the chart.

10 MR. AJAZI: My sum may be wrong, but the total  
11 by accounts would add up to that. So I do apologize.  
12 This is a viable savings and that is a great point.

13 PRESIDENT GELWICKS: Well, something is wrong.  
14 And I am not disputing -- You know, I am playing with  
15 you obviously. There's certainly savings here, but  
16 I think I would really like to understand what the  
17 problem is here with the numbers.

18 MR. CUSHING: The sum is wrong. You have got  
19 one account that's 60,000 in and of itself.

20 MR. AJAZI: The running total is incorrect.

21 MR. CUSHING: The running total is wrong.

22 MR. AJAZI: I wish I came in with \$90,000 savings.

1 MR. McADAM: So do we.

2 MR. AJAZI: Thank you. Does that answer the  
3 question?

4 PRESIDENT GELWICKS: Yes.

5 MR. AJAZI: All right. So the recommendation --

6 PRESIDENT GELWICKS: Not correctly. You didn't  
7 answer it the way I wanted it answered.

8 MR. AJAZI: So the recommendation is a 36-month  
9 period starting December of 2013. The rate would be  
10 5.997 cents. It's an all-in rate. So it includes  
11 all your components, energy, capacity, ancillary,  
12 transmission, line loss, etc. It also helps alleviate  
13 the \$16,000 increase in your capacity cost. It starts  
14 blending it in December of 2013 taking it out for  
15 the 36-month term.

16 Ameren Energy Marketing has consolidated  
17 monthly billing. They have a monthly statement that  
18 will be able to be itemized out. So if you want  
19 summary billing you get one statement with supporting  
20 documentation and then the \$23,000 savings annually  
21 which would be about a 14% reduction.

22 We also took a look at the natural gas



1 accounts for the Downers Grove Park District. And  
 2 you currently have 11 accounts. Eight of them are  
 3 currently under contract with Integrys Energy.  
 4 Their contract ends July of 2013. Their contract  
 5 price is -- natural gas is a floating monthly variable  
 6 rate based off of Chicago Citygate plus 3.1 cents.  
 7 Those accounts use about 48,000 therms annually, and  
 8 you have three accounts currently with Nicor Gas  
 9 under their monthly variable rate.

10 The recommendation would be for your natural  
 11 gas turn all accounts over to Santanna Energy Services  
 12 starting in July, 2013. We would put you on or the  
 13 recommendation would be NGI Chicago Citygate plus one  
 14 cent. That would project an annual savings of  
 15 \$1,052.64.

16 You have the ability -- For two of your  
 17 accounts they are incorrectly classified by Nicor Gas.  
 18 They're on the wrong meter size. They're currently  
 19 on a Class B meter. They should be downsized to a  
 20 Class A meter. That would save you \$621 annually  
 21 per meter so a little more than \$1200 annually.  
 22 Currently all of your accounts are paying the state

1 use tax by the State of Illinois. Illinois has an  
 2 exemption for nonprofit organizations, municipal  
 3 entities and businesses in enterprise zones that you  
 4 would be able to stop paying the sales use tax, go  
 5 to a revenue tax and save yourself about two cents per  
 6 therm. That would bring a savings of about \$1,000 --  
 7 a little more than \$1,000.

8 And then eight accounts are also misclassi-  
 9 fied with Nicor Gas under the wrong tariff classifi-  
 10 cation. They're on a transportation-type program.  
 11 They should be on a Customer Select program.

12 I gave an itemization on slide ten of what  
 13 the savings would be on your total therms versus where  
 14 your current targeted annual supply rate would be  
 15 based off of what the tariff rate savings would be,  
 16 the sales use tax savings and the meter reduction  
 17 savings. All in all with the savings that we have  
 18 uncovered we're stating that annually the Downers Grove  
 19 Park District can save \$28,265.98.

20 PRESIDENT GELWICKS: Questions?  
 21 MR. AJAZI: Any questions?  
 22 PRESIDENT GELWICKS: I have several, but I am

1 going to try to make sure. The Village of Downers  
 2 Grove entered into an agreement for electricity for  
 3 the residents that significantly reduced the rates  
 4 to the residents versus ComEd. Is there any compari-  
 5 son, or what's your knowledge of that and how does  
 6 any of this compare to that?

7 MR. AJAZI: Absolutely. Great question. The  
 8 Municipal Aggregation Program that was implemented  
 9 by the village is for all residential customers that  
 10 are on hourly pricing and small businesses that use  
 11 less than 15,000 kilowatt hours, any businesses that  
 12 aren't currently with a supplier. So all of your  
 13 accounts that are in Downers Grove were currently  
 14 with a supplier. They're not eligible. But most of  
 15 your accounts if we go back to the spreadsheet --

16 PRESIDENT GELWICKS: Excuse me. I just want to  
 17 clarify. You say they're not eligible. They're not  
 18 eligible because we have Integrys right now?  
 19 MR. AJAZI: Because you're currently with a  
 20 supplier.  
 21 PRESIDENT GELWICKS: It's not because of what they  
 22 are. They're currently being supplied by somebody

1 else.

2 MR. AJAZI: They're currently supplied by some-  
 3 body else. So you do have some accounts that are  
 4 under the 15,000-kilowatt-hour threshold that would  
 5 be eligible. But the penalty that may be assessed by  
 6 taking those accounts out of the contract, putting  
 7 them into the aggregation rate of 4.75 cents may not  
 8 give any savings that you would see by your annual  
 9 usage on those accounts.

10 Now, going forward the aggregation program  
 11 for the village ends in August of 2014. Your contract  
 12 is up in December of 2013. What's going to happen  
 13 is that the village is going to go back, rebid out  
 14 the accounts. You never know what the cost is going  
 15 to be going forward. You may be able to look at  
 16 putting some of the smaller accounts under the  
 17 aggregation for a seven-month timeframe, but you  
 18 never know what it's going to be going forward under  
 19 the new aggregation program.

20 PRESIDENT GELWICKS: If I understand how ComEd  
 21 used to bill us, it's my understanding that there was  
 22 a daytime rate and a nighttime rate. And I could be

1 incorrect in terms of the classification of that, but  
 2 based on time of day or whatever or the location, I  
 3 am not sure how it worked but there were different  
 4 rates. When we went to Integrys it was basically a  
 5 blended rate. Is there the ability or the need to  
 6 be able to have it segregated by time of day? Is  
 7 there any benefit to doing that going forward?

8 MR. AJAZI: Another great question. What you  
 9 are talking about is on-peak pricing and off-peak  
 10 pricing.

11 PRESIDENT GELWICKS: Yes.

12 MR. AJAZI: The times are 6:00 a.m. to 10:00  
 13 p.m., 10:00 p.m. to 6:00 a.m. On-peak is obviously  
 14 6:00 a.m. to 10:00; off-peak is 10:00 to 6:00.

15 PRESIDENT GELWICKS: I am not questioning you,  
 16 but I was under the impression that our athletic  
 17 facilities that are lit probably starting at 8:00  
 18 p.m. to 10:30 or 11:00, that that lighting fell under  
 19 the off-peak, but if it went to 10:00 p.m. it didn't.

20 MR. AJAZI: Now what they have is they might be  
 21 under lighting which is a dusk-until-dawn lighting  
 22 classification with ComEd which is possible. I would

1 have to know what accounts you're looking at. But  
 2 based on that typically for your smaller accounts  
 3 basically the ones that use under a million kilowatt  
 4 hours you can look at that. But then if your usage --  
 5 if you use the majority of your usage during the  
 6 on-peak time rates you're obviously going to have to  
 7 on-peak price unless you switch the hours of operation  
 8 to the off-peak which in essence has the lower price.

9 PRESIDENT GELWICKS: As an expert in the industry  
 10 the blended rate is a better way to go from your  
 11 perspective?

12 MR. AJAZI: The blended rate gives you the  
 13 apples-to-apples comparison that you are looking for  
 14 versus what you pay on an annual basis or a monthly  
 15 basis for the account.

16 PRESIDENT GELWICKS: Now, I assume that there's  
 17 some regulatory commission that allows Ameren to do  
 18 business in the State of Illinois. I am not sure so  
 19 I won't get into that. But my only question is if  
 20 they were to go belly up for some reason, what happens?

21 MR. AJAZI: Well, typically what happens --  
 22 Another great question. One is if something happens

1 with Ameren Energy Marketing, they potentially would  
 2 be bought out by another company or they go belly up,  
 3 somebody would potentially buy their book, honor the  
 4 contract at the current contract price. If nobody  
 5 picked them up all the accounts would go back to ComEd  
 6 under the default rate, either hourly or tariff rate,  
 7 and at that time you would be able to choose another  
 8 supplier.

9 PRESIDENT GELWICKS: So regulatory-wise we are  
 10 not -- it's not -- there's no insurance if you will  
 11 that ensures that we will be able to get this rate  
 12 going forward. It's purely because of the relationship  
 13 with -- the contract with that company. But if some-  
 14 thing should happen then it's up to us to go  
 15 renegotiate something?

16 MR. AJAZI: Yes. If somebody purchases the book  
 17 from the supplier they would honor the contract at  
 18 that point and it would be for all suppliers,  
 19 Ameren, Integrys, so on. If nobody assumes their  
 20 book there is no regulatory law that says you're  
 21 automatically going to get that rate until your term  
 22 contract. You could go with ComEd. ComEd only has

1 their hours pricing. But you would be allowed to,  
 2 you know, enter into an agreement at that time.

3 PRESIDENT GELWICKS: Okay. Anybody else have  
 4 questions?

5 MS. BARR: On the natural gas you seem to hone  
 6 in on a replacement right away, whereas on the  
 7 electricity you get like an auction. So I just  
 8 wondered what the difference was.

9 MR. AJAZI: The classification of the smaller  
 10 accounts, they're called Customer Select accounts,  
 11 there's only really five or six suppliers that parti-  
 12 cipated in them, and the majority have fixed price  
 13 options. We don't recommend fixing a price on your  
 14 natural gas right now due to where the index price  
 15 has been versus fixed rate options. So we kind of  
 16 made the recommendation versus where your current  
 17 supplier is going under that NGI minus 30 versus the  
 18 NGI plus one. We can take a look at the fixed price  
 19 options and present those to you in the final recom-  
 20 mendation for the board, but you're going to be looking  
 21 at anywhere between 45 cents fixed all the way up to  
 22 69 cents.

1 PRESIDENT GELWICKS: Anybody else? Bill, it's  
2 not for tonight, but I would like to understand a  
3 little bit of background of who Ameren is, how long  
4 they have been in business, just some of the profile  
5 of the company if we're going to -- before we enter  
6 into -- No matter who it is -- I don't really care  
7 which one it is -- I would just like to understand  
8 who they are and how long they have been in business  
9 and profile the company if we could; background  
10 information.

11 MR. AJAZI: Absolutely. Not a problem.

12 PRESIDENT GELWICKS: My last question is on page  
13 4 it shows the first year we're going to save 34,000,  
14 then 27, then 23. But that assumes, I think, that  
15 the Integrys rate going forward is constant with what  
16 it is today, and I don't know that that's true or  
17 not. Is my assumption correct? I mean I think the  
18 savings could be greater, but I am not -- if I under-  
19 stand this correctly.

20 MR. AJAZI: The analysis of the 12-, 24-,  
21 36-month term is based on what you're currently paying  
22 on your bills today under your contract until December.

1 Going forward it could go down, it could go up. I  
2 am not sure what Integrys --

3 PRESIDENT GELWICKS: I understand. The reason  
4 I say it that way, the Ameren rate goes up from 12  
5 months, 24 to 36. So my anticipation would be that  
6 you would see a similar kind of thing from anybody  
7 that you dealt with. So that's why I actually think  
8 the savings may be greater than what's shown here.

9 MR. AJAZI: As you can see the reason why the  
10 12-, 24-, 36-month prices are higher are really due  
11 to capacity cost. If you go to slide five as you  
12 see June, '12 to May of '13, that's one of the  
13 components. You're absolutely correct. You see  
14 that from all the suppliers.

15 PRESIDENT GELWICKS: They're going to have the  
16 same problem, aren't they?

17 MR. AJAZI: Yes.

18 PRESIDENT GELWICKS: Okay. So the Integrys rate  
19 or the comparable party is going to probably be higher  
20 than some of the (inaudible) going forward.

21 PRESIDENT GELWICKS: Exactly. For 12, 24, 36  
22 months, absolutely.

1 PRESIDENT GELWICKS: Okay. Geoff, this is a  
2 great piece of work. Thank you.

3 MR. AJAZI: Thank you very much for your time.

4 PRESIDENT GELWICKS: Really a nice job.

5 MR. PENMAN: I think we'll bring something back  
6 at some point here. But obviously being able to look  
7 at 12 companies at once and being able to kind of  
8 shop those is advantageous. Thank you.

9 PRESIDENT GELWICKS: Very good. It's a nice  
10 initiative, really, if I understood it correctly. We  
11 have a lot of stuff here.

12 MR. McADAM: For new business we have the  
13 second half of our Recreation Division budget review.

14 PRESIDENT GELWICKS: Before we do that should  
15 we take a quick five-minute stretch break? Why don't  
16 we take a five-minute break.

17 (Following an interruption the meeting  
18 was continued as follows:)

19 PRESIDENT GELWICKS: It is now time for the zoo  
20 I see. Recreation Department.

21 MR. KELLY: Any questions? The Recreation  
22 Division is made up of several different funds as

1 you're well aware, the 02 Fund which is General  
2 Recreation, 03 is Fitness 06 Museum Fund, 07 Inter-  
3 preitive Center/Natural Areas, 08 Golf, 11 Lincoln  
4 Center and 17 Recreation Center. Tonight we will be  
5 finalizing the recreation budget presentation following  
6 the March 7th presentation which was the 02 budgets  
7 and also the approval of the 08 budget on March 7th  
8 as well. Tonight we'll begin with the Fitness fund.  
9 Excuse me.

10 The total of all funds going into the  
11 2013-'14 budget is \$6,980,542 of revenue and a total  
12 of \$6,945,439 of expenses. This includes transfers  
13 amongst the funds to cover cost of operations  
14 throughout the administrative fund, so on and so  
15 forth.

16 We have staff here tonight to present their  
17 individual funds. That being said I will turn it  
18 over to Sue Nance to discuss the 03 Fitness Fund.

19 MS. NANCE: Good evening. Tonight we're going  
20 to discuss the Fitness Fund. The district leased  
21 the past year 43 new pieces of fitness equipment  
22 valued at \$151,000. This replaced 46 pieces. What

1 we're trying to do -- and you have been in the center  
 2 before -- is upgrading our current machines trying  
 3 to conserve some space. We're stuck with the space  
 4 we have right now. We're trying to maximize the  
 5 space we have right now without impacting the bricks  
 6 and mortar. So we have a couple machines that are  
 7 multifunctional, two-piece with a dual purpose. We  
 8 also had added some new indoor cycles. About 23 indoor  
 9 cycles were added, 22 down in the Group Exercise  
 10 studios and one on the Fitness floor. We've updated  
 11 treadmills, ellipticals, Icarian, 8-stack, shoulder  
 12 press, recumbent bikes, Nu-Step, SciFit, leg curl,  
 13 Cylex VR1 Abductor and Adductor, Cybex VR1 Lat/Row  
 14 and added a new Precor AMT and Step Mill.

15 One of the trends you see in fitness is  
 16 going more into internet-based types of programs.  
 17 So some of the machines that we also included were  
 18 we entered into an engineering unit agreement with  
 19 Life Fitness where they provided us five engineering  
 20 units and they bought our old treadmills. They  
 21 included the price they paid for the price of install-  
 22 ation for the internet to those machines, and we just

1 garnered feedback from them. So it's been very  
 2 successful. There's been a couple glitches, but any  
 3 time you go on internet based and are on the cutting  
 4 edge of technology you're going to run into those,  
 5 and you can work out the kinks. The people really  
 6 enjoy those machines.

7 In June we successfully produced the  
 8 DG5miler. It was a big change. That normally was a  
 9 five-miler and ten-miler. We were trying to work  
 10 with Grove Fest to incorporate the race as part of  
 11 that weekend. To do so we really needed to limit it  
 12 to the five-miler for the village. We did have 444  
 13 registered runners. Many changes occurred to the  
 14 race, the distance, time and date, and participation  
 15 increased over 6% from the previous year.

16 We also increased our Kidzone hours based  
 17 on customer feedback, and unlimited childcare revenue  
 18 increased 11% over last year.

19 We also implemented a Transformation  
 20 Solutions program in January. And this is a program  
 21 run by a personal trainer, Pete Wills, for clients,  
 22 members or nonmembers, who are interested in losing

1 more than 50 pounds in weight. And what he does he  
 2 meets with them 20 times 30-minute sessions, and he  
 3 really guides them through the program. We have  
 4 currently eight people registered for this program  
 5 since January with some amazing results.

6 This past year we have done a group exercise  
 7 survey, and we garnered some information. One hundred  
 8 fifteen people completed the survey. The top three  
 9 reasons that they were working out in the group  
 10 fitness were overall health improvement, the types  
 11 of classes we offered and the quality of our  
 12 instructors. Overall responses were very positive.  
 13 Respondents felt that 500 Fitness met or exceeded  
 14 expectations in cleanliness, temperature and overall  
 15 condition of studios, and most of the respondents  
 16 were taking classes two times per week.

17 We also implemented a couple new programs,  
 18 TRX Gentle and Athletic. Prior we installed our TRX  
 19 unit, and then we're trying to incorporate more  
 20 programming. We're seeing a trend in more functional  
 21 training. So TRX Gentle and TRX Athletic are  
 22 definitely geared toward specific groups.

1 Based on the survey we also introduced  
 2 some classes, early morning PIYO, Bare, Step, Zumba  
 3 Gold and increased Wednesday offerings. We also did  
 4 a member referral special that happened in January  
 5 where we offered 50% off enrollment. We had 86 new  
 6 members which was a 132% increase over the prior year  
 7 same time.

8 Our personal training has really taken off  
 9 this year. I think part of it is you have the  
 10 Transformation Solutions program. We also have  
 11 trainers who have been around for a very long time,  
 12 and we're starting to see members really invest in  
 13 their health in that way knowing that they want to  
 14 take things to the next level whether it's -- We get  
 15 a lot of clients who, you know, maybe they're up in  
 16 age and there are certain physical capabilities they  
 17 want to increase. We have had clients that will go  
 18 from not being able to walk from their car to the  
 19 facility without stumbling and falling. So it's not  
 20 just for your top athletes; it's for anyone who wants  
 21 to improve anything in their life and their health  
 22 as well.

1 This past March -- actually this March these  
2 past two weeks we celebrated our ten-year anniversary.  
3 And it's surprising to find out people who first  
4 entered it can't believe it's ten years old. They  
5 remember when it was a field and remember the farm,  
6 and they're pretty amazed at how wonderful the  
7 facility has actually turned out.

8 We held our Member Appreciation event on  
9 March 11th, and on that day we pretty much provided  
10 food and drink, refreshments throughout the day. We  
11 do raffles on the hour. Members come in and fill out  
12 a card and get prizes. It is a really fun day. We  
13 had over 573 visits to the Fitness Center on that  
14 day.

15 We just finished up our general enrollment  
16 special that Brandi spoke about. It was actually  
17 our largest Zero Enrollment special ever. We sold  
18 174 memberships which represented 301 new members.  
19 Where we see an incline were senior memberships.

20 In conjunction with the Zero Enrollment  
21 Special again that we talked about earlier the members  
22 were featured in the Downers Grove Neighbors Magazine,

1 and it was a wonderful article. Our members were  
2 excited to be part of it. Great photo and great  
3 group of people. Those members have been with us for  
4 the majority of time the facility has been opened.  
5 And there's the picture right there you can see  
6 within the article.

7 In the fiscal year 2013-'14 we'll be  
8 replacing a Life Fitness treadmill, an upright bike,  
9 Precor elliptical, Smith Machine and Concept II Rower.  
10 In addition we'll be repricing the blinds in the  
11 Fitness Center. There are some of the clutches in  
12 the blinds which had manufacturing defects. So Rich  
13 has worked with the vendor to procure the funds for  
14 them to replace our blinds, and we'll be paying for  
15 the labor for that. We're going to replace all blinds  
16 in the Fitness Center and the track due to the clutch  
17 issue. We'll also be replacing the carpet in the  
18 Fitness locker rooms. And we're going to be looking  
19 at more internet lines to the fitness machines. Not  
20 only are our engineering units available for internet;  
21 the majority of our newer machines are as well. What  
22 that provides us is the opportunity where members

1 can multitask. They can keep track of their workouts  
2 and we can also get equipment repair logs, so updates.  
3 They just came in and did an update on the machines  
4 that don't have them. It took an hour on eighteen  
5 machines.

6 We are going to move on to some more of  
7 our highlights for the next year. We will be  
8 adjusting our pricing on the Kidzone hourly, 5-hour,  
9 10-hour and unlimited passes. We're adjusting our  
10 pricing on the personal training sessions. We're  
11 also adjusting pricing on the group exercise 5-visit,  
12 10-visit and unlimited group exercise passes. Again  
13 we will be installing more network cable. And then  
14 one of our focuses will be on premier programs. What  
15 we're seeing is a trend in 30-minute programs. People  
16 don't want to commit to a six-week 55-minute class.  
17 They like those 30-minute programs. They also like  
18 the one- or two-visit programs. So they don't have  
19 to take a lot but they want to learn some new fitness  
20 programming opportunities, some new programming.

21 Some of the other things we'll be focusing  
22 on in '13-'14 is this year doing the five miler race

1 due to some construction within the village we had  
2 to reroute the course, and after meeting with the  
3 village found out the next couple years they're going  
4 to be doing a lot of construction on some of the  
5 streets. So we're going to evaluate this race after  
6 this year and see if it's the right venue and time  
7 of the year and if it's the race we want to continue  
8 with. We're looking for new opportunities to grow  
9 that program and just looking at what other venues  
10 and dates that we can possibly put that run on.

11 Also during the strategic planning process  
12 we'll be evaluating pricing strategies for the Fitness  
13 Center and ancillary programming. And as we go  
14 through that process and garner the feedback there  
15 are some of the focuses we'll be looking at. We're  
16 also going to be identifying trends of how we can  
17 implement in the Fitness Center minimal impacts. We  
18 want to bring some more programming. Again we're a  
19 little locked on space, so we're trying to do it  
20 without changing the brick and mortar, trying to add  
21 programs and see what space we can utilize more  
22 efficiently.

1 Some of the things I will be working on  
 2 for the upcoming year is we do our winter weigh-off  
 3 challenge. It's a great program but we want to take  
 4 it up a notch. Seeing the success with the  
 5 Transformation Solutions we're looking to implement  
 6 a new weight challenge program that will include a  
 7 dietician and personal training, not just do it on  
 8 your own and record your results, something that  
 9 will definitely give them a goal-based program that  
 10 they can succeed in.

11 We're going to continue to work on member  
 12 retention programs and cross market the Fitness Center  
 13 with other park district programs, athletics,  
 14 preschool and golf.

15 We'll be incorporating the marketing plan  
 16 for '13-'14 in the budget year, and we work on rates  
 17 of return with our Zero Enrollment, 10- and 12-visit  
 18 Group Exercise Special and promotional piece with  
 19 the golf course.

20 And then we're going to be implementing a  
 21 quarterly fitness newsletter to be e-mailed to members  
 22 with updates for new programs and health information.

1 Currently we do it about twice a year when we have  
 2 specials and around the holidays and before our member  
 3 appreciation.

4 At this point I can answer any questions  
 5 you have.

6 PRESIDENT GELWICKS: Anybody? So what would we  
 7 do if we hadn't built the Fitness Center ten years  
 8 ago?

9 MS. NANCE: You would still be running it out  
 10 of Lincoln.

11 PRESIDENT GELWICKS: Wow. That's a thought.  
 12 Great job.

13 MR. ROMAN: I have a question. You have mentioned  
 14 a couple of times about being tight on space. Have  
 15 you considered ever doing any programs at the band  
 16 shell?

17 MS. NANCE: Yeah, we have actually talked about  
 18 as part of this strategic planning process initially  
 19 doing some yoga programs and things like that. That  
 20 wouldn't require a lot of equipment for people to  
 21 take. You know, a tai chi. Absolutely.

22 MR. ROMAN: Right. That would be another

1 opportunity to use that facility.

2 MS. NANCE: Yes.

3 PRESIDENT GELWICKS: Okay. Thanks.

4 MS. NANCE: Thank you.

5 MR. KELLY: Next up is Julie to discuss the  
 6 museum.

7 MS. BUNKE: Good evening. Julie Bunke, museum  
 8 supervisor. Total revenues for the Museum Fund are  
 9 budgeted at \$244,990 and total expenditures including  
 10 a transfer to capital projects of \$115,000 are  
 11 budgeted at \$244,539.28.

12 One of the highlights of this past fiscal  
 13 year you heard about from Shannon during the Green  
 14 Committee presentation. One that I am particularly  
 15 proud of is the partnership that we have formed with  
 16 the master gardeners at the University of Illinois  
 17 extension through Wheaton. We have gone together and  
 18 kind of discussed what to do with the garden plot  
 19 there at the back of the museum, and they decided to  
 20 maintain that for us as a way to kind of express their  
 21 gardening creativity. And they planted several  
 22 varieties of heirloom vegetables. And they success-

1 fully held three programs for us that we in turn,  
 2 you know, handled the registration and had people come.  
 3 We had a spring planting which we have another one  
 4 scheduled for next month. Hopefully the weather will  
 5 be prepared and behave for us and be warm enough for  
 6 the spring planting. And then we have a gardening  
 7 techniques class held throughout the summer, and in  
 8 the fall we have a harvesting class. And last fall  
 9 they harvested, like Shannon said, over 600 pounds  
 10 of food that then went to three different local food  
 11 pantries. So I think that was a definite win-win  
 12 for everybody involved as well as the food pantries,  
 13 two in Downers Grove and one in Westmont, who were  
 14 recipients of the produce that was part of the  
 15 gardening.

16 As far as public relations initiatives  
 17 through the museum we have our weekly history photo  
 18 that is through the Downers Grove Reporter. I don't  
 19 know if any of you have ever seen that. We're in our  
 20 third year now. We started 2011, 2012 and 2013 and  
 21 it's been a big hit. We have had a lot of positive  
 22 response through that. It's just another initiative

1 we can use to get the museum collection out to the  
2 public. We are using this through our digitization  
3 project of the museum photos of which there are close  
4 to 15,000 photos. We have got about a third of them  
5 now digitized, and these are photos that we are now  
6 sharing with the public.

7 And we have also started our weekly history  
8 Facebook post through the park district Facebook site,  
9 and that's been very positive as well. We have had  
10 a lot of interaction with people who are trying to  
11 guess the question that we're answering. And it's  
12 always kind of fun to see what people come up with  
13 and what their ideas are. It's kind of a nice  
14 interaction with the public.

15 PRESIDENT GELWICKS: Are we posting that picture  
16 that goes into the Reporter onto the website?

17 MS. BUNKE: We do have several historic photos  
18 in our museum photo gallery, but they're different  
19 images. We try not to do the duplicate so we can keep  
20 people coming back and looking for more. As I said  
21 we have got about 15,000 images so we have got plenty  
22 to choose from. I anticipate the cooperative

1 partnership with the Reporter to go on for several  
2 years and we won't have any duplicates. The hardest  
3 part is coming up with a history and keeping it to  
4 three sentences. So you want to say so much more,  
5 but yet we just kind of want to give people a tickler  
6 so they will come into the museum and learn more.  
7 Which it has generated quite a few walk-in people  
8 throughout the community that have come in and said  
9 that they have seen the articles and they want to come  
10 in and see a little bit more through the museum.  
11 That's always nice to hear.

12 We also have several schools coming through  
13 the museums. Springtime is a busy time. We have  
14 got several elementary schools, we have had Downers  
15 Grove Christian School come through already, we have  
16 got Puffer School that we recently formed a Skyping  
17 partnership with that the kids get on the computer  
18 and then they Skype with us and our volunteers asking  
19 history questions. So that was a real fun thing to  
20 do. We also worked with them on Twitter. They will  
21 post a history question and we'll respond to them.  
22 So it's kind of a unique way for students from District

1 58 to learn the history of their community.

2 But they're also coming for field trips in  
3 the fall and in the spring. And we have actually  
4 got a program now with O'Neill Middle School. They're  
5 going to be bringing 120 kids for a Memorial Day  
6 weekend program through the museum campus. We're  
7 kind of excited about that.

8 New and unique programming that we have  
9 offered through the museum. In the fall we came up  
10 with the cemetery tours, and we did Main Street  
11 Cemetery kind of highlighting the early settlers of  
12 Downers Grove, talking about the importance they  
13 played within the community. And we had a very  
14 positive response through scout groups. We had over  
15 a hundred scouts come, and I think I did about 15  
16 different tours of the cemetery. So we do a tour  
17 and then we have the kids work on a scavenger hunt  
18 where they're looking for historic symbols, dates,  
19 any kind of information that they might be able to  
20 glean from the headstones of the cemetery. Kind of  
21 a unique fun program for kids to do. Gets them out,  
22 get some fresh air and get them running around. So

1 the kids had fun.

2 Also the archives for the museum. Like I  
3 talked about we're digitizing the photos. We're now  
4 starting to generate some income with that. Several  
5 businesses have come in seeking our help to decorate  
6 their business. Trader Joe's on Ogden has gotten  
7 several photos from us as well as the DuPage Inn.  
8 George, the owner there, has come in several times  
9 and we have helped him. So far he's got his bar area  
10 decorated with some photos, and he hopes to do the  
11 rest of the restaurant as well.

12 Our volunteers are a wonderful asset. They  
13 have donated thousands of hours to the museum. We  
14 mentioned the gardening volunteers donated, I think,  
15 close to 450 hours alone doing the planting, the  
16 weeding and then holding the programs and harvesting.  
17 But we have had other volunteers who work throughout  
18 the museum as docents, doing inventory, collections  
19 management, data entry to our Past Perfect database.  
20 So volunteers are a definite asset within our community.  
21 They have really helped to make the museum what it is.

22 We have gotten several grants through the

1 museum including two \$1,000 grants for a total of  
 2 \$2,000 to do some exterior signage. We have got three  
 3 signs planned that will relay the history to visitors  
 4 who come in off hours of the museum that will give  
 5 the history of the 1892 Blodgett House, the 1846  
 6 Blodgett House as well as the general orientation to  
 7 the museum grounds. That was through Kathy Carpenter  
 8 who lives here in Downers Grove. She is the state  
 9 president of the Questers. So she was able to secure  
 10 those grants for us.

11 Museum tours starting in June will expand  
 12 the hours from 1:00 to 4:00. Currently they're 1:00  
 13 to 3:00 five days a week. We'll be doing 1:00 to  
 14 4:00. So they will increase five hours a week and  
 15 250 hours per year. So I think just having the museum  
 16 more accessible to people will be a positive thing.

17 The museum had the honor of holding its  
 18 first wedding reception last August. And I have to  
 19 say as a staff member who worked it it was a blast.  
 20 It was so much fun to see this young couple celebrating  
 21 their wedding day at the museum. At one point the  
 22 patio out behind my office was the dance floor. So

1 I had about 75 people doing the electric slide back  
 2 behind there. And it was just so much fun to see.  
 3 And the neighbors thought that it was just such a  
 4 great thing. They came out too to listen to the music  
 5 and kind of watched the couple celebrate their day.  
 6 And we have another wedding now planned for July 20th.

7 So I think it's going to be a real positive thing  
 8 for the museum to be able to help people do that and  
 9 celebrate their day. These are some lovely photos of  
 10 the backyard decked out for the wedding, the head table  
 11 and the guests. We had about 175 people attend.

12 PRESIDENT GELWICKS: Wow.

13 MS. BUNKE: So it was a very, very good day. It  
 14 was a beautiful day. And we had had kind of a hot,  
 15 dry summer. It was a day in August that they couldn't  
 16 have asked for better weather. It was a sunny 70-  
 17 degree day. It was just wonderful. So we were able  
 18 to take some photos. With their permission we use them  
 19 on our website to kind of promote this new venture  
 20 we're hoping to build up.

21 PRESIDENT GELWICKS: What happens if it rains?

22 MS. BUNKE: That's a good question. This

1 particular couple, they had gotten married at the  
 2 Baptist Church and they were using the basement as  
 3 an alternative site. So I do explain that to people  
 4 when they call. We kind of deter them from getting  
 5 a tent because of the different aspects that go along  
 6 with that, having to get permits and things like that.  
 7 So I do kind of tell them, you know, you might want  
 8 to consider a back-up because we cannot hold 175 people  
 9 in all of our buildings. So yes, that is always a  
 10 concern. But it is explained to them up front they  
 11 need to take that into consideration.

12 MS. MAHONEY: How did they come to think of doing  
 13 this? Was it a local couple?

14 MS. BUNKE: It was. It was local couple. They  
 15 had gotten married at the Baptist Church and looked  
 16 at the surrounding perimeter of what was available  
 17 to them. And it worked out perfectly because their  
 18 guests were able to park by the church and then they  
 19 just walked down to the museum. It was such a  
 20 beautiful day. And then afterwards -- We had the  
 21 time permit. They were done by 8:30. Everybody  
 22 just kind of walked back to their cars and it was a

1 real nice event.

2 PRESIDENT GELWICKS: That's great.

3 MS. BUNKE: Yes. Upcoming highlights for  
 4 2013-'14 include the structural improvements to the  
 5 1846 Blodgett House which Paul had mentioned previously.  
 6 We're going to be working with the village and the  
 7 fire department to make sure that that runs smoothly.

8 We are going to implement three large-scale  
 9 exhibits in the museum annex. We have got the  
 10 partnership that we do yearly with the Downers Grove  
 11 Artists' Guild coming up, and they display their  
 12 works in the months of May and June. And then we'll  
 13 be doing a Downers Grove A to Z, kind of a fun look  
 14 at our museum collection using the alphabet as a  
 15 reference highlighting kind of the unique things that  
 16 we have in our museum collection.

17 We're continuing to digitize the museum  
 18 photos, and when we're done with that we'll work on  
 19 the primary documents to make those accessible to  
 20 researchers, genealogists and such who contact the  
 21 museum. We continue to use Past Perfect as the  
 22 collection database. That was purchased in the



1 Summer of 2011, and we have about I want to say 5,000  
2 items already entered into that database.

3 And program initiatives include the chair  
4 of O'Neill Middle School history program will be our  
5 summer camp counselor, which we're real happy about  
6 that. He's very enthusiastic about history and  
7 working with the kids. So he did that last year and  
8 was looking forward to doing it again this year.

9 And that's it. Do you have any questions?

10 PRESIDENT GELWICKS: Another one of those hidden  
11 gems.

12 MS. BUNKE: Definitely. I encourage you if you  
13 are going through town stop by, pay us a visit.  
14 There's always something to see.

15 PRESIDENT GELWICKS: Very good. Thank you.

16 MR. KELLY: Next up will be Shannon Forsythe.

17 MS. FORSYTHE: Again. Let's see. Okay. In  
18 fiscal year '12-'13 we're expecting about 7300 people  
19 to visit the Interpretive Center and take part in  
20 our programs. We're happy that District 58 continues  
21 their 1st grade Little Sprouts program this year.  
22 482 1st graders coming out to Lyman Woods in October.

1 And we're super happy that this year District 58 also  
2 decided to bring their 2nd and 3rd graders out to  
3 Lyman Woods. So in September we had 2nd graders out  
4 for an invertebrates program, and next month we're  
5 going to have all the 3rd graders out for a  
6 vertebrate classification/habitat/food chain program.

7 Volunteers provided about 1275 hours of  
8 service at both of the natural areas. We had an  
9 estimated 18 volunteer workdays, and that includes  
10 corporate workdays for groups like McDonald's, Havi  
11 Global, Midwestern University and others. Projects  
12 completed include removing invasive plants, collecting  
13 and sowing native seeds, wood chipping, planting and  
14 demonstration garden maintenance. Volunteers worked  
15 all fall and winter at Belmont Prairie to clear the  
16 southern boundary of invasive plants. They did a  
17 tremendous amount of work out there. It's really  
18 remarkable what they got done this winter.

19 We also had two Eagle Scouts who completed  
20 their projects at Lyman Woods this year. The  
21 projects included assembling 100 bird house kits for  
22 use in your youth and family programs, and the other

1 project was building and installing six cold frames  
2 for our kids' garden for Lyman Woods.  
3 Land management accomplishments included  
4 ongoing maintenance in Project Site Areas I, II and  
5 III of the streambank stabilization project. As you  
6 know that includes the contractual herbicide programs  
7 as well as prescribed burning.

8 And this year staff was able to present at  
9 meetings of community groups and organizations includ-  
10 ing the Leave No Child Inside Conference, annual  
11 Pierce Downer Heritage Alliance meeting, Chicago  
12 Wilderness Nature Play Workshop, and next month we'll  
13 be presenting at the annual conference of the  
14 Environmental Education Association of Illinois.

15 A few highlights coming up in '13-'14:  
16 Programs for all ages will continue with several new  
17 programs planned. New program initiatives include  
18 restructuring our summer camps to increase participa-  
19 tion of the older campers -- so we plan a junior  
20 beekeepers camp where they will actually suit up and  
21 get into the hives -- wilderness and survival skills  
22 camp, a CSI nature camp, and we're going to do an

1 overnight as well this summer. We also have plans  
2 to expand our family programming and our parent and  
3 tot programming. We really want to emphasize nature  
4 play and encourage families to unplug and spend time  
5 together in the outdoors. We're going to have several  
6 new beekeeping programs including a six-week beginner  
7 beekeeping workshop that will happen in the winter.  
8 And other new programs include a family overnight  
9 this fall, youth archery, and we're going to do some  
10 evening astronomy programs as well.

11 Volunteer workdays will continue. We're  
12 going to have some new opportunities for volunteers  
13 who may be interested in becoming program assistants  
14 or apprentice beekeepers. June 1st we're going to  
15 celebrate the tenth anniversary of the Interpretive  
16 Center. We have a ten-hour volunteer workday.  
17 Volunteers don't have to work the full ten hours.  
18 We'll have different shifts throughout the day. But  
19 our projects are going to include trail maintenance  
20 because that is also National Trails Day, and we're  
21 going to do projects in the demonstration garden and  
22 the landscaping around the building to try and upgrade

1 those so they're a demonstration of how you can use  
 2 native plants in your own garden.  
 3 Land management activities for the year  
 4 include the ongoing maintenance of the streambank  
 5 stabilization project as well as in-house maintenance  
 6 at both sites. We will continue to have our land  
 7 management consultant come out twice a year and  
 8 evaluate how the land management is going at both  
 9 sites. And then in addition this year we have  
 10 budgeted for a potential -- or for a land management  
 11 consultant to evaluate the potential restoration of  
 12 that central wetland at Lyman Woods. I would be  
 13 happy to take any questions.

14 PRESIDENT GELWICKS: Anybody? Thank you.

15 MS. FORSYTHE: Okay.

16 MR. KELLY: Last but not least will be Rich Zizek.

17 PRESIDENT GELWICKS: Z always comes last.

18 MR. ZIZEK: It's amazing how the guy with the  
 19 last name of Z is always last. Right?

20 Good evening, everyone. My name is Rich  
 21 Zizek. I am the center supervisor for the Recreation  
 22 Center and Lincoln Center. I will be reviewing Fund 11

1 and Fund 17 budgets for the upcoming fiscal year  
 2 '13-'14 as well as add any highlights for this year  
 3 and the upcoming year as well.

4 We'll start with the Lincoln Center. Fund  
 5 11 includes all operational expenses for the Lincoln  
 6 Center including full- and part-time custodians,  
 7 building supervisors as well as contractual services,  
 8 utilities, repairs and supplies. The transfer to  
 9 this fund currently is set at \$355,407.

10 To quickly go through some of the reductions  
 11 for the upcoming budget we're taking out part-time  
 12 clerical in this account -- we're actually going to  
 13 transfer it to Fund 02 -- as well as some reductions  
 14 in postage and natural gas due to historical trends.  
 15 With postage we're trying to increase electronic  
 16 mailing to reduce postage costs.

17 Going into some increases for the upcoming  
 18 year, part-time maintenance staff. We're increasing  
 19 that due to existing labor agreement specifications.  
 20 Data processing services with the addition of fiber  
 21 network line disbursement. We're also increasing  
 22 office expenses with the addition of new AED equip-

1 ment and IT services throughout the building and  
 2 also increasing small equipment. We'd like to  
 3 purchase some new folding chairs. Currently we have  
 4 about 30 for the entire inventory in the park  
 5 district. That includes special events. We'd like  
 6 to add at least a hundred folding chairs so we can  
 7 have people sit down in some locations for special  
 8 events. That would be much needed.

9 Going into highlights for this current year,  
 10 facility rentals have increased almost 20% over last  
 11 year. Some of our regular groups that are coming in  
 12 are Grove Players, Chicago Model Railroad as well as  
 13 Pierce Downers Heritage Alliance are constant regulars  
 14 throughout the building. We're also seeing a large  
 15 number of small paying rentals again, birthday  
 16 parties, baby showers, stuff like that. So that's  
 17 good to see.

18 Some room utilization increases. In the  
 19 kitchen we're seeing about a 3% increase. Gymnasium  
 20 we're almost seeing a 10% in increase in usage.  
 21 That's mostly due to All Star Sports and preschool  
 22 using the gymnasium from time to time.

1 We are looking at upgrading equipment in  
 2 the registration office with a new copier and poster  
 3 printer, which we just purchased the poster printer  
 4 today -- staff is excited about that -- as well as  
 5 upgrading meeting room equipment with a brand new  
 6 nice and shiny wooden podium and portable AV system.  
 7 Much needed in that area as well.

8 Other highlights for this current year.  
 9 We have moved Passport to Safety to the Lincoln Center.  
 10 It used to be over at the Rec Center. The fire  
 11 department asked if we could move that to a different  
 12 time of the year. We used to have it in the fall.  
 13 And they're just swamped with all the special events  
 14 that they have throughout the village, so we have  
 15 decided to move it to Lincoln Center. We tried it  
 16 in the spring of this year. We actually had it on  
 17 March 2nd. Last year at the Rec Center we had about  
 18 80 participants which were kids and families. This  
 19 year at the Lincoln Center we had about 140 kids and  
 20 families come in, so a huge increase. I just talked  
 21 to the fire department and the police department  
 22 yesterday at a meeting, and they definitely want to

1 have it back at the Lincoln Center. It's a great  
 2 venue for that free event. It's a great thing for  
 3 the community as well.  
 4 Lastly for this year we have relocated the  
 5 registration staff down to the main lobby for improved  
 6 coverage and security needs. I don't know if you  
 7 can see it very well, but the picture, that's actually  
 8 an old picture but that's a good example of how the  
 9 desk -- That's part of the main entrance. So when  
 10 you walk in that's what you have got. So basically  
 11 there was no staff down there. It was very cold,  
 12 unreceptive. So we actually put a staff member down  
 13 there from the registration office. It's a much  
 14 improved area now. We have somebody who will actually  
 15 greet people when they walk into the building. We  
 16 have had a lot of positive comments back from a lot  
 17 of our preschool parents. They love seeing that.  
 18 So it improves greeting people when they come in as  
 19 well as security needs. We definitely want to have  
 20 somebody down in that lobby just to monitor who's  
 21 coming in the building.

22 MS. MAHONEY: Rich, could I ask you a question?

1 MR. ZIZEK: Sure. Go ahead.  
 2 MS. MAHONEY: Have you thought about having I  
 3 don't know the right word for this but what we have  
 4 seen at like the conference in Chicago, the TV screen  
 5 that has things? I know you have the board there  
 6 and stuff, but have you thought about putting one on  
 7 that wall like right when you walk in the door?  
 8 MR. ZIZEK: I believe it's in the budget.  
 9 Correct? We have a flat screen we'd like to put in  
 10 that space. If you notice at the Rec Center when you  
 11 walk in in the lobby we've got a large flat screen  
 12 that highlights all the daily activities as well as --  
 13 MS. MAHONEY: Right.  
 14 MR. ZIZEK: -- cable TV. But that really has  
 15 been a nice add to the lounge at the Rec Center. And  
 16 we definitely would like to do that at the Lincoln  
 17 Center not only in the lobby but also maybe possibly  
 18 in one of our programming areas like fourth floor  
 19 where we have dance. A lot of other activities are  
 20 where parents are just sitting there.  
 21 MS. MAHONEY: Right.  
 22 MR. ZIZEK: They just sit there and there's really

1 not much to do. So now with smart phones everybody  
 2 is on their smart phone. But I think this is a good  
 3 opportunity for us to put something up to cross market,  
 4 do anything like that. So yes, definitely trying to  
 5 put that in the lobby and then other areas of Lincoln  
 6 Center.

7 MS. MAHONEY: Great. Thanks.

8 MR. ZIZEK: Okay? Going into next year we'd  
 9 like to consolidate the Lincoln Learning Center  
 10 classrooms into one secure area within the building.  
 11 Right now our preschool rooms are scattered all  
 12 throughout the building. We have got two on the  
 13 first floor, two on the ground floor, then one new  
 14 one on the fourth floor. We want to consolidate all  
 15 those preschool rooms into one main area of the  
 16 building for obvious security needs. Obviously after  
 17 the Sandihook Elementary tragedy we definitely want  
 18 to take precautions and make it a secure site. So  
 19 by moving all the preschool rooms into one location  
 20 we can secure it, monitor it throughout the day. The  
 21 teachers have full control of those rooms. So this  
 22 is a large project that we're trying to look at and

1 see if we can move forward with it as soon as possible  
 2 working with our preschool director Michelle on trying  
 3 to get this to move forward for the fall. So this  
 4 is the big project for us at the Lincoln Center and  
 5 one that we're hoping that will move forward quickly  
 6 for obvious reasons.  
 7 Increase facility rental revenues by 5%.  
 8 We're looking at adding more groups to come in on  
 9 the weekends, preferably Sunday. Improve green  
 10 initiative programs by installing the bottle filling  
 11 station that we have at the Fitness Center. We want  
 12 to add that. Right now there's a drinking fountain  
 13 that's in the lobby. We want to relocate that out  
 14 of the lobby, put it on the first floor by the  
 15 gymnasium. So surprisingly there is no drinking  
 16 fountain in the gymnasium or outside the gymnasium.  
 17 So this would be a perfect transfer for that reason.  
 18 And then we would add a bottle filling station in  
 19 that spot.  
 20 Purchase new folding chairs as I mentioned  
 21 and continue to upgrade meeting room services by  
 22 purchasing AV equipment mostly for the auditorium

1 and park district-wide.

2 Then lastly try to start looking into

3 improving the gymnasium itself, most notably the

4 floor. The great thing is when you walk into that

5 gymnasium it's like you're walking back in time, most

6 notably the nineteen teens, 1920s, but when you look

7 at the floor you're looking at the 1970s. It's worn,

8 it's outdated. It's really in rough shape. We really

9 try to do what we can with that floor, but hopefully

10 down the road if we could put in some sort of wood

11 flooring to kind of give it that historical character

12 again overall I think that would be a nice touch.

13 We're going to start looking into possibly getting

14 some pricing and promoting that in the future.

15 PRESIDENT GELWICKS: And then you need a manual

16 scoreboard.

17 MR. ZIZEK: Absolutely, yes, with the employee

18 up on the ladder.

19 PRESIDENT GELWICKS: Exactly.

20 MR. ZIZEK: I will take any questions on Fund 11

21 which is the Lincoln Center at this time.

22 PRESIDENT GELWICKS: How are we in terms of the

1 roof and things of that nature?

2 MR. ZIZEK: The roof is still in good shape. I

3 know we have had that slated to be replaced back in

4 2011, but we have pushed that off by just simply the

5 fact it's still in good shape. We have had a vendor

6 come out and evaluate the roof, and they have deter-

7 mined that it's still in usable condition. We haven't

8 had any major leaks or structural issues with the

9 roof so we have continued to move forward. They

10 have recommended, however, to look maybe one year,

11 two years out.

12 PRESIDENT GELWICKS: With the preschool are we

13 looking at some kind of special access that people

14 have to go through in order to get into that area?

15 Is that part of what you are talking about?

16 MR. ZIZEK: It is. One thing that I mentioned

17 is that we will now have the registration office down

18 in the lobby. So they have a complete visual on the

19 ground floor and the second floor. So that's one.

20 The second thing is we'd like to put some sort of

21 security device on those doors to lock them down,

22 whether that's a card reader access, whether that's --

1 I know District 58 right now has a buzzer system.

2 Any of those options, I think, would be an improvement.

3 PRESIDENT GELWICKS: I think it's certainly

4 something that needs to be prioritized --

5 MR. ZIZEK: Right, absolutely.

6 PRESIDENT GELWICKS: -- as one board member.

7 It's certainly something I think you need to come

8 back with some thoughts about. We need to figure

9 how to help you make that happen.

10 MR. McADAM: If I could add one other thing,

11 staff is looking at is trying to create a preschool

12 drop-off/pick-up area. Right now all the parents come

13 in, bring the kids right to the room. Part of it is

14 a security measure, and it offers convenience for

15 parents who have other kids so they do not have to

16 get them out of the car. We've been looking for how

17 we can create a drop-off/pick-up area as well.

18 PRESIDENT GELWICKS: Right.

19 MR. ZIZEK: One thing Jay just mentioned is that

20 we are looking at expanding the lobby -- the front

21 office area. So that would help in assistance with

22 security and providing enough staff and monitoring

1 in that space. So, you know, in years past this was

2 something that was never even thought of. Due to

3 certain situations now in present time we really need

4 to come up with a good security plan especially for

5 preschool and everything else throughout the facility.

6 Okay? If there are no other questions I

7 will move on to Fund 17 which is the Recreation

8 Center. Fund 17 includes all operational expenses

9 for the Recreation Center including full- and part-time

10 custodians, building supervisors, contractual services,

11 basically the same thing as Fund 11. Transfer to

12 this fund is budgeted at \$354,122.

13 Going through some of the reductions

14 they're very similar to the Lincoln Center's

15 reductions. Part-time clerical will also be trans-

16 ferred to Fund 02, so that will be taken out. Postage

17 and natural gas will be reduced as well due to

18 historical trends, and increasing electronic mailing

19 instead of postage to reduce costs.

20 Some increases for the upcoming budget.

21 Data processing similar to Fund 11 for the fiber

22 network line. Contractual services. We're looking

1 at refinishing the gymnasium floor again this year.  
2 We do that every two years. So we're up for a new  
3 floor finish and then also looking at refinishing  
4 some of our bathroom areas and locker room areas on  
5 the lower level.

6 Increases also include building repairs.

7 With a building ten years old we're now starting to  
8 see a lot more repairs in HVAC, roofing, stuff like  
9 that. Seems everything lasts about ten years and it  
10 breaks down. So we're going through kind of a growth  
11 spurt right now; we're going through some repairs as  
12 we have seen this year. And so we definitely want  
13 to increase it for next year for those mechanical  
14 services as well.

15 Also increases in office expenses. As I  
16 mentioned before with Fund 11, new AED equipment and  
17 IT services. And then lastly increases in small  
18 equipment. We'd like to purchase a new aerial lift  
19 for elevated repairs throughout the gymnasium and  
20 exterior. Right now we're renting a lift. We  
21 probably rent a lift six to eight times a year. It  
22 costs us roughly about two to three hundred dollars

1 each time. So a new lift would cost us around \$8,000,  
2 but I would imagine our return would be fairly good  
3 knowing that we have to rent it eight times a year.  
4 That lift would be used not only for the Rec Center  
5 but the Lincoln Center as well.

6 Going into highlights for this current  
7 year, as Sue mentioned we celebrated our ten-year  
8 anniversary this month. Hard to believe the building  
9 is already ten years old. We had a dinner on the  
10 night of the 11th which was our Fitness Member  
11 Appreciation Night, and we had a dinner down in the  
12 multipurpose room to kind of say thank you to every-  
13 body coming into the building for the ten years. We  
14 actually had a couple that walked in and they came  
15 up to me -- I was right outside the room and they  
16 came up to me and they said what's going on here.  
17 And I told them it's the ten-year anniversary party  
18 for the building. They kind of looked baffled and  
19 they said they've lived in the community for ten,  
20 fifteen years already and they had no idea that the  
21 building was there and they thought it was a brand  
22 new building. They thought it was one or two years

1 old. So it's kind of good to hear those things that  
2 a facility like that that's ten years old still looks  
3 in great shape. They definitely did a great job in  
4 building it. So it was kind of a nice thing, the  
5 comments. For people to come in and make comments  
6 like that are always good to hear for staff.

7 Our building attendance has increased from  
8 last year almost 4%. Facility rentals have increased  
9 30%. Slight fee increases in the gymnasiums and  
10 increases of use in the multipurpose room have con-  
11 tributed as well as the multipurpose room utilization  
12 has increased over 5% compared to last year with  
13 revenue increasing about 30%. And again we're seeing  
14 a lot more rentals coming in, birthday parties, baby  
15 showers, etc. We had a few fish fries in the past.  
16 We're waiting for those again to come back.

17 Additional events this year. We had Safety  
18 Town which is an annual event that's in the summer.  
19 We had the Big Pig Championship of the World in  
20 February with record numbers and village town hall  
21 meetings as we have had in the past. This year we  
22 had a lot of meetings with ComEd which made for an

1 interesting conversation and then as well as our  
2 local and national elections. The Rec Center has  
3 been a polling site since it's opened. So kind of a  
4 nice way to bring in the community. Again a lot of  
5 people walked into the building for election day,  
6 and they have no idea the facility is there and it's  
7 got all the amenities. Keep coming back. So we try  
8 to cross market those events as well.

9 And then lastly one big event we had this  
10 year was the Nike Summer Showcase basketball tourna-  
11 ment. If you remember we had that last year. That's  
12 a three-day tournament, and we have over 70 games in  
13 three days. The previous year we were one of the  
14 satellite venues. There's usually eight or nine  
15 venues in the western suburbs that has this tournament.  
16 Last year we were the host site. We were bursting at  
17 the seams. We had people parking literally on the  
18 hill, on the slope. I was worried that some cars  
19 could even fall down the hill. But it was a great  
20 event. It's good to see large events like that come  
21 into the facility. In three days we had over 8800  
22 people in the building. So it's a great event.

1 Unfortunately, Nike has told me recently that they're  
2 actually going to move that tournament to McCormick  
3 Place. They're actually consolidating everything,  
4 moving it to McCormick Place. Hopefully in two years  
5 when they notice the high increase in pricing they  
6 will come back to us. But sad to hear, but I hope  
7 they come back. It's a great event.

8 Another thing to note is we have extended  
9 the kitchen lease with our caterer Classic Catering  
10 for an additional year, and we installed the new  
11 bottle filling station as Shannon mentioned in the  
12 green presentation.

13 Going into next year some highlights.  
14 Looking at increasing facility rentals 7% and pursue  
15 new sports tournaments during the summer. Now that  
16 we have lost the Nike tournament I have got to try  
17 and get some new tournaments to come back in to fill  
18 the void, hopefully find two at least, two midsized  
19 tournaments in the summertime when it's slower than  
20 the fall and winter. Increase room utilization 5%  
21 in the multipurpose room with additional special  
22 events. And tying in with that working with catering

1 packages with our caterer to attract more groups.  
2 Hopefully we can draw in more special events, compete  
3 with the museum for wedding receptions, stuff like  
4 that. Then lastly perform manufacturer-recommended  
5 repairs to gymnasium equipment. We recently last  
6 year had a preventative maintenance performed on all  
7 the gym equipment through our manufacturer, and they  
8 gave us a few recommendations to do repairs and  
9 improvements. One thing that I definitely want to  
10 replace is we have a few of the aircraft cables that  
11 hold the basketball hoops in place. They're slightly  
12 frayed. So we definitely want to get those replaced  
13 too. That's part of the budget.

14 Additional highlights. Like I mentioned  
15 before purchase an aerial lift to do repairs throughout  
16 the gymnasium and the rest of the facilities, as Sue  
17 mentioned in her presentation install new carpeting  
18 in the Fitness Center locker rooms, and then also  
19 switch out all of the existing window treatments  
20 throughout the Fitness Center and the track area.  
21 As Sue mentioned a lot of the clutches were breaking  
22 down. Finally got to the point called the manufacturer

1 and complained that this just is not acceptable. So  
2 they stepped up and they offered to replace all the  
3 drapes. So we're going to get some really nice drapes  
4 in both the Fitness Center and track. The materials  
5 are free; labor we would have to cover. So definitely  
6 a great opportunity to get brand new drapes in the  
7 building.

8 And that's it for Fund 17. I will take any  
9 questions at this time.

10 PRESIDENT GELWICKS: Anybody? Thank you.

11 MR. ZIZEK: Thank you.

12 PRESIDENT GELWICKS: One of the advantages of  
13 being last too. Now Jay is going to explain what he  
14 does.

15 MR. KELLY: Goodnight.

16 PRESIDENT GELWICKS: Okay. New business. I  
17 mentioned earlier requesting the village. I just  
18 think that it's an appropriate time based on the fact  
19 we know a number; we know what it is. I mean we're  
20 going to go forward with it, but at least start some  
21 discussion and dialogue. I would recommend just write  
22 Dave a note and just tell him what we're doing and

1 based on the stormwater utility is there any way that  
2 they can help fund or -- not help, fund that on an  
3 ongoing basis and just see where it goes. To me I  
4 always have thought the stormwater utility was  
5 intended for that kind of a purpose. I mean it's  
6 for village resources, whatever. I know that Cathy  
7 and I both at the resident meetings and town hall  
8 meetings they had this would not be a new topic for  
9 them because it was mentioned at that time. Let's  
10 just go forward with it. Thoughts? Comments?

11 MR. CUSHING: I concur. I mean if it is not for  
12 a project like this then I would like to hear what it  
13 is for. Because that to me is the definition of it.  
14 So what that site provides and especially in compari-  
15 son to what it used to provide, you know, we have  
16 spent so much time, effort and energy for us to  
17 maintain that, this should be part of that program.  
18 But I would definitely concur.

19 MS. MAHONEY: Yes. I think it's important too  
20 just as Paul showed us the history to explain the  
21 history of how we even got to doing those projects  
22 there, what was the cause that we had to take all that

1 action. Because the people that are in the village  
 2 area, Dave and others, weren't around then, so they  
 3 are not aware of what caused the work at Lyman Woods  
 4 to be done.  
 5 PRESIDENT GELWICKS: It might even be worthwhile  
 6 to have Paul go in front of the village council and  
 7 do the presentation since Paul has nothing else to  
 8 do now that's he's got the lights going at Memorial  
 9 and it's delayed for six months.  
 10 MR. McADAM: He has a lot of experience making  
 11 speeches.  
 12 MS. MAHONEY: Paul, I was not suggesting that.  
 13 I was suggesting that we just remind them of how it  
 14 got there --  
 15 MR. CUSHING: The summary and the history.  
 16 MS. MAHONEY: -- would be very, very helpful.  
 17 MR. CUSHING: Would go a long way; before and  
 18 after.  
 19 MS. MAHONEY: Just not to Dave but the entire  
 20 council to understand. Because I mean I would hazard  
 21 a guess they don't as many people don't.  
 22 PRESIDENT GELWICKS: Mark, have you got any

1 concerns with doing that?  
 2 MR. ROMAN: No, not at all. Discussion would  
 3 be good.  
 4 MR. McADAM: I will draft something and get it  
 5 over to him.  
 6 PRESIDENT GELWICKS: Okay. Anybody have anything  
 7 else? We have an opportunity for visitors. Motion to  
 8 adjourn to executive session?  
 9 MR. ROMAN: Move to adjourn to executive session  
 10 as per the item supplied in the agenda.  
 11 MR. CUSHING: Second.  
 12 PRESIDENT GELWICKS: Roll call, please?  
 13 MS. RANK: Mr. Roman?  
 14 MR. ROMAN: Aye.  
 15 MS. RANK: Mr. Cushing?  
 16 MR. CUSHING: Aye.  
 17 MS. RANK: Miss Barr?  
 18 MS. BARR: Aye.  
 19 MS. RANK: Mr. Gelwicks?  
 20 PRESIDENT GELWICKS: Aye.  
 21 MS. RANK: Miss Mahoney?  
 22 MS. MAHONEY: Aye.

1 PRESIDENT GELWICKS: Motion is approved. Good  
 2 evening, everyone. We are adjourned.  
 3 (Following proceedings had in executive  
 4 session not made a part of this record,  
 5 at 9:35 o'clock p.m. the following  
 6 proceedings were had in open session:)  
 7 MS. MAHONEY: Motion to adjourn.  
 8 MR. ROMAN: Second.  
 9 PRESIDENT GELWICKS: Roll call, please?  
 10 MS. RANK: Miss Mahoney?  
 11 MS. MAHONEY: Aye.  
 12 MS. RANK: Mr. Roman?  
 13 MR. ROMAN: Aye.  
 14 MS. RANK: Miss Barr?  
 15 MS. BARR: Aye.  
 16 MS. RANK: Mr. Cushing?  
 17 MR. CUSHING: Aye.  
 18 MS. RANK: Mr. Gelwicks?  
 19 PRESIDENT GELWICKS: Aye.  
 20 (Which were all the proceedings had  
 21 at the meeting of the above-entitled  
 22 cause.)

1 STATE OF ILLINOIS )  
 ) SS.  
 2 COUNTY OF C O O K )  
 3  
 4 I, MARLANE K. MARSHALL, C.S.R., a  
 5 Notary Public duly qualified and commissioned for  
 6 the State of Illinois, County of Cook, do hereby  
 7 certify that I reported in shorthand the proceedings  
 8 had at the meeting of the above-entitled cause, and  
 9 that the foregoing transcript is a true, correct,  
 10 and complete report of the entire proceedings so  
 11 taken at the time and place hereinabove set forth.  
 12  
 13  
 14 \_\_\_\_\_  
 MARLANE K. MARSHALL  
 Notary Public  
 15 CSR License #084-001134  
 16  
 17 My commission expires:  
 March 13, 2016.  
 18  
 19  
 20  
 21  
 22

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