

Downers Grove Park District

Meeting Minutes

January 16, 2014

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<p style="text-align: right;">5</p> <p>1 COMMISSIONER SOUTER: Aye. 2 PRESIDENT CUSHING: Motion is approved. 3 On to the Action Items. 4 EXECUTIVE DIRECTOR McADAM: Our first item for 5 your consideration this evening is the Personnel Policy 6 Amendment. Working with our legal counsel, we have 7 proposed a change in our Personnel Policy, a Drug-free 8 Workplace Policy to address the "Compassionate Use 9 Medical Cannabis Pilot Program Act" that became 10 effective January 1st in the State of Illinois. 11 In your packet, the first copy you read 12 is changes that we are recommending to make to address 13 concerns that we would have, our staff, that would be 14 legally utilizing the cannabis, and then the second copy 15 is a full draft without the red line. We would be happy 16 to answer any questions you might have. 17 PRESIDENT CUSHING: I don't have any problem 18 with it. Questions, concerns? 19 VICE PRESIDENT GELWICKS: Only just a 20 question. If an employee is required for medical 21 treatment and you're asking to know about it, does HIPPA 22 allow it? 23 EXECUTIVE DIRECTOR McADAM: According to our 24 attorney they do, because from a protection standpoint,</p>	<p style="text-align: right;">7</p> <p>1 MS. RANK: Mr. Roman? 2 SECRETARY ROMAN: Aye. 3 PRESIDENT CUSHING: Motion is approved. 4 VICE PRESIDENT GELWICKS: Is this a section of 5 the Personnel Manual? 6 EXECUTIVE DIRECTOR McADAM: It's an addendum 7 in the back of the Personnel Policy Manual. 8 VICE PRESIDENT GELWICKS: Which is surprising 9 it didn't have -- 10 EXECUTIVE DIRECTOR McADAM: Actually the 11 report, I am in the process of going through all of our 12 personnel policy manuals, all of our policies, updating 13 those so they are current with current law and 14 regulation, and then looking to combine some of the 15 policies that have been added on as things that have 16 changed through the year and incorporate them into the 17 full body of that. 18 The next Action Item for consideration is 19 Park Ordinance Amendment, Firearms in the Park System. 20 And this is in relationship to new legislation. The 21 Concealed Carry Statute also became effective January 22 1st. And working with legal counsel, we looked at our 23 current park ordinances. Currently we have Ordinance 24 4.4.11 which covers weapons, explosives and fireworks.</p>
<p style="text-align: right;">6</p> <p>1 with equipment and cars and fit-for-duty, so that would 2 be correct. 3 VICE PRESIDENT GELWICKS: Okay. I mean, I am 4 assuming Legal says it's okay, but it's just given all 5 the other privacy things. 6 EXECUTIVE DIRECTOR McADAM: Correct. Yeah. 7 And it's really how they are approaching it. And again, 8 this is a new law, so we're treading on new territory 9 here, approaching it the same as if an employee was on 10 pain medication or something that would be unsafe for 11 them to be operating equipment or cars. 12 PRESIDENT CUSHING: Do we have a motion then? 13 TREASURER MAHONEY: I will move to approve the 14 Personnel Policy Amendment for the Medical Marijuana. 15 COMMISSIONER SOUTER: Second. 16 PRESIDENT CUSHING: Roll call, please? 17 MS. RANK: Ms. Mahoney? 18 TREASURER MAHONEY: Aye. 19 MS. RANK: Ms. Souter? 20 COMMISSIONER SOUTER: Aye. 21 MS. RANK: Mr. Cushing? 22 PRESIDENT CUSHING: Aye. 23 MS. RANK: Mr. Gelwicks? 24 VICE PRESIDENT GELWICKS: Aye.</p>	<p style="text-align: right;">8</p> <p>1 It is our recommendation to change that to 4.4.11 which 2 would just cover the explosives and fireworks and create 3 a new Subsection 4.4.11.1 which is covering the 4 firearms. And basically what that change is is as the 5 administrative rules are being written and how to 6 interpret that, our park ordinance would follow the 7 State Statute. 8 VICE PRESIDENT GELWICKS: I have a question 9 about the sign. 10 EXECUTIVE DIRECTOR McADAM: Yes. 11 VICE PRESIDENT GELWICKS: In terms of what we 12 are required to do, we were talking earlier about the 13 rec. center and the signs on the door. Is it required 14 they be on the doors or that they are on the property? 15 EXECUTIVE DIRECTOR McADAM: They are required 16 to be on the doors that have public entrance into the 17 building. So if we had a door, like we have some doors 18 in the office where you can only go out and can't come 19 in, we don't need to post it there, but any other door 20 that someone would come into we need to post it there. 21 We also have to post it in the entrance of all of our 22 park sites, which that is one of those areas. Parks 23 have multiple -- sometimes multiple sites and we are 24 trying to figure that out as well. Right now we are</p>

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<p style="text-align: right;">9</p> <p>1 posting them wherever our main entrance is and/or where 2 our signage is. That's something we are going to have 3 to keep in touch with legal counsel in determining when 4 we need to make the adjustments on that. 5 VICE PRESIDENT GELWICKS: My question was 6 whether or not you could put a sign as you drive in. 7 EXECUTIVE DIRECTOR McADAM: It specifically 8 says it needs to be on the door. 9 VICE PRESIDENT GELWICKS: They took care of 10 the entire site by just where you come into the park so 11 you don't have to do some of the things? 12 EXECUTIVE DIRECTOR McADAM: Yeah. We have to 13 put it -- actually by law, there is the actual sticker 14 we have to place on there. It looks exactly like this 15 (indicating), and it needs to be on the door. 16 PRESIDENT CUSHING: I didn't realize we had a 17 State mandated law. That was actually discussed in the 18 breakfast that we went to in December. A lot of it is 19 going to be up for interpretation as it goes along. As 20 Bill said, what is the entry to a park. There is all 21 kinds of opportunities for interpretation. So, as 22 usual, the lawyers will benefit. I would like to thank 23 Bill, since we're not the only ones that have to do 24 this. The schools have to do this. So the Village</p>	<p style="text-align: right;">11</p> <p>1 consideration for you is, again, Personnel Policy 2 Amendment in regards to Violence in the Workplace. This 3 is taking a look at with concealed carry, when you have 4 employees, vehicles, different things, that when they 5 aren't on duty, by law they would be allowed to conceal 6 carry. Working, again, with our legal counsel, we are 7 recommending adding an Intra-personnel Policy Manual 8 Section 14 which is titled, Violence in the Workplace 9 Policy, which not only covers guns, firearms, but knives 10 in Violence in the Workplace. Currently we do not have 11 that section and we do have one typo in there, which is 12 on Line 4, "complaint," it should be "complaints." 13 VICE PRESIDENT GELWICKS: If an employee has 14 the ability to conceal and carry, can they drive their 15 car and then leave it in the car on park district 16 property? 17 EXECUTIVE DIRECTOR McADAM: They would be able 18 to bring it with them and they need to secure it in the 19 trunk of their vehicle. What we are stating is that 20 if they are driving in the vehicle on park district 21 business, our Personnel Policy, Violence in the 22 Workplace, is saying they cannot be carried in the 23 trunk, they cannot be carrying that. One of the pieces 24 in the legislation we're saying we're following, the</p>
<p style="text-align: right;">10</p> <p>1 actually reached out to anybody that wanted to go in 2 with them and cooperate in purchasing the stickers 3 together so we had a little better price, but they all 4 pulled together. 5 Anybody else with comments, concerns, 6 questions? Motion then? 7 TREASURER MAHONEY: I will move to approve the 8 Park Ordinance for the new Illinois Concealed Carry 9 Statute. 10 VICE PRESIDENT GELWICKS: Second. 11 PRESIDENT CUSHING: Roll call, please? 12 MS. RANK: Ms. Mahoney? 13 TREASURER MAHONEY: Aye. 14 MS. RANK: Mr. Gelwicks? 15 VICE PRESIDENT GELWICKS: Aye. 16 MS. RANK: Mr. Cushing? 17 PRESIDENT CUSHING: Aye. 18 MS. RANK: Mr. Roman? 19 SECRETARY ROMAN: Aye. 20 MS. RANK: Ms. Souter? 21 COMMISSIONER SOUTER: Aye. 22 PRESIDENT CUSHING: Motion is approved. 23 EXECUTIVE DIRECTOR McADAM: In relation to the 24 legislation we were talking about, the next</p>	<p style="text-align: right;">12</p> <p>1 statute is while you can't have conceal carry in parks, 2 you can pass through a park. So if we need an employee 3 passing through a park, our Personnel Policy Manual is 4 stating they cannot do that with a firearm or weapon. 5 VICE PRESIDENT GELWICKS: I guess my -- as you 6 described it, Bill, I understand that it's not obvious 7 to me that that's what this says in terms of anything 8 about what the employee is able to do from a conceal 9 carry. The way I read it, they could even drive onto 10 the property? 11 EXECUTIVE DIRECTOR McADAM: The fine line in 12 there is defined by the Illinois Criminal Code. All 13 employers, regardless of whether non-employees, are 14 legally authorized to carry conceal firearm, the 15 employee's work. If they are pulling in the parking lot 16 of work, they would need to be following the Conceal 17 Carry Statute. Once they are on the clock with us then 18 they would need to follow our Personnel Policy Manual. 19 Draft 10. I think the bulk of this is check our 20 employees. We want people to know at the same time, and 21 following the statute, following the constitutional 22 rights, and we are balancing all those to on an area 23 that really hasn't been tested yet. So that's one of 24 the drafts. One of the things is trying to guess what</p>

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<p style="text-align: right;">13</p> <p>1 that balance is going to be. 2 PRESIDENT CUSHING: I am okay with it, Legal 3 saying -- 4 EXECUTIVE DIRECTOR McADAM: To be honest, it 5 will probably change a couple times as we go along. 6 Anyone else? 7 PRESIDENT CUSHING: Can I have a motion then? 8 SECRETARY ROMAN: Move to approve Personnel 9 Policy Amendment, Violence in the Workplace. 10 VICE PRESIDENT GELWICKS: Second. 11 PRESIDENT CUSHING: Roll call, please? 12 MS. RANK: Mr. Roman? 13 SECRETARY ROMAN: Aye. 14 MS. RANK: Mr. Gelwicks? 15 VICE PRESIDENT GELWICKS: Aye. 16 MS. RANK: Mr. Cushing? 17 PRESIDENT CUSHING: Aye. 18 MS. RANK: Ms. Mahoney? 19 TREASURER MAHONEY: Aye. 20 MS. RANK: Ms. Souter? 21 COMMISSIONER SOUTER: Aye. 22 PRESIDENT CUSHING: Motion is approved. 23 Finally, we get to shift away from marijuana and guns 24 and now move to port-o-potties. We had our bid big</p>	<p style="text-align: right;">15</p> <p>1 VICE PRESIDENT GELWICKS: I am confused. How 2 does Bidder No. 1 misunderstand or how does this 3 outbid -- 4 MS. RATHSACK: What happens is, I call Bid 5 No. 1. Bid No. 1, when he did his additions, put down 6 his annual bid thinking it was a monthly price, so 7 that's why you see the price so much lower than all the 8 rest. When I talked to him, you know, he then realized 9 what he did was a mistake there. 10 VICE PRESIDENT GELWICKS: Okay. All right. I 11 understand now. The low bidder is located in Gary, 12 Indiana? 13 MS. RATHSACK: Yes. 14 VICE PRESIDENT GELWICKS: Do they have trucks 15 that are located in Illinois? Is that how they do 16 this? 17 MS. RATHSACK: You are correct. They actually 18 have an agreement with the Naperville Park District, 19 Lisle Park District, Darien, so they are well 20 representative in DuPage County. 21 VICE PRESIDENT GELWICKS: I was wondering, if 22 because they operate out of Indiana they are able to do 23 things cheaper. It was just interesting that they were 24 the only ones from out of state and they are</p>
<p style="text-align: right;">14</p> <p>1 opening and Sarah has a little presentation and I would 2 be happy to answer any questions you might have. 3 MS. RATHSACK: Last month authorization was 4 given to staff to seek bids for the portal restrooms. 5 Bid packets were distributed. We had 10 prospective 6 bidders and seven companies submitted their bids. The 7 results of the bid opening are in your packet. Bid 8 No. 2 and Bid No. 1, on their face, the bid, they did 9 not appear to be responsive. And in the investigation 10 with these companies, we confirmed they were not 11 responsive to the bid. And under Park Code, they cannot 12 be considered. Based on the feedback from residents and 13 Staff base bid II is appropriate option for customer 14 satisfaction with the difference in cost of \$960 to 15 service the restrooms two times a week. The lowest 16 responsive Alternate bid II is therefore Service 17 Sanitation for the amount of \$53,295 for the three years 18 of this contract. 19 We have two recommendations tonight 20 before you. One is to reject Bid No 1 and Bid No. 2, 21 and then the other is to recommend that the Executive 22 Director would be able to sign the contract of agreement 23 with Service Sanitation. I can answer any questions 24 regarding that.</p>	<p style="text-align: right;">16</p> <p>1 significantly lower than anybody else. But that just 2 seems to be -- There seems to be something behind that. 3 MS. RATHSACK: Speaking with the contractor 4 about, you know, his services, one thing I believe he 5 does differently is he bills per day. So once we are 6 over 30 days, and let's say we go one month and one 7 week, then he prorates that month. So I believe a lot 8 of these other contractors, once you went into the next 9 month, you were charged for a whole month. You can't 10 guarantee that, but that's how he was explaining his 11 pricing to me. 12 VICE PRESIDENT GELWICKS: And you have 13 references from the other two park districts then? 14 MS. RATHSACK: Yeah, as well as we have they 15 have used this service before. Two contracts before. 16 So that would have been seven years ago. We did talk 17 with park personnel and they were satisfied with their 18 service, previous services. I am not going to say, you 19 know, everyone got a gold star, but they were satisfied 20 with their services. 21 SECRETARY ROMAN: I assume the Base Bid II and 22 Alternate Bid II are one in the same? 23 MS. RATHSACK: Alternative Bid I was actually 24 to see about a cost of a portable trailer.</p>

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<p style="text-align: right;">17</p> <p>1 SECRETARY ROMAN: Now, in the document, you 2 refer to an Alternate Bid II, and you have also referred 3 to something called Base Bid II, but they are one in the 4 same? 5 MS. RATHSACK: Yeah. The base bid was one 6 time a week and two times a week cleaning, and then Base 7 Bid II was with twice a week cleaning at all 8 facilities. 9 VICE PRESIDENT GELWICKS: I will make a 10 motion, if you want. 11 PRESIDENT CUSHING: Any questions? 12 VICE PRESIDENT GELWICKS: I move that the 13 Board reject Bid No. 1 from Portable John, Incorporated 14 with a base bid price of \$4,405, \$4,515, \$4,661 for a 15 total bid which is \$13,681, as well as Bid No. II from 16 Area Restroom, Solutions, Incorporated, base bid price 17 of \$12,100 per year for a total bid price of \$36,300 for 18 the calendar years 2014, 2015 and 2016, for not being 19 responsive. 20 TREASURER MAHONEY: Second. 21 PRESIDENT CUSHING: Roll call, please? 22 MS. RANK: Mr. Gelwicks? 23 VICE PRESIDENT GELWICKS: Aye. 24 MS. RANK: Ms. Mahoney?</p>	<p style="text-align: right;">19</p> <p>1 SECRETARY ROMAN: Aye. 2 PRESIDENT CUSHING: Motion is approved. 3 That's all we've got for Action Items. 4 We are on Board Business. First up is 5 President Report. Happy New Year. Everybody's first 6 meeting of the New Year. Happy New Year. I hope 7 everybody enjoyed the cold and snow. I wanted to 8 mention the McCollum Ice Rink. We have had a lot of 9 positive feedback. I know myself, I have been out there 10 with my family a few times. I have heard a lot of 11 community feedback and staff has got positive feedback. 12 In case you don't know about it, there is an ice rink in 13 the parking lot at McCollum, hopefully open by this 14 weekend. It's been closed due to warm weather this 15 week, but hopefully will be back open for the tree 16 recycling still going on at McCollum. 17 I think this week we were talking about, 18 before the meeting, having trash pickup for your 19 Christmas trees, but tree recycling is going on at 20 McCollum still. I wanted to mention the Board Meeting 21 Schedule is available on the website. We are going to 22 move around in between meetings this year more than we 23 have in the past few years. We will announce it at the 24 prior meeting as well as that on the schedule. And a</p>
<p style="text-align: right;">18</p> <p>1 TREASURER MAHONEY: Aye. 2 MS. RANK: Mr. Cushing? 3 PRESIDENT CUSHING: Aye. 4 MS. RANK: Mr. Roman? 5 SECRETARY ROMAN: Aye. 6 MS. RANK: Ms. Souter? 7 COMMISSIONER SOUTER: Aye. 8 PRESIDENT CUSHING: Motion is approved. 9 VICE PRESIDENT GELWICKS: The agreement with 10 Service Sanitation, Incorporated the amount of \$17,765 11 per year for a total bid price of \$53,295 for the 12 calendar years 2014, 2016 and 2016, for the rental of 13 portable restrooms and associated services. 14 COMMISSIONER SOUTER: Second. 15 PRESIDENT CUSHING: Roll call, please? 16 MS. RANK: Mr. Gelwicks? 17 VICE PRESIDENT GELWICKS: Aye. 18 MS. RANK: Ms. Souter? 19 COMMISSIONER SOUTER: Aye. 20 MS. RANK: Mr. Cushing? 21 PRESIDENT CUSHING: Aye. 22 MS. RANK: Ms. Mahoney? 23 TREASURER MAHONEY: Aye. 24 MS. RANK: Mr. Roman?</p>	<p style="text-align: right;">20</p> <p>1 note to mention, the firearm signs of the park district 2 facilities, we have already covered that, and the 3 strategic plan that is available now for public comment 4 as well. So I wanted to make sure that everybody out 5 there at home knows that we are working on finalizing or 6 continuing to finalize the strategic plan, but it's 7 available for your review and comment. 8 EXECUTIVE DIRECTOR McADAM: In addition, we 9 have February 6th as a possible workshop. Staff is 10 recommending to hold that workshop meeting at the 11 Lincoln Center. So starting at 7:00 we are in session. 12 The strategic plan team is putting that together with 13 the Board to get input from the Board as some 14 discussions and any public that would like to attend, 15 that would be welcome. 16 PRESIDENT CUSHING: Excellent. 17 EXECUTIVE DIRECTOR McADAM: That's all I 18 have. Any Commissioners with comments, concerns? 19 PRESIDENT CUSHING: All right. On to Staff 20 Reports -- staff and Committee Reports. 21 EXECUTIVE DIRECTOR McADAM: Thank you. I 22 mentioned the workshop meeting on the 6th. The 23 following month, on March 6th, will be our network shop 24 meeting. We have goals and objectives and that's really</p>

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<p style="text-align: right;">21</p> <p>1 our kickoff for the budget. Shirley was very excited as 2 well as Staff is. One of the things that Staff is 3 looking to do this year, while we will start on some 4 numbers and putting some preliminaries together, we 5 thought it would make some sense to bring to the Board 6 and get it for you to take a look at prior to that 7 workshop meeting, but really what our goals and 8 objectives for the year are, and have some discussions 9 as to what do and what we all want to accomplish for the 10 next year. We did agree to set that road map up for the 11 year, align that with our process with the strategic 12 plan, and then we can start putting numbers to those 13 goals and objectives that we were looking to do.</p> <p>14 Last year's cycle, we did those 15 simultaneously and thought it would make some sense to 16 kind of separate that out, do that in the beginning and 17 then the workshop after, that we will start with a 18 presentation, but we will align those back as we do the 19 budget back to the goals and objectives that we have 20 established. So that meeting will be coming March 6th 21 at 7:00, and that workshop meeting will be at Lyman 22 Woods.</p> <p>23 I passed out a sheet, the CPI. Well, it 24 doesn't affect us at this moment. It is the number we</p>	<p style="text-align: right;">23</p> <p>1 some of the phone systems, and we have these other 2 technology needs, and in areas that maybe would make 3 some sense to take a look at long-term relationship 4 vendors and help us build the entire system and help us 5 put together a master plan for technology. So once we 6 complete that we will -- I can bring the recommendation 7 to you as well as a recommendation of an idea of what 8 that plan will look like and some associated costs with 9 that.</p> <p>10 PRESIDENT CUSHING: Good evening. 11 MR. KELLY: Good evening. Before you you have 12 the entire Recreation Report for the month of December 13 to summarize operations. The elevator has been 14 completely repaired of its damage from the flood, along 15 with some State mandates on the door stops, not allowing 16 the door to open between floors. So we were actually 17 lucky that those mandates just coincided with some 18 repairs that had to be done due to the extent of the 19 elevator company having to come out and open it up and 20 hold it open for us and those such things.</p> <p>21 The second floor preschool hallway was 22 painted in the same fashion as the rooms. So there is 23 some energy and excitement there. Some of the park guys 24 came over on the winter break and they did a great job</p>
<p style="text-align: right;">22</p> <p>1 will be able to use for ceiling on the levy next year, 2 1.5, so that would be our cap for next year, is 1.5 and 3 I mentioned earlier I am working on policy manuals. 4 Probably in a couple months I will bring those in pieces 5 to you so you don't have a huge document, to take a look 6 at changes and items we're looking to recommend on 7 there.</p> <p>8 And finally, Staff continues to work very 9 aggressively on updating our phone communications 10 system. We have done a quite few site visits, narrowed 11 it down. There are two very good vendors in the 12 district in our Downers Grove that are Sysco suppliers. 13 We are in the process right now of talking with them to 14 determine which one is going to best fit our needs and 15 not just for the phone system, but in having 16 conversations in line with discussions we have had with 17 the Board, some ideal goals, may be able to leverage our 18 swipe cards and door access and security, talking about 19 some of the issues we have had at McCollum Park and 20 things. There is a way for technology that we can 21 better address some of those issues. So we have asked 22 them to put together their thoughts, ideas, on how to do 23 that as well as just some rough quote numbers. Our 24 thought, if we're going to get into a relationship with</p>	<p style="text-align: right;">24</p> <p>1 of lighting up that corridor. The rec. center, we have 2 instituted as of last Friday pickle ball, very exciting 3 sport, pickle ball. We did actually get some users 4 already. We are excited about that not only in the 5 gymnasium over winter months, but the future, along with 6 new carpet in our fitness centers which was recently 7 done right after the new year. It looks wonderful.</p> <p>8 Lyman Woods, we have been extremely busy 9 with the snow cover with snowshoe rentals. One day they 10 called me and said we were completely sold out, which I 11 believe is 24 pairs. It's been very exciting out there 12 with this nice cold and snowy weather.</p> <p>13 The museum, Ryan has been very busy out 14 at the golf course and rental, along with some other 15 items in preparing the budget. The museum, as in Item 16 No. 1 there, we have discussed Julie staff out there 17 beginning March 31st, extended hours of operations. So 18 basically Monday through Saturday. Now we will be open 19 8:30 to 4:30, along with there is no limit to two 20 hours. If we are open we will do tours. That is a 21 little bit of change of philosophy. We are hoping that 22 will increase uses.</p> <p>23 Moving into Program highlights, you have 24 a list there from all different program areas, including</p>

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<p style="text-align: right;">25</p> <p>1 a trip to the Christkindlemarket at Daley Plaza, 13 2 adults. We have preschool registration underway. At 3 the time of this report, we had 44 students. Now we 4 have had new students at registration. We are actually 5 about 40 students ahead of where we were last year. At 6 this time we are very anxious about that. Because of 7 the new situation of the classrooms, we have one extra 8 room to fill up this year which, obviously there is a 9 lot of new children. With additional revenue, all 10 winter athletic leagues have either started or will be 11 starting here in the next week or so. Open gyms have 12 been very busy. I am sure some due to the crazy winter 13 weather, but it's been well used. 14 December and January are light on 15 economic events. You could see February coming up. We 16 have the Daddy Daughter Sweetheart Ball at the Lincoln 17 Center and then the Big Pig Championship. 4500 18 fitness. Again, very busy usage. Membership revenue is 19 up as a total, and year-to-date revenue is looking very 20 good. Membership revenue up approximately \$18,000 from 21 last year. And then we have the Lyman Woods, and both 22 museum usage numbers as well, again, as being very 23 busy. 24 So if you have any questions I would love</p>	<p style="text-align: right;">27</p> <p>1 just rearrange hours. Moving towards the budget next 2 year, we can definitely look into that. I agree that 3 makes the most sense as far as working parents, as 4 working people to come in and see the museum. 5 VICE PRESIDENT GELWICKS: It's not open in the 6 evening. The only time you have then is basically 7 Saturday. I would think -- I understand the dollar 8 issues, too, but I would think closing on Wednesday or 9 closing on Monday is better than closing on Sunday. 10 MR. KELLY: Or half days during the couple -- 11 yeah. There is ways around that. 12 VICE PRESIDENT GELWICKS: Or every other 13 Sunday. 14 TREASURER MAHONEY: Or twice a month or 15 something. 16 VICE PRESIDENT GELWICKS: It has a lot of 17 potential and haven't seen the numbers the way I think 18 we would all like to see them. I mean, programs aside, 19 because it's the way things are done, i expect if we 20 work towards the Blodgett House we might need to 21 reconsider how all that's done. 22 MR. KELLY: Absolutely. I think that's a 23 great idea. We will look at that, too, come budget time 24 to make sure that we could do that. Like you said, I</p>
<p style="text-align: right;">26</p> <p>1 to answer them. 2 SECRETARY ROMAN: I believe you have an event 3 coming up at the museum on Saturday? 4 MR. KELLY: Oh, yes. We do have the grand 5 opening to the exhibits, begins Saturday. 6 SECRETARY ROMAN: 1:00? 7 MR. KELLY: 1:00. Thanks for reminding me. 8 VICE PRESIDENT GELWICKS: I have a question. 9 The changing of the hours. 10 MR. KELLY: Yes. 11 VICE PRESIDENT GELWICKS: I think it's a good 12 thing. I have never understood why you're not open on 13 Sunday. Is this a staffing issue? It seems to me if we 14 are going to go to a museum, it would be something you 15 would do on a weekend as a weekend activity. In fact, 16 you're never open on Sunday. I have never understood 17 it. 18 MR. KELLY: To be 100 percent honest with you, 19 I would have to look into that. I believe in the past 20 it represents a reduction of staff expense versus, you 21 know, the allowance of usage, and that's something that 22 we look into that make what we have currently done. We 23 know with this extension of hours will not impact, you 24 know, any salary expense. We can do it with staff and</p>	<p style="text-align: right;">28</p> <p>1 don't think financial impact will be that great either. 2 We can work around it, especially with the authorization 3 of volunteers. 4 As we mentioned last month, Justine 5 Goode's last day is tomorrow, so I will be giving her 6 report. We have filled her position and we have the new 7 Marketing and Creative Development Supervisor talking 8 Monday. We are happy about that, the fact there is no 9 gap in the transition. As you can see from Justine's 10 report, she has been busy. And outside of all the 11 monthly responsibilities we have the Spring/Summer Guide 12 pretty much in print form with one filed draft to Staff 13 next week and we are prepared for our largest guide 14 ever. We have produced the guide process from winter, 15 spring, then a camp and then a summer and then a fall to 16 basically a winter, a spring, summer, including the camp 17 information and then the fall. So really reduce one 18 guide along with allowing the residents to see the 19 entire Spring, Summer picture at once versus there being 20 a camp guide and having to wait for the summer guide and 21 figure out exactly what is going to happen. We are 22 hoping that plan works out and it definitely is a better 23 utilization of our guide, you know, services. 24 So if there is any questions I will</p>

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<p style="text-align: right;">29</p> <p>1 attempt to answer them on Justine's behalf. Thank you 2 very much.</p> <p>3 PRESIDENT CUSHING: Planning? Paul? 4 MR. FYLE: Good evening. There has been a lot 5 of activity at the Blodgett House this week. Actually 6 starting last week, the contractor was on site 7 installing some of the protective barrier that needed to 8 be in place in the basement to protect the old timbers. 9 We got that in place last week. And then Monday he was 10 there. They saw cut the floor in the basement to make 11 space for the new footings that will be required for our 12 new columns in the basement, completed that work, du g 13 out those footings and put rebar in place. We actually 14 had an inspection this morning and everything looks good 15 there. So he is ready to pour his footings probably 16 early next week. He is just waiting then. We have to 17 come in and repair some of the -- There is tubing in the 18 floor, radiant heat tubing that was installed in the 19 basement floor, that some of it had been cut when we cut 20 the -- softened the floor. We knew that was going to 21 happen. Now they are coming to repair those outside 22 Monday, and the contractor, Tuesday, will be able to 23 pour the footings. After that the steel fabricator 24 would be coming in shortly after that. So within the</p>	<p style="text-align: right;">31</p> <p>1 spring. Walnut Avenue Grading, assuming weather 2 allows.</p> <p>3 And then finally, McCollum Park, the 4 restroom building. In mid December the contractor 5 received the materials to begin the repairs on the 6 building, the building manufacturer in late December. 7 He did complete some of the work on the roof, decking, 8 and then has recently been working on the exterior wall, 9 timbers, and made good progress this week.</p> <p>10 I would be happy to answer any 11 questions.</p> <p>12 VICE PRESIDENT GELWICKS: What are we doing as 13 far as smoke detection? 14 MR. FYLE: We changed. So the restrooms, 15 previously there were just heat centers that would 16 trigger the alarm and that's the small smoldering fire 17 that didn't generate enough heat to trigger those 18 centers. We did, after talking to a couple of alarm 19 fire sprinkler companies, we learned even had their been 20 sprinklers, even those, it takes heat to trigger these 21 and it still wouldn't have reached the heat. The heat 22 centers that we have actually detect a lower temperature 23 than the sprinklers would. So that wouldn't have helped 24 us, but we have changed those now to heat and smoke</p>
<p style="text-align: right;">30</p> <p>1 next week or two they will be on site and the contractor 2 anticipates completing that work in late February, early 3 March.</p> <p>4 Doerhoefer, Tennis Court Lighting. Park 5 District received proposed lighting plans from Musco 6 Sports Lighting which includes new fixtures to be 7 installed on the existing light poles. We submitted the 8 proposed photometric plans, lighting plans, to the 9 Village for review. And late last week we did receive 10 word from the Village that the plans were approved so we 11 are ready to move forward with that. Now Staff will be 12 working with Musco a little bit more to complete the 13 final design, including some of the electrical, how 14 we're going to wire the controls, the push button 15 controls, where those will be placed, some of those 16 final decisions, and then look to do that work in the 17 spring. And then also Doerhoefer Tennis Court 18 Renovation, the courts themselves, the resurfacing of 19 courts, we are prepared to bid documents, drawing up 20 some bid documents and we are out to bid. Now we 21 actually had a pre-bid meeting this morning and those 22 bids are due in two weeks on January 30th. So we will 23 be bringing those bids to you next month for 24 consideration. That work would also take place in the</p>	<p style="text-align: right;">32</p> <p>1 detectors. So that if there is, again, a small 2 smoldering fire, it will generate smoke and the centers 3 will detect smoke as well.</p> <p>4 VICE PRESIDENT GELWICKS: Did we look at 5 sprinklers at all? 6 MR. FYLE: We looked into the -- We did meet 7 with a contractor out there to investigate some options, 8 but I think with the hope smoke will detect anything 9 first, even at the very beginning of the fire with that 10 smoke, actually the fire station is right there. So all 11 we need is to have some trigger, something to recognize 12 there is something that -- and the guys are very close, 13 close by. We know they work because the contractor 14 doing some of the repairs, just from saw cutting some 15 boards, he actually triggered it. Thank you.</p> <p>16 PRESIDENT CUSHING: Thank you, Paul. 17 MR. PENMAN: Good evening. Busy month 18 actually for the Park Operations. Staff, all the snow 19 and ice and taking care of the Jay is around doing the 20 typical inspections of different things that has kept 21 the group busy, quite a bit that was referred to 22 earlier. There was some painting that was done over at 23 the Lincoln Center as well as the cabinets will be 24 relocated from the fourth floor to the second floor and</p>

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<p style="text-align: right;">33</p> <p>1 then from the first floor to the second floor two 2 different sets. But a lot of the time for our staff has 3 been outside this last month. They were able to also 4 remove construction fence from around the soccer basin 5 and then also soldered that area. Our forestry staff, a 6 forester worked with getting pricing for contractual 7 pruning for the coming year. We received proposals from 8 Piper, Homer and Kramer Tree Specialists. We are going 9 to move ahead with Steve Piper. Sounds like we've got 10 about \$11,000 worth of contractual pruning that needs to 11 be done on an annual basis, and that's just to keep 12 things that's dead and diseased, try to keep our trees 13 in good shape. Our burn permits were renewed for both 14 all the parks and Lyman Woods. We've got a December 15 renewal date on these. That's for any burns we do 16 throughout the year.</p> <p>17 The Christmas Tree Recycling Program, as 18 of today we have had about 80 trees that were dropped 19 off, which is a little bit less than what it has been in 20 the past. We expect that's due to the amount of snow 21 and extreme cold that we have had in the last few 22 weeks.</p> <p>23 Beaver update at Lyman Woods. It looks 24 like Staff has discovered a new lodge. It's a little</p>	<p style="text-align: right;">35</p> <p>1 versus some of the other things that they could be 2 doing. It's certainly been added work and they have 3 done a nice job.</p> <p>4 Do we have any statistics on how many 5 days it's been open down there? Are we tracking that at 6 all? And what I am thinking about is knowing how many 7 days we have been able to use that versus how many days 8 we're going to use the ponds. Because as we look at 9 maybe spending more money doing more of them, it would 10 be nice to understand what the real benefit is from that 11 perspective. So knowing we had 30 open days there 12 versus five or whatever, I think it is something 13 significant like that, it could be something worthwhile 14 having if we have any information on that McCollum, the 15 difference is days between ponds and what we have 16 experienced at McCollum. We can bring that out, that 17 our staff is really good about sending out mails that 18 says when it's opened and closed. We can rebuild 19 those. I think it would be a great thing this year.</p> <p>20 MR. PENMAN: We also do inspections every day 21 of the ice, so, yeah. Yeah, I will get that.</p> <p>22 VICE PRESIDENT GELWICKS: By the way, the 23 website on -- McCollum Park website, it does indicate 24 that we have ice skating. It's on the front page</p>
<p style="text-align: right;">34</p> <p>1 further into the wetland. You've got a picture of that 2 in your report, if you would like to take a look.</p> <p>3 As far as the golf course, Jeff Pozen is 4 with us tonight, Superintendent. He was able to 5 participate in some online seminars this month and 6 attended a two-day golf course turf conference in 7 Oakbrook as well as they have been working very 8 diligently to look after equipment maintenance and 9 repairs. Obviously snow removal and two ash trees were 10 removed during the month on Hole 2 and Hole 8.</p> <p>11 I will entertain any questions at this 12 time.</p> <p>13 TREASURER MAHONEY: Does this mean there is 14 more beavers or they are just --</p> <p>15 MR. PENMAN: I don't know.</p> <p>16 TREASURER MAHONEY: -- moving up?</p> <p>17 MR. PENMAN: Moving up possibly.</p> <p>18 TREASURER: Is that their summer place they 19 are getting ready for?</p> <p>20 MR. PENMAN: Little fancier for the beavers.</p> <p>21 VICE PRESIDENT GELWICKS: We talked many times 22 here from a Board standpoint, but you need to thank your 23 staff for -- all the additional staff for McCollum. I 24 think it's exciting, too. It's probably a good thing</p>	<p style="text-align: right;">36</p> <p>1 because that's where it's new, but it's not featured as 2 one of the activities at McCollum.</p> <p>3 PRESIDENT CUSHING: Nice job.</p> <p>4 MR. PENMAN: Thank you.</p> <p>5 PRESIDENT CUSHING: SEASPAR?</p> <p>6 EXECUTIVE DIRECTOR McADAM: Yeah. Beginning 7 next week. So you have your reports.</p> <p>8 PRESIDENT CUSHING: Plan Commission, I am 9 assuming.</p> <p>10 Unfinished Business? Does anyone have 11 any Unfinished Business before we move on to New 12 Business? Nothing. All right. On to New Business.</p> <p>13 EXECUTIVE DIRECTOR McADAM: New Business, we 14 have the Golf Course Budget for the Season 2013 Review 15 as well as import to the budget. And Ryan and Jeff are 16 here this evening.</p> <p>17 MR. STULGIN: Good evening. Briefly -- we 18 alluded to this a little bit -- let's look at the early 19 stages of the budget for the next year. This is a lot 20 of information to kind of synopsis of the previous 2013 21 Golf Season. This first slide here deals with some of 22 the programs that we offer and some of the participation 23 that went down in 2013. Incline of the junior golf 24 camps. A little bit of a dip in Private/Semi-Private</p>

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<p style="text-align: right;">37</p> <p>1 Lessons. Scramble League and Junior Golf League, an 2 increase in participation there. You can see we are 3 pretty much right back where we were last year for the 4 season. 5 VICE PRESIDENT GELWICKS: I would anticipate 6 the lessons got impacted by the weather in the beginning 7 of the year. 8 MR. STULGIN: Absolutely. Many people elected 9 to take lessons earlier in the season in order to take 10 advantage of the cool summer. 11 As we go through this, we will see the 12 early season, weather negatively affected a lot of 13 operations. You still feel when you do the finished 14 drawing you still could have a positive season. 15 The next slide is a Financial Summary of 16 the 2013 Golf Season. Total, about \$462,000. Driving 17 range is over \$120,00. Registration fees were over 18 \$105,000. Gas cart rentals, 93,334, Foods and 19 Beverages, 72,532. And as you can see listed, for a 20 total gross item for 2013, 938,596 in comparison to 21 1,007,092 in 2011. The right, 2013 Expenses, were 22 listed. Operating expenses total 821,866. Capital, 23 103,186 for a total of 2013 expenses, \$925,052 in 24 comparison to \$909,473 in 2012. Below, Gross Revenue</p>	<p style="text-align: right;">39</p> <p>1 look at golf -- you know, golf operations. All right. 2 The next slide is a Comparison Column 3 listed, 2013. Essentially the same as the information 4 listed on Slide No. 2. As you can see here, you look at 5 capital improvements. It's been invested to put back 6 into the course in the past few years. And despite the 7 fact that the weather was so poor, we were still able to 8 come out with a net operating income of \$116,729 stay 9 out of the red with a net income of \$13,543. 10 VICE PRESIDENT GELWICKS: That's excellent. 11 MR. STULGIN: The next slide is simply a chart 12 here that outlines the rounds and revenue for year, 13 total rounds for the 2013 season that total 35,898 14 rounds, \$939,596. So obviously a decrease in comparison 15 to the 2012 season. Like you mentioned before, I feel 16 that despite the poor weather, it was a successful 17 season. 18 And going to the next slide here, the 19 Unplayable Days Information. Just to let you know, we 20 use a ratio to determine whether or not, you know, a day 21 is considered unplayable and so forth. This is listed 22 on the box right here. And looking at the 2013 season, 23 we have 67.50 unplayable days. That's a little bit 24 above the five-year average of 67.50. And looking into</p>
<p style="text-align: right;">38</p> <p>1 Per Round, \$26 per round in 2013. Operating expenses 2 cost per round were \$23. Net operating income per round 3 of \$3.12 in 2013. Total net operating income, \$112,160 4 versus \$151,037 in 2012. 5 VICE PRESIDENT GELWICKS: There is no tax 6 dollars, so \$100,000 of capital went into this expense 7 and was from the revenue that was generated by the golf 8 course? 9 MR. STULGIN: Correct. 10 VICE PRESIDENT GELWICKS: The fact there is no 11 tax dollars here is a real good statement. 12 MR. STULGIN: Slide No. 4 takes a look at 13 strictly Golf Course Operational Revenue, Season Passes, 14 Green Fees, Punch Cards sold. And looking at those 15 factors, Punch Card, \$522,898 in revenue, roughly \$14.57 16 revenue per round. 17 Looking at the operational Expenses, it 18 takes into account materials, supplies, equipment, man 19 hours, along with some other factors. And that cost 20 \$444,695, and operating costs of \$12.39 per round. 21 Looking at it from strictly a golf standpoint, \$2.18 of 22 revenue per round, and keeping in mind that the 23 operation of revenue did not include driving range 24 revenue and beverage revenue. This is just simply a</p>	<p style="text-align: right;">40</p> <p>1 the column, bottom right, 2012, we had 260 days of open 2 for operation in comparison to 230 for the 2013 season, 3 in addition to the flood that struck on April 18th. The 4 original opening date for the 2013 season was supposed 5 to be Saturday, March 9th, and it actually ended up 6 being Good Friday of March 29th. So we were sitting on 7 our hands for quite a while waiting for snow to melt 8 away and for conditions to improve, and once Mother 9 Nature played nice through the flood. So we tried to do 10 the best we could, but I don't have the exact figures 11 with me right now, but March, April and May were the 12 worst rounds that the Downers Grove Golf Club has ever 13 experienced in a season. The lowest total we have 14 experienced -- I apologize for not having that 15 information -- 16 VICE PRESIDENT GELWICKS: Question here. You 17 show 76 unplayable days. Is that 76 of the 230? 18 MR. STULGIN: Yes. That is correct. 19 VICE PRESIDENT GELWICKS: So basically 20 one-third of the time it was open was unplayable? 21 MR. STULGIN: That's correct. That's 22 correct. 23 EXECUTIVE DIRECTOR McADAM: I think I want to 24 point out that when you compare 2012 to 2013, we had 30</p>

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<p style="text-align: right;">41</p> <p>1 more days of being open with less of those days being 2 unplayable. There is really a difference between two 3 years and I am complimenting both of these guys for 4 pulling off a really successful season with being behind 5 the eight ball. 6 MR. STULGIN: At this point, going to Slide 7 No. 8, this deals with some of the flood damage. There 8 is obviously some pictures that illustrate the flood 9 damage. I am sure as all of us know who live in the 10 area, probably shop back there, dealing with that flood 11 that struck. It was a hit hard at the course, but we 12 were pretty lucky in terms of, you know, I think 13 recovery and still have conditions -- very fair 14 condition, playing condition. 15 All right. The next slide is an analysis 16 that the average Daily Driving Range Comparisons, bucket 17 comparisons between the 2012 Season and 2013 Season. As 18 you can see by the comparison, 2013 was a success in 19 terms of general driving range use and bucket usage. 20 And I think a lot of this can be attributed to the 21 installation of the new ball machine we put in on June 22 16th of this year. The new ball machine dispenser gave 23 patrons the opportunity to purchase baskets with their 24 credit or debit card at the machine and were allowed</p>	<p style="text-align: right;">43</p> <p>1 nice once we are all done next year. 2 Next slide show, earlier in the spring we 3 had some enhancements of the clubhouse entrance ramps 4 making it more accessible for people to get in and out, 5 kind of spreading out traffic flow a little bit better. 6 And then also we used a bunch of bricks from the 7 McCollum project that were dug up with that renovation 8 over there. It actually came in very handy for us to 9 use as some bench pads for our hardscape, too. Good way 10 to reuse materials instead of simply throwing them out. 11 We found a good use for them and it works very well at 12 the golf course. And then they were also used on the 13 following slide for enhancing our restroom area there, 14 which is a tough area there in the back corner of Hole 15 No. 6, but we spruced it up pretty nice and women love 16 it. I will take that any day. That was over the course 17 of the summer where we had a little bit more time for 18 projects and stuff. So that's it. And we will continue 19 to look for those opportunities coming up for any other 20 brick use or recyclable materials and stuff. We are 21 obviously looking there to continue that. 22 Ryan is going to go into the Following 23 Year Budget 2013 Proposed Changes and things we're 24 looking at.</p>
<p style="text-align: right;">42</p> <p>1 then to bypass the clubhouse to have a quicker, cleaner 2 transaction out at the driving range. And obviously 3 there is no bid numbers right here in this chart. 4 Going forward. Average daily round 5 comparison between 2012 and 2013, and you could see here 6 that 2012 was more successful in terms of average daily 7 rounds in comparison to 2013. We still did see very 8 steady weekend activity despite some of the pitfalls of 9 the season. 10 VICE PRESIDENT GELWICKS: Does this chart take 11 out the days that you weren't open? 12 MR. STULGIN: Yes, it does. Then at this 13 point I would like to hand over this portion of the 14 presentation to Jeff Pozen, Golf Course Superintendent. 15 MR. POZEN: Thanks, Ryan. Okay. This year we 16 had a continued number of capital projects generated 17 from the golf course green fees that we took on. We 18 continued our Tee Box Renovation Program, which I have 19 been doing for the last nine years that will be coming 20 up in the next two months or so. But Holes No. 3 and 1 21 were long in need of renovation to basically increase in 22 tee surface and replacing more seasonable-type turf 23 grass that requires chemicals, fertilizers, stuff like 24 that. So it's really a program that's going to be very</p>	<p style="text-align: right;">44</p> <p>1 EXECUTIVE DIRECTOR McADAM: Before we get into 2 the budget, I would like to thank Jeff -- both Jeff and 3 Ryan, that the hardscapes on the benches and the 4 washrooms was something we talked about during the 5 budget cycle last year and ended up cutting out -- just 6 from a cost perspective we were looking at putting 7 concrete, and that it was something that was on the 8 list. I think we were all saying, "Take that out." 9 These guys found a way to do that without spending any 10 money. We were able to reuse the bricks and Jeff's 11 staff and be able to put them in. It was just a great 12 thing to have them there to get the project done without 13 spending money. We cut it from the budget and they 14 still figured out a way to accomplish the goal and it is 15 a great enhancement to the course. I am sure the guys 16 cutting grass are lucky they don't have to cut there all 17 the time. 18 MR. STULGIN: Thank you, Jeff. All right. So 19 Slide No. 15 is a very early initial look at projected 20 revenue for the 2014 fiscal year. These figures are 21 based upon essentially the golf course standards cap 22 with our rates and a lot of practices that we utilized 23 for the past few years. Like I said, these are early 24 speculations, but these numbers are based upon utilizing</p>

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<p style="text-align: right;">45</p> <p>1 the current, you know, rate system and everything we 2 have in place as of right now. So looking at uptake 3 comparison to this year, about \$40,000 in terms of total 4 revenue. \$975,708. 5 And the next slide, Slide No. 6 is the 6 projected expenses for the 2014 season, and that is 7 taking into consideration early thoughts on capital 8 projects and capital equipment and anticipated is 9 \$928,008. 10 VICE PRESIDENT GELWICKS: Did you project how 11 many open days into this? 12 MR. STULGIN: I try calculate open days, and 13 what I have generally done is an average of the past 14 three seasons. I will look at days of operation and 15 that's the method that I have been utilizing for many of 16 these calculations, yes. 17 EXECUTIVE DIRECTOR McADAM: As you can see 18 from this here, it's a guess, so I think this is the 19 historical average. But with this year, we knew the 20 amount that they were behind, so we really kind of 21 planned to sweep the situation on the ground to still be 22 able to end like that. 23 VICE PRESIDENT GELWICKS: One of the things in 24 this document that we had in our packet, the food and</p>	<p style="text-align: right;">47</p> <p>1 starter versus beverage cart attendants could view those 2 numbers a little bit. I can look at it further. 3 VICE PRESIDENT GELWICKS: If there is that 4 much profit in it, I would do a lot more of it. 5 MR. STULGIN: To be honest with you, Jay Kelly 6 has spoken with me about that and it used to be a 7 practice that if we're busy we will be out there, and it 8 wasn't really an established set of hours for the 9 beverage cart. And going into this next season there is 10 going to be, you know, a cut-and-dry, black and white 11 time frame for a beverage cart to be out there 12 regardless of, you know, activity. It's a feature that 13 should be offered and it's something we are going to 14 focus on and utilize more in this upcoming season. 15 Okay. Side No. 17 dips into the capital 16 projects for the next season. I will have Jeff Pozen 17 speak about that briefly. 18 MR. POZEN: Right. Okay. So next year's 19 budgets is only a seven-month budget, so we had to do a 20 little bit of an adjustment for how much we can spend on 21 capital budgets. It's going to be a little bit of a 22 lighter year for the next budget year. The golf course 23 is in need of a rough mower to actually keep the grass 24 mowed and get people through there quickly and</p>
<p style="text-align: right;">46</p> <p>1 beverage has to do with the beverage cart. It shows 2 that the cost of goods and labor in 2013 was \$2,000 when 3 it was \$5,000 in 2012. What changed? 4 MR. STULGIN: Many of those numbers, almost 5 all of them, strictly deal with payroll and the amount 6 of time that was spent out on the carts. Beverage cart 7 attendants -- my staff wasn't as large as this past year 8 as it had been the previous year. So that wasn't as 9 much. 10 VICE PRESIDENT GELWICKS: But revenue is 11 almost the same. That's the reason that just stood 12 out. 13 MR. STULGIN: I see. 14 VICE PRESIDENT GELWICKS: There is the \$18,000 15 of revenue, 2012, and \$15,000 in 2013. I can attribute 16 that to less playing days when it was open but the cost 17 is less than half? 18 MR. STULGIN: I do see that. And looking at 19 some of the figures, you know, at times if there was not 20 a specific beverage cart attendant available, we will 21 have a ranger or another staff ranger or another staff 22 person go out and utilize the beverage carts. And just 23 looking at it initially, it could be just the way it was 24 labeled in payroll where if, you know, somebody said</p>	<p style="text-align: right;">48</p> <p>1 everything. So that's one item on the list for 2 equipment. 3 Projects, as you can see, there is a 4 section of driving range nets along our clipping green 5 that borders Puffer school that is about 15 years old, 6 and they were scheduled to last about eight to ten 7 years. We have gotten use out of them and they are 8 showing wear and tear and, you know, that's due to go 9 ahead and replace those and hopefully they will last 10 another 15 years. It will be great. 11 As I touched on earlier, I've got one 12 renovation, Holes No. 3, 4, 6 and 9. That's going to 13 wrap it up. So hopefully the whole course will be 14 consistent now from tee to tee and actually just 15 improved overall experience and use there. 16 And then No. 7, Drainage Project is also 17 on top. I think as you recall a couple years ago we 18 went back there and we had subsurface pipe up there to 19 handle all the flow from storms, which it amazingly 20 handled 6-1/2 inches of rain in April that we didn't 21 need. I couldn't believe it, but there is a low area 22 there right in the middle of the fairway that needs a 23 contractor out to really finish that off and just 24 improve that. Still one of the areas right now that's</p>

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<p style="text-align: right;">49</p> <p>1 on tap. So a little bit of a light year for projects, 2 but, you know, that's fine with me. 3 VICE PRESIDENT GELWICKS: We had some 4 challenges with the pumps last year, as I recall. 5 MR. POZEN: Yeah, from the flood. 6 VICE PRESIDENT GELWICKS: Is there anything 7 that we need to be doing in that area to improve the 8 situation? You know, I think you ran into some other 9 drainage issues last year as a result of all that 10 water. 11 MR. POZEN: Correct. 12 VICE PRESIDENT GELWICKS: And I am just 13 wondering if would ought to be thinking about doing 14 other things in that area as a long-term project. What 15 you have outlined here are very tactical, need to be 16 done from a strategic standpoint. I am just wondering 17 if there is other things we need to do given -- 18 especially the fact that we know that we're down for a 19 period of time and what the financial impact is, if 20 there are other things that could be done that might 21 have mitigated us being down as long as we were. This 22 is given the fact it has some payback in terms of days 23 of operation. I could see the benefit from putting some 24 money, other capital money towards some of that, if it</p>	<p style="text-align: right;">51</p> <p>1 storm water utility can come back and help us with these 2 kinds of things if we identify what they are and what 3 needs to be done. So that's -- you know, it's not, I 4 don't think an issue for your budget, Ryan's budget in 5 terms of -- but I do think it's something from a park 6 district standpoint and from a Village standpoint that 7 we ought to be looking at because that piece does hold a 8 lot of water. It's a benefit of the community, but we 9 need to get off of there faster. And to the extent that 10 we had a plan to do that, then I think we ought to go 11 back to the Village with that plan. At least that's one 12 person's opinion. 13 COMMISSIONER SOUTER: Go back to the Village 14 and asking for help along those lines since we're 15 exempted from the storm water utility. 16 VICE PRESIDENT GELWICKS: I don't think we 17 have time to debate that. 18 COMMISSIONER SOUTER: It's a concern. 19 VICE PRESIDENT GELWICKS: I understand your 20 point. I understand your point, but we're doing it on 21 behalf of the Village, okay, and it shouldn't cost us 22 our taxpayer dollars in order to accommodate it when 23 they are getting dollars to handle storm water across 24 the Village. And that's -- there is a philosophical</p>
<p style="text-align: right;">50</p> <p>1 makes sense. And so I understand preliminary budget 2 coming in with, "This is what tactically we need to do," 3 but I am wondering if there is strategically something 4 that needs to be done given what we have learned from 5 last year. 6 MR. POZEN: Right. Absolutely. That's the 7 one thing Geoff and I looked into with the Village this 8 year, and I went back to some old video cameras we had 9 of the entire green system. This goes from that pond 10 all the way out to Chase Street and everything is still 11 intact. And remember the village, and basically it 12 comes down to that we're not allowed to increase the 13 amount of water that is beneath the property. They are 14 are not going to allow us to put it into their system at 15 a quicker rate. 16 VICE PRESIDENT GELWICKS: Even though they are 17 allowed to put more onto our piece of property? I am 18 speaking -- you know, where I am going with this, to me, 19 all of us as taxpayers are paying money to the storm 20 water utility and storm water is causing all this and we 21 have things that need to be done. Because to mitigate 22 some of the storm water issues, I think this is another 23 example of where we ought to be able to go back to the 24 Village and demonstrate that some of the funding of the</p>	<p style="text-align: right;">52</p> <p>1 discussion here that we ought to have a debate. I think 2 it's something that we at least -- I think Step 1, 3 identify there is something that needs to be done and 4 then we ought to look at how might we fund it if it's 5 something that we think is necessary because it's 6 impacting operations. 7 COMMISSIONER SOUTER: Consider the options. 8 VICE PRESIDENT GELWICKS: Yes. Do you 9 understand where I am coming from? 10 MR. POZEN: Absolutely, yeah. Because, you 11 know, I mean, it impacted our operations for a good 12 week, ten days afterwards. You know, we're holding all 13 that water so that the residents are not -- it's not 14 they are not getting burned downstream. 15 VICE PRESIDENT GELWICKS: Absolutely. 16 MR. POZEN: It's increased more over the years 17 with the development. My assistant that has been there 18 26 years has never seen that amount of water on our 19 course ever. 20 VICE PRESIDENT GELWICKS: We worked really 21 well with the Village on other projects like that. I 22 think this is just another example of it. I don't 23 think -- I don't think there is the recognition of what 24 it does to us and this is an asset of the Village. It's</p>

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<p style="text-align: right;">53</p> <p>1 not just the park district. The golf course is an asset 2 of the Village. 3 TREASURER MAHONEY: I would hazard to guess a 4 lot of people don't understand all the drainage that we 5 have on that course and what that drainage does. And I 6 guarantee the general public doesn't, and I would say 7 lot of people in the Village don't understand it either 8 or see exactly what it is. 9 MR. POZEN: It's a sponge out there with all 10 the wetlands we have. And we have three ponds obviously 11 that just -- 12 TREASURER MAHONEY: They can see all that, but 13 I I don't they know all the other things that are done 14 out there for drainage. 15 MR. POZEN: Right. 16 TREASURER MAHONEY: Just like they don't -- 17 like people don't understand what went on -- like went 18 on at Washington Park, I think that Bob was saying. 19 Same difference. Washington Park was highly 20 publicized. It was a new kind of project. But I think 21 it goes -- You can relate that back to the golf course. 22 It isn't new but it's -- 23 MR. POZEN: Right. 24 PRESIDENT CUSHING: I think they have a much</p>	<p style="text-align: right;">55</p> <p>1 alternatives we ought to be pursuing or make a conscious 2 decision that's worth -- not worth or worth spending 3 money to do it. 4 MR. POZEN: Ryan is going to go over our last 5 page for Recommended Goals for next year that we are 6 looking at and get some feedback from you in the coming 7 weeks. 8 MR. STULGIN: Thank you, Jeff. Looking at 9 these Recommended Goals, especially on the left-hand 10 side, start with eliminate gas cart key deposits. And 11 to elaborate on this a little bit, we charged patrons 12 who rent a gas cart a \$1 key deposit. Essentially the 13 key comes back to our possession and doesn't get lost in 14 the fray. Many times what we do see in the clubhouse, 15 and at the point of sale, there are patrons and 16 customers waiting in line to pay their rounds, buy a hot 17 dog or something like that, we have somebody waiting in 18 line to drop a key for a \$1 return. What we would like 19 to do is eliminate these cart key deposits and utilize a 20 drop-off system. In some other courses and some other 21 places there is a designated area where customers can 22 drop off their carts, they can leave the key in there, 23 and at that point whether it's, you know, a ranger or 24 other designated, you know, golf course staff employee</p>
<p style="text-align: right;">54</p> <p>1 better feel for it now after seeing Washington and 2 McCollum fill up. 3 TREASURER MAHONEY: Those are new and I don't 4 think they relate that to an old system like the golf 5 course. 6 PRESIDENT CUSHING: Correct. It's taking on 7 more. I think explore opportunities again as part of an 8 overall strategy, to look at exploring other 9 opportunities similar to McCollum and Washington, you 10 know, to -- doesn't have to be a new project. So 11 McCollum is one of the good things that we missed on 12 this, caught a break on the back end. The water sat out 13 there two days, three days. 14 MR. POZEN: On the range. 15 EXECUTIVE DIRECTOR McADAM: Yeah. 16 MR. POZEN: Seven to ten days. 17 EXECUTIVE DIRECTOR McADAM: And it had been 18 hot and super sunny. We would be burning up grass and 19 it really didn't damage much grass and we caught a break 20 there. Had it popped up 90 degrees, we would have been 21 cooking and that would have been month, two months worth 22 of playing conditions being -- 23 VICE PRESIDENT GELWICKS: I think we just 24 ought to look at the whole thing and see are there other</p>	<p style="text-align: right;">56</p> <p>1 to clean out the carts, wet them down, move the carts 2 back over to the designated pickup areas and you take a 3 little -- I wouldn't say stress out of the customer -- 4 but get them out of the clubhouse, not to have them wait 5 and get in line and just, you know, create, I guess, 6 essentially unnecessary transactions and keep the point 7 of sale and the clubhouse transactions running much more 8 smoothly. That's something we would like to at least 9 suggest and implement for this upcoming season. 10 EXECUTIVE DIRECTOR McADAM: The back side of 11 that is one of their goals, when you come out to the 12 course, you get a clean, fresh cart every time. There 13 isn't traffic there. It's a way for people basically, 14 when you want a cart, you get a clean cart each time and 15 reset the cart. We actually clean the cart, put it 16 back, bring the key in and they know it's ready. 17 MR. STULGIN: Absolutely. And not go to the 18 space -- get Cart No. 20, go out to Space 23, and it's 19 not there, or they are parked sideways to, I think, kind 20 of streamline that process a little bit. 21 Looking over to the right, Allow patrons 22 to book a tee time seven days a week seven days in 23 advance. We are currently allowing patrons to book tee 24 times Fridays, Saturdays and Sundays. We would like to</p>

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<p style="text-align: right;">57</p> <p>1 extend that through every day of the week, Monday, 2 Tuesday, Wednesday, Thursday. And once again, I think 3 that will speed up transactions in the clubhouse a 4 little bit and streamline things operationally. You 5 know, a lot of our patrons are people who come in, 6 and, "No, we do not take tee times during the week." We 7 will get a lot of people just showing up and, you know, 8 asking, "Hey, when can I get out," and it's another way 9 to kind of streamline things. And if somebody calls and 10 they get the specific tee time, they know when they can 11 be there, they know when they can show up and it's not 12 really kind of a guessing game.</p> <p>13 It also takes away a little bit of the 14 speech with the cashier on the phone. If somebody calls 15 and the cashier has people lined up in front of them and 16 somebody says, "When can I get out next," and the 17 cashier is rummaging through paper and calling the 18 starter and says, "When can I get a guy out and have an 19 opening?" If we allocate them tee times and get more 20 specific definitive answers, that would streamline 21 things in the clubhouse.</p> <p>22 Going down to the bottom left circle 23 here, Change tee-time intervals to nine even as opposed 24 to eight minutes, obviously you will lose some volume in</p>	<p style="text-align: right;">59</p> <p>1 have gone to, to touch base on some of these topics. 2 Right up here, the possible Elimination 3 of Season Passes, Alternate Discount System, and 4 consolidating greens fee rates in terms of -- you know, 5 we have quite a few. We have obviously our weekend 6 resident, weekend nonresident, our weekday resident, 7 weekday nonresident and weekend junior resident and 8 senior resident and so forth. So it can get a little 9 lengthy just trying to explain that to a customer over 10 the phone or simply in person, but those are 11 considerations that we would like to look into down the 12 road. Not immediately, but we feel that market analysis 13 would behoove us very much in those aspects.</p> <p>14 PRESIDENT CUSHING: Can you reserve a tee time 15 online right now? 16 MR. STULGIN: Yes, you can, Friday, Saturday, 17 Sunday. A standard that we have established.</p> <p>18 VICE PRESIDENT GELWICKS: Can you do the tee 19 time interval on weekends only or vice versa, meaning 20 change the interval time during the week but leave it 21 for the weekend where you have more players? 22 MR. STULGIN: I believe we have that 23 capability, but I am not entirely sure. I would have to 24 look at that further. I am not entirely sure at this</p>
<p style="text-align: right;">58</p> <p>1 terms of, you know, golfers, but through studies and 2 conversations that we have had, golfers who haven't 3 returned are going to come back. And I think we 4 definitely have an issue where I think it could kind of 5 help, and I feel that if golfers don't feel like they 6 are rushed and there is people playing on top of them 7 and they are around, doesn't take a lot of time, they 8 are likely to come back and add more repeat business and 9 generate more revenues. That is an item we would like 10 to see introduced in 2014.</p> <p>11 And lastly here, one of the 2014 goals is 12 developing a Five-year Golf Operations Capital Plan, and 13 it's really outlining expansions or any type of really 14 major projects. We would like to take this upon 15 ourselves, and this operations capital plan is something 16 we would like to have this year. And then looking 17 ahead, actually bottom circle here for the 2014-2015 18 Year Market Analysis and Comparison for Future Rate 19 Recommendations, what we would like to do is just really 20 look hard and steady at what comparable courses to us 21 are doing, what successful golf courses are doing, and 22 implement some of those practices or, you know, at least 23 get some ideas from some of those practices and from 24 some of the symposiums and some of the seminars that we</p>	<p style="text-align: right;">60</p> <p>1 point. 2 VICE PRESIDENT GELWICKS: It seems to me, your 3 weekends being the most active, you still might want to 4 be able to, and I would anticipate that your slower 5 players are typically the ones that are not there 6 playing all the time. So I understand the concept 7 here. But I am wondering if it doesn't hurt you on the 8 weekend to do it from a player standpoint and revenue 9 standpoint whereas during the week it will have less of 10 an impact if you are able to do it in one area and not 11 in the other. There might be a value in trying it, 12 seeing the impact of it by doing one area and then 13 another.</p> <p>14 MR. STULGIN: Work out the samples. 15 VICE PRESIDENT GELWICKS: Or start it off and 16 do it in the month of June, pick a month and do it and 17 see how it goes and, you know, you've got to be careful 18 with those kinds of things. 19 MR. STULGIN: Sure. 20 VICE PRESIDENT GELWICKS: Operations in terms 21 of what the end impact becomes. 22 MR. STULGIN: Sure. I understand. I 23 understand. 24 VICE PRESIDENT GELWICKS: Try it.</p>

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<p style="text-align: right;">61</p> <p>1 COMMISSIONER SOUTER: What's the difference on 2 a daily basis to how many rounds you can take out? 3 MR. STULGIN: One round an hour or one tee 4 time an hour and depending upon sunrise and sunset. It 5 varies. But having -- you know, I haven't gotten that 6 deep into it yet. We would lose one an hour and it is 7 determined essentially on available daylight on a daily 8 basis really. 9 EXECUTIVE DIRECTOR McADAM: I do agree just 10 looking at that, and we have some opportunities coming 11 up. I suppose we can follow some other courses doing 12 that, but that's assuming we are booked wall to wall. 13 So to lose those, we have to be wall to wall. If you 14 have a tee time that's open, you're going to quickly 15 pick up that time and be able to slip one in there. 16 COMMISSIONER SOUTER: Philosophically I agree 17 with nine-minute intervals, maybe one of those full nine 18 minutes. I guess my concern, I kind of like Bob's point 19 about testing and everything. My concern in looking 20 through the report ahead of time was the overall trend 21 and the number of rounds on an annual basis. 15 years 22 ago we were up at 50,000 a year, and it just slowly 23 seems to be trending downward. Last year, it's been in 24 the 30,000's. You know, prior to that it was pretty</p>	<p style="text-align: right;">63</p> <p>1 and then if you don't type of situation. But just 2 looking at it like this, and from what I have seen, I 3 think that's some of the reasoning or explanation. 4 EXECUTIVE DIRECTOR McADAM: In addition to 5 that, probably the No. 1 topic in golf on a national 6 level is the number of golfers that are golfing has 7 steadily gone down nationally at a time when the number 8 of available holes and courses have gone up and there is 9 frankly more products than there is demand for that. 10 Those numbers are not unusual. If you look at almost 11 any course, you will have seen a decade plus ago they 12 were doing those kinds of rounds, rounds for a nine-hole 13 course, that's a pretty good solid number. With that 14 said, I think we have made this a fabulous course and a 15 great experience. We need to continue improving upon 16 that, improving upon the customer experience out there 17 so that we're the choice. It's a hallmark of developers 18 that everybody is going to be after. We need to 19 consciously be going after this, making the experience 20 of getting the golfer to the golf course. Though that 21 may feel like a simple -- that may be the difference 22 between someone coming to -- going to our course. 23 That's something we need to be addressing to hold it 24 up.</p>
<p style="text-align: right;">62</p> <p>1 consistent in the 40,000s. And weather, of course, 2 plays a role in that, but I can't imagine that weather 3 is continually getting worse and worse and worse to have 4 the direct impact. So I am curious as to what your 5 thoughts are in terms of changing that trend. 6 MR. STULGIN: Sure. I am not sure what the 7 increment times were in years past, but I know when 8 speaking with staff, you know, I think about a decade 9 ago or maybe a little bit further, it was around the 10 seven-minute mark. I also think there is less dedicated 11 leagues, like the junior league for instance, or the 12 ladies league on Mondays and Tuesdays, with setting 13 aside these tee times, you run the risk of you know, no 14 shows with prepaid programs, and the introduction of one 15 of these programs is in the past five, six, seven 16 years. And I think when we do reserve these tee times 17 and you do offer it, you do set aside for this 18 programming. You do suffer a little bit in terms of the 19 ready golfer who wants to come in right then and there. 20 And I think we do see a downturn in overall rounds. But 21 if you look at that time from a revenue standpoint, with 22 a lot of these program fees and things like that, the 23 revenue stays pretty steady, maybe even increases. But 24 rounds, you know, it's the kind of thing that if you do</p>	<p style="text-align: right;">64</p> <p>1 SECRETARY ROMAN: Given the success of the 2 automated ball machine, are there other automation 3 opportunities out there? 4 MR. STULGIN: You could apply that same model 5 to pull carts, gas carts, the actual greens fees where 6 people just walk up there, credit card and swipe it, and 7 then they get a receipt and off they go. I know that 8 some courses utilize almost a point of sales system at 9 that first tee and simply swipe in debit cards, and 10 especially having WIFI available at the golf course now 11 could make that possible. And as Bill had mentioned 12 earlier, we're going into a large conference, national 13 conference early next month, and I know that technology 14 is evergrowing in this industry. And with smart phones 15 going on now, it's definitely something we can look 16 into. There is a market out there for it. I am not 17 really dealing with it. I will have the opportunity to 18 educate myself on it very soon. 19 VICE PRESIDENT GELWICKS: I think the model of 20 walking into an airport, okay, and what you do today 21 compared to what you used to do ought to be very 22 applicable. And probably -- I am not, you know, a big 23 golfer, but that kind of technology ought to be 24 applicable to going onto the golf course and I agree. I</p>

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<p style="text-align: right;">65</p> <p>1 think one of the things that's not here is the 2 applicability of technology to this whole area. I don't 3 know where we are in terms of GPS, but in terms of the 4 golf carts and things of that nature, I know a lot of 5 people have implemented that kind of technology. But is 6 there other things that help us to maintain what we 7 have. But back to your earlier comment, I think part of 8 the problem is the number of golfers is an issue, but I 9 think we have done a really good job over the last 10 several years of targeting the junior golfers and trying 11 to get them -- encourage them to play. And so that I 12 think we're doing part of our responsibility of trying 13 to influence more people into playing the game to help 14 keep the members going. So I think we have done a lot 15 of good things there, at least from a numbers 16 standpoint. How that's going to affect things going 17 forward, I don't know. But I think those are the kinds 18 of things that we need to continue to encourage because 19 I think it is an issue of not quality of the golf 20 course, but just the quantity of plays and getting them 21 to come. But we still have a problem. We have a large 22 number of people in this community that do not know the 23 golf course even exists. We talk about Lyman Woods, not 24 knowing that -- that's sort of on the outskirts, but</p>	<p style="text-align: right;">67</p> <p>1 terrific experience going out there. 2 MR. STULGIN: Thank you. Thank you. 3 PRESIDENT CUSHING: You did a nice job. Thank 4 you for your time. 5 MR. STULGIN: I appreciate it. 6 PRESIDENT CUSHING: That's all the New 7 Business on the Agenda. So we have another opportunity 8 for visitors to address the Board. Anybody who would 9 like to address the Board? Not seeing any, our next 10 meeting is, as noted before, February 6th at the Lincoln 11 Center, Workshop Meeting on the Strategic Plan. So 12 anybody that would like to come out and participate, 13 come on out February 6th at the Lincoln Center. 14 Other than that, we do have Executive -- 15 do we have a motion to adjourn to Executive Session? 16 COMMISSIONER SOUTER: I move to adjourn to 17 Executive Session as outlined in the Agenda. 18 TREASURER MAHONEY: Second. 19 PRESIDENT CUSHING: Roll call, please. 20 MS. RANK: Mr. Gelwicks? 21 VICE PRESIDENT GELWICKS: Aye. 22 MS. RANK: Mr. Roman? 23 SECRETARY ROMAN: Aye. 24 MS. RANK: Mr. Cushing?</p>
<p style="text-align: right;">66</p> <p>1 it's relatively new, but it's amazing the number of 2 people in Downers Grove don't even know the golf course 3 exists. 4 MR. STULGIN: That is correct. At least once 5 a week, whether it's a phone call, speaking with 6 somebody or seeing somebody coming in, I do hear that, 7 whether that's a resident or someone around the 8 community. Marketing is always a challenge. We are 9 going to try and pursue to get the word out there. We 10 are very confident if somebody goes out and plays our 11 course one time they will come back. 12 VICE PRESIDENT GELWICKS: Absolutely. It's 13 getting them there that first time and making sure that 14 that first time is a great experience. Because you can 15 also lose them with that first experience. So to all 16 the things Mark talked about, and I think we talked 17 about, hopefully you're encouraging. I think we all 18 want this. It's a great success and it's our job to 19 help you make sure that it continues to be the success 20 that it's been. 21 MR. STULGIN: I agree. I agree. Thank you. 22 COMMISSIONER SOUTER: It's a beautiful 23 course. You and your staff and Jeff, all of you have 24 done a terrific job in maintaining it. It's always a</p>	<p style="text-align: right;">68</p> <p>1 PRESIDENT CUSHING: Aye. 2 MS. RANK: Ms. Souter? 3 COMMISSIONER SOUTER: Aye. 4 PRESIDENT CUSHING: Motion is approved. 5 (Executive Session.) 6 TREASURER MAHONEY: I move for final 7 adjournment. 8 VICE PRESIDENT GELWICKS: Second. 9 PRESIDENT CUSHING: Roll call, please? 10 MS. RANK: Ms. Mahoney? 11 TREASURER MAHONEY: Aye. 12 MS. RANK: Mr. Gelwicks? 13 VICE PRESIDENT GELWICKS: Aye. 14 MS. RANK: Mr. Cushing? 15 PRESIDENT CUSHING: Aye. 16 MS. RANK: Mr. Roman? 17 SECRETARY ROMAN: Aye. 18 MS. RANK: Ms. Souter? 19 COMMISSIONER SOUTER: Aye. 20 PRESIDENT CUSHING: Motion carries. 21 (Which were all the proceedings 22 had.) 23 24</p>

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2) SS.
3 COUNTY OF COOK)
4 I, WENDY M. STRICKLER, a Certified
5 Shorthand Reporter of the State of Illinois, do hereby
6 certify that I reported in shorthand the proceedings had
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8 complete and correct transcript of the proceedings of
9 said hearing as appears from my stenographic notes so
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